FRIDAY September 6, 1974

INFORMATION CENTER TO OPEN---An LCC information center will open this weekend in the old Mattox Pipe Shop (on Broadway between Oak and Pearl) on the downtown mall. Also, there will be information tables at Oakway Mall tomorrow and next Saturday; at the Renaissance Faire during its four-day run; and at Valley River Center next Saturday. Fall schedules will be available along with informational brochures on the college, the budget and the various programs.

Help is needed to man (or person. How about staff.) each location. Anyone who can volunteer a couple of hours weekdays or Saturdays between 10 a.m. and 4 p.m. should call ext. 221 and leave a message for Dave Simmons.

TOURNAMENT SCHEDULED---There will be another staff golf tournament at Emerald Valley on Sept. 20. Interested golfers should call Sharon at ext. 277.

ARBORETUM SYMPOSIUM NEXT WEEK---A day-long symposium on "Trees Who Needs 'Em", featuring panel discussions, slide programs, and a tour of the proposed arboretum site in the Howard Buford Recreation Area (Mt. Pisgah), is scheduled next Saturday in the Forum Building. The symposium, sponsored by the Eugene-based International Arboretum Assn. and the LCC forestry department, begins at 9:30 a.m. Admission is \$2, \$3 for a family, or \$1 without the tour of the recreation area. Keynote speaker will be John Bryan, director of the Strybing Arboretum in SanFrancisco, who will speak at 11 a.m. on "An Arboretum--Part of the Community".

IN-SERVICE BEGINS MONDAY, SEPT. 16---Here are some highlights of the two-week inservice schedule: collective bargaining reports (Sept. 16), Center Bldg. basement tours (Sept. 17), Performing Arts Bldg. tours (Sept. 17) AFT grievance discussions (Sept. 17,18), Upward mobility workshop (Sept. 23), Sexism in the classroom (Sept. 27).

FOR SALE -- Straube upright piano, 9' x 9' umbrella tent; Call Sharon at ext. 277 or 747-1452 after 5 p.m.

MARK ROCCHIO'S ABSOLUTELY LAST ANNUAL NOSTALGIA SALE -- Turn back to those happy days of yesteryear with your very own 1940's style--Parking Meters. All 11 have been repainted and are in working order. Bring a coin and try one out! Room 104-Admin. Bldg.

FOR SALE -- Bunk bed, excellent condition; \$50. Call ext. 331 or 345-1444 after 6 p.m.

EMPLOYMENT

The following Classified openings are funded by CETA funds and applicants must meet the following requirements:

- Must be unemployed for at least 30 days or be underemployed.
- Must be residents of Lane County (Springfield given preference).
- Preference is to be given to Veterans, welfare recipients, former manpower clients who have not found unsubsidized work.

Electrician - Blue card carrier. Closes Sept. 11; contact Carol Beckley for application.

Mechanical Maintenance Man background in carpentry and painting. Closes Sept. 11; contact Carol Beckley for application.

Accountant - Business Office: Baccalaureate Degree in Accounting with additional post-graduate/ business education desired. Minimum of one year experience in business office/accountingtype experience. Some organizational and supervisory ability; ability to work effectively with other people. Closes Sept. 11; contact Carol Beckley for application.

EMPLOYMENT

Cataloging Assistant - Library: Minimum of two years of library experience that relates to the assignment. B.S. Degree or demonstrated proficiency in cataloging and circulation procedures. Closes Sept. 11; contact Carol Beckley for application.

Clerk II - Mechanics High school graduate or equivalent; or satisfactory combination of education and training. One year of responsible office experience. Above average clerical aptitude; skilled typist; working knowledge of standard office procedures. Closes Sept. 11; contact Carol Beckley for application.

Clerk II - Inventory Clerk: High school graduate or equivalent; or satisfactory combination of education and training. One year office experience with inventory control experience. Must have experience in record keeping and coding systems; should be able to lift and move some equipment and typewriters. Closes Sept. 11; contact Carol Beckley for application.

CHEF-INSTRUCTOR -- 2-yr. food service or related degree plus 3 yrs. institutional and/or comm'l food prep. exp. Closes 9/9. See Dorothy Kellogg, Admin. Bldg. for application.

HEAD WAITER/WAITRESS -- High School graduate or equivalent; two years of food service or restaurant experience; working knowledge of restaurant and basic food preparation procedures; ability to work well with others. Closes 9/11; contact Carol Beckley, Admin. Bldg. for application.

Vital Statistics

COLVIN, Paul & Babs have a daughter, Robie Ariadne, born 8/25, 8 lb. 14 oz.

ROCCHIO, Mark & Elaine have a son, Matthew Mark, born 9/4, 7 lb. 14 oz.



THURSDAY SEPTEMBER 12, 1974

BOARD RATIFIES CONTRACT -- As expected, the Board of Education unanimously ratified the classified contract last night, and for most classified employees, the new salary figures will show up in this month's check. Only those classified who are "confidential employees" will not receive the approximate 11 percent (6.45 cost of living and about 5 percent increment hikes) raise. They will not know what their salaries will be until later when they, the administrative staff and certain other employees not in the bargaining units work that out with the Board.

One other pay provision included in the contract--twice-a-month paychecks--won't start for quite awhile. The business office is not sure when.

SYMPOSIUM SATURDAY -- The day-long symposium on "Trees--Who Needs 'Em", featuring panel discussions, slide programs and a tour of the proposed arboretum site at Mt. Pisgah is scheduled Saturday in the Forum. John Bryan, director of the Strybing Arboretum in San Francisco will be the main speaker. The symposium begins at 9:30 a.m.

IN-SERVICE NEXT WEEK -- The first of two weeks of in-service begins Monday at 9 a.m. in the Forum with introductions by Dick Newell, a welcome-back by President Eldon Schafer, and a series of reports by Bill Cox, Karen Lansdowne, Dick Boettcher (SELCO). Others on the agenda include Jonathan West (Affirmative Action), Jim Ellison (Danforth), Steve Hanamura (problems of the handicapped at LCC), Anne Stewart (new staff orientation), Charles Bentz (OEA), Mike Rose (AFT), Howard Dull (faculty-staff development), Pat Haggen and Lee Moore (Affirmative Action, State Bureau of Labor).

TWO INFORMATION CENTERS OPEN -- There will be information centers/tables open this weekend at the Oakway Mall, the Renaissance Faire and at Valley River Center.

IF YOU HAVEN'T PUT YOUR LAWN SIGN UP YET, --- put it up.

WANTED TO BUY--Office desks, swivel chairs, office chairs, 10-key add. machines, portable elec. htr., elec. tpwrtr., tpwrtr. stand. Contact Lou Nadel1, 688-3172.

FOR SALE--IBM Executive Typewrtier, Model B, new power roller, recent. overhaul. Good buy at \$175. Joan Coulson, ext. 316.

FOR SALE -- Straube upright piano, 9' x 9' umbrella tent; Call Sharon at ext. 277 or 747-1452 after 5 p.m.

MARK ROCCHIO'S ABSOLUTELY LAST ANNUAL NOSTALGIA SALE -- Turn back to those happy days of yesteryear with your very own 1940's style--Parking Meters. All 11 have been repainted and are in working order. Bring a coin and try one out! Room 104-Admin. Bldg.

FOR SALE -- Bunk bed, excellent condition; \$50. Call ext. 331 or 345-1444 after 6 p.m. EMPLOYMENT

INSTRUCTOR--auto tech. at Linn-Benton CC;director of personnel, Peralta CC Dist. See Dorothy Kellogg for details.

CLASSIFIED OPENINGS: Contact Carol Beckley for application.

SECRETARY I - Paradental: Funded by CETA funds and applicants must be unemployed for 30 days or be underemployed; must be residents of Lane County. Two years' post-high school training in secretarial science and office procedures (may be waived as entry requirement if applicant possesses acceptable prior secretarial job experience or can demonstrate job proficiency); Two years' secretarial, stenographer, or clerical experience required; ability to type at 60 wpm; to take dictation at 80 wpm. Closes 9/16/74 SECRETARY II - Financial Aids Office: Two years' post-high school training in secretarial science and office procedures (may be waived as entry requirement if applicant possesses acceptable prior secretarial job experience or can demonstrate basic job proficiency). Three years of progressively responsible secretarial experience; ability to type at 60 wpm;

Laboratory Technician -Science: High school graduate or equivalent and college level course work in appropriate math and science areas; or satisfactory combination of education, training, and experience. One year's experience in laboratory preparation. Demonstrated knowledge of laboratory procedures, equipment operation and maintenance; in-depth knowledge of chemical and/or media preparation and handling. Closes 9/20/74

take dictation at 100 wpm.

Closes 9/18/74.

MONDAY September 16, 1974

WELCOME BACK, THIS IS THE FIRST DAY OF INSERVICE Here is today's schedule:
9 a.mIntroductions and welcome; Dick Newell and President Eldon Schafer
9:20Physical changes at LCC; Bill Cox
9:35Accreditation report; Karen Lansdowne
9:50SELCO; Dick Boettcher
10:15Affirmative action; Jonathan West
10:30Danforth Plus One; Jim Ellison
10:45Problems of handicapped at LCC; Steve Hanamura
11New staff orientation; Anne Stewart
11:15LCC Education Assn.; Charles Bentz
11:30LCC Employees Federation; Mike Rose
11:45Faculty-Staff Development committee; Howard Dull
1-3 p.mAffirmative action, state bureau of labor; Pat Haggen, Lee Moore
All activities take place in Forum 301-2.

WORKSHOP SATURDAY---A workshop aimed at showing women how to train for and find jobs in fields traditionally dominated by men is scheduled Saturday in the Forum. The workshop, called "There's a Woman in the Men's Room", will be from 9 a.m. to 2:30 p.m., with registration at 8:45 a.m. Admission is free. Highlights include a keynote address by economist Jan Newton at 9:15 and panel discussions from 10-11:30 a.m. featuring employers, representatives from the state bureau of labor, and women already employed in non-traditional jobs. The workshop is open to anyone.

AND IF YOU CAN'T MAKE IT TO THAT---There will be a workshop on "Toward Understanding the Aging" Friday, Saturday and Sunday at the Black Angus restaurant. The workshop, which continues Oct. 5-6, carries two hours of credit through the UofO. For information write the Oregon Div. of Continuing Education, 565 Capitol St. NE, Salem, 97310.

TOMORROW IS ELECTION DAY -- Please vote.

NEW PERSONS---Here is a list of new employees: Carol Tedder, student health services; Dick Warkentin, college facilities; Gary Hopkins, data processing; Carolyn Taggart, returned to the office of instruction; Ardelle Smith, adult education; Bill Frosty, college facilities; Dawn Garcia, home economics; Debbie Fuller, adult basic education; NEW EMPLOYEES (CONT.)--Billy Currey, bookstore; Bill Baker, college facilities; Narayan Prasad, college facilities; Marilyn Hollingsworth, admissions; Bill Kendrick, physical education; Gloria Jean York, data processing; Mary Ellen Werner, data processing Emilie Young, food services; Danna Miller, food services; and Bernice Warren, RSVP.

NEW VOICES, TOO---Two new switchboard operators have also joined the staff recently, so please be patient while Sala Wyman and JoAnn Davis learn the ropes.

CONSTRUCTION PLANNING COMMITTEE TO MEET---The proposed maintenance building and its implications on the construction budget will be the main topic for discussion tomorrow and Wednesday during meetings of the construction planning committee. The meetings are from 3-5 p.m. each day in the Board Room; both are open to all staff members and students. Bids for the building are coming in higher than expected and are exceeding the budget.

RECEPTION SCHEDULED THURSDAY --- A reception for Wilma Bagley (business office) will be held Thursday from 2-4 p.m. in the President's Dining Room. Everyone is invited.

CLASSIFIED CONTRACT FOLLOW-UP---A second meeting for supervisors of classified employees and confidential classified staff members is scheduled for 9 a.m. Thursday to review points that were not completely covered at the first meeting two weeks ago concerning the classified work contract. The meeting will be in Forum 311.

CLASSIFIED

FOR SALE--45 1b. bow \$30. Call Judy, ext. 218 or 747-4149 eves.

FOR SALE--IBM Executive typewriter, model B, new power roller, recent overhaul. Good buy at \$175. Joan Coulson, ext. 316.

IF YOU LIKED OUR MEOWS, YOU'LL LOVE OUR WOOFS--That's right, Butler's Pride Kittens has grown. For a limited time you can take your pick of Butler's Pride Puppies. Call 340 for details. EMPLOYMENT

A/V EQUIPMENT COURIER--3/4 time through spring term. \$2.69 hr. Apply to Phil Robley, A/V services, ext. 251.

SECRETARY II - Financial Aids Office: Two years' post-high school training in secretarial science and office procedures (may be waived as entry requirement if applicant possesses acceptable prior secretarial job experience or can demonstrate basic job proficiency). Three years of progressively responsible secretarial experience; ability to type at 60 wpm; take dictation at 100 wpm. Closes 9/18/74.

Laboratory Technician -

Science: High school graduate or equivalent and college level course work in appropriate math and science areas; or satisfactory combination of education, training, and experience. One year's experience in laboratory preparation. Demonstrated knowledge of laboratory procedures, equipment operation and maintenance; in-depth knowledge of chemical and/or media preparation and handling. Closes 9/20/74

TUESDAY SEPTEMBER 17, 1974

TODAY IS ELECTION DAY -- In its third, and hopefully last try this year, LCC will be going to the voters today seeking a one-year \$576,449 levy beyond the six percent constitutional limit for the 1974-75 school year. The polls will be open until 8 p.m. Please vote.

HERE IS TODAY'S IN-SERVICE SCHEDULE:

Morning - - - - open for departmental meetings

1-2 p.m. - - - - LRC basement tour

2-3 p.m. - - - - Performing Arts Building tour (tentative)

1-4 p.m. - - - - AFT grievance discussions (CANCELLED--To be held Wed.; see schedule)

TODAY IS ALSO -- the first day of registration for returning students. New students will register Sept. 23-25.

"WELCOME DAY" SCHEDULED THURSDAY --- Students new to LCC this fall will have a chance to look the college over and meet other new students Thursday during "Welcome Day". Free morning and evening sessions are schedule 10 a.m. to noon and 7-9 p.m. and will include tours of student service areas and the Study Skills Center as well as a "walk-through" of registration procedures.

PLANNING COMMITTEE TO MEET -- The construction planning committee will hold open meetings today and tomorrow to discuss the proposed maintenance building. Today's meeting is at 3 p.m. in the Board Room; tomorrow's is at 3 in the President's Dining Room. Everyone is invited.

MORE NEW FACES -- New contracted staff members thisyear include Cecelia Smith, performing arts; Gladys Simmons, counseling; Randy Mafit, LRC; Anthony Birch, dean of business operations; Edna Jellesed, business; Alice Lindahl, science; Joseph Beck, mass communication; Linda Riepe, coordinator of early childhood education; Clinton Nelson, dentist; Jeanne Harcleroad, nursing; May Fogg, catalog librarian; Robert Beyers, science. Classified staff members Frances Lau, processing clerk and Jeannie Frentz, library clerk are also new. If any supervisors have other new staff members in their area, please call ext. 340 so they can be introduced to the rest of the college. ACCREDITATION REPORTS AVAILABLE -- A limited number of accreditation reports are available for short-term loan from Florence Hedden, who is with the office of academic and college planning in the administration building. Report coordinator Karen Lansdowne requests that each instructor read the departmental section of the self-study that pertains to him or her to ensure that the back-up material mentioned in the report is available to the accrediting team. The team will be on campus Oct. 15-17.

CLASSIFIED

WANTED TO BUY -- Office desks, swivel chairs, office chairs, 10-key add. machines, portable elec. htr., elec. typewriter, typewriter stand, Contact Lou Nadell, 688-3172.

FREE -- Please save a fluffy, semi-long haired cute and cuddly kitty from taking a long walk in the country. Call 345-2284 after work.

WANTED -- Small house to buy or room to rent w/light kitchen privileges. Either convenient to LCC. Pls. leave message for Jerry Garger, ext. 313.

FOR SALE -- 45 lb. bow \$30. Call Judy, ext. 218 or 747-4149 eves.

FOR SALE -- IBM Executive typewriter, model B, new power roller, recent overhaul. Good buy at \$175. Joan Coulson, ext. 316.

EMPLOYMENT

A/V EQUIPMENT COURIER--3/4 time through spring term. \$2.69 hr. Apply to Phil Robley, A/V services, ext. 251.

SECRETARY II - Financial Aids

Office: Two years' post-high school training in secretarial science and office procedures (may be waived as entry requirement if applicant possesses acceptable prior secretarial job experience or can demonstrate basic job proficiency). Three years of progressively responsible secretarial experience; ability to type at 60 wpm; take dictation at 100 wpm. Closes 9/18/74.

Laboratory Technician -

Science: High school graduate or equivalent and college level course work in appropriate math and science areas; or satisfactory combination of education, training, and experience. One year's experience in laboratory preparation. Demonstrated knowledge of laboratory procedures, equipment operation and maintenance; in-depth knowledge of chemical and/or media preparation and handling. Closes 9/20/74

None WeW FACES her contracted staff memory chicker include lecels Smith, performing orbs: Glaavs Limpons, conseting, mody fait, LRG; Anthony Stron, dean of Lusiness operation fam leliesed, business, Africe Lindah, Crence, Issaph Back, mess communication; Linda Micege, coordinator of samly childhood eduration; (Inton Telson, dentist; deanes mechenoad; hussing bay fogg, Catalog librarian; Robert Beyers, scheree, Classified staff members frances to, processing cleek and Jeanit; Frents; library clerk the also new. If any sinckristry takes other new staff members in their area, please call out. 340 so they can be

WEDNESDAY SEPTEMBER 18, 1974

LEVY APPROVED---A voter turnout of about 35 percent approved LCC's \$500,000+ budget request yesterday, ensuring finally that the college will not have to operate from the tax base for the coming school year. The request for \$576,449 outside the six percent limitation was approved 21,437 (yes) to 18,343 (no),for a yes-vote percentage of 53.89 percent. Voters throughout the county seemed to be in a generous mood in approving all but two money requests (an Oakridge school bond issue and the Fern Ridge school;budget) yesterday although Eugene's district 4-J squeaked by with only a 144-vote margin. The difference was in large turnout--almost 11,000 more voters cast ballots yesterday than on July 9. Of that total, 8,593 voted yes for LCC and only 2,384 voted no.

ON THE THIRD DAY OF IN-SERVICE -- This is the schedule: Morning - - - - open for departmental meetings 1 p.m. on - - - new staff orientation 2-2:30 p.m. - - radio and TV facilities tour

1-4 p.m. - - - AFT grievance discussions (Math 203. All classified are urged to attend; this will be the only such meeting during in-service.)

MORE NEW NAMES -- The following employees are new to LCC: Jeff Young, mass communication; Bob Cudmore, purchasing; Brenda Castleberry and Ben Crawford, business office. If supervisors have any new employees who have been left out of this or previous lists, please call ext. 340. Supervisors should also forward the names of new employees to Marge McGill (business office) so she can enter them on the insurance records.

SEMINAR SATURDAY -- About 200 persons are expected this Saturday for the workshop on nontraditional jobs for women, scheduled from 9 a.m. to 2:30 p.m. in the Forum. The workshop, called "There's a Woman in the Men's Room", is aimed at showing women how to train for and find jobs traditionally dominated by men. On the agenda are panel discussions with employers and women already employed in non-traditional jobs and a keynote address by OSU economist Jan Newton. The workshop is free.

CONSTRUCTION PLANNING COMMITTEE MEETS TODAY -- The proposed maintenance building will be the main topic of discussion today at an open meeting for the construction planning committee. The meeting begins at 3 p.m. in the President's Dining Room. RECEPTION TOMORROW -- A reception for Wilma Bagley, who will be leaving LCC at the end of the month, is scheduled tomorrow from 2-4 p.m. in the President's Dining Room. Everyone is invited.

CLASSIFIED

FOR SALE -- 15-foot Dorsett boat w/75 hp Johnson motor and trailer. Many extras. \$800 firm. Call Bill Buskirk, ext. 381, or 345-1445 eves.

FOR SALE -- Two spkr. GE stereo, \$25; portable Royal typewriter, \$20; brand new early American sofa, sacrifice at \$350 or best offer. Call JoAnn Fields, ext. 271.

EMPLOYMENT

A/V EQUIPMENT COURIER--3/4 time through spring term. \$2.69 hr. Apply to Phil Robley, A/V services, ext. 251.

SECRETARY II - Financial Aids

Office: Two years' post-high school training in secretarial science and office procedures (may be waived as entry requirement if applicant possesses acceptable prior secretarial job experience or can demonstrate basic job proficiency). Three years of progressively responsible secretarial experience; ability to type at 60 wpm; take dictation at 100 wpm. Closes 9/18/74.

Laboratory Technician -

Science: High school graduate or equivalent and college level course work in appropriate math and science areas; or satisfactory combination of education, training, and experience. One year's experience in laboratory preparation. Demonstrated knowledge of laboratory procedures, equipment operation and maintenance; in-depth knowledge of chemical and/or media preparation and handling. Closes 9/20/74

THURSDAY September 19, 1974

SUPERVISORS, CONFIDENTIAL EMPLOYEES MEET--- A second meeting to review the contents of the classified work contract is scheduled today from 9 a.m. to noon in Forum 311. At the meeting Board negotiator Lon Mills will answer questions and continue discussion of points that were not covered fully during a similar meeting two weeks ago.

LECTURE SERIES BEGINS TONIGHT---A lecture/discussion series "On Marriage", led by Patrick Fraleigh and Susan Gilmore, begins tonight at $7\cdot30$ at Emerald Baptist Church in Eugene. The weekly series deals with such topics as "living and loving each day" (tonight); "your sexual relationship" (Sept. 26); "co-parenting kids of all ages" (Oct. 3); "managing the money" (Oct. 10); "playing: separately, together, with others" (Oct. 17); and "living and loving through the years" (Oct. 24). Admission is \$3 per lecture or \$15 for a booklet of six tickets which may be used anytime. Tickets will be available at the door.

DIRECTORY DEADLINE TODAY--Today is the last day to submit information for this year's staff directory--it goes to press tomorrow. Please have all information to Jan John (ext.340) by 2 p.m. today.

RECYCLE "LCC YES"--All LCC lawn signs should be returned to Lisl Fenner within the next few days.

WORKSHEETS DUE---Payroll worksheets will be available from the business office Friday at 2 p.m.

RECEPTIONS TODAY, FRIDAY--Receptions for two employees are scheduled today and tomorrow. A rewell to Wilma Bagley (business office) will be held today from 2-4 p.m. in the President's Dining Room, and there will be one tomorrow for Betsy Roselle (PBX operator) from 2-3:30 p.m. in the college facilities office. Everyone is invited.

INTRODUCING...Dian Perkins, in the nursing department. (no "e") Also in nursing, Charlene Deffenbacher is back from a leave of absence.

WANTED--Small house to buy or room to rent w/light kitchen privileges. Either convenient to LCC. Pls. leave message for Jerry Garger, ext. 313.

ABSOLUTELY FREE---Woofs of all shapes, colors. Please hurry, they're learning how to bark. Butler's Pride Puppies.

FREE--Five mo. old male terrier/beagle pup. Loves people. Call Karen Ault, ext. 234.

FOR SALE--Fine hunting golden Cocker Spaniel pups. Contact Gerald Rasmussen, ext. 326.

FOR SALE -- 15-foot Dorsett boat w/75 hp Johnson motor and trailer. Many extras. \$800 firm. Call Bill Buskirk, ext. 381, or 345-1445 eves.

FOR SALE -- Two spkr. GE stereo, \$25; portable Royal typewriter, \$20; brand new early American sofa, sacrifice at \$350 or best offer. Call JoAnn Fields, ext. 271. EMPLOYMENT

(EEA and CETA funded projects--applicants must live outside Eugene and must have been unemployed for at least 30 days.)

Laboratory Technician -

<u>Science</u>: High school graduate or equivalent and college level course work in appropriate math and science areas; or satisfactory combination of education, training, and experience. One year's experience in laboratory preparation. Demonstrated knowledge of laboratory procedures, equipment operation and maintenance; in-depth knowledge of chemical and/or media preparation and handling. Closes 9/20/74

SECRETARY II - Information & Publication Office. Two years post-high school training in secretarial science and office procedures (may be waived as entry requirement if applicant possesses acceptable prior secretarial job experience or can demonstrate basic job proficiency); Three years of progressively responsible secretarial experience; ability to type at 60 wpm; dictation at 100 wpm; ability to produce large volumes of work under time pressure, well-developed personal skills. Radio work required, so pleasant speaking voice necessary. Contact Carol Beckley for application. Position closes 9/26/74.

Funded Projects Account Analyst -Business Office: High school graduate or equivalent and some post-high school work in business and accounting or satisfactory equivalent of experience and training; two to three years general office experience with an emphasis on accounting. Position closes 9/25/74; Contact Carol Beckley for application.

JITS AND PIECES ON TGIF....

--Inservice today consists only of morning departmental meetings and an American Federation of Teachers meeting at 2 p.m. in Forum 309. Next Friday's session on "Sexism in the Classroom" has been canceled.

FRIDAY September 20, 1974

- --John Kocher will give a slide and talk presentation on his Egypt visit at a meeting of the Retired Officers Assn. Wednesday at the Eugene Hotel. The dinner meeting begins at 7 p.m.
- --Jim Snow is the new faculty council chairman; the council's first meeting is Wednesday at 11 a.m. in the President's Dining Room.
- --There will be a staff golf tournament today at Emerald Valley Golf Club in Creswell. Tee-off time is 3 p.m.
- --Betty Johnson is the new chef-instructor for the home economics department.
- --Instructors are reminded to read their departmental reports in the self study sometime during the next couple of weeks to ensure that all necessary back-up material will be available for the accreditation team next month. A limited number of reports can be borrowed from Florence Hedden in the office of academic and college planning.

WANTED--Small house to buy or room to rent w/light kitchen privileges. Either convenient to LCC. Pls. leave message for Jerry Garger, ext. 313.

ABSOLUTELY FREE---Woofs of all shapes, colors. Please hurry, they're learning how to bark. Butler's Pride Puppies.

FREE--Five mo. old male terrier/beagle pup. Loves people. Call Karen Ault, ext. 234.

FOR SALE--Fine hunting golden Cocker Spaniel pups. Contact Gerald Rasmussen, ext. 326.

FOR SALE -- 15-foot Dorsett boat w/75 hp Johnson motor and trailer. Many extras. \$800 firm. Call Bill Buskirk, ext. 381, or 345-1445 eves.

FOR SALE -- Two spkr. GE stereo, \$25; portable Royal typewriter, \$20; brand new early American sofa, sacrifice at \$350 or best offer. Call JoAnn Fields, ext. 271. EMPLOYMENT

(EEA and CETA funded projects--applicants must live outside Eugene and must have been unemployed for at least 30 days.)

Laboratory Technician -

Science: High school graduate or equivalent and college level course work in appropriate math and science areas; or satisfactory combination of education, training, and experience. One year's experience in laboratory preparation. Demonstrated knowledge of laboratory procedures, equipment operation and maintenance; in-depth knowledge of chemical and/or media preparation and handling. Closes 9/20/74

SECRETARY II - Information & Publication Office. Two years post-high school training in secretarial science and office procedures (may be waived as entry requirement if applicant possesses acceptable prior secretarial job experience or can demonstrate basic job proficiency); Three years of progressively responsible secretarial experience; ability to type at 60 wpm; dictation at 100 wpm; ability to produce large volumes of work under time pressure, well-developed personal skills. Radio work required, so pleasant speaking voice necessary. Contact Carol Beckley for application. Position closes 9/26/74.

Funded Projects Account Analyst -Business Office: High school graduate or equivalent and some post-high school work in business and accounting or satisfactory equivalent of experience and training; two to three years general office experience with an emphasis on accounting. Position closes 9/25/74; Contact Carol Beckley for application.



MONDAY September 23, 1974

REGISTRATION, INSERVICE TODAY---New students and students returning from other than spring form begin registration today and will continue through Wednesday. Meanwhile, in-service ntinues with departmental meetings this morning and an upward mobility workshop at 1 p.m. in Math 203 and a meeting of the faculty/staff development committee in Math 204, also at 1 p.m.

FIRST ART SHOW SCHEDULED---Sculptures by two former LCC students will go on exhibit Sept. 30 for a two-week showing in the main galler of the art department. Sculptors Jerry Wagoner and Indra will be exhibiting bronze, stone, plexiglass and plaster pieces until Oct. 16, with a free public reception scheduled for 8 p.m. Oct. 4. All sculptures will be for sale.

EUMA TICKETS FOR SALE -- See Jean Shaffer in Printing/Graphics.

TRUSTEES TO VISIT--Approximately 35 community college trustees, on their way to a national convention in Portland, will stop at LCC Wednesday morning for a short tour of the campus. The trustees will arrive about 8:30 a.m. and will only stay for an hour before departing for Portland and the fifth annual convention of the Community College and Technical Institute Trustees.

NEW EMPLOYEE -- Nellie Francis is a new instructor aide for the business department.

ACCREDITATION REPORTS IN LIBRARY--Five copies of the self study report are now available in the library--circulation number 2732 (or just ask for the accreditation report--on a three-day loan basis. Florence Hedden of the office of academic and college planning also has a number of the reports available for loan.

JOD RIDDANCE PARTY--Say goodbye or other things to Jan John (information & publications) Saturday at 2790 Charnelton in Eugene (Stewart res.) from 8 p.m. on. Bring your own refreshments and a cheese plate. No reservations necessary.

FREE WOOFS---Stop by and say hello; they can hear you now. Two black, two black-and-white. Mother border collie, father German shepherd. And a second cousin who is Presbyterian.

WANTED--Small house to buy or room to rent w/light kitchen privileges. Either convenient to LCC. Pls. leave message for Jerry Garger, ext. 313.

FREE--Five mo. old male terrier/beagle pup. Loves people. Call Karen Ault, ext. 234.

FOR SALE--Fine hunting golden Cocker Spaniel pups. Contact Gerald Rasmussen, ext. 326.

FOR SALE -- 15-foot Dorsett boat w/75 hp Johnson motor and trailer. Many extras. \$800 firm. Call Bill Buskirk, ext. 381, or 345-1445 eves.

FOR SALE -- Two spkr. GE stereo, \$25; portable Royal typewriter, \$20; brand new early American sofa, sacrifice at \$350 or best offer. Call JoAnn Fields, ext. 271. EMPLOYMENT

(EEA position applicants must live outside Eugene and be unemployed at least 14 days. CETA position applicants must live within Lane County and be unemployed : at least 30 days.)

Welding Lab Assistant--Must know arc welding; 3-5 yrs. exp. desirable; closes Oct. 3, begins Oct. 9. See Dorothy Kellogg.

Off Campus--Specialist in foods and nutrition, OSU; research assistant, biogeochemist, OSU. See Dorothy Kellogg.

SECRETARY II - Information & Publication Office. Two years post-high school training in secretarial science and office procedures (may be waived as entry requirement if applicant possesses acceptable prior secretarial job experience or can demonstrate basic job proficiency); Three years of progressively responsible secretarial experience; ability to type at 60 wpm; dictation at 100 wpm; ability to produce large volumes of work under time pressure, well-developed personal skills. Radio work required, so pleasant speaking voice necessary. Contact Carol Beckley for application. Position closes 9/26/74.

Funded Projects Account Analyst -Business Office: High school graduate or equivalent and some post-high school work in business and accounting or satisfactory equivalent of experience and training; two to three years general office experience with an emphasis on accounting. Position closes 9/25/74; Contact Carol Beckley for application.

TUESDAY September 24, 1974

TOUR, REPORTS ON INSERVICE SCHEDULE--A tour of the college's radio and television facilities, plus reports from John Kocher, Paul Malm and Estelle Singleton on their summer trips to Egypt and India. The trips were sponsored by the League for Innovation in the Community College. Times: 2 p.m. in App. 214 for the reports; 2 p.m. at mass communication for the tour.

SPECIAL BOARD MEETING TOMORROW--The LCC Board of Education will meet in a special session tomorrow at noon to canvass last week's vote and to act on a staff recommendation concerning the proposed maintenance building. The recommendation--arrived at after two campus-wide meetings--suggests that the Board accept the bids of three separate contractors for construction of the building. If the Board accepts the staff recommendation a total of \$564,124 will be split between Vik Construction Co. (\$439,434) for construction; EMK Co. (\$87,828) for mechanical, and Alert Electric Co. (\$36,862) for electrical. Total cost of the building, including fees, moving of portables and a contingency of \$15,000 is \$637,776. Included in the recommendation is a request that instructional facilities have priority over any further work on the maintenance building during the next biennium. The meeting is in the cafeteria area.

WELCOME DAY, WORKSHOP SUCCESSFUL--More than 200 new students toured the campus and learned the ins and outs of registration last week on Welcome Day. A few days later, on Saturday, more than 300 persons--mostly women--turned out to hear how they could train for and find non-traditional jobs at the workshop "There's a Woman in the Men's Room".

GOLF TOURNAMENT RESULTS--Bob Creed and Irv Roth tied for low gross at 80; Don Wilson was low net at 70; Dale Bates won both the longest drive and the closest-to-the-pin. Of the 25-or-so golfers, nine were in the 80's (net).

HEALTH WORKSHOP WEDNESDAY---Representatives from the health industry will meet with LCC health teachers and CWE coordinator Sue Thompson tomorrow to discuss mutual needs. The one-day seminar will begin at 10 a.m. in Hea. 106.

LCCEA ELECTIONS TOMORROW---Election of officers for the campus chapter of the Oregon Education Assn. will be held tomorrow at noon in Forum 301. All members of LCCEA are eligible to vote.

REGISTRATION DRIVE SET---There will be a one-day voters' registration drive Monday in the Food Services area. The drive is sponsored by the League of Women Voters.

AFT TO DISCUSS, THEN VOTE CONSTITUTION CHANGES---American Federation of Teachers members will have a chance to look over proposed constitution changes currently being ciruclated on campus, and will vote on the matter at a later date.

CHAIRPERSONS, SUPERVISORS TO MEET--There will be a meeting Wednesday of all department chairpersons and supervisors at 2 p.m. in App. 223. The meeting will kick-off this year's United Way campaign. President Eldon Schafer will also have one or two short agenda items for the meeting. Please attend.

CLASSIFIED

FOR SALE--'74 Dodge Dart, \$4,500 list, will sell for \$3,500 or any reasonable offer. Excellent cond. 10,000 mi. Call Mike ext. 360.

FOR SALE--'65 Plymouth sedan delivery (stn. wgn.), new tires, new clutch. six cyl. 3-spd. 20 mpg. Call Mark Stewart, ext. 262.

WANTED--Small house to buy or room to rent w/light kitchen privileges. Either convenient to LCC. Pls. leave message for Jerry Garger, ext. 313.

FREE--Five mo. old male terrier/beagle pup. Loves people. Call Karen Ault, ext. 234.

FOR SALE--Fine hunting golden Cocker Spaniel pups. Contact Gerald Rasmussen, ext. 326.

FOR SALE -- 15-foot Dorsett boat w/75 hp Johnson motor and trailer. Many extras. \$800 firm. Call Bill Buskirk, ext. 381, or 345-1445 eves. EMPLOYMENT

Welding Lab Assistant--Must know arc welding; 3-5 yrs. exp. desirable; closes Oct. 3, begins Oct. 9. See Dorothy Kellogg.

WEDNESDAY September 25, 1974

TRUSTEES VISIT TODAY---About 35 community college trustees from throughout the country will visit LCC today on their way to a national convention in Portland. The group will arrive at 8:30 and stay about an hour.

INSERVICE SCHEDULE: The morning is reserved for departmental meetings or individual preparation; the afternoon has been set aside for tours. There will be a 1 p.m. tour of the LRC basement facilities and a 2 p.m. tour of the new performing arts building.

BOARD TO MEET---During a special, noon meeting today, the LCC Board of Education will act on a staff recommendation to award bids on the proposed maintenance buiding to three separate contractors. The construction bids total \$564,124 and, if approved by the Board, will be divided between Vik Construction Co., EMK Co., and Alert Electric. The Board will also canvass last week's successful tax levy election. The meeting is in the cafeteria.

LCCEA TO VOTE TODAY--Members of the LCC chapter of the Oregon Education Assocation will vote at noon today for new officers. The election will be in Forum 301.

SUPERVISORY MEETING AT 2---Department chairpersons and supervisors will gather at 2 p.m. today in App. 223 to kick-off this year's United Way drive.

ACCREDITATION TEAM NAMED---Here are the members of the accreditation team who will be on campus Oct. 15-17: Richard S. White, chairman, will study the administration; Charles W. Abshire, a librarian, will study the Learning Resource Center and mass communication; Orville Carnahan, president of Highline Community College, will study mechanics; Orville K. Chatt, art instructor, will study art and applied design and performing arts; Alvin B. Danielson, from Washington community college district 17, will study business and data processing; Lynn Degerstedt, associate dean, will study community education; Ossie E. Kjos, voc-tech professor Univ. of Idaho, will study electronics, flight technology, fire protection, law enforcement, and industrial technology; Ruthann LeBaron, biological sciences professor, will study the sciences, math and environmental technology; Frances Prindle, associate dean, will study home economics, food technology, health occupations; Lloyd V. Tilt, dean, will study student personnel services; Norman Watson, chancellor Coast Community College District, will study language arts and social sciences; James F. Bemis, executive director Washinton's commission on higher schools, Ex-officio.

I NEED A CAR -- Nothing fancy, just dry transportation for motorcycle maniac. Will trade · a 1312 ft. boat, wood w/fiberglassed hull, from the days when they really knew how to build a boat, good cond.; a trailer to match, funky but servicable, an outboard motor that almost works and has lots of new parts on it; a SCUBA tank and regulator, used a bit un in new cond.; a '53 Chevy pickup, doesn't run but has lots of neato parts. Contact Roger at KLCC, ext. 262.

FOR SALE -- '73 Dotson pickup 1600, chrome wheels, road hugger tires, \$2,350. '72 Kawasaki, low mileage, excellent cond., \$800. '73 Mach I 4 spd., high performance engine, lots of extras, \$2,900. Call Phyllis, ext. 215 or 895-2763.

FOR SALE -- '74 Dodge Dart, \$4,500 list, will sell for \$3,500 or any reasonable offer. Excellent cond. 10,000 mi. Coll Mike ext. 360.

FOR SALE -- '65 Plymouth sedan delivery (stn. wgn.), new tires, new clutch. six cyl. 3-spd. 20 mpg. Call Mark Stewart, ext. 262.

WANTED -- Small house to buy or room to rent w/light kitchen privileges. Either convenient to LCC. Pls. leave message for Jerry Garger, ext. 313.

FREE--Five mo. old male terrier/beagle pup. Loves people. Call Karen Ault, ext. 234.

FOR SALE -- Fine hunting golden Cocker Spaniel pups. Contact Gerald Rasmussen, ext. 326.

FOR SALE -- 15-foot Dorsett boat w/75 hp Johnson motor and trailer. Many extras. \$800 firm. Call Bill Buskirk, ext. 381, or 345-1445 eves.

MEETINGS

Registration all day Main Gym

Red Cross Workshop Hea. 104 8

CETA Workshop 9 For.311

Orientation for Nursing Students 9 For.301

Job Rating Committee 10 LRC Conf.

Faculty Council Cen. 124 11

Board Meeting Cen. 101-A noon

OEA For.301 noon

Supervisors 2 App. 223

EUMA tickets available this week from Jean Shaffer in Printing/Graphics Services.

THURSDAY September 26, 1974

MAINTENANCE BUILDING GETS OKAY---A quorum of four Board of Education members voted unanimously yesterday to go ahead with bid awards to three separate contractors for construction of the new maintenance building. In a rare noon meeting the Board followed a staff recommendation that construction get underway on the new building--which will house all of College Facilities except the switchboard and laundry--but with the provision that no more money be spent on the facility during the next biennium. Construction costs for the building are set at slightly over \$564,000 with total costs, including a contingency of \$15,000, a little less than \$640,000.

PARNELL BEING CONSIDERED FOR POST---Dale Parnell, LCC's first president and currently the chancellor of the San Diego Community College district, is one of seven educators nationally being considered for the position of director of the National Institute of Education (NIE). Parnell, who has been on the job in San Diego for about a year after several years as Oregon's superintendent of public instruction, is a candidate for the job partly because he has ties both to school administration and educational research, a characteristic that education groups say is necessary to hold the organization together.

Actually, even if Parnell gets the job, he may not have a job to go to. NIE is in trouble with Congress. The Senate has already refused to go along with the administration's request of \$130 million for the educational research organization, and a joint Senate-House conference committee has said "NIE has shown little progress in reaching goals set forth in its enabling legislation" and many "favor dismantling of NIE and a return of research activities to their appropriate bureaus in the U.S Office of Education." While most of the educational groups supporting NIE have given up hope on the \$130 million, they are continuing to lobby for at least an \$80 million budget for fiscal year '75.

DRUG REFUND LESSON PLAN DEVELOPED---A lesson plan that explains how citizens can obtain drug refunds resulting from Oregon's class action antitrust suit against major drug companies has been developed by a Chemekta Community College administrator. Though devloped primarily for high school teachers, the packet is also available to community college teachers by contacting Virginia Hollon at Chemeketa.

NEW STUDENT REGISTRATION --- Has been extended another day.

TODAY IN INSERVICE---Jim Ellison, who headed last year's Danforth team, will report on "Danforth Plus One" this morning at 9 in Forum 301. At 10 a.m. an affirmative action officer from the state bureau of labor will speak in Forum 301, followed by a women's advisory committee affirmative action meeting at noon in the northwest portion of the cafeteria. Steve Hanamura will speak on the problems of the handicapped at LCC at 1:30, also in Forum 301.

LINEMAN SAFETY WORKSHOP AT LCC---More than 40 linemen from Oregon and California begin their second day of a two-day safety workshop today in the powerline training area southwest of the Apprenticeship building. The linemen, representing 15 municipal and rural electric cooperatives, are practicing troubleshooting as well as safety procedures during the clinic,which has been conducted for the past 18 years by a Portland firm. This is the first year it has been held at LCC.

CLASSIFIED

I NEED A CAR--Nothing fancy, just dry transportation for motorcycle maniac. Will trade a 13½ ft. boat, wood w/fiberglass hull, from the days when they really knew how to build a boat, cond. good, trailer to match, outboard motor, SCUBA tank and regulator, a '53 Chevy pickup, doesn't run but has lots of neato parts. Contact Roger at KLCC, ext. 262.

FOR SALE--'73 Datsun pickup, 1600, chrome wheels, road hugger tires, \$2,350. '72 Kawasaki, low mileage, excellent cond., \$800. '73 Mach I 4 spd., high performance engine, lots of extras, \$2,900. Call Phyllis, ext. 215 or 895-2763.

FOR SALE--'74 Dodge Dart, \$4,500 list, will sell for \$3,500 or any reasonable offer. 10,000 mi. Excellent cond. Call Mike ext. 360.

EMPLOYMENT

Automotive, welding, electricity and building trades instructors for Navajo Community College. Write P.O. Box 277 Tsaile Lake, Ariz.

MEETINGS

Registration All day	Main	Gym
Red Cross worksho 8	р Неа.	104
ASLCC 10	Adm,	202
Media Commission 12:30	Cen.	124
Careers for Womer 4	Adm.	202



FRIDAY September 27, 1974

ON THE LAST DAY OF INSERVICE---There is a day-long workshop on sexuality (participants re already chosen) beginning at 9 a.m. Period. The afternoon session on sexism in e classroom has been cancelled.

NEW WAIVERS AVAILABLE --- The new employee tuition waivers, written to include partial waivers for part-time employees, are available from the business office.

REGISTER TO VOTE MONDAY---The League of Women Voters will sponsor a voter registration drive Monday in the cafeteria. That will be followed by a week-long effort by Joyce Duchesneau, a math assistant, to register voters before the Sept. 5 deadline. You can register after Monday with Joyce in Math 232 or with Lyle Swetland in the adminsitration building. You'll need to re-register if: you've moved, if you've changed your political party, or if you've changed you name.

UNITED WAY CAMPAIGN BEGINS---A goal of \$2,578--down about 400 dollars from last year -- is what United Way officials are seeking from LCC in this year's county-wide fund drive. The county goal is \$706,706. The lower LCC goal was assigned by the United Way after three straight years of declining contributions from LCC despite three straight years of staff growth. Contributions, which are tax deductible, can be made to this year's effort either in cash or through payroll deductions. If you go the deduction route, your pledge need not start coming out of your check until January. All pledges may be turned in at your departmental office or at the Development Office.

ACCREDITATION TEAM CHANGE---Dennis M. Lerum, assistant director of the Missoula Technical Center in Montana, will replace Ossie E. Kjos on the accreditation team which will inspect LCC next month. Lerum will study electronics, flight technology, fire prevention, w enforcement, and industrial technology.

FOR SALE--283 Chevy engine, good cond. make offer. Call 747-7910 evenings or ext. 304 days.

FOR SALE--Narcold desk-top electric refrigerator, approx. 2 cu. ft., works find, \$40. See in Math 207 or call Bob Boettcher, ext. 381.

I NEED A CAR--Nothing fancy, just dry transportation for motorcycle maniac. Will trade a 13½ ft. boat, wood w/fiberglass hull, from the days when they really knew how to build a boat, cond. good, trailer to match, outboard motor, SCUBA tank and regulator, a '53 Chevy pickup, doesn't run but has lots of neato parts. Contact Roger at KLCC, ext. 262.

FOR SALE--'73 Datsun pickup, 1600, chrome wheels, road hugger tires, \$2,350. '72 Kawasaki, low mileage, excellent cond., \$800. '73 Mach I 4 spd., high performance engine, lots of extras, \$2,900. Call Phyllis, ext. 215 or 895-2763.

FOR SALE--'74 Dodge Dart, \$4,500 list, will sell for \$3,500 or any reasonable offer. 10,000 mi. Excellent cond. Call Mike ext. 360. MEETINGS

Red Cross Workshop all day Hea. 104
SSLC 9:30 LRC Conf.
Welding Workshop 10 App. 223
SPAF 11 LRC Conf.
Office of Instruction noon Cen. 124
De ans 3:30 Adm. 202

EMPLOYMENT

CLASSIFIED OPENINGS: Positions close October 4, 1974; contact Carol Beckley for application:

SECRETARY I - part-time, 9-month position in Interdisciplinary Studies. Up to 2 years posthigh school training in secretarial science and office procedures (may be waived as entry requirement if applicant possesses acceptable prior secretarial job experience or can demonstrate job proficiency). One to two years secretarial, stenographer, or clerical experience; ability to type at 60 wpm, dictation at 80 wpm. (hours 10-3)

Clerk II - Science Department High school graduate or equivalent; or satisfactory combination of education and training; one year of responsible office experience; above average clerical aptitude; skilled typist; working knowledge of standard office procedures.

Clerk I - 1/2-time - Science Department: High school graduate or equivalent or satisfactory combination of education and training. No experience necessary; basic clerical and typing skills; knowledge of basic office procedures.



MONDAY September 30, 1974

THIS IS THE -- First day of school. The last day of school is Friday, June 13.

SATURDAY DEADLINE TO REGISTER TO VOTE---Voters can register for the November general election all day today at a League of Women Voters booth in the cafeteria or throughout the week at the development office or in Math 232. Any address, name or part affiliation change require's a new registration.

LIBRARY RECEIVES GRANT---The library has received a small federal grant to purchase library books and materials in the following subject areas: Black and/or ethnic studies, minority/disadvantaged student enrichment, environment and ecology, career education, urban studies, drug abuse, women's studies, energy resources, vocational-technical training, and crime and crime prevention. Any faculty member interested in making recommendations on which books the library should buy can call Don Ownbey at ext. 211.

JUICES, MILK AVAILABLE --- A vending machine which dispenses milk and natural juices has been installed in the gymnasium foyer.

KREITZ WEARS TWO HATS, AND ONE IS A HELMET---Business department chairman Jack Kreitz, who replaced Ron Byers as chairman of the flight technology department when Ron retired earlier this year, will continue his dual-role of chairman of both departments for the rest of the school year.

NEW SRC OFFICERS---The Student Resource Center (formerly the Student Awareness Center) has some new officers: namely, Holly Parker, housing and child care, Greg Goldner, office director, Mike Chudzik, communications coordinator.

NEW I&P SECRETARY---Joyce Nichols, the secretary at information services at Eastern Michigan University for two years, has been hired as the secretary for Information and Publications. She replaces Jan John, who has moved to Salem.

FOR SALE--High performance engine, '73 Mach I, 4 spd., fold down sports deck, tape deck, special spare tire, vinyl top, chrome wheels, belted tires, \$2,900. '72 Hawasaki 500, like new w/padded back bar, \$800 or best offer. '71 LTD 2-door hardtop, power, air, 29,000 mi., steel belted radials, gets good gas mileage. \$2,195 or best offer. call Phyllis, ext. 215 or 895-2763.

WANTED---Good, used, inexpensive upright vacuum cleaner. Call David Butler, ext. 340.

FOR SALE--Oredered too much! Top of the line Pittsburg paint. #6-610 white speed-hide. This may have any color added to it. \$2 a gallon cheaper than retail price. One 5-gal. can. Call Milt Madden ext 242 or 688-9531.

FOR SALE--35 gal. plexiglass aquarium w/all accessories, \$75. '62 Buick special \$200; men's 10 speed Raleigh bike, excellent cond., \$70. Call Bev ext. 335 or 343-0770.

FOR SALE--'74 Dodge Dart, \$4,500 list, will sell for \$3,500 or any reasonable offer. 10,000 mi. Excellent cond. Call Mike ext. 360.

FOR SALE--283 Chevy engine, good cond. make offer. Call 747-7910 evenings or ext. 304 days.

FOR SALE--Narcold desk-top electric refrigerator, approx. 2 cu. ft., works find, \$40. See in Math 207 or call Bob Boettcher, ext. 381.

I NEED A CAR--Nothing fancy, just dry transportation for motorcycle maniac. Will trade a 13½ ft. boat, wood w/fiberglass hull, from the days when they really knew how to build a boat, cond. good, trailer to match, outboard motor, SCUBA tank and regulator, a '53 Chevy pickup, doesn't run but has lots of neato parts. Contact Roger at KLCC, ext. 262.

MEETINGS

Deans 10·30 LRC Conf.

Lang.Arts noon Cen.124

EMPLOYMENT

CLASSIFIED OPENINGS: Positions close October 4, 1974; contact Carol Beckley for application:

SECRETARY I - part-time, 9-month position in Interdisciplinary Studies. Up to 2 years posthigh school training in secretarial science and office procedures (may be waived as entry requirement if applicant possesses acceptable prior secretarial job experience or can demonstrate job proficiency). One to two years secretarial, stenographer, or clerical experience; ability to type at 60 wpm, dictation at 80 wpm. (hours 10-3)

Clerk II - Science Department High school graduate or equivalent; or satisfactory combination of education and training; one year of responsible office experience; above average clerical aptitude; skilled typist; working knowledge of standard office procedures.

Clerk I - 1/2-time - Science Department: High school graduate or equivalent or satisfactory combination of education and training. No experience necessary; basic clerical and typing skills; knowledge of basic office procedures.