

MONDAY June 3, 1974

DAILY TO BECOME WEEKLY JUNE 10---Beginning next Monday, the Daily will be published only once a week (and in a limited number) for the rest of the summer. Anyone with special announcements he or she wants in before the new schedule begins can drop them off anytime at Information and Publications.

SUGGESTIONS WANTED---Before the steering committee makes its decision on the content of the accreditation report it would like suggestions from the campus community. Persons can borrow a copy of the rough report from Florence Hedden (office of academic and college planning). Written remarks must be returned to the committee by June 17.

FREE BOOK---The library has mistakenly received a booklet called <u>The Educational</u> <u>Voucher Intrigue: an Analysis of its Impact on the Alum Rock Community</u> (obviously a murder mystery) and doesn't know what to do with it. If it belongs to you you can claim it from Del Matheson.

REGISTRATION DRIVE---A voter registration drive among students will be held all during finals' week at special registration tables in major traffic areas on the campus. Please announce in your classes.

CABINET IS CANCELED --- Today.

OVERSEAS WORKSHOP SET---"The Cultural Landscape of Europe", a workshop for language arts, social studies and geography teachers, is scheduled to begin June 20 in Great Britain. Anyone interested can write Gary H. Searl, geography department, Uof0.

SOLAR ENERGY DISCUSSED TOMORROW---Harnessing solar energy in the home will be the topic of a slide presentation tomorrow by UofO instructor John Reynolds. Reynolds' presentation will begin at 1:10 p.m. in Health 206.

GOING OUT OF BUSINESS---Everything must go to the bare walls. Entire stock of Spring model kittens, all fully equipped with tails, eyes the size of pennies, baby fur, love and a pretty good idea of what the box is for. Take one now to receive a free 5 lb. bag of kitty litter and my undying gratitude. Free. Butler's Pride Kittens.

FOR SALE---1973 Honda XL-250 Motosport, new cond. w/only 120 mi. \$895. Call Phil Robley, ext. 251 or 687-2883.

FOR SALE---Two studded snow tires, 700x13, good cond. \$10 ea. Also, 8-track stereo tape deck, \$15. Call JoAnn, ext 315 or 343-6407.

LOST DOG---White miniature female poodle, lost in vicinity of 30th and Willamette. Reward. Call Judy, ext. 218.

FOR SALE--Here's that half acre on the McKenzie you've been dreaming about. Only 3.3 mi. from Hayden Bridge. 2 bdrm. mobile home w/20x26 finished 2 rm. bldg. w/half bath and baseboard heat, joined by screen covered deck. \$21,500. Call Ron Byers, ext. 395 or 747-8034 evenings.

FOR SALE---Smith Corona-12 electric typewriter. Excellent cond. \$95. Call Ardeth, ext. 241.

WANTED---Used davenport in very good cond. Call Doris, 995-6401.

FOR SALE -- 1970 Datsun wagon, auto. trans., 26-30 mpg, orig. owner Ruth Corder, LCC. Two sno-tires, mounted, ready to go, almost new. Radio in mint condition. Make offer, money or what-have-you. Town driving only about 22 mpg. Won't sell for less than \$1,600. Call 747-7910 after 5 p.m. and weekends. Also, almost-new crossbow, used twice. \$24. Extra arrows. (6/1) MEETINGS

Deans 10 LRC Conf.

Academic Council 3:30 Adm.202

TUESDAY June 4, 1974

VOTER REGISTRATION DRIVE TODAY, WEDNESDAY---A voter registration drive sponsored by the student senate will be held today and tomorrow at the information booth outside the west entrance to the Center Bldg. Students and staff members can register today from 10 a.m. to 2 p.m. and tomorrow from 10 a.m. to 2 p.m. Registrars will by Lyle Swetland, Peggy Wakefield, Jane Foust and a registrar from the League for Women Voters.

# CABINET IS CANCELED TODAY --- really.

BOARD TO MEET WEDNESDAY---The Board of Education will meet in a special meeting tomorrow to canvass the vote from the May 28 election and to probably decide on calling for a special levy outside the six percent limitation to go to the voters July 9. The meeting begins at 7 p.m. in Adm.202. That's a half-hour earlier than usual.

WORKSHOP SCHEDULED---Community college affirmative action officers will meet here Thursday to discuss a variety of topics including ways to recognize inequality in salary studies, hiring procedures, staff development and staff education. The workshop is open to anyone. It begins at 10 a.m. in Adm. 202.

BOOK AVAILABLE --- Copies of the 1974 version of Contact -- the Directory of Community Resources Information are available free from the circulation desk in the library.

GOLF WINNERS---Winners in Friday's staff golf tournament are (low net) Chuck Lamb, 83; John Howard, 85; Irv Roth, 87; (low net, calloway handicapping system) Jerry Nehring, 72; Chuck Lamb, 73; and Art Coy, 73. Closest-to-the-pin, Bill Cox and Larry Gazda. Longest drive, Chuck Lamb and Mark Rocchio.

XEROX READINGS DUE--Call Carol Beckley.

DEAN WANTED---Laney College of the Peralta Community College District (Oakland, Calif.) is looking for a dean of instruction. Details available from the job file on Dorothy Kellogg's desk.

ONLY FOUR DAYS LEFT---In the giant kitten close-out sale. If you've been thinking about a Butler's Pride Kitten, now's the time to claim yours while the selection is still good. Ask for Crookedtail, the cat who is always signaling for a right-hand turn. Call 340.

FOR SALE---1973 Honda XL-250 Motosport, new cond. w/only 120 mi. \$895. Call Phil Robley, ext. 251 or 687-2883.

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Senate Finance Committee 3 Cen.221

WEDNESDAY June 5, 1974

BOARD TO MEET---Departmental reports, a proposed change in Board policy concerning release of student information, a canvass of the vote and a library purchase will be covered tonight in a special meeting of the Board of Education. The Board will meet at 7 p.m., one-half hour earlier than usual.

The proposed change in Board policy would allow the college access to student address lists during election times (in this case, for the July 9 budget election) so that volunteers could provide them with information through direct mail or the telephone. The change was requested by the student senate. Currently, information in a student's file is released only at his or her authorization or by "members of the faculty with specifically stated administrative, counseling or teaching assignments..." and for certain "necessary administrative and statistical purposes." Honor societies, such as Phi Theta Kappa, also have access to student records for students who earn grade point averages of 3.5 or better. The student senate the new policy "to include within its meaning the providing of information to students and their parents regarding college budget elections." Board members met Monday to decide on July 9 as the date to ask the voters for a special levy of \$800,000+ outside the six percent limitation for one year. The decision had to be made Monday to get in under the 35-day filing

P&G SUMMER HOURS---Beginning today, Printing and Graphics will be closed daily from noon to 1 p.m. The office area will remain open for pick-up and delivery.

NANCY BELK IN HOSPITAL---Nancy Belk (Community Ed) is undergoing treatment for her back at a Portland hospital for the next few weeks and would probably like to hear from her friends in Eugene. You can write to her at: (Agnes) Nancy Belk, Extended Care Wing, Emanuel Hospital, 28th & Cantenbein, Portland. Agnes is her first name and the name under which she is registered.

XEROX READINGS DUE --- Call Carol Beckley.

ABSENTEE VOTERS---Applications for the ballot to vote by mail in the July 9 election are available at the voter registration booth at the west entrance to the Center Bldg. If you expect to be out of town at that time, or if you will have physical difficulty in reaching to polls, fill out an application and a ballot will be mailed to you. Or you can go tothe courthouse and cast your vote there.

LOTS OF JOBS---Here are some new positions opening up in the northwest: a counselor for Chemeketa Community College; director of facility planning and construction at Lake Washington School District (Kirkland, Wash.); accounting assistant, political science/history instructor, humanities instructor, home and family life education instructor, associate dean for vocational-technical education, science instructor, voc-tech education instructor for the Seattle Community College district; director of admissions, admissions coordinator, veterans' advisor at Rogue Community College; individual progress center/history instructor, business instructor at Fort Steilacoom Community College (Tacoma, Wash.); a business/clerical instructor for the United Tribes Employment Training Center (Bismarck, N.D.), marine extension agent, academic faculty member, dept. of institution management, at Oregon State University. Details on all these jobs available from Dorothy Kellogg.

## CLASSIFIED

FOR SALE---Brand new 71" sofa by Northwood Co., made in Bend, Ore. Black vinyl cushions. Dark walnut frame. Make offer above \$80. See Mark Rocchio ext. 301 or call 686-0624.

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#### MEETINGS

Phi Theta Kappa 4 SocSci Conf.

Board of Education 7 Adm.202

THURSDAY June 6, 1974

APPOINTMENTS, RESIGNATIONS---Auto-diesel instructor Howard Dull, who has spent the past year developing special learning packages that are being used throughout the college and in schools across the country, has been appointed chairman of the mechanics department. He will replace Mel Gaskill, who is retiring June 30. Dull was a unanimous choice of both the mechanics department staff and the members of the LCC Board of Education, which approved his selection last night.

Dull has been an automotive and diesel instructor since 1970 but his connections with LCC actually go back to 1968 when he started an adult education course in basic tune-up and front-end alignment. In 1970 he developed one of the first individualized instruction packages for LCC's auto-diesel students. A year later he coordinated a broader program of individualized instruction that included not only LCC but high schools and colleges throughout the West. Information from that and similar projects coordinated by Dull is stored in the Instructional Learning Systems at Oregon State University and is distributed nationally.

He also developed a plan and materials for a "cadre of professional advisors" for the state of Oregon last year and has held a variety of workshops on individualized instruction at colleges in Oregon and Idaho. Last September Dull was released from his full-time teaching duties to stimulate and develop innovative programs in all LCC departments and organizations, including food services, nursing, mass communication, law enforcement, construction and paradental/paramedical.

Two resignations were also acted on last night. Citing personal reasons and an opportunity to return to South Dakota to open his own business, Jerry Fischer told the Board he would not be renewing his contract as dean of business operations. Fischer--first business manager and then dean since the first of the year--expressed regret at leaving LCC and Eugene but said that a "combination of a strong family preference to return to our home state and a chance to begin my own public accounting practice and management advisory services" prompted his decision, which, he added, was made prior to May 28. His actual date of departure has not been set, but he will remain to help draw up next year's budget until he and President Schafer agree on a mutually acceptable date. Fischer, who is married and has two children, viewed his entry into private practice philosophically: "If you have a profession, you usually enter that profession with the idea of someday opening up your own business and hanging out your own shingle. But you need clients, and now I do have that." He and his family will settle in Pierre, S.D.

After 25 years in various school systems--including serving as principal of Springfield Junior High School for most of the 1960s--Ron Byers is resigning. The chairman of the flight technology department is leaving to donate more time to his hobbies--antique automobiles and flying--and to sell real estate for a Springfield realtor. Byers taught 11 years in Springfield public schools and ten years in other school districts before joining LCC in 1970. Since then, the flight technology program has almost doubled in students and has improved its pass-rate on written FAA exams from 50 percent to 96 percent. LCC is also the only school in the northwest to earn a private pilot's licensing authority.

In other business, the Board heard departmental reports and interpreted Board policy concerning release of student information to include use of names and addresses for informing students on the July 9 budget election. The student senate will meet today to decide if it wishes to include phone numbers in that interpretation, and if it wishes such action to include future elections. The original resolution came from the students.

INSURANCE COVERAGE--Anyone with dependents covered by the college insurance who will not be receiving checks this summer should make arrangements for payment in advance. Call Marge McGill.

ADDRESS CHANGE REQUESTED---Staff members who have changed information needed for the staff directory should let Jan John (ext. 340) know before leaving campus for the summer. The directory is put together during the summer months.

#### CLASSIFIED

FOR SALE---Will sacrifice 19" 6-mo. old B&W TV. Must Go. In perfect cond. Sold new for \$180, will sell for \$100. Call Mary Jeanne, ext. 201 or 342-6869.

FOR SALE---1968 MGB-GT, \$1,900; and 1971 Honda-CL 175, \$400. Both excellent cond. Call Ken ext. 262.

FOR SALE---Approx. 2 cords walnut fireplace wood, ready for burning. Avoid a price raise this fall. \$40 per cord delivered (inside city limits), \$30 you pick-up. Phone 688-1048 between 5-6:30 p.m.

CATS---Get your red hot cats. Here y'are kid. Butler's Pride Kittens.

#### MEETINGS

Affirmative Action Officers Workshop 9 Adm.202

Dept. of Trans. Workshop All day Hea.103/209

Vets Club 2:30

Cen.421

Senate 3

Adm. 202

FOR RENT--Two-bdrm, cabin at Yachats, Avail, in July and Aug, Sieeps six, modern, convenient, 2100 wk. or 215 a day. Call Jan Brandstrom, ext, 215 or 345-1395.

FRIDAY June 7, 1974

> exceptionally clean, new stove & for in kitchen; 3535, Dbl. box aprings & mattress, excellent cond, 545, Coll Charlene, ext. 214,

WANTED---7.2 to 8.5 cu. ft. compressor-electric on gas. Call Art. Sand 935-2586 or 342-2421, 935.

FOR SALE---'72 Voga Matchback, excellent cond. 18,000 ml. \$2,000. Call Doris 995-6401 (Harrisborg-'not.long dist.)

LAST DAILY DAILY---This is the last daily Daily of the year; beginning Monday it will be a weekly Daily. Please be sure that all announcements and meeting schedules are in to Information and Publications or Wendy at the information desk by 3 p.m. Friday for the following Monday.

Published for the staff of Lane Community College. Deadline for contributions is 3 P.M. each day for the following day. Editor, David

Butler, extension 340.

PROGRAM CANCELED---Low enrollment has killed one of the health and PE department's summer sports programs, but the other two are still on schedule. Canceled is the boys program at Thurston High School which was to go from June 10-21. Registration for the boys' and girls' programs at LCC continues in the Health and PE office.

ADDRESS CHANGE REQUESTED---One more time. Anyone who has changed information needed for the staff directory should let Jan John (ext. 340) know before leaving campus for the summer. The directory is assembled during the summer months.

VOTER TALLY --- This week's voter registration drive netted 74 new voters.

SUMMER COURSES---Some special summer courses of interest offered by the division of continuing education are Counseling by Objectives (UofO CSPA 408), three credits; School Conflicts and Their Resolution (PSY 407-507); Contemporary Trends in Vocational Guidance (Ed 407-507 seminar); and Planning and Proposal Development (CSPA, 3 hours). Information and Publications has the details.

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DRIVE-A-WAY SALE---'52 Ford pick-up, '61 Ford Galaxie, both run; 2 hp air compressor, 8-track tape w/FM, records, 3 TVs, clothes, 3 pc. luggage, one bed, surfboard, much more. Sat. and Sun. 528 W. 28th.

FOR SALE---1960 16' trailer, interior exceptionally clean, new stove & formica in kitchen; \$595. Dbl. box springs & mattress, excellent cond. \$45. Call Charlene, ext. 214.

WANTED---7.2 to 8.5 cu. ft. compressor-electric or gas. Call Art Sand 935-2586 or 342-2421, 935.

FOR SALE---'72 Vega Hatchback, excellent cond. 18,000 mi. \$2,000. Call Doris 995-6401 (Harrisburg--not long dist.)

WANTED---Literary Guild member. Call Gina ext 392.

KITTENS --- aw, c'mon folks. Butlers Pride.

FOR SALE---Will sacrifice 19" 6-mo. old B&W TV. Must Go. In perfect cond. Sold new for \$180, will sell for \$100. Call Mary Jeanne, ext. 201 or 342-6869.

FOR SALE---1968 MGB-GT, \$1,900; and 1971 Honda-CL 175, \$400. Both excellent cond. Call Ken ext. 262. MEETINGS

Social Science Dept. 11 LRC Conf.

#### EMPLOYMENT

DEAN OF BUSINESS OPERATIONS--extensive experience in business affairs and personnel supervision, budget prep. and control. Masters or equiv, but experience may carry equal weight. See Dorothy Kellogg for details.

OPENING - PLACEMENT SPECIALIST responsible to Director of Placement. Two years post-high school training or equivalent experience plus two years' experience in a position with varied public contact, office management, secretarial/clerical experience; ability to communicate with employers, students, staff, and the community, work well under pressure, make onthe-spot decisions, and meet employment deadlines. All applications must be received by June 21; position begins July 8. See Carol Beckley for application. Salary range \$564.83-\$768.67.

## BOOKSTORE OPENINGS -

Book Department Manager - two years of progressively responsible experience in high volume bookstore operation; knowledge of bookstore record procedures, purchasing procedures, customer relations. Bookstore Head Cashier - Two years' experience in high volume cashier operation; bookkeeping, accounting, or clerical experience desirable; ability to operate cash register and business machines; accuracy with figures a must.

THE WEEK OF June 10 to 14

HEALTH SERVICES CLOSED---The student health service will be closed for the rest of the summer, except for a two-week period at the end of this month. First aid,' health counseling and health referral will be available from June 17-30, but after that the only on-campus health care will be first aid service provided by security. The health service will be closed this week while nurses Linda Paseman, Laura Oswalt and Diana Taylor attend the national convention of the American Nurses Association in San Francisco.

JOBS---Fort Steilacoom Community College (Tacoma, Wash.) needs a geography/sociology instructor and a manager of student programs. See Dorothy Kellogg for details.

BOARD MEETS WEDNESDAY---Several proposals on hiking student tuition, both in the amount it could be raised and the manner in which it could be raised, will be considered Wednesday during a meeting of the Board of Education. Earlier, the Board had held off on any tuition increases until after the May 28 election but now must act if any approved increase is to go into effect by next school year. The Board will also discuss the student budget (although no line item budget has been submitted yet) and ASLCC government procedures, the relationship between student government and the administration/Board. More than 120 acres donated last year to the development fund will be signed over to the college, too. The land, located southeast of the main campus, was donated by Joe Romania. The meeting begins at 7 p.m. in Adm.202.

MEETINGS THIS WEEK---Monday: Deans, 10 a.m., LRC Conf.; <u>Tuesday</u>: Senate Finance Committee, 3 p.m., Cen. 221; Cabinet, 3 p.m., Adm.202; <u>Wednesday</u>: Women's Advisory Committee, 10 p.m., Cen.124; Board, 7 p.m., Adm.202; <u>Thursday</u>: High School Completion Graduation, 8 p.m., For.301; <u>Friday</u>: Oregon Arts Commission, 10 a.m., Adm.202, Deans, 10:30 a.m., LRC Conf.

FOR SALE---50 yr. old upright piano, \$300. 2-person rubber life raft, oars & pump, \$25. 2 bdrm. cabin at Yachats, \$10 a day. Call 688-2763 after 4 p.m.

FOR SALE--1972 Opel GT stick shift, 4 spds. Less than 38,000 mi. excellent cond. \$2,995. Call 345-7095 after 5.

FREE---meow. Butler's Pride.

FOR SALE---1960 16' trailer, interior exceptionally clean, new stove & formica in kitchen; \$595. Dbl. box springs & mattress, excellent cond. \$45. Call Charlene, ext. 214.

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WEEK OF JUNE 17-21, 1974

PRINT SHOP CLOSED -- Beginning Thursday printing and graphics will be closed for the remainder of the month.

SUMMER SESSION BEGINS -- Today.

WORKSHOP SCHEDULED -- Two workshops designed to acquaint women with job and educational opportunities available in the community are scheduled this summer by the counseling department. The workshops, planned for July 22-26 and Aug. 12-16, will be held on campus and will be preceded by vocational interest tests during the second week of July. Anyone interested (or if you know of anyone who might be interested) can get more details by calling ext. 270 or 216.

MAIL DELIVERY -- Courier Sid Austin will be on vacation until July 9. Departments and organizations should pick up their own mail, beginning today, after 9:30 a.m.

VI JOHNSON GRADUATES -- Vi Johnson has joined Estelle Singleton as a graduate of the American Management Association's course "Improving Individual Managerial Performance".

LANE SCULPTORS IN SHOW -- Three LCC art instructors are among 30 Oregon sculptors participating in a special invitational exhibition at the U of O Museum of Art. They are Harold Hoy, Bill Blix and Bruce Wild, whose works will be appearing in the "30 Oregon Sculptors" show until the end of July. The museum is open at noon daily, except Mondays.

STAFF MEMBER'S HOUSE DESTROYED BY FIRE -- The home of audio-visual secretary Diana Overton was destroyed by fire Tuesday night leaving her and her family safe but completely without household goods or furnishings. Anyone with spare goods or furnishings is urged to call Phil Robley, ext. 251, to help Diana and her family get back on their feet. A tax deductible relief fund is also being established through the development office. Donations can be made anytime to Lyle Swetland or Beverly Johnson.

MEETINGS THIS WEEK -- Monday: Deans, 10:30 a.m., LRC Conf.; Wednesday: AFT, 11:30 a.m., Cen. 124; Friday: Reception for Pat Tiller, 2 p.m., Adm. 202. RECEPTION SCHEDULED -- A farewell reception and baby shower for Pat Tiller (registration) will be held Friday from 2-4 p.m. in the Board Room.

JOBS, JOBS, JOBS -- Olympia (Wash.) Vocational Technical Institute needs a financial aid and student activities officer and an assistant director for student services; Portland Community College is looking for a division dean; Clackamas Community College wants an evening activities supervisor; and the OSU Extension Service is looking for a Linn County and a Baker County extension agent; and Fort Steilacoom Community College needs a dental hygiene instructor. See Dorothy Kellogg for details.

# CLASSIFIED

ONLY ONE LEFT -- Union mouser. Dues paid. Butler's Pride. Ext. 340.

COMPETITION TO BUTLER'S PRIDE KITTENS --Free. Call 726-8879.

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## EMPLOYMENT

SECRETARY I OPENING-ABE -- Two year's post high school training in secretarial science and office procedures (may be waived as entry requirement if applicant possesses acceptable prior secretarial job experience or can demonstrate job proficiency). One to two years secretarial, stenographer, or clerical experience. Ability to type at 60 wpm; to take dictation at 80 wpm; ability to work effectively under time pressure. Job to start August 1 -- application closing date 6-21-74. ContactCarol Beckley.

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THURSDAY JUNE 20, 1974

LAST DAILY FOR AWHILE -- Because the print shop will close tomorrow for at least the rest of the month, this will be the final Summer Daily until the next one.

BOARD WORK SESSION SCHEDULED -- June 26.

YOU CAN'T DIAL DIAL RETRIEVAL -- While dial retrieval is in the process of moving from the fourth floor to the basement of the Center Bldg., all calls to the IRS should be made to ext. 211 (Learning Resource Center) where messages will be accepted and relayed to Dee Austin and her staff.

PANEL DISCUSSION TONIGHT -- The future of recycling efforts in Lane County will be discussed tonight in a three-way simultaneous radio and television broadcast from the LCC studios. The 7 p.m. "Living Room Referendum", first of a series of monthly broadcasts, will be carried over KLCC, KZEL, and Teleprompter, and will feature discussion of a variety of recycling proposals. Panel members include Eugene broadcaster Jay West as moderator, B.R.I.N.G. representative Peter Thurston, Eugene Garbage Board member Wally Swanson, Universal Developers representative Cliff Shirley, director of the county Solid Waste Division Bruce Baily, Citizens Refuse representative Neil Brown, and a representative from the State Department of Environmental Quality.

In connection with the program, a ballot containing the proposals to be discussed tonight will appear in today's Eugene Register-Guard. Persons are urged by the program's originators to complete the ballot and mail it to KLCC.

TODAY'S INSTRUCTIONAL COUNCIL MEETING -- is cancelled, due to a lack of agenda items. The final recommendation of the Budget Guidelines Development Committee will be available at the July 18 meeting.

BELLY DANCE -- Exercise. Joy in selfexpression. Call Nejla, 344-5834.

FOR RENT -- To LCC staff; house on 86-acre tree farm and ranch in Veneta. 2 bdrm., lv. room, dng. rm., garage. Animals allowed (for grazing, i.e. cattle, horses). \$175 w/o stock, \$225 with. Call Mahler, 344-7476.

FOR SALE -- Elderly 11'x11' umbrella tent. No tenters left. Old but good as new. Complete with home-made refinements. Will throw in several air mattresses with very small leaks. Usually stay inflated until around 3 a.m. Tentative price \$25. Air mattresses free. Call John Howard, ext. 313.

SIDE OF BEEF -- 3/4 Black Angus, 1/4 Hereford. Grain fed in feed lot, should grade out at high choice. 85 cents custom cut and wrapped. About 240 lbs. Call ext. 321.

SIDE OF KITTEN -- 3/4 calico, 1/4 Tabby, Purina fed in small dish, fluffy, quiet, sleeps through the night. Custom delivered, free, about 8 ounces. Butler's Pride. Call ext. 340.

COMPETITION KITTENS -- Free. Call 726-8879.

FOR SALE -- 50 yr. old upright piano, \$300. 2-person rubber life raft, oars & pump, \$25. 2 bdrm. cabin at Yachats, \$10 a day. Call 688-2763 after 4 p.m.

FOR SALE -- 1960 16' trailer, interior exceptionally clean, new stove & formica in kitchen; \$595. Dbl. box springs & mattress, excellent cond. \$45. Call Charlene, ext. 214.

FOR RENT -- Two-bdrm. cabin at Yachats. Available in July & Aug. Sleeps six, modern, convenient. \$100 wk. or \$15 a day. Call Jan Brandstrom, ext. 215 or 345-1395.

# EMPLOYMENT

SECRETARY I OPENING-ABE -- Two year's post high school training in secretarial science and office procedures (may be waived as entry requirement if applicant possesses acceptable prior secretarial job experience or can demonstrate job proficiency). One to two years secretarial, stenographer, or clerical experience. Ability to type at 60 wpm; to take dictation at 80 wpm; ability to work effectively under time pressure. Job to start August 1 -- application closing date 6-21-74. ContactCarol Beckley.

OPENING - PLACEMENT SPECIALIST responsible to Director of Placement. Two years post-high school training or equivalent experience plus two years' experience in a position with varied public contact, office management, secretarial/clerical experience; ability to communicate with employers, students, staff, and the community, work well under pressure, make onthe-spot decisions, and meet employment deadlines. All applications must be received by June 21; position begins July 8. See Carol Beckley for application. Salary range \$564.83-\$768.67.

# BOOKSTORE OPENINGS -

Book Department Manager - two years of progressively responsible experience in high volume bookstore operation; knowledge of bookstore record procedures, purchasing procedures, customer relations. Bookstore Head Cashier - Two years' experience in high volume cashier operation; bookkeeping, accounting, or clerical experience desirable; ability to operate cash register and business machines; accuracy with figures a must.