

Thursday, August 2, 1984

Published for the staff of Lane Community College. Deadline for contributions 2 p.m. on the day before publication. Editor: Keli Osborn, ext. 2201.

> Lane Community College is an Equal Opportunity/ Affirmative Action/Section 504/Title IX institution.

CLOSED TODAY - Financial Services is closed today from 11:30 to 1.

STAFF DIRECTORY CHANGES? - Here's your last chance to submit information and changes for the 1984-85 staff directory. Please contact Keli Osborn, Public Relations, ext. 2201. If all goes well and the creeks don't rise, the directory should go to press this month and be ready for distribution by inservice (or early fall term). Your cooperation can only help.

APPRECIATION - My deepest appreciation to all my LCC friends who made donations in memory of my mother, Sarah Sullivan, and for the comforting support you gave me and my family. - Nita Cameron, Records Management/Archives

CLOSING NEXT WEDNESDAY - The Bookstore will close at noon on Wednesday, Aug. 8.

WORKING WITH THE PUBLIC - Good Customer Relations, a four-hour seminar designed to increase the effectiveness of counter staff who deal with the public, will be offered Aug. 8 at the Downtown Center. It's planned from 1 to 5 p.m. Adult Education offers the session for \$10, and staff may use a tuition waiver for the fee. Preregistration by Aug. 6 is required. Call ext. 7531 for information.

LEND US A HAND - Please help Media Productions by giving as much lead time as possible for duplication of audio and video tapes. Two weeks, especially on large orders, can help Media Productions better schedule personnel and order materials. In June, Media Productions duplicated more than 1,000 audio cassettes, and in August is scheduled to duplicate more than 200 video tapes.

SIX RULES FOR A HAPPY LIFE Leroy "Satchel" Paige

- 1. Avoid fried meats which angry up the blood.
 - If your stomach disputes you, lie down and pacify it with cool thoughts.
- 3. Keep the juices flowing by jangling around gently as you move.
- 4. Go very light on vices such as carrying on in society. The social ramble ain't restful.

5. Avoid running at all times.

6. Don't look back. Something may be gaining on you.

EMPLOYMENT

Leave Records Clerk, Clerk IV, Personnel Services. Closes 8/13.

Ass't to Director of Personnel Services, Mgt. Support Staff, Personnel Services. Closes 8/13.

RSVP Clerk III, half-time. Closes 8/10.

Coordinator for Social Science, .40 FTE, Cooperative Work Experience, Faculty. Closes 8/17.

CLASSIFIED ADS

FOR SALE: 1965 baby blue Mustang coupe. New paint, tires. Ready to go! Larry Warford, President's Office, x2302. (Price: \$3,495)

HELP: I'm moving and buying a house, so money is low. Does anyone have furniture they are willing to give away or sell for reasonable price? I also need used paneling, about 10-12 matching panels. Cherrill Hemminger, Adult Ed, x2508 or 344-7243.

BIG SALE: On Linda Lane, across from Mt. Vernon Cemetery on Mt. Vernon Road. Aug. 3, 4, 5. Cheap prices. We have clothes that would be great for new school clothes. Plus lots more! Kris Corliss, Personnel/Student Employment, 747-9781.

FOR SALE: 1978 Honda Hawk motorcycle, 400cc, low miles - less than 2,000, excellent condition, \$795. Roger Cardinal, Purchasing, x2572 or 686-8640 evenings.

FOR SALE: 9-yr-old 1600+ sq ft 2-story home, outside Springfield city limits. City water & fire protection. Low taxes, 3BR, 2 baths, sunken living room w/fireplace, spacious upper level family room w/sliding patio doors onto lge deck (could be master BR for 4th BR). Next column. Convenient kitchen w/built-in microwave, sliding patio doors off dining area. Abundant storage, weatherized, new exterior paint, landscaped, lge fenced backyd, close to school, park & horse equestrian. Low-interest, assumable loan. \$59,000 w/neg. down. Nita Cameron, RM, x2467 or 747-4764.

FOR SALE: Sturdy, all-wood, twinsize white canopy bed w/mattress & box springs, \$150. Also have 4 or 5 sets of sheets, \$5 per set. Bev Jordan, Admin. Svs., x2260 or 747-7056 evenings.

FOR SALE: Dark oak library (or desk) -style table. Excellent condition. Call after 6 p.m. Iris Pattle, x2209 or 345-6126.

RIDER WANTED: To east coast, departing around Aug. 3 - preferably female, references. Share expenses w/my daughter driving to Duke University via the northern route US#2 via Yakima, Glacier Nat'l, S. St. Marie, Buffalo, Rochester, Washington D.C., Durham N.C. Night stops in Int'l Youth Hostels. Air-conditioned Datsun pickup w/top. Roger McAlister, Art, x2409, or Sue, evenings, 1-822-3738 (Blue River).

FOR SALE: 1981 Datsun pickup, King Cab, diesel, jump seats, bed liner, canopy, FM/cassette, good tires. Diana Reiber, Business, 688-7270.

FOR SALE: Golf clubs (Powerbilt), \$300; golf cart (Bagboy), \$25; almost new. 4 persmimmon woods (1, 3, 4, 5), 8 irons, wedge (Citation, Dynasty), putter (Spaulding), incl. the extra wood and bag free. Jo Anne McGillivary, BAC, x7525 or 344-5601.

WANTED: House on or near beach in Coos Bay area for weekend of Aug. 24-26. Attending workshop at SWOCC, and need room for 7 adults. If you have one for rent or know of someone who has one, please call Media Productions, x2365.



Tuesday, August 7, 1984

Published for the staff of Lane Community College. Deadline for contributions 2 p.m. on the day before publication. Editor: Keli Osborn, ext. 2201.

> Lane Community College is an Equal Opportunity/ Affirmative Action/Section 504/Title IX institution.

BOOKSTORE CLOSING - The Bookstore is closing at noon Wednesday, reopening at 8 Thursday morning.

BOARD MEETING - The LCC Board of Education meets Wednesday night in Florence. The 7:30 meeting will be held at the Siuslaw Area Center, 3149 Oak St. On the agenda are consideration of a bid award for reroofing of the Center Building and discussion of a Nov. 4 tax base election. Board meetings are open to the public.

GYM CLOSED - The main gym will be closed to all people from about Aug. 10 to Sept. 10, according to Paul Colvin of Campus Services. The floor is being refinished, and cooperation is requested from all staff in keeping people out of the gym.

FEATURED - Sue Kangas of Adult Basic Education at the Downtown Center is featured in a new United Way of Lane County folder. Her picture is one of six of local individuals saying good things about United Way. Her comment: " The United Way is many dedicated men and women who respond to the needs of those who are less fortunate. They are a flame that kindles the heart of our community." Sue Kangas will chair the LCCEF-classified United Way effort this fall for the third consecutive year.

IDEAS EXCHANGE - Richard H. Hagemeyer, on leave from duties as president of Central Piedmont Community College in Charlotte, North Carolina, will be at LCC next week to share ideas. Hagemeyer is traveling and conducting seminars in Texas, California, Hawaii, Japan and Oregon. Among the topics he may cover here: reducing attrition by using microcomputers for tutoring drill and practice; developing an objective evaluation system for all employees; structuring LCC to assure that off-campus classes equal on-campus classes in quality; and making instructional program information available at night and on weekends. Hagemeyer is scheduled to be here next Thursday and Friday, Aug. 16 and 17. Watch The Daily for a schedule.

GREETINGS FROM ESL - The English as a Second Language program is holding a multicultural potluck for students and tutors this Thursday. ESL program staff welcome Lance Reuther, new director for ESL, ABE, and HSC.

ANSWERS TO POPULAR QUESTIONS - When does the fall term schedule come out? The newsprint version is due in people's homes Aug. 29. Counseling and the Information Window have copies of the early edition (colored, $8\frac{1}{2}$ "xll" paper). When is fall term registration? Sept. 10-12 for continuing students (attended spring and/or summer) and Sept. 13-18 for new and returning students.

CLASSIFIED ADS

WANTED: House on or near beach in Coos Bay area for weekend of Aug. 24-26. Attending workshop at SWOCC, and need room for 7 adults. If you have one for rent or know of someone who has one, please call Media Productions, x2365.

BLACKBERRIES: 50¢/lb., picked & delivered to campus. (My sons are trying to earn some money for school clothes.) Cherrill Hemminger, Adult Ed, x2508 or 344-7243.

BOOKSTORE: More books have been added to the sale table. Now is a great time to stock up on gifts for Christmas, birthdays, etc. Look for other sale items, incl. soft sculpture, selected clothing, many supply bargains.

FOR SALE: 10x45 fully furnished mobile home. Includes king-sized waterbed. Only 1½ miles from LCC. \$4,000. Audrey Razmus, Food Serv., x741-2317.

FOR SALE: I need the cash! 1973 Audi LS-100, good body/runs well. Need some work. \$395 (cash). Cherrill Hemminger, Adult Ed, x2508 or 344-7243.

ATTENTION, IBM-PC USERS: I would like someone who has used VISICALC on their IBM-PC to help me with basic set-up procedures for upcoming budget project. Your expertise would be very much appreciated. Please call soon! Coralie Kleinhesselink, PR/F, x2803.

FOUND: In LCC Library. Hard-cover copy of Robert Ludlum novel. Judi Strong, Veterans', x2664.

USING INFORMATION

"The Chicago Tribune once called Henry Ford an ignoramus in print. Ford sued, challenging the paper to 'prove it.' During the trial Ford was asked dozens of simple, general information questions: 'When was the Civil War?' 'Name the presidents of the United States.' And so on. Ford, who had little formal education, could answer very few.

"Finally, exasperated, he said, 'I don't know the answers to those questions, but I could find a man in five minutes who does. I use my brain to **think**, not store up a lot of useless facts.'

"A similar story is told about Einstein. Someone once asked him how many feet are in a mile. 'I don't know,' Einstein is reported as saying, 'why should I fill my head with things like that when I could look them up in any reference book in two minutes?'"

(reprinted from "Bits & Pieces," Vol. D/No. 4G)



Thursday, Aug. 8, 1984

Published for the staff of Lane Community College. Deadline for contributions 2 p.m. on the day before publication. Editor: Keli Osborn, ext. 2201.

> Lane Community College is an Equal Opportunity/ Affirmative Action/Section 504/Title IX institution.

CLOSURES - Both the Library and Bookstore will be closed Aug. 13 through Sept. 7. The Art & Applied Design Department and office will be closed Aug. 13-31. And the Downtown Business Center will be closed Aug. 24-21.

AT THE COUNTY FAIR - LCC will be at the Lane County Fair, which is scheduled next week - Aug. 14-19. The college will be celebrating its 20th birthday year (voters okayed establishment of LCC in October 1964) and providing information about LCC programs and services. On Tuesday, 10 a.m.-11 p.m., Women's Awareness Center staff will be at the booth to share information of special interest to women. On Wednesday, 10 a.m.-4 p.m., Student Health Center staff will take senior citizens' blood pressure - for free. Thursday is "Birthday Party Day," and the LCC clown will give away free balloons. Every day at the fair, LCC staff will answer questions and give away free carry bags. The booth is #411, located in the exhibition hall.

IDEAS EXCHANGE - All interested staff are invited to seminars next week with Richard H. Hagemeyer, president of Central Piedmont Community College in Charlotte, North Carolina. The agenda:

Thursday, Aug. 16/9-10:15 a.m.

Thursday, 10:30-12 noon

Friday, 9-11 a.m.

Developing an objective evaluation system for all employees

Reducing attrition by using microcomputers for tutoring drill and practice

Part A: Making instructional program information available at night and on weekends - getting 24 hr/day use of telephone lines

Part B: Structuring the organization to assure that off-campus classes are of equal quality to those on campus

The seminar topics were selected by the vice president and deans of Instruction because of their relevance to current College Goals and Objectives. The seminars are free. Call Staff Development at ext. 2577 to register for any or all sessions.

ENROLLMENT DOWN - 1984 summer term enrollment is down about 6.5 percent from last summer, of 250 in headcount. Vice President Jack Carter says he expects fall enrollment also will be down. "I suspect it is a reflection of the migration from this area and the economy," Carter says. "At this point, it's really just something to be aware of." UPCOMING SEMINARS - Hiring & Firing, Aug. 9, Eugene, \$96; Dealing with Difficult People, Aug. 21, Portland, \$195; Managing Stress for Results, Aug. 22, Portland, \$195; Basic Supervision, Sept. 12, Eugene, \$96; and How to Take Control of Your Time, Energy & Self for Results, Sept. 25, Portland, \$195. For information about these opportunities, call Staff Development at ext. 2577.

EMPLOYMENT

RSVP Clerk III, half-time. Closes 8/10.

Leave Records Clerk, Clerk IV, Personnel Services. Closes 8/13.

Ass't to Director of Personnel Services, Mgt. Support Staff. Closes 8/13.

CLASSIFIED ADS

.

FOR SALE: 1954 Ford pickup with '72 Chrysler V-8 and auto trans. installed. Needs work. \$350. Rita Hennessy, Social Science, x2834, or 683-4539 evenings.

WANTED TO BORROW/RENT: Small utility trailer, car top carrier, bicycle carrier. To take to S.F. Aug. 18-22. Rick Upp, Campus Services, x2567, or Gayle Upp, Mailroom, x2575.

HOUSE SITTER WANTED: Free rent & partial board in exchange for house sitting and some chores. Jackie Lucas, Campus Services, x2567 or 942-7725 evenings.

WANTED: Portable (wheels) twodrawer file cabinet to trade for good two-draw stationary cabinet. Charlene Blinn, x2235, 2237, or Phyllis Braun, x2322. Counseling.

BLACKBERRIES: 50¢/lb., picked & delivered to campus. (My sons are trying to earn some money for school clothes.) Cherrill Hemminger, Adult Ed, x2508 or 344-7243. other closure: Staff Development office will be closed Aug. 13-17.

FOR SALE: 1965 baby blue Mustang coupe. New paint, tires. Ready to go! Larry Warford, President's Office, x2302. (Price: \$3,495)

HELP: I'm moving and buying a house, so money is low. Does anyone have furniture they are willing to give away or sell for reasonable price? I also need used paneling, about 10-12 matching panels. Cherrill Hemminger, Adult Ed, x2508 or 344-7243.

FOR SALE: 1978 Honda Hawk motorcycle, 400cc, low miles - less than 2,000, excellent condition, \$795. Roger Cardinal, Purchasing, x2572 or 686-8640 evenings.



Tuesday, Aug. 14, 1984

Published for the staff of Lane Community College. Deadline for contributions 2 p.m. on the day before publication. Editor: Keli Osborn, ext. 2201.

> Lane Community College is an Equal Opportunity/ Affirmative Action/Section 504/Title IX institution.

COUNTY FAIR - Don't forget that LCC is at the Lane County Fair this week - in booth #411 of the exhibit hall.

REMINDER ABOUT CLOSURES - Both the Library and Bookstore are closed, reopening Sept. 10. Staff Development is closed this week. And the Art & Applied Design Department office is closed through Aug. 31.

HOURS IN VETS' OFFICE - Effective Aug. 20, the Veterans' Office hours will be 9 a.m. to 5 p.m., Monday through Friday. During registration and the first week of each term, the office will open at 8 a.m.

YOUR PAYCHECK - Classified and management employees may sign up for or terminate a mid-month draw, from now until Oct. 15 only. Forms are available in Personnel Services.

IDEAS EXCHANGE - Register now for seminars later this week with Richard H. Hagemeyer, president of Central Piedmont Community College (on leave). The agenda : developing an objective evaluation system for all employees and reducing attrition by using microcomputers for tutoring drill and practice, on Thursday morning; and making instructional program information available 24 hours a day and structuring the organization to assure that off-campus classes are equal to to those on campus in quality, on Friday morning. Call Staff Development for information and to register, at ext. 2577.

FLOATING ADDRESS - Do you (or does someone you know) live at 4215 South Ridge Court or at 42155 Ridge Court? If so, please call ext. 2201 to help us figure out what to do with this misplaced bit of information.

SPORTS FANS & OTHERS - Don't forget the main gym is closed for refinishing of the floor.

INFORMATION NETWORK - A new statewide education computer information network is planned for Oregon, according to the Oregon Community College Association (OCCA) "news digest." The network, ORE-NET, is a cooperative venture of the Oregon School Boards Association (OSBA), the Confederation of Oregon School Administrators (COSA), the OCCA and the Oregon Department of Education. ORE-NET will provide up-to-date information about education, business, job vacancies, current legal issues and other topics. Electronic mail also will be part of the service. The Oregon network will link subscribers with two national networks, THE SOURCE and ED-LINE. Most standard microcomputers, modems, word processors, data terminals and printers will connect members to the system. Network membership applications will be accepted after Sept. 1. Fees will range from \$25-75 a month (plus computer-connect time). **NEW JOBS PAY LESS** - A report released July 30 by the Joint Legislative Committee on Trade and Economic Development, "Declining Numbers of 'Family Wage' Jobs: A Threat to Oregon's Economic Health?," finds that most of the high wage jobs lost during the recession are being replaced by jobs with low wages.

"While 60,000 of the 75,000 jobs Oregon lost to the recession were in industries paying an average wage of \$10/hour, only about half of the 25,000 jobs produced by the recovery have been in those industries," the report says. Most growth has been in service jobs paying between \$5 and \$6.50 an hour. The report also found that it is unlikely the loss in manufacturing and construction industry jobs will ever be made up and that a decline in the number of jobs paying about \$20,000 a year means a lower standard of living and poorer quality of life for most Oregonians.

Copies of the report are available by contacting the OCCA office (1201 Court St., NE, Salem 97301, phone 399-9912).

CLASSIFIED ADS

FOR RENT: VERY, VERY nice 1 BR house in secluded area on College Hill. Park is on one side with loads of trees all around house. About \$275/month, utilities incl. \$150 deposit required. Please contact Marlene Makie, Health Occ., x2617 or at 485-6011, or Jay Marston, Science, 485-4516. YOU MUST SEE THE HOUSE TO REALLY APPRECIATE ITS BEAUTY AND COMFORT!

VEGETABLES, BERRIES: Tomatoes will be ready soon. Taking large and small orders. First picking about next Monday. Also blackberries, no spray, and fresh 45¢/ lb. cabbage and beans soon. Bob Hoffman, Financial Aid, 726-9636 in evenings.

FOR SALE: 2 Michelin X steelbelted radial tires (blackwall). Size: P185/75R/14; brand new, never mounted. \$120 for pr. Larry Warford, Pres. Office, x2302.

?: Does anyone have a lilac or forsythia bush to be removed? If so, call Jean Specht, Admissions, x2685, or evenings at 343-4806.

WANT TO RENT: Small beach cottage somewhere between Florence and Newport for weekend of Aug. 24-26. Edna Kennel, P/G, x2374. FREE: Six long-haired, part-Manx kittens. Box-trained. Lucille Johnson, Personnel, x2211.

WANT TO RENT OR BORROW: 10-12' step ladder for painting project. Will need for about one week. Charlene Blinn, Couns., x2237.

FOR SALE: 1954 Ford pickup with '72 Chrysler V-8 and auto trans. installed. Needs work. \$350. Rita Hennessy, Social Science, x2834, or 683-4539 evenings.

WANTED TO BORROW/RENT: Small utility trailer, car top carrier, bicycle carrier. To take to S.F. Aug. 18-22. Rick Upp, Campus Services, x2567, or Gayle Upp, Mailroom, x2575.

HOUSE SITTER WANTED: Free rent & partial board in exchange for house sitting and some chores. Jackie Lucas, Campus Services, x2567 or 942-7725 evenings.

WANTED: Portable (wheels) twodrawer file cabinet to trade for good two-draw stationary cabinet. Charlene Blinn, x2235, 2237, or Phyllis Braun, x2322. Counseling.

BLACKBERRIES: 50¢/lb., picked & delivered to campus. (My sons are trying to earn some money for school clothes.) Cherrill Hemminger, Adult Ed, x2508 or 344-7243. Some orders may take week to fill.



Thursday, Aug. 16, 1984

Published for the staff of Lane Community College. Deadline for contributions 2 p.m. on the day before publication. Editor: Keli Osborn, ext, 2201.

> Lane Community College is an Equal Opportunity/ Affirmative Action/Section 504/Title IX institution.

AT THE FAIR - LCC is at the county fair, providing information and celebrating the college's 20th birthday. The LCC booth is in the exhibit hall. Drop by and visit during your stay at the fair.

LAB CLOSED - The Media Production Lab will be closed until Sept. 17. If you have a special need in order to be ready for fall term, please contact Mary Keenan, ext. 2365, and the department will open the lab on an "as needed" basis.

BUSINESS CENTER TAKING VACATION - The Business Department at the Downtown Center will be closed Aug. 24 through 31.

INSERVICE CLOSES COUNSELING - The Counseling Department holds fall inservice Aug. 29-31, during which time the department will be closed. Counter coverage will be maintained to provide students information and direction.

PAYROLL - Payroll verification sheets will be distributed Friday, Aug. 17, and are due in Personnel Services Monday, Aug. 20. Payday is Aug. 31.

GOLF TOURNEY COMING UP - Uncle Bud's Lane Community College Open is set for Friday, Sept. 21, at the Emerald Valley Golf Course & Forrest Inn in Creswell. Proceeds from the golf tournament will benefit LCC through projects chosen by trustees of the LCC Foundation. Sponsoring the event is Bud Betz, owner of Uncle Bud's dealership in Cottage Grove.

The open will feature tournament play, playback of a videotape from the day's play and an awards banquet. The cost is \$100 for individuals and \$150 for couples. (Players should check with their accountants for the tax-deductible amount of their entry fee.) There are prizes. The first hole-in-one on Number 11 pays \$10,000 in cash, divided evenly between player and LCC. The first hole-inone on Number 14 wins a new Mazda RX-7 from Uncle Bud.

Entry deadline is Monday, Sept. 17. The field is limited to 120 women and men. For information, contact Pat Williams at ext. 2810.

MOBILE CLASSROOM CONTINUES GROWING - More people will be able to take advantage of more services this fall on Lane Community College's mobile classroom. The mobile classroom is expanding services with the arrival of a new, specially designed vehicle that will travel to Mapleton, Veneta, Oakridge and Junction City this fall. A 40-foot, fifth-wheel trailer will replace the old Navy bus the college converted into a classroom when the program started seven years ago. The new mobile classroom will accommodate 50 percent more students - seating 16-20 at a time - with more table space and a group study area. Two Apple IIe microcomputers also will be added. Open house is Sept. 19. DAILY SCHEDULE REVISED - Because there is less information to provide and fewer readers to benefit, the publication schedule for The Daily has been revised. The Daily will be out on : Wednesday, Aug. 22; Wednesday, Aug. 29; and Wednesday, Sept. 12. The publication schedule beginning the week of Sept. 17 is undetermined and will be based on the demands of inservice. Please remember that your news items and classified ads should be submitted by 2 p.m. the day before publication.

EMPLOYMENT

CWE coordinator for Social Science, open to present LCC employees only. Closes 8/17/84.

CLASSIFIED ADS

FOR SALE: Quart, wide-mouth canning jars w/lids and rings. \$2.50/ doz. Donna Leavy, WP, x2304 or 485-6136.

PRICE REDUCED: Twin-sized white canopy bed w/wo mattress & box springs, \$75. Also have stereo w/ 2 speakers, \$35. Electronic Battleship game, \$20. Will consider other offers. Bev Jordan, Admin Svs, x2260 or 747-7056 eve.

WANTED: I need somebody licensed in electronics to do some work for me aside from job. If interested, please call between 10 a.m. and 2 p.m. Belmira Coelho, Campus Services, 683-3054.

FOR RENT: Very, very nice unfurn. 1BR house in secluded area on College Hill. Park on one side w/ loads of trees all around house. About \$275/mo. Utilities incl. \$150 dep. required. Available Sept. 1. Please contact Marlene Makie, Health Occ, x2617, or 485-6011, or Jay Marston, Science, 485-4516. Must see to appreciate beauty & comfort. VEGETABLES, BERRIES: Tomatoes will be ready soon. Taking large and small orders. First picking about next Monday. Also blackberries, no spray, and fresh 45¢/ lb. cabbage and beans soon. Bob Hoffman, Financial Aid, 726-9636 in evenings.

FOR SALE: 2 Michelin X steelbeltec radial tires (blackwall). Size: P185/75R/14; brand new, never mounted. \$120 for pr. Larry Warford, Pres. Office, x2302.

?: Does anyone have a lilac or forsythia bush to be removed? If so, call Jean Specht, Admissions, x2685, or evenings at 343-4806.

WANT TO RENT: Small beach cottage somewhere between Florence and Newport for weekend of Aug. 24-26. Edna Kennel, P/G, x2374.

FREE: Six long-haired, part-Manx kittens. Box-trained. Lucille Johnson, Personnel, x2211.

WANT TO RENT OR BORROW: 10-12' step ladder for painting project. Will need for about one week. Charlene Blinn, Couns., x2237.



CLOSED - The Counseling Department - including the Testing Office, the Career Information Center and the Downtown Center specialist is closed the rest of this week in inservice training. The Counseling counter will be staffed for information-and-referral purposes.

OPEN ENROLLMENT FOR GROUP INSURANCE - If you are a classified or management employee and are interested in changing from one college medical insurance plan to the other, or in adding an existing dependent to your medical/vision or dental insurance policy without having to submit a Statement of Insurability, you may do so during open enrollment, Sept. 1-Oct. 15, 1984. Open enrollment for OEA Choice Trust participants will be Sept. 1-20.

BIG THANK YOU - A big thank you to all those who helped with the LCC County Fair booth this year - Fair Committee members: Jolene Bowers, James Brock, Nancy Cutler, Edna Kennel, Bob Marshall, Larry Warford

Booth volunteers: Izetta Hunter, Brandeis Bailey, Sally Belsinger, Kim Kersher-Duncan, Barbara Knighten, Doral Robinson, Carol Nevil, Judi Strong, Carol Hanson, Tzvi Lachman, Jim Mahoney, Marki Wells, Judy Ashenbrenner, Patti Basconcillos, Christine Moats, Carol Turnbull, Sharon Moore, Pat Chase, Alicia Holihan, Mary Glenn, Marianne Lindbloom, Steve Shinn, Terry Vaughn, Keli Osborn, Carol Beckley, Dee Tipping, Sally Gover, Jerry Sirois, Mary Keenan, Susan Fjerkenstad

LCC Board members: Jim Pitney, Bob Bowser, Larry Perry

"Blood pressure takers": Leslie Seese, Trudy Hoffman, Margie Sias, Vicki Henton, Geraldine Reigles

Also: Ken Johnson and custodial staff; Galen Looney and paint and carpentry shop personnel

A special thank you to Gary Anderson, Sharon Kealoha, Barry Vaughn and Griselda the Clown (Joanne Payne). Because of all of you, our booth was both attractive and informative, and we were able to make contact with thousands of fairgoers. --Shan Titus, Admissions

STAFF DEVELOPMENT ANNOUNCEMENTS - 1. MICROCOMPUTER CONCEPTS CLASS: Hands-on instruction, one person/machine, Appleworks software. Each participant provides three 5¼-inch floppy disks for Apple IIe. Class gives working knowledge of word processing, spread sheets, data management. Tuesday, Sept. 4, 9-11 a.m.; Friday, Sept. 7, 10 a.m.-12 noon; Monday, Sept. 10, 9-11 a.m.; Tuesday, Sept. 11, 9-11 a.m. All classes in HEA 201; instructor is Frosty Cummings. Cost is \$9 and can be covered by tuition waiver form. Call Staff Development at ext. 2577. STAFF DEVELOPMENT, cont. - 2. TECHNOLOGY MASTER PLANNING: Two facilitators are needed for Session 2 on Sept. 18 and 20, 1-4 p.m., PE 205. Call ext. 2577 if you can serve. The first session of TECHNOLOGY MASTER PLANNING begins Friday, Sept. 7, 1-4 p.m. in PE 205. Limit is 15. Concludes Monday, Sept. 10. Call ext. 2577 to sign up. Represents an opportunity to become better informed about technology development procedures on campus and offer input.

3. OFFICE SOFTWARE INFORMATION EXCHANGE: Wednesday, Sept. 5, 11 a.m.-12 noon, HEA 201. If you are using a microcomputer or other electronic equipment, join the exchange and stay for lunch (12-1 in PE 205). Call ext. 2577 to preregister and sign up for box lunch from Food Services (if you choose that over your own brown bag).

4. ONE-MINUTE MANAGER: The film is back by popular demand! Friday, Sept. 7, at 9 a.m. and 11 a.m., BU 203, and on Monday, Sept. 10, at 9 a.m. in the Board Room. Preregistration not required.

5. BRIEFING: Tuesday, Sept. 4, 1:30-3 p.m., PE 205, briefing for TECHNOLOGY MASTER PLANNING FACILITATORS.

6. INSTRUCTIONAL SENATE RETREAT: Sept. 5,6 at St. Benedict's Lodge at McKenzie Bridge.

7. NEW EMPLOYEE ORIENTATION: Sept. 11, 9 a.m.-12 noon, Board Room. Designed for all new employees, but open to anyone interested in updating their campus information. Orientation includes a visit with President Eldon G. Schafer and a tour of campus. Call ext. 2577 to preregister.

8. THE PROBLEM EMPLOYEE: Tuesday, Sept. 11, 1-4 p.m. Presented by Marv Himmel of the Local Government Personnel Institute. Limit is 30, and priority will be given management staff. Call ext. 2577 to preregister. Session is first in series planned to help supervisors improve their personnel management skills, provide a positive approach to helping employee improve her or his performance.

9. CPR TRAINING: Sue Sternum will teach. Tuesday, Sept. 18, 9 a.m.-12 noon, HEA 102. Call ext. 2577.

Sept. 12-14 is reserved for instructional department activities. Look in the Sept. 12 Daily for still more announcements of staff development opportunities.

Another development activity: Image & Self-Projection, a popular workshop for women in business, government and the professions. Sept. 21 in Eugene. What you'll learn - stand up to conflict, communicate with impact, work effectively with men, project a stronger image, build your personal power, be seen & get known. Again, call ext. 2577. Cost is \$95 for day, with discount to \$75 possible.

EMPLOYMENT

Administrative Sec'y, Office of Instruction/Applied Tech, Mgt. Support Staff. Closes 9/10.

Sec'y I, Health Occupations. Closes 9/10.

Fry Cook, Cook II, Food Services. Closes 9/10.

correction: Study Skills instructor, on-campus applicants only. Closes 9/5. Video Camera Operator, Equipment Operator I, Media Productions. Closes 9/6.

CLASSIFIED ADS

WANTED: Electrician. Call between 10 a.m. and 2 p.m. Belmira Coelho, CS, 683-3054.

FOR SALE: Moving. Roller skates, popcorn maker, Honda Civic, typewriter, 8-track. Great prices! Marlene Makie, Health Occ., x2617, 485-6011 or 485-3727.