



THE TITAN

Reverendrup

DEC. 2, 1967

A WEEKLY NEWSLETTER FOR THE STAFF OF LANE COMMUNITY COLLEGE, 200 NORTH MONROE STREET, EUGENE, OREGON

Dues campaign in last week

About 100 of LCC's 250 full-time staff members have paid their annual \$4 Staff Association dues, with the campaign due to close next Friday, Dec. 8.

"We're sorry we can't come around and contact everyone individually," says Association President MEL GASKILL, mechanics division chairman. "We hope everyone who hasn't paid will accept the responsibility of contacting one of the collectors."

Dues may be paid to any division chairman or KEITH HARKER, director of the Library Learning Resource Center; BUCK BAILEY, placement director; FLORENCE HEDDEN, secretary in the Office of Instruction; NORMA EVERS, payroll clerk; MARJE BLOOD, secretary to the president's administrative assistant; GAIL CURRIN, MDTA secretary; VIRGINIA ROLES, Adult Education secretary; FLOYD WILKES, director of data processing; HARRY ROBERTS, head custodian; BOB NORMAN, music prof; KAREN LANSLOWNE, English prof; EVELYN TENNIS, secretary in the Springfield main office; HELEN LOOMIS, basic education supervisor; GARY RHOLL, business prof.

Belt-tightening budget byword

Division chairmen and other administrators got the word Tuesday to sharpen their pencils and pare down proposed budgets for the 1968-69 college year.

Twenty-seven members of the President's Cabinet met at the McKenzie River Club at Vida and spent about 9 hours taking apart first draft budget proposals. Chief administrators are to submit second draft proposals to President DALE PARNELL by Dec. 15.

Outlining budgeting guidelines, President Dale said he wants "to keep the per pupil cost as low as possible." and "to keep the millage at about the same figure each year." The latter will present a particular challenge for 1968-69, in view of a growing student body, expanding curriculum and staff salary increases.

President Dale is to present the budget document to the Budget Committee on Feb. 7.

IT'S HOLIDAY PARTY TIME

This being ho-ho-ho season, the Social Committee has announced that the staff Christmas party will be held Monday, Dec. 18, at the Eugene Hotel.

A social hours is to begin at 6 p.m. in the Colonnade Room, followed by a roast beef dinner at 7 p.m. in the King Cole Room.

After-dinner entertainment will include staff talent, perhaps some hired professional talent, and dancing. Music prof BOB NORMAN will emcee the hour-long "viry big shew." Social Committee chairman RAY NOTT, electronics prof, is looking into the possibility of live music.

Cost for the package--dinner, entertainment and dancing--is only \$3.75 a person. "Some people might think \$3.75 is outrageous," says Ray, "but it's really a reasonable price for food, the program, dancing and use of the room."

The Social Committee will be announcing reservation procedures soon.

Committee members include: PAUL ARMSTRONG, English prof; HELEN HAYNIE, secretary to the president; NORMA EVERS, payroll clerk; DICK NEWELL, physical education prof; JACK SCALES, math prof; MILLIE HARTSTROM, business prof; PETE BALKEMA, custodian.



NEXT WEEK

MONDAY, DEC. 4

Self Study Steering Committee, 11:30 a.m., KLCC studio

TUESDAY, DEC. 5

President's Cabinet, 9 a.m., KLCC studio
Electronics Lay Advisory Committee, 7:30 p.m., KLCC studio

WEDNESDAY, DEC. 6

Board of Education, 7:30 p.m., KLCC studio
Media Board, 11:15 a.m., Room 34-B, Eugene
Staff Data Processing Committee, 11:15 a.m., Room 15, Eugene

Board minutes always available

Minutes of Board of Education meetings are available upon request from Board secretary CAROL BECKLEY at Extension 32 or 33. The minutes are generally ready for distribution to staff members' mail boxes about a week after each Board meeting. More than three dozen staff members presently receive the minutes regularly.

Also available on request are advance agendas of Board meetings.

Farm mechanics scores on tv

Math prof PAUL PATRICK and his farm mechanics students made LCC look very good this week on a half-hour program broadcast Monday night and rebroadcast Wednesday afternoon on KOAC-TV, Channel 7, Corvallis.

Paul, in a smooth, low-pressure professional manner, narrated the program, assisted by students Mike Brown of Co-burg and Harvey Kelm of Eugene. Scenes of the training program included views of at least a dozen students, along with BOB MAXWELL, GEORGE MAST AND DARYL JOSSART, all mechanics profs; and JACK SCALES, math prof.

"I was real well pleased," said Paul. "We enjoyed putting it on. It tickled us to death to get a chance to."

Through the years Paul has been heard and seen on Bill Smith's "Oregon at Work" radio and tv programs a number of times. Smith happened to see an LCC brochure describing the farm mechanics program, got interested, was invited by long-term friend Paul to visit the campus, and this week's tv program resulted.

Grades to be ready sooner

Student grade reports for Fall Term may be in the mail to them by Dec. 27, says Registrar BILL WRIGHT. Work by FLOYD WILKES, director of data processing, and his crew will make the early distribution possible. In the past, grade reports often have been delayed until well into the following term.



About People...

BIRTHDAYS

GALE TYCER, accounts clerk at Eugene business office, Dec. 2; FRANCES HOWARD, financial aids coordinator, Dec. 3; JAMES MORGAN, art prof, Dec. 4; NILE WILLIAMS, coordinator of Adult Education, and DARWIN CLIFTON, carpentry prof, Dec. 5; LARKIN DUDLEY, sociology prof, Dec. 6.

VICKI STEGALL, information center secretary at the Eugene campus, left Friday to join her airman husband at Scott Air Force Base, Ill. The move will also place her within easy visiting distance of her parents at Springfield, Mo.

Head custodian HARRY ROBERTS, in and out of Sacred Heart Hospital these last few weeks, was back at home recuperating this week. He's rarin' to get back on the job, reports custodian PETE BALKEMA.

When installed on the new campus, KLCC-FM radio will have sufficient broadcasting power to reach a potential audience of 200,000 people. The station's tower will be on Blanton Heights, advises Electronics Division Chairman ROGER HOUGLUM.

Paul sells Heiku poem

PAUL ARMSTRONG, English prof, has been advised that The Rotarian magazine has accepted one of his Heiku poems for publication. Paul has sold a number of his poems, but this is the first time he has found acceptance for this particular poetic form. Usually about nature, the Heiku is a Japanese verse form consisting of three lines of five, seven and five syllables. It demands considerable ability to concentrate meaning.

Division total may get trimming

LCC's 10 academic divisions could be trimmed to 8 next college year. Nothing has been decided yet, but the President's Cabinet mulled the idea Tuesday, at the initiation of Dean of Instruction LEWIS CASE.

Fine and Applied Arts and Physical Education are candidates for possible absorption into other divisions.

Language Arts, under JOHN HOWARD, would absorb Fine and Applied Arts and then splinter into several departments under the title of Humanities Division. Fewer divisions and more departments would be the goal of such a reorganization.

Physical Education might become a department in the new Allied Health Division. Home economics, now part of Nursing, might be shifted to Social Science.

NEXT WEEK

MONDAY, DEC. 4
11:30 a.m. - 12:30 p.m. - Board of Education meeting. Minutes of Board of Education meeting are available upon request from Board Secretary CAROL BECKLEY at Extension 22 or 23. The minutes are generally ready for distribution to staff members' mail boxes about a week after each Board meeting. Note that late-dotted mail members presently receive the minutes regularly. Also available on request are advance editions of Board meeting minutes.

TUESDAY, DEC. 5
9 a.m. - 10 a.m. - LCC studio
President's Cabinet, 9 a.m. - 10 a.m. - LCC studio
Electronics Day Advisory Committee, 1:30 p.m. - 2:30 p.m. - LCC studio

WEDNESDAY, DEC. 6
1:30 p.m. - 2:30 p.m. - LCC studio
Board of Education, 1:30 p.m. - 2:30 p.m. - LCC studio
Media Board, 1:30 p.m. - 2:30 p.m. - LCC studio
Staff Lab, 3:30 p.m. - 4:30 p.m. - LCC studio
Staff Lab, 3:30 p.m. - 4:30 p.m. - LCC studio



THE TITAN

Roundup

DEC. 9, 1967

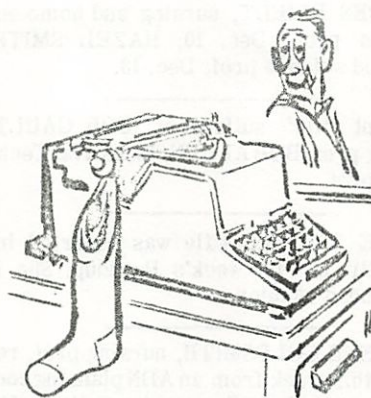
A WEEKLY NEWSLETTER FOR THE STAFF OF LANE COMMUNITY COLLEGE, 200 NORTH MONROE STREET, EUGENE, OREGON

AROUND & ABOUT

Dean of Instruction LEWIS CASE will be on a recruiting trip from December 18 to January 2, interviewing prospective faculty members at 12 universities in 4 states. He will talk to prospects in Utah, Texas, New Mexico, and Arizona.

The Associate Degree Nursing program, two Business Division programs, and 15 to 20 new courses will be reviewed by the Curriculum Committee at its meeting next Wednesday at 9:00 a.m. in the KLCC studio. The committee is readying the proposals for placement before the LCC Board of Education and the State Board of Education.

A review of proposed instructional budgets for next college year will be conducted by the Division Council at its meeting next Thursday at 9:00 a.m. in the KLCC studio.



Saint Nick: Watch conflict of interest

The Staff Handbook, at Reference 422, has two sentences concerning gifts to college personnel:

"Individual students or classes should be discouraged from giving gifts to faculty members.

"Staff members, particularly those in positions where the making of decisions is of primary importance, do not accept personal gifts from those in position to profit from such decisions."

The Handbook statement is based on Board of Education Policies 4137 and 5148.

Please answer party invitation

Those planning to attend the Dec. 18 staff Christmas party are asked to return R.S. V.P. cards not later than Monday. "We have to tell the hotel how many people are coming for dinner," says HELEN HAYNIE, secretary to the college president and a member of the Social Committee.

The cards were enclosed with the formal invitations placed in staff members' mail boxes earlier this week. "We'd appreciate responses on the cards even from those who can't attend," Helen says, "so we can account for everyone." Cards may be returned to Helen at Eugene, EVELYN TENNIS at Springfield, or SHARON SHOREY at Bethel.

The party will be held at the Eugene Hotel, with a social hour beginning at 6 p.m. in the Colonnade Room and a roast beef dinner following at 7 p.m. in the King Cole Room.

After-dinner entertainment will include a variety show of staff and professional entertainment, emceed by music prof BOB NORMAN, and dancing. Cost is \$3.75 a person.

YULE CARD PLAN RENEWED

LCC's traditional respite from the annual "Christmas Card Dilemma" is offered again this year by Staff Association President MEL GASKILL.

Rather than exchange individual cards, staff members who wish may place a card on the bulletin board of their home campus faculty room. Or they may want to send a card to each of the three major campuses.

The tradition was started two years ago at the suggestion of the Staff Services and Facilities Committee, now called the Entertainment Committee. BOB MARSHALL, MDTA director, was committee chairman at the time.

KITTY SEYMOUR is the new information clerk at the desk just inside the main entrance to the Eugene campus building. She reported Dec. 1, transferring from Congressman John Dellenback's Eugene office. She has a 3-year-old son, Christopher.

Quick Quiz: What college is this?

For some of LCC's patrons, college staff members are the primary source of knowledge about the institution. How well are you able to answer their questions? Count yourself knowledgeable if you can answer eight out of 10. Flip the page to find the answers.

1. How many are enrolled in credit programs this term?
2. What's the total of full-time faculty this term?
3. When, next year, will patrons vote on LCC's operating expense budget?
4. How many volumes are in the college library?
5. What percentage of the student body

resides in Eugene-Springfield?

6. How many buildings are presently under construction at the new campus?

7. What percentage of the credit program student body is receiving scholarship aid?

8. Who is the vice president of the LCC Staff Association?

9. What is the unique thing about the space-frame roof structure on the new campus mechanics buildings?

10. Which LCC people were instrumental in changing national Veterans' Administration so that voc-tech students earn benefits based on hours enrolled rather than hours in class?

More cuts seen for fat budget

Administrators with budget responsibility will go back up the McKenzie Jan. 9 for a second try at bringing the 1968-69 budget proposal into perspective.

They will meet again at the McKenzie River Club near Vida, the same location used for the Nov. 28 budgeting session. The initial session, after some trimming, still left requests of about \$4 million in operating expense for next college year. General fund income is expected to amount to about \$2.7 million, requiring a \$1.3 million tax levy on the May 28 ballot.

That levy request would be more than double this year's levy of \$490,000. The unlikelihood of the college Budget Committee and the voters approving such an increase is sending the administration back to the drawing board.

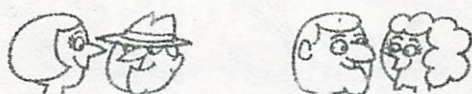
Enrollment above budget estimate

The college's Fall Term enrollment is 8.7 per cent above the budget estimate, according to figures compiled by Institutional Research Director BOB HAMILL. Implications this might have for budgeting during the rest of this year will be determined after Winter Term enrollment reports are in.

The current budget is based on 3,000 full-time equivalent students. If the Fall Term ratio holds, the year-long FTE could rise to 3,261.

Quick Quiz answers

1. Credit program enrollees total 2,868 including 57 per cent freshmen and 43 per cent sophomores. Men comprise 64 per cent of the total.
2. Full-time faculty includes 69 men and 20 women.
3. The operating expense budget will go before voters at the Primary Election, May 28.
4. The library has 12,200 volumes.
5. About 85 per cent of LCC students reside in Eugene-Springfield.
6. Fourteen buildings are under construction at the new campus.
7. Nearly 50 per cent of the credit program student body is receiving financial aid.
8. Bob Norman, music prof, is veep of the Staff Association.
9. The space-frame roof structures are made of wood rather than steel.
10. The V.A. policy change was originally asked by Dean of Students Bud Hakanson and counselors Frances Howard and Buck Bailey.



People

BIRTHDAYS

DOLORES FRIEDT, nursing and home economics prof, Dec. 10; HAZEL SMITH, math and science prof, Dec. 13.

Recent "flu" sufferers: BOB GAULT, drafting prof; BOB ALLEN, Industrial Technology prof.

GALE TYCER'S title was reported incorrectly in last week's Roundup. She is LCC's head cashier.

ELLENE GOLDSMITH, nursing prof, returned this week from an ADN planning conference at Kellogg Community College. She brought back with her a Michigan cold.

Back to work Monday following her honeymoon was CAROL SETTLE GAY, machine operator in the Eugene campus workroom. She was married Nov. 28 to Bob Gay, who is employed at Giustina Bros Lumber & Plywood Co. in Eugene.

Counselor-instructors BETTY EKSTROM and DALLAS HAVERLAND and MDTA Director BOB MARSHALL attended a state-wide MDTA counselor-administrators' meeting at Salem Dec. 1. Betty led a group discussion on the topic, "Programs to Meet Individual Needs."

On Dec. 2 and 3, Betty went to Portland for a "Consultants' Seminar on Creative Job Search Techniques." Both meetings were sponsored by the Division of Continuing Education of the State System of Higher Education.

HARRY ROBERTS, head custodian, checked in at the Eugene campus this week to report: "All I'm doing now is sitting around home, going nuts." Ill since about Nov. 1, Harry still has a bit of recuperating to do before reporting back to work. He insists he'll talk his doctor into letting him come back sometime this month.

LISL FENNER, secretary to DICK EY-MANN AND BOB HAMILL, departs next week for a 3-month visit at the home of "my great aunt Gertrude" at Arlington, Mass., "one of the scenes of the famous Revere ride."

"I hope to bring her back to Eugene in the spring," says Lisl.

During the trip, Kip Fenner will be staying with Board of Education secretary CAROL BECKLEY'S brother in Eugene, and Muffin and Dinah Fenner will be with other Eugene friends. (Kip is a collie; Muffin and Dinah are cats.)

Activity policy has safeguards

Since LCC opened, the one most persistent request that students have had is for a meaningful student activities program. The Board of Education Wednesday night adopted a Student Extracurricular Activities policy opening the door to a wide range of intercollegiate activities from athletics to forensics.

Essentially the students' own answer to what the program should embrace, the policy encompasses built-in safeguards to insure the development of the most positive aspects of traditional collegiate student activities.

It has five main points:

1. Every intercollegiate activity must be approved by the Board.
 2. Students will underwrite some of the operating costs.
 3. Staff supervision will be part of normal teaching loads. There will be no extra pay for coaching, advising or supervising.
 4. There will be no scholarships given which are based solely on a student's willingness to participate in athletics.
 5. Rather than feature a talented minority performing for the masses, the program will emphasize broad participation by the majority.
- Student Senate proposals for implementation of the policy are already being developed.

Desks on way

Deskless staff members should have something to put their knees under in about 30 days. Three dozen desks and chairs slated for the new campus are scheduled to arrive early to ease immediate equipment problems.

The equipment is part of \$59,264 in materials ordered by the Board of Education Wednesday.

The total list includes: 163 chairs, 227 desks, a video tape recorder, 10 electric typewriters, a calculator, physics lab kit, an electronic instructional piano with six teaching stations, and a planer-surfacer.

Files confidential

Faculty and administrator personnel files in the Office of Instruction are being kept highly confidential, Dean LEWIS CASE assures.

Material in an individual's file is not released to others without his consent. All material may be examined by the staff member, with the exception of confidential placement papers and other recommendations.

"We have to protect the integrity of the confidential recommendation system," Lew explains.

BUSINESS EQUIPMENT AVAILABLE FOR DISTRIBUTION WHERE NEEDED

Equipment and supplies of the University Business College were purchased for \$15,000 by the Board of Education on Wednesday. In addition, LCC will rent the UBC campus at 388 W. 7th Avenue, Eugene, for \$125 a month from January through June.

The equipment, which fills a 5-page inventory list, would cost more than \$25,000 if purchased new.

"We have such a tremendous college-wide need for the facility and the equipment that no decision was made as to the specific use," said President Dale Parnell. "It's not a matter of 'do we need it' but a matter of 'which need gets first call'."

Cash for the purchase came from new campus equipment funds. Board member Cliff Matson of Junction City said the cash saving through purchase of the UBC equipment will "materially benefit" the college.

President Parnell suggests that staff members review the summarized inventory below and contact Dean of Administration Bill Cox or Purchasing Agent Pat Grant if a department need can be met by use of the UBC campus or some of the equipment.

THE INVENTORY INCLUDES:

- 6 IBM Selectric typewriters - electric
- 10 IBM typewriters - electric
- 1 IBM executive typewriter - electric
- 7 Royal typewriters - electric
- 2 Remington typewriters - electric
- 1 Royal typewriter - standard
- 1 L. C. Smith long-carriage typewriter - standard
- 5 Olympia typewriters - standard
- Clary 10-key adding machine
- NCR 10-key adding machine
- Burroughs 10-key adding machine
- 5 Burroughs key-driven calculators
- 1 comptometer
- 2 Marchant calculators
- 1 Friden calculator
- 1 Olivetti tape calculator - new
- 1 Burroughs duplex calculator
- NCR 3200 posting machine
- 1 Burroughs Sensimatic machine
- IBM key punch machine
- 1 Dictaphone transcriber
- 1 Dictaphone time master
- 1 Multilith machine
- 1 paper cutter, ream capacity - new

- 1 hand paper trimmer
- 1 Verifax copier
- 1 plate burner
- 1 Pitney-Bowes folding machine
- 1 Addressograph
- 1 Graphotype
- 1 general binding combo
- 1 electric mimeograph
- 1 Tanberg tape recorder
- 1 Wallensach tape recorder
- 1 Webster tape recorder
- 12 new tables
- 24 combo chair-tables
- 14 older combo chair-tables
- 39 new chairs
- 22 old chairs
- 2 desk chairs
- 1 office desk
- 9 typing tables
- 9 study tables
- 8 old desks
- 2 large desks
- 13 bow-back chairs
- 4 chalk boards
- 1 Burroughs hand adding machine
- 1 Underwood Sundstrand posting machine
- 1 mimeoscope
- 30 typing copy holders
- 2 electric phographs
- 1 movie projector
- 1 power lawn mower
- miscellaneous filing cases and cabinets
- 2 stenotypes
- 1 Stenograph - new
- 1 Stenograph - used
- 61 rolls Olivetti tape
- 51 rolls adding machine paper
- 12 dozen steno notebooks
- 81 packets court reporter size stenotype paper
- 3 cases paper towels
- 3 cases toilet tissue
- 24 boxes 2000 key punch cards
- 21 K151 key punch kits
- 121 reams of typing and multilith paper
- \$100 worth of ribbons and multilith supplies
- 482 business text and reference books



THE TITAN

Roundup

Dec. 16, 1967

A WEEKLY NEWSLETTER FOR THE STAFF OF LANE COMMUNITY COLLEGE, 200 NORTH MONROE STREET, EUGENE, OREGON

Coffee hour needs goodies

Contributions of fancy breads, cakes, candies, cookies and other home-made specialties of the house are invited for the President's Coffee Hour next Thursday in the Eugene Campus student center.

Last year about 25 people brought their home-made specialties to share with other staff members, says HELEN HAYNIE, the president's secretary and hostess for the event. Coffee and punch will also be served.

The party is from 2 to 4 p.m. Staff members may at the same time pick up December pay checks.

All staff members are invited to attend. "It's the one time you get to visit with people you might not see any other time of the year," Helen says.

Party boasts two bands

Two bands will be playing at Monday night's staff Christmas party at the Eugene Hotel. Sociology prof JOHN KLOBAS and his Polka Pipers will toot during dinner and a 4-piece combo will play for dancing from 9 to 11 p.m.

Between the dinner and dancing there will be a short program emceed by music prof BOB NORMAN, who has been running around all week gathering jokes to tell. Joining him on the playbill will be a ventriloquist and a barbershop quartet.

About 200 people are expected for the event.

Quick Quiz

For some of LCC's patrons, you are the primary source of information about the college. Can you answer their questions? You're knowledgeable if you can answer 4 of these. Flip the page to find the answers.

1. The new campus is beyond the city sewer line. What provision has been made for disposal of sanitary sewage?
2. The new campus is in a temperature inversion area. How will the campus dispose of flammable trash and still avoid air pollution?
3. Is driver education a credit or non-credit activity?
4. Who is the chairman of the Board of Education?
5. What is Nile Williams' job?

Self Study groupthink fills next week's calendar

Full days of Self Study committee work are scheduled for staff members for next Monday, Tuesday and Wednesday, Dec. 18-19-20. All the activities will be at the Eugene campus.

The schedule:

MONDAY, December 18

8:30 - 9:30 Committee Chairmen and Steering Committee Rm 33A

9:30 - 10:00 Coffee in Student Lounge

10:00 - 12:00 Committee work

12:00 - 1:30 Lunch

1:30 - 5:00 Committee work.

TUESDAY, December 19

Committee work all day

WEDNESDAY, December 20

8:30 - 2:30 Final organization and compilation of report section. (The Steering Committee requires one typed copy of each section).

3:00 - Meeting of Committee Chairmen and Steering Committee. (Submitting of reports).

Committee meeting places:

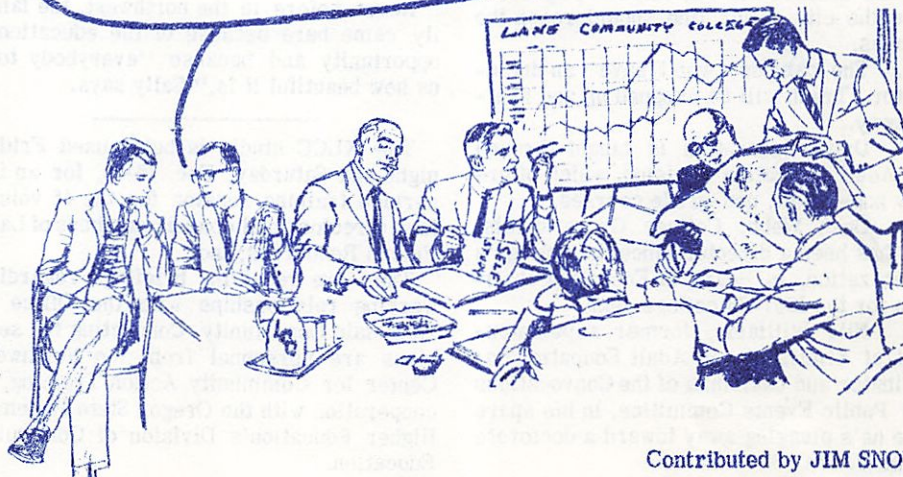
Institutional Objectives	Rm 23
Finance	Rm 33B
Plant	Rm 30A
Library - LRC	Rm 32B
Educational Program	Rm 24
Instructional Staff	Rm 34B
Administrative	Rm 34A
Students - Lansdowne	Rm 33A
- Mitchell	Rm 17A
Special Services	Rm 15C
Institutional Research	Rm 6B
Steering Committee	Roving

Shack shut; bring bag

The Eugene campus Snack Shack shut off the stove Friday, Dec. 15. It will reopen on Tuesday, Jan. 2, the first day of Winter Term classes.

A Fry Cook class for about 12 students is scheduled to begin Jan. 8 and run 18 weeks. "We hope to reopen the Bethel Snack Shack after the class gets underway," says food services supervisor MERLIN AMES.

"What disturbs me about these committee meetings is that, even though they're work, I have the nagging thought that I ought to leave and get back to work."



Contributed by JIM SNOW

Equipment bill: \$2.1 million

A room by room survey of new campus buildings by Dean of Administration BILL COX indicates that more than \$2.1 million will need to be expended for furniture and equipment. Nearly half of the total will go for purely instructional equipment.

The breakdown:

Classroom furniture	\$ 176,336
Other furniture	227,326
Acoustical carpeting	159,910
Floor tile	5,676
Drapes	14,089
Custodial equipment	5,800
Office equipment	45,779
Cabinet work	289,080
Instructional equipment	1,080,023
Purchases from Sch. Dist. 4	111,530

Lest some think of the acoustical carpeting as a frill, it should be pointed out that it is being installed as an economy measure.

It is to be used in large spaced for acoustical reasons and to eliminate the need for building walls. An example is the Library-Learning Resource Center, which will have more than half of the total carpeting to be purchased.

Elaborate 10-year comparisons between the use of carpet and other floorings indicate that carpet upkeep is considerably less expensive.

Four of the 14 buildings will have no carpet, including Auto Diesel, Machine Shop, Airframe & Powerplant and Physical Education.

Carpet expenditures for the other buildings will be: Industrial Technology, \$9,440; Apprenticeship, \$20,220; Administration, \$12,309; Business, \$8,300; Electronics, \$510; Science, \$4,955; Forum, \$3,250; L-LRC, \$81,220; Health Technology, \$16,706.

Quick Quiz answers

1. A sewage lagoon system approved by the State Sanitary Authority is being constructed at the northwest corner of the campus. Landscaped and unobtrusive, it will be utilized for 5 to 10 years, by which time the city sewer line should reach the campus.

2. The campus won't have an incinerator. Trash will be chopped up and hauled away.

3. Driver education is taught through the Adult Education Division, which offers only non-credit, non-grade courses.

4. Dean Webb, Cottage Grove dentist who has been a director since the college's organization, is Board of Education chairman for the 1967-68 college year.

5. Nile Williams, former superintendent at Elmira, is an Adult Education coordinator and chairman of the Convocations and Public Events Committee. In his spare time he's plugging away toward a doctorate at the U. of O.

NAMES IN THE NEWS

Birthdays: WILLIAM PLATT, Eugene campus custodian, Dec. 16; HERB PRUETT, mechanics prof, Dec. 17; CARMEN COLLIAS, Study Skills prof, Dec. 21.

New to staff: RUSSELL C. MEAD is a teacher aide in the Science Division.

It was Queen Wilda I at last Saturday night's Christmas Party at Bible Standard College. WILDA CONRAD, part-time secretary in the president's office, was presented her very first dozen long-stem red roses.

JEAN FASHBAUGH, Eugene business office secretary, has terminated employment.

Head custodian HARRY ROBERTS was back on the job Monday. He sent this message regarding the remembrances during his illness: "Words are inadequate in expressing my feelings relative to my recent illness. It's really worth a lot to know of the interest of people, especially of those with whom you work, when you run into rough waters."

BUD HAKANSON, dean of students, has been elected to a 1-year term as vice chairman of the Lane County Community Counseling Board of Directors.

Recently wed CAROL GAY, machine operator in the Eugene campus workroom, offers this message for fellow staff members: "I want to thank everyone for the electric skillet. I appreciate the gift very much."

Quick Sketch: SALLY SMITH, new secretary in the president's office returned to the U.S. in July after 7 years in Europe, where her husband was an Army entertainment director. He is working toward a Ph. D. in theatre at the U. of O. The Smiths have two daughters, Lynne, 13, and Maureen, 6.

Never before in the northwest, the family came here because of the educational opportunity and because "everybody told us how beautiful it is," Sally says.

The KLCC studio is being used Friday night and Saturday, Dec. 15-16, for an in-service training session for the 45 volunteer directors and council members of Lane Human Resources, Inc.

They are receiving briefings regarding working relationships with the Office of Economic Opportunity. Conducting the sessions are personnel from the Northwest Center for Community Action Training, in cooperation with the Oregon State System of Higher Education's Division of Continuing Education.

Some thinking is tax deductible

JACK KREITZ, Business Division chairman, culled the following from the Wall Street Journal of Dec. 6. "It will soon be tax time for those involved in professional growth," he reminds.

"SCHOLARLY CLAIM: A university instructor's costs for preparing a doctoral dissertation were ruled a deductible expense. There was no question that his outlays for graduate courses leading to the advanced degree qualified as a deduction on the ground they were incurred to improve skills in an existing job, the IRS said. It ruled that the costs of preparing the article were an integral part of that program and hence were similarly deductible."

Car tune-up jobs available

During the first six weeks of winter term the Automotive second-year students work in tune-up and diagnosis. The Automotive Department will be soliciting a limited number of jobs on staff and students cars during this period. If you have a car, not over ten years old, which needs a tune-up or a diagnosis for any problem, contact the undersigned at Ext. 47, in the Automotive Department.

HERB PRUETT

Six students in Flight Technology have received their private pilot certificates, reports Mechanics Division Chairman MEL GASKILL. Most of the club members have their private pilot written exams passed and are accumulating flight time toward the flight test.

The KLCC studio is scheduled to be used all day Monday, Dec. 18, by the state Education Coordinating Council's Committee on Governance. Members will discuss governance of community colleges at the state level.

During the holidays, the Roundup will be circulated on Dec. 23, but not on Dec. 30, unless some unforeseen news pops up. Please submit items for the Dec. 23 issue by Tuesday afternoon, Dec. 19, or not later than Wednesday morning, Dec. 20.

Research Director BOB HAMILL guffawed this week on finding that his curriculum research mail included an offer of a \$1.10 article on "Bottom Reconnaissance." Hearing Bob blurt out the article title, another staff member sneaked a peek to see if Bob was reading Playboy on company time. It turned out to be the "Catalog of Oceanographic Office Technical Reports and Special Publications."

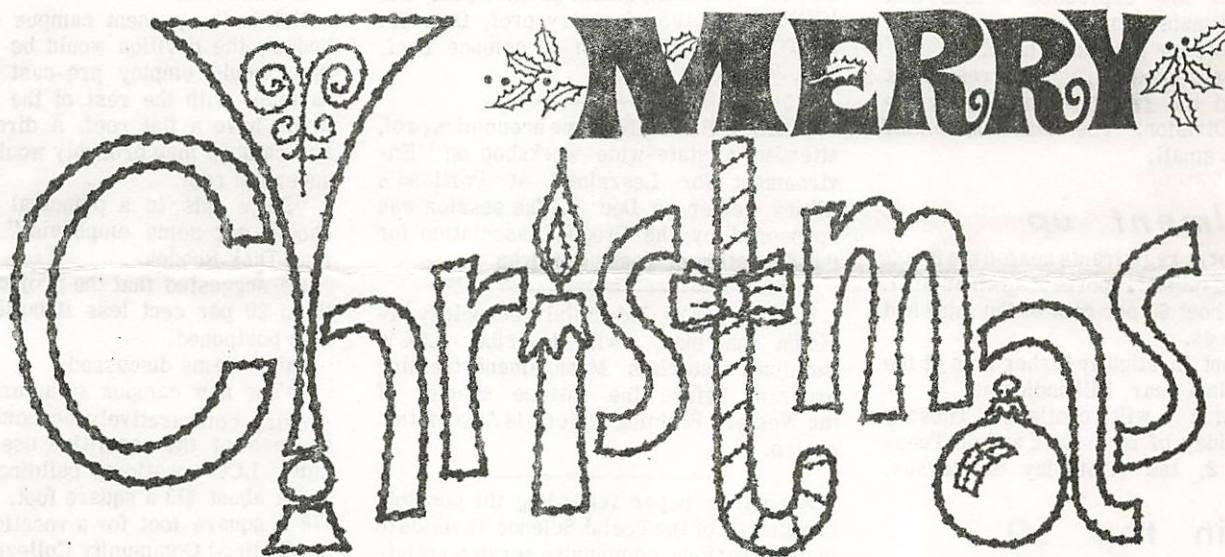


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holly, 11 Fatsia, 3 Fraser's photinia, 14 Green island holly, Heather white, 18 Holly osmathus, 17 Huckleberry, Ivy (English, Hahn's, Needlepoint), 35 Japanese euonymus, Kinnikinnick, 5 Mountain laurel, 21 Mugho pine, 58 Oregon grape, Pachysandra, 20 Pacific wax myrtle, 14 Pieris floribunda, 4 Pieris japonica, 2 Podocarpus, 5 Portuguese laurel, 48 Rapiolipsis, 8 Rapiolipsis springtime, 3 Redtwig dogwood, 3 Rice paper plant, 6 Round leafed osmathus, 29 Rhododendron blue tit, 1 R. Jean Marie de Montague, 13 R. King George, 5 R., large, 1 R. Loder's white, 10 R. mars, 3 R. medium, 13 R. moonstone, 4 R. purple splendor, 6 R. small, 14 R. unique, 3 R. venus, 4 R. yellow, Salal, Sarcococca, 4 Sarcococca rusifolia, 21 Skimmia, 2 Stewartia monadelphica, 46 Strawberry madrone, 2 Ternstroemia, 165 Viburnum dividi, 19 Wax-leaf privet, 12 Winged euonymus, 6 Winter daphne, 10 Yew.

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Mel says this year's total of paid members is about 40 more than last year.

The ad hoc Welding Advisory Committee will meet Wednesday, Dec. 28, at 7:30 p.m. at the Eugene campus (room to be announced), advises Industrial Technology Division Chairman CARL BLOOD.

Department of miscellany: By the time you read this it may be too late to exploit, but secretary EDNA KENNEL has hung mistletoe from the ceiling in the Office of Instruction. It's in front of the desk of secretary FLORENCE HEDDEN.

Creative Job Search Techniques In Oregon's Community Colleges

EDITOR'S NOTE: LCC's successful job search program was described in a paper written by Dean of Students I.S. Hakanson and Counselor-Instructor Ralph E. Burns and read to an American Personnel Guidance Association meeting last March 21. It is reprinted here for the benefit of readers who are interested in knowing more about the program.

By RALPH E. BURNS and I.S. HAKANSON

It is my pleasure to share with you a tried and proven idea: The Creative Job Search Techniques which have helped thousands of long-term unemployed and underemployed Oregon people ranging in age from 15 to 80.

These "techniques" were developed by the director of the Senior Worker Division, Oregon Bureau of Labor, Ray A. Ziegler, and his staff. This division is responsible for administration for Fair Employment Practices (Age Discrimination Policemen) and it came to their attention that age discrimination is a two-sided problem: (1) The employer and (2) the senior worker. They also discovered that the average worker is abnormally ignorant of the working of our economic system and equally lacking in knowledge about the work-a-day world and the labor market on which they depend for the means of earning a livelihood. It was also discovered that little or no guidance and counseling was available to the person who could not pay for it, or else was not available in the amount of quantity needed. The traditional ratio of one counselor to one client naturally limited the availability of help to the thousands of people who might be out of work in any large community.

When it became apparent that the senior workers could not get the necessary help, Ziegler and his staff began to experiment by teaching them job search techniques. As time progressed, another dimension was added: Techniques that might motivate them toward self improvement. Eventually it was discovered that if an individual were exposed to: (1) labor market facts, (2) the businessman's way of looking at employees and (3) some insight into himself that was positive and complimentary, he became a person with a goal--a person who quickly found a job.

The program grew--father brought son; son referred mother; mother referred the daughter's husband etc. The structure of the participants changed to parallel the age ratio of the labor force (four out of ten in the 40-plus age group.)

In February, 1962, after scrounging for room from other divisions and finding the facilities just not adequate, a full-time classroom was obtained at Portland Community College. Since that time, creative job search techniques have been expounded there one evening every week--except during the Christmas and New Year's Seasons. During that time at least three hours of group counseling and guidance have been provided to more than 20,000 people who wanted a job or a better job. The participants have ranged from illiterate farm laborers to Ph.D's. Some of them have become corporate heads, managers, superintendents and business owners. Other, (11 per cent) enrolled in classes at the college, while 15 per cent of those without high school diplomas took and passed the Oregon equivalency. A total of 14.9 per cent of those experiencing the Creative Job Search Techniques Program either began an educational program or achieved the equivalency of a high school diploma.

In 1966 a grant was secured from the Office of Economic Opportunity to expand the program throughout the state. The community colleges were considered as lo-



gical institutions to share in the offering of this community service. Programs are currently in effect at five of these locations and plans are laid for more. An example of the degree of community acceptance is found at Lane Community College. Since the program was begun in November, there has been a steady flow of from 25 to 100 people join the beginning session every Thursday evening. The response has been so gratifying that funding has, by popular request, been included in the

current budget of the college, guaranteeing that the program will continue when the present grant expires.

Creative Job Search Techniques has come of age. Though not a static program, it has assumed a basic format: Meet with job seekers in a group situation for about one and one-half hours on successive evenings a week apart.

During the first session, the student is made aware of the irreducible minimum of jobs made available through retirement, deaths, firings, etc. He also comes to learn about the economic jungle he exists within and the demands upon him as an individual. He comes, too, to understand that it can be a very happy situation for him if he knows how to cope with it. All this is interspersed with success stories



and anecdotes illustrating and punctuating salient points. Examples of the transmitted information are as follows:

1. There Ain't No Santa Claus in the American labor market.
2. A job seeker is a salesman selling human energy which is packaged in the form of the man hour. He sells 40 man-hours per week, if he is to realize a full week's wages.
3. The businessman is a consumer of energy--Electrical energy by the KW hours; gasoline by the gallon; heating gas by the cubic foot; and HUMAN ENERGY BY THE MAN-HOUR. HE MUST BE SOLD BY THE SELLER, that the energy comes from a stable and reliable source; that the energy will be available to him when he demands it; not only when the seller chooses to make it available.
4. That few consumers purchase a product or a service from every salesman that makes a sales approach, likewise, the job seeker might have to approach as many as 40 businessmen in order to make two or three sales. A GOOD JOB CAMPAIGN SHOULD INCLUDE 40 JOB APPLICATIONS TO BE FILED.
5. Businessmen attempt to eliminate problem people early in the interview--time is money! Therefore, the job seeker must endeavor to get

over as many good points as he can in the first five minutes--a RESUME helps him to do this. It also speaks for the person who finds it hard to talk about himself--The written word is taken as fact where the spoken word might be looked upon with some suspicion. The written word cannot very well be forgotten if it is in plain view.



6. Business men know that 30 to 70 per cent of their time is spent on problem employees--if they could eliminate such employees, then they would have more time to spend on their business and reap more profits. Consequently, they have pat and structured interview techniques--THE RESUME halos the applicant because he throws the businessman off guard and makes him play the interview by ear. THE RESUME increases the applicant's chances, because he, the applicant, sometimes controls the interview by having pre-prepared answers to pat questions. "THIS GUY DID MORE FOR HIMSELF THAN THE OTHERS, PERHAPS HE WILL DO MORE FOR US, HIRE HIM BEFORE HE GETS AWAY!" Result: job, regardless of age.
7. Jobs are always available because people are people! Death, sickness, retirement, quits and fires result in a monthly job turnover of four per cent or more, per month, in almost any area. A town of one million people would have a labor force of 350,000 or more; therefore, the monthly turnover for these causes would approximate 14,000 -plus job vacancies.
8. As the population increases, so do jobs increase, for very simple reasons. People must be housed, fed, and serviced. The birth rate is more than the death rate by almost a 2:1 ratio. A new person will require 1,000 pounds of foodstuff per year which must be grown, processed and transported. Four thousand people above the current population will demand one more plumber to provide his services.
9. All jobs stem from the willingness of a satisfied customer to pay for a product or service. Therefore, a wise businessman cannot afford to refuse to hire a person who can make a profit for him by satisfying that businessman's customers, age notwithstanding.
10. A job hunt, if it is to be successful,

must be a full-time job in itself--eight hours per day, five days per week.

11. ATTITUDE; MOTIVATION; STABLE WORK HISTORY; AND MATURITY are considered to be more important than APTITUDE by the wisest of businessmen.
12. The man or woman who will not inventory his or her work skills and prepare a resume will be long-term unemployed. A job is only three days to three weeks away from the person who will conduct the inventory and prepare a resume.
13. Few of us would purchase a used car over the telephone, without seeing the car or knowing the dealer. We must remember that we are used people! We should use the public and private employment agency services, BUT WE CANNOT AFFORD TO DEPEND ONLY UPON THEM--WE HAVE TO DO 90 PER CENT OF THE JOB OURSELVES IF WE WANT TO GET TO WORK QUICKLY!



Finally, during the first session, each member of the group is led toward the task of objectively weighing himself as a prospective worker. After some instruction in the techniques of building a "resume" he is asked to answer six open-ended questions in writing. They are:

1. What things have I done with any degree of success?
2. What things have I done that others have commended me for?
3. What jobs have I held? (Describe in detail.)
4. What kind of equipment can I operate?
5. What things do I really like to do?

6. What things do I not like to do? Each question is treated as a separate entity and answered under the categories of (1) work, (2) study and (3) play. This is done at home. It is homework and preparation for the second session.

At the onset of the second session, participants are placed at tables--opposite --as near to a complete stranger as possible. They are informed of the value in "objective" critique and are then encouraged to help each other. They examine each other's self-exploration efforts and



resume trials. They gulp and turn red and try again. It is an electric hour and one-half. Consultants are "floating" to encourage, cajole or do whatever necessary to get the dynamics operating and provide the service necessary to the preparation of acceptable resumes.

Most people get the help they need in the two sessions. Some come for other sessions. There is no limit to the number of sessions they can attend. Business classes assist in preparing copies of resumes as needed. There is some referral to the college counselors. It is a satisfying and successful endeavor.

The Chinese philosopher, Confucius, has said:

"Give the hungry man a fish and tomorrow he will return for more.

Teach the hungry man to fish and he will feed himself for ever more."



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Those 'nice young men' are administrative interns

The nameplates on their desks identify them as JOE MALIK and DICK ENO. To one of the female staff members, they're "those nice young men who go around studying things."

To college fathers they're half-time administrative interns, Joe from the University of Oregon Ed.D. program and Dick from the Oregon State University Master of Business Education program.

They're tangible evidence of the college's fulfillment of its professional obligation to share in the preparation of prospective administrators. And they're proof that utilization of interns' talents can materially

benefit the college.

"There's no better way to learn how administration works than to get right into it," says Dick. Since joining the staff in September, he's gotten right into it by authoring a position paper on the food services program, starting a second paper on fine and applied arts, and beginning an investigation into "how agriculture, home economics and trade technology programs work at the community college level."

Dick is operating out of the office of Associate Dean of Instruction RAY LA-GRANDEUR. He's a vocational administration intern, working in a program jointly sponsored by LCC, OSU, the Division of Continuing Education and the state Department of Education.

Like Dick, Joe is working on projects "that get me into areas where I'm unfamiliar, so that I get a broad administrative experience." He has penned a position paper on allied health services and a bond sale prospectus, did some administrative chores for OCCA before it hired an executive secretary, and is now doing research on the president's budget message.

Joe works out of the president's office, sharing work space with Institutional Research Director BOB HAMILL, LCC's intern last year. Like Bob, Joe came to LCC through the UO's Bureau of Educational Research, with the goal of participating in top-level administrative procedures.

The intern program wins accolades from both Joe and Dick.

"It has allowed me to get a much wider perspective on administrative concerns," says Joe.

Dick agrees, and adds a plug for the friendliness of LCC people. "I wondered how I'd be accepted," he says. "I'm treated just like one of the family, which sure makes it a pleasant experience for me."

Both hope to land jobs next summer in community college administration.

Joe, 30, already has community college experience. The last two of his five years in education were spent as dean of students and director of community services at Palomar Junior College at San Marcos, Calif.

Dick, who just had his 30th birthday, wants to specialize in vocational education. He taught distributive education for two years at North Eugene High School and a year at Lebanon.

Both are family men and both reside in Eugene.

Joe and Carole are parents of Jennifer, 20 months. Dick and Esther have two children: Debbie, 6, and Gregory, 3.



JOE MALIK



DICK ENO

100 visit OSU

On Friday, Dec. 8, all students of the Automotive, Auto Body, Diesel, and Construction Departments, along with the instructors from these departments, made a field trip to Oregon State University at Corvallis.

The trip was organized through the cooperation of the Industrial Education Department of OSU, headed by Dr. Pat Atteberry, with the Mechanics Division of LCC. Dr. Earl Smith, of the Industrial Arts Department at OSU, coordinated the orientation program, which included Engineering, Industrial Arts, Production Technology, and Trade and Industrial representatives. After short talks from each of the representatives about his program, the students split into sections to be conducted through the various facilities of the university.

Over one hundred students and seven instructors participated from Lane Community College in this program. It is felt by those involved that this type of articulation between the Community College and the University is very desirable from a public relations standpoint as well as a rewarding experience for the students.

HERB PRUETT

Caricatures of Joe and Dick are by EDNA KENNEL, secretary in the Office of Instruction.

COMMENCEMENT SPEAKER

J. Nicholas Bez, Jr., vice president of West Coast Airlines, has accepted an invitation to speak at LCC's commencement ceremonies next June. Bez resides at Seattle.

Counselors praised

LCC's counseling staff has received a commendation from a university doctoral student who took in-service training in counseling here. Miss Daphne Clark, in a letter to President Parnell, commented:

"I have had experience instructing and counseling in several school systems, and have also completed a counseling internship in a university setting; in neither of these situations have I found either the leadership or institutional loyalty that is shown by the counseling staff at Lane Community College."