

Thursday, December 1, 1988
Week 10 of Fall Term

THE DAILY

Published for the staff of Lane Community College
Editor: Diane Prokop, Ext. 2591

TODAY

- "Unplug the Christmas Machine," 11:30 a.m. to 12:30 p.m., M&A 247

COMPETITION FOR EXCELLENCE

IBM has awarded the League for Innovation, to which LCC belongs, a grant to conduct the second "Competition for Excellence." The purpose of the Competition is to encourage and support the development of academic software for community colleges on the IBM PS/2 System for the Microsoft Windows operating environment. Proposals are invited from faculty and staff in all two-year colleges in the United States. A review committee made up of national experts in instructional computing will select sixty-five winners to develop new software or transfer existing software for use with Microsoft Windows on IBM PS/2 Systems. Each winner will be awarded an IBM PS/2 Model 50 microcomputer, an IBM Proprinter II, a Microsoft Windows Kit, and selected development tools. Training in the development of academic software for Microsoft Windows will be provided to Competition winners at the IBM sponsored and League coordinated regional centers for the transfer of instructional technology. Last year, Fred Beisse, Data Processing Department, was a winner. For more information, contact Larry Warford, Office of the President, at ext. 2302.

TAKE CARE IN FUNDRAISING

LCC groups doing fundraising are urged to make it clear, in writing, to donors what portion of gifts may be tax deductible. The portion of a contribution that is tax deductible is that which is left after deduction for goods, services, or privileges given the donor. The Internal Revenue Service says it will be asking Congress to mandate furnishing of this information to donors if fundraisers don't do it voluntarily. If 501 (c) (3) charities (LCC is one) don't do this, it could lead to Congress lifting the right of donors to deduct their contributions. Congress already has moved to require non 501 (c) (3) organizations to state explicitly that contributions are not deductible. If all LCC fundraising units don't fall into line on this, it could cost the whole College the right to offer donors tax deductibility of gifts received, because the College could lose its 501 (c) (3) designation. The IRS has begun only lately to enforce a 1967 ruling on this issue, but it assures that it isn't kidding about this. LCC Foundation, ext. 2803

MUSIC GRANT

The Performing Arts Department has received a \$1,000 grant from The Donald R. Barker Foundation to equip a student listening station in the Performing Arts Music Lab. The money helps expand learning opportunities for many LCC students and meets a larger College objective of establishing and strengthening relations with regional foundations. Performing Arts staff member Marcia Danab was the primary author of the grant application. Diane Dann, Institutional Advancement

SHORTS

- Short-term professional development leave applications are due Friday, December 2 to Study Skills.
- Twenty-five cents from every popcorn sale in the Bookstore until December 16 will be donated to the "Adopt-A-Family" program.
- There will be a jewelry/craft Christmas sale on Friday, December 2, 12-noon to 2 p.m., at APR Annex 156.

SCHOLARSHIP INFORMATION AVAILABLE

Scholarship information is available in the Career Information Center and the Women's Center for the annual Soroptimist International Scholarship for Women. The applicant must be 21 years old, in financial need, and preferably the head of a household. Refer students to us for information. Women's Program, ext. 2353

VOLUNTEERS NEEDED

Volunteers are needed to staff the LCC information table at Valley River Center on Saturday and Sunday, December 17-18. If you can spare some time to help out, please call Charlene Blinn, Counseling, ext. 2204.

MOVING UP

Nancy Cutler, who left LCC's Institutional Advancement office in 1985 to be an editor at University of California Medical School, is now director of Information and Marketing Services for the Foundation at California State, Sacramento. Her address there is CSUS Hornet Foundation, 6000 J St., Sacramento, CA 95819-2694.

-ADS-

FOR SALE - Older, Maytag washer and G.E. dryer, work fine - \$100. John Winquist, Counseling, ext. 2870 or 344-1125

FOR SALE - Christmas trees. Proceeds support 4-H. Open daily, 10 a.m. to 5:30 p.m. at the Extension Office on West 13th Ave. next to the Fairgrounds. John Winquist, Counseling, ext. 2870 or 344-1125

FOR SALE - 1982 Nissan Stanza Hatchback with sunroof, air conditioning, Sony radio/cassette, good condition - \$3,700. Rick Fraga, Science, ext. 2446 or 746-5711.

FOR SALE - Metal detector, Compass Gold Scanner Pro, like new condition, used twice, transferable warranty, carrying bag, headphones, and coil cover - \$425. Tom Taylor, Electronic Services, ext. 2320 or 942-9457

FOR SALE - Practically new trampoline, great indoor exercise - \$20. Trish Kocher, Personnel, ext. 2283

FOR SALE - Never used tire/cable chains, one pair, fits most 13-inch tires and some 14-inch tires - \$20. Barely used Vitamaster 77C exercycle with timer and odometer, heavy duty - \$70. Diane Prokop, Institutional Advancement, ext. 2591 or 345-5055 (evenings)

FOR SALE - Last week to buy Girl Scout Calendars and pocket planners - \$2. Laura Hangsleben, Personnel, ext. 2211 or 485-8391

FOR SALE - Trailer to haul your Christmas presents or motorcycles, ATV, dune buggy, etc., 7'X9' (approx.) steel deck bed with spring suspension - \$275. Ralph Cook, Electronic Services, ext. 2320

FOR SALE - Bundy alto saxophone, pads recently replaced, comes with hard case - \$295. Wes Chamberlain, H&PE, ext. 2545 or 746-0940

FOR SALE - Tickets to University of Oregon Children's Choir Christmas Concert on Friday, December 16, 7:30 p.m., at Beall Hall. Cost is \$3 per ticket or ticket packet for Christmas Concert, Spring Concert and June Concert available for \$9. Christmas Concert tickets sold until Wednesday, December 7. Wes Chamberlain, H&PE, ext. 2545 or 746-0940

WANTED - Cross-country skis, boots and poles for nine-year-old girl (4'5" tall), size 6 1/2 -7 shoe. Dick Hillier, Administrative Services, ext. 2310

FEDERAL GRANT DEADLINES

The college subscribes to the Guide to Federal Assistance which provides information and application deadlines for federal grant programs. Following are some deadlines which may be of interest to community colleges and staff for February, 1989. Additional information may be found in a three-ring notebook in the Grant Resource Library in the LCC Learning Resource Center. Sara Baz, Institutional Advancement.

- Nov-March 30 L52 International Private Sector Initiative Program, USIA
- February 1 N1 Instructional Materials Development NSF
- N9 Teacher Enhancement NSF
- N23 Curriculum Development in Calculus
- 7 O95 Corporation for Public Broadcasting, women and minority training grants. Colleges and individuals eligible.

Monday, December 5, 1988
Week 11 of Fall Term

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TODAY

- Infant-Toddler Childcare Center Open House

The Health Occupations Department is hosting an open house today in celebration of the opening of its new Infant-Toddler Childcare Center. A ribbon-cutting ceremony will take place at the Center at 10 a.m. At 10:15 a.m. all guests will be invited to listen to featured speaker Secretary of State Barbara Roberts and share refreshments in Room 205 of the Physical Education Building. All staff members and students are invited.

VIDEO SHOWING

All staff members are invited to view the new video produced for high school marketing purposes. The showings of the ten-minute video will take place on Friday, December 9 at 12:45 p.m. and again at 1:15 p.m. in Forum 307. It also will be shown at the LCC Board of Education meeting on December 14. The video was made by Westcom Productions with marketing funds allocated by the Board last year and is part of the "LCC Yes" campaign. It presents a comprehensive cross-section of the College's programs seen from a high school student's perspective. Copies of the video will be available to departments who want to hold their own showings, and loaner copies will be made available to all departments for marketing activities. For more information, call Shan Titus, High School Relations, at ext. 2688.

COMMUNITY COLLEGE FUNDING IS DOWN THE LIST

The 10-year decline in state share of funding for community colleges (from 42 to 30 percent, on average) won't be addressed by the Legislature until it first solves the funding problem of K-12 systems. That is the word from the Oregon Community College Association Board of Directors, which met November 19 at Beaverton. LCC exemplifies the funding share drop, since the state meets under 27 percent of LCC's costs.

OCCA's Board renewed its commitment to the concept of EDNET, the proposed statewide telecommunications network, and recommended its implementation. The Board also agreed to set up a task force to study the HIV disease and its implications for community colleges.

KLCC PRODUCER AWARDED FELLOWSHIP FOR TAIWAN DOCUMENTARY

KLCC radio producer D. Roberts was recently awarded a \$3,000 Oregon Individual Artist Fellowship from the Oregon Arts Commission to travel to Taiwan to produce a half-hour experimental radio theatre piece and documentary titled "Mei Mei." This documentary will be an audio portrait of her mother who was sold at the age of 2 to work as a bonded servant during World War II in Taiwan. Roberts will return to her birthplace to record the language, culture, city and rural ambience. She also will recreate, with Taiwanese actors and musicians, the stories her mother told her about growing up in Taiwan, escaping starvation, physical abuse, and the horrors of war. KLCC hopes to air the documentary in the spring.

DANCE SCHOLARSHIPS AVAILABLE

LCC's Performing Arts Department is offering talent grants in voice, music, theatre, and dance for Winter and Spring '89 terms. Auditions will be held on Saturday, December 10, from 10 a.m. to 12-noon, in PE 101. Students seeking grants must complete an application and return it to the Performing Arts department no later than Wednesday, December 7, 1988. Applications are available in the Performing Arts Department. Auditions for talent grants for the 1989-90 academic year will be held Saturday, February 11, 1989, at 10 a.m. Applications must be returned by Monday, February 6. The talent grants are for new students only.

STUDENT VIDEO TO AIR

"Anatomy of a Play," written, directed and edited by Mass Communication students Nina Bradford and Ann Darland with Ken Hedrick on camera, will air on Channel 34 on Wednesday, December 7, at 8 p.m. The video focuses on last year's Performing Arts production of "Lady House Blues."

HOLIDAY CLOSING

Printing/Graphics will be closed December 23 through January 2. Please submit all work needed the first day of Winter Term by Friday, December 16.

NAMED HONORARY MEMBER

Former LCC President Richard Turner III was named an honorary member of the Tennessee Legislature and its Black Caucus last week during the latter group's annual retreat at Pigeon Forge. Dr. Turner was a speaker at that event.

ATTENTION CLASSIFIED AND ADMINISTRATIVE EMPLOYEES

If you are interested in changing from one medical insurance plan to another, or adding a dependent to your medical/vision or dental insurance coverage, you may do so during open enrollment, through December 15. All changes and additions must be received by Marie Nelson, Personnel Services, by 5 p.m. on December 15 in order to be effective January 1, 1989. Representatives from Blue Cross/Blue Shield of Oregon and SelectCare will be on campus to answer any coverage questions on Wednesday, December 7, 9 a.m. to 12-noon, in the Board Room.

EARLY BIRD AEROBICS OFFERED WINTER TERM

Are you having trouble fitting exercise into your schedule? Holiday treats beginning to take their toll? Try aerobics Tuesday and Thursday mornings from 7 to 8:15 during Winter Term. It will include an educational warm-up to increase body awareness and correct movement patterns, 30-minutes of aerobic activity designed to increase coordination and full range of motion, strength and toning exercises, and a long stretch to relax and revitalize. For more information, call Mary Seereiter, Performing Arts/H&PE, ext. 2816/2545.

BROWN BAG LUNCH FEATURES HOLIDAY ISSUES

The Women's Program will host a brown bag lunch tomorrow titled "Holiday Issues, Stresses and Fun." Bring your lunch and some friends to Center 213 between 12-noon and 1 p.m. For more information, call Rhia Paulson, at ext. 2241.

SHORTS

- Financial Services Office/Counter will be closed Thursday, December 8, 11:30 a.m. to 1:30 p.m.
- Admissions, Student Records, and Veterans offices will be closed Friday, December 16, 11 a.m. to 2 p.m.
- There will be a Student Showcase of music, theatre, and fun on Tuesday, December 6 and Friday, December 9 at 12-noon at the Main Stage of the Performing Arts Building.
- Art Department students and staff members will host a Christmas Pottery Sale on Tuesday and Wednesday, December 6-7, 9 a.m. to 3 p.m., at the LCC cafeteria.

FROM THE RENAISSANCE ROOM

- Congratulations to Ron Schrodtt for being selected by his fellow students and staff as "Student of the Term." This award was presented at the Fall Classical Cuisine Dinner.
- For those who like to plan ahead, the Renaissance Room will offer a special "Sweetheart Brunch Buffet" on Valentine's Day, Tuesday, February 14. Reservations are being taken.
- When Christmas shopping for that favorite person, don't forget gift certificates to the Renaissance Room at \$6 or Classical Cuisine Dinner tickets at \$12.50. Call ext. 2697 for more information.

-ADS-

FOR SALE - Pair of radial, steel-belted, studded tires, used one Eugene winter, excellent condition, size P225/75 RIS - \$40. Harland Yriarte, H&PE, ext. 2215/2549

FOR SALE - Older, Maytag washer and G.E. dryer, work fine - \$100. John Winquist, Counseling, ext. 2870 or 344-1125

FOR SALE - Christmas trees. Proceeds support 4-H. Open daily, 10 a.m. to 5:30 p.m. at the Extension Office on West 13th Ave. next to the Fairgrounds. John Winquist, Counseling, ext. 2870 or 344-1125

FOR SALE - 1982 Nissan Stanza Hatchback with sunroof, air conditioning, Sony radio/cassette, good condition - \$3,700. Rick Fraga, Science, ext. 2446 or 746-5711.

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TODAY

- Health & PE Open House, 9 a.m. to 3 p.m., gym lobby
Free Fitness Appraisals, 11 a.m. to 1 p.m.
Free popcorn and 25-cent hotdogs and pop
Everyone invited.
- Insurance representatives on campus, 9 a.m. to 12-noon, Board Room
(For classified and administrative employees)
- "Anatomy of a Play," 8 p.m., Channel 34
Mass Communication student video

CONTINUED GREAT COVERAGE

A big thank you goes to all the Project Good News reporters for their help in getting great media coverage lately. All three TV stations covered the opening of the Infant-Toddler Childcare Center on Monday. Both The Register-Guard and the Springfield News did preview stories and several radio stations picked up on it as well. Thanks to reporters Doug White and Linda Riepe.

The Costa Rican firefighters have made a big media splash while here. All three TV stations have either covered their visit for the evening news or have made plans to do so soon. The Register-Guard is looking into doing a feature story as is the Tri-County News. Thanks to reporter Wendell Anderson.

Four local newspapers featured stories on the Advisory Committee members' appreciation night, thanks to reporter Bill Porter.

If your department has something newsworthy to share with the community about LCC, remember to call me. With your help we can keep improving our media coverage. If you are interested in joining the dozen or so Project Good News reporters, call me. Diane Prokop, Institutional Advancement, ext. 2591

DON'T MISS THIS PRODUCTION!

"Crimes of the Heart" will be performed by students and directed by Patrick Torelle beginning Thursday, December 8 in the Performing Arts Blue Door Theatre at 4:30 p.m. Additional performances will be held Friday, December 9 and Saturday, December 10 at 8 p.m. The cost is \$2 for the Thursday afternoon performance and \$4 for the evening performances. There is reserved seating for advanced ticket sales. Call LCC Theatre Box Office at 726-2202 between 9 a.m and 1 p.m. for reservations.

THANKS

The ED-NET Task Force would like to thank the many people who gave their energy and support in helping to make the ED-NET Forum a success. A special thank you goes to the following people: Pat John, Forum moderator, Audrey Stribling, Trish Scott, Shirley Pearson, Vicki Ellison, Laura Tamura, Joyce Kofford, Del Blankenship, Terry Caron, and Bob Tegge.

DEPARTMENT CHALLENGED

In keeping with the holiday spirit of giving, the Mathematics Department has challenged the Social Science Department to a contest to see who can collect the most clothing to donate to the Campus Ministry Clothing Exchange. The clothing will be taken to PE 301 and made available to students. The losers of the contest have agreed to invite the winners for coffee and cake.

CHECK FOUND

A check for \$1,200 was found in the south parking lot this week. To claim it, call Bob Way, CWE, ext. 2203, or Steve Wolf, HSC, ext. 2214.

AVAILABLE FOR VIEWING

A copy of the Carl D. Perkins Vocational Education Act (PL 98-524) has been placed in the Office of Instruction notebook in each instructional department office and is available for staff to review.

MAKING CHANGES?

Learn how to move through life changes in creative and effective ways. Enroll in a new class, Life Transitions (seq# 1632, HD 202), Winter Term. It is designed for men and women who are experiencing significant life changes in jobs, relationships, or health. Join the class to get support, skills, and perspective on your situation. Develop an action plan to complete your transition in a beneficial way. The class will meet Wednesday nights, 6 to 9 p.m., beginning January 11 in Center 219. For more information, contact Stu Adler or Sandy Farber in the Counseling Department at 726-2204.

CLOSINGS

- Student Health will be closed from 12-noon on December 16 through January 2. In case of emergency, call Security at ext. 2558.

- The Financial Aid Office Information Counter will be closed on Tuesday, December 13, to allow staff members to attend a training session in Portland. Telephones will be answered by temporary workers who will be able to answer general questions and take messages. Normal hours, 10 a.m. to 5 p.m., will resume on Wednesday, December 14.

OVER 9,000 ATTEND HIGH SCHOOL STATE CHAMPIONSHIPS AT LCC

November was a busy month for the Department of Health/PE/Athletics. Over 9,000 people attended the U.S. Bank-OSAA sponsored State Championships in high school volleyball and cross country held at LCC. Paid spectators numbering 4,500 attended the three-day volleyball tourney held at the LCC gym while another 3,600 watched the cross country championships. High school athletes numbering 1,050 were on campus and competed for team and individual honors. These activities grossed \$31,726. Net proceeds will go toward Athletic Department expenses and tuition waivers to recruit deserving students.

TELECONFERENCE DRAWS LIVELY DISCUSSION

The AACJC teleconference on the future of community colleges shown in November drew participants from LCC's classified, faculty and administrative units, present and past Board of Education members, vocational advisory committee members and the general public. Although the satellite-transmitted picture could have been more clear, the audio message came through very well. Thanks to President Jack Carter for introducing the teleconference and to Jack Powell for facilitating the program and leading the discussion session. A videotape was made and may be viewed by contacting the LCC Teleconference Office at ext. 2260. Bill Porter/Cynde Leathers, Teleconferences

MASS TO BE HELD

Mass will be held on Thursday, December 8 at 12-noon, in PE 214 in honor of the Feast of the Immaculate Conception. For more information, call Jim Dieringer, Campus Ministry, ext. 2850.

-ADS-

FOR SALE - White Stag, dome-style family backpacking tent, 12 X 14 feet, good condition - \$145. Dark oak, oval dining room table, 60", six upholstered chairs, two 18" leaves, custom-made protection pad for table and leaves - \$430. Cheryl Marshall, Social Science, ext. 2427

PRESIDENTIAL SEARCH: CALENDAR

Search Activity	Date
Board decides on process. Board and community determine qualifications for new president. Develop brochure and application materials.	November, 1988 - April, 1989
Notice of Vacancy. Receive applications.	May 15, 1989
Closing date.	August 30, 1989
Screening.	Sept 15 - Oct 6
Finalists to the Board.	October 6, 1989
Interviews and reference checks. Visits to selected applicants' home districts.	October 6-Nov 17
Hiring.	November 17, 1989
New president on campus.	January 1, 1990

Monday, December 12, 1988
Finals Week

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DENTAL INSURANCE CHANGE FOR CLASSIFIED AND ADMINISTRATIVE EMPLOYEES

As of January 1, 1989, your dental insurance benefit year with Blue Cross/Blue Shield of Oregon will convert to a calendar year basis. You will not experience a decrease in benefits because of this change. You will be moved automatically on January 1 to one incentive level higher than you were on December 31, 1988, up to a maximum of 100 percent (70 percent will move to 80 percent, 80 percent will move to 90 percent, 90 percent will move to 100 percent, and 100 percent will remain at 100 percent). If you have any questions regarding this change, you may call Blue Cross/Blue Shield of Oregon at 342-3317 or Marie Nelson in Personnel Services at ext. 2590.

MEETING SCHEDULED

There will be an All-Management meeting on Wednesday, December 14, at 9:30 a.m. in Forum 308 to discuss the new classified contract. All supervisors of classified personnel are asked to attend. Lee Sowers, Personnel Services

ATTENTION WOMEN

Women staff who use the locker room in Health and PE should turn in their Fall Term issue clothing by Wednesday, December 14. Lockers/baskets will be emptied Friday, December 16. If you would like the same locker/basket for Winter Term, you will need to make arrangements with Issue Room staff. Lori Bell, Women's Locker Room

TELL YOUR STUDENTS

A Reading Lab is scheduled for Winter Term in the Study Skills Center. This lab program is designed for students with low reading skill levels. There will be group instruction, individualized instruction and computer-assisted instruction. The lab is scheduled from 1 to 2:30 p.m., Tuesdays and Thursdays. This is a three-credit lab (seq. #1560). Consent is required. Please send interested students to the Study Skills Center for consent. Please notify vocational students of this opportunity. For more information, contact Linda Wong, Study Skills, ext. 2439

OF NOTE

- Executive Dean Larry Warford has been appointed Education Committee Chair for the Eugene Chamber of Commerce. The appointment is for one year.
- Tamara Pinkas, Training and Development, has been appointed to a two-year term as Chair of Marketing for the Oregon Employment and Training Association.
- The City of Springfield City Council recognized LCC and woodworking instructor Ken Rhodes and three students, Harold Culp, David Reed, and Loretta Sproul for constructing an Information Kiosk in the lobby of the Springfield City Hall.

ADOPT-A-FAMILY

The list of students who need help this holiday is growing rapidly. If you or your department would like to adopt an LCC student, please call Marna Crawford at Campus Ministry, ext. 2814.

CLOSED TOMORROW

The Financial Aid Office Information Counter will be closed tomorrow to allow staff to attend a training session.

VOLUNTEERS NEEDED

Volunteers are needed to staff the LCC information table at Valley River Center on Sunday, December 18. If you can spare some time to help out, please call Charlene Blinn, Counseling, ext. 2204.

DEADLINE APPROACHING

Applications for Professional Development Short Term Leave are due Monday, January 9. The committee will review them on Thursday, January 12. Please turn them in to Pat John in the Study Skills Department.

TASK FORCE WANTS YOU

If you are interested in being part of decision-making process regarding LCC's commitment to ED-NET, please attend a task force meeting on Tuesday, December 13, from 2:30 to 3:30 p.m., in the Board Room. This will be an opportunity for all classified, administrators, and faculty to determine LCC's role in ED-NET. This is your chance to be involved. Jay Marston, Science, ext. 2446

-ADS-

DONATIONS WANTED - Donations are needed desperately for the Emergency Family Shelter House. It is expecting around 21 families and 60 children over the Christmas holidays. It needs new or used (but in good condition) children's clothing to be used as presents. Also needed are plastic mattress covers, canned foods, bedding, kitchen appliances (in working condition), TV's, and radios. Will pick up. Please contact Paul Colvin, Campus Services, ext. 2216.

FOR SALE - Six beautiful, nearly antique, heavy oak side chairs with curved arms and back, vintage 1915. Ideal for dining or desk use. These chairs are exceptionally comfortable and very sturdy - \$120 each or set of six for \$600. Terry Grove, Financial Services, ext. 2603 or 345-9361 (evenings)

FOR SALE - Four beautiful Tundar Wolf/Malamute puppies, 8-weeks-old, very loving dogs - \$100 each. Gretchen Scott, Adult Education, ext. 2252

FOR SALE - Nine-drawer, wood bedroom dresser with mirror - \$120. Record-a-call answering machine, dual cassette with remote control, multi-features - \$55. Don Ownbey, Learning Resource Center, ext. 2277 or 484-1046

FOR SALE - Outside set of bars including somersault bars, monkey bars, scramble net, rings, and trapeze. Slide and swing can be ordered. Great substitute for a swing set - \$125. (Picture available) Solid maple elevated bed with adjustable shelves, bulletin board, and ladder - \$350. Doris Burkland, Study Skills, ext. 2439 or 342-7452

TEXTILE STUDIO SALE - White and black wool fleeces for spinning and felting, llama, dacron batting and pieces for quilts, pillows and dolls, weaving yarns, tailor tools, baskets (only a few left), Cushing dyes, and miscellaneous. Joanne Payne, LEAP, ext. 2947 or 686-1620

WANTED - One set of bunkbeds or two single twin beds. Cynthia Deshpande, Financial Services, 747-4078 (Ask for Shari)

Wednesday, December 14, 1988
Finals Week

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TODAY

- Personnel Services, closed between 11:30 a.m. and 2 p.m.
(Telephone messages will be taken.)
- All-Management meeting, 9:30 a.m., Forum 308
(Meeting for supervisors to discuss the new classified contract.)
- LCC Board of Education meeting, 7:30 p.m., Board Room
The agenda includes approval of new courses, reports on College operations, College safety, self-support classes, and possible adoption of the budget development calendar for 1989-90.

THE DAILY TAKES A BREAK

The next Daily will be published January 4. Please give Daily news items to Vicki Miller in Institutional Advancement, ADM 210, or send via inter-campus mail (sorry, no E-mail on a temporary basis). Requests for news releases, PSAs, etc., also should be directed to her. Vicki temporarily replaces Diane Prokop, who has accepted a job as computer programmer for Computer Services and will return to school to complete a master's degree.

LEGISLATIVE TRAINING PROVIDED

In an effort to improve our effectiveness in communicating our fiscal needs to our legislators, we have contracted with a former legislator and U/O doctoral intern, Peter Tarzian, to conduct legislative contact training this month for those members of our staff who may be called on to provide information to our legislators. Larry Warford, Office of the President

MARKETING FUNDS

Two additional departments have received marketing funds to implement targeted activities. Health and P.E. will receive \$300 to promote Saturday classes to currently enrolled weekend students prior to winter and spring terms. The Cottage Grove Center will receive \$850 to promote and host a communitywide open house prior to spring term. In requesting funds, departments are asked how they will evaluate the success of their activity. The committee especially liked Don Strahan's plan to keep a guest book of new people coming in the door and have as a goal that one in five of them register for a class spring term. The next deadline for marketing fund requests is January 9. Applications are available in Institutional Advancement. Diane Dann, Institutional Advancement

TELL YOUR STUDENTS

A Reading Lab is scheduled for Winter Term in the Study Skills Center. This lab program is designed for students with low reading skill levels. There will be group instruction, individualized instruction and computer-assisted instruction. The lab is scheduled from 1 to 2:30 p.m., Tuesdays and Thursdays. This is a three-credit lab (seq. #1560). Consent is required. Please send interested students to the Study Skills Center for consent. Please notify vocational students of this opportunity. For more information, contact Linda Wong, Study Skills, ext. 2439

PLAN YOUR MOVES IN 1989

Enroll in the Employee Fitness Appraisal course this Winter Term. Develop and implement your personal fitness program using a 10-item fitness appraisal and principles guide which we will discuss with you. The class (seq. #755) will be held on Tuesdays and Thursdays, 11:30 a.m. to 1 p.m., in Health 269. Use your tuition waiver. For more information or to reserve a space, call Kurt Schultz, ext. 2545

SUPPORT YOUR BASKETBALL PLAYERS

LCC's men's and women's basketball teams are asking for your support. For only a \$10 donation your name will be listed in the 1988-89 basketball program. Proceeds will be used for scholarships. Businesses may buy ads in the program for \$30, \$50, and \$100. For more information, call Dale Bates, Athletics, ext. 2215.

UPCOMING OFFICE CLOSINGS

- Health Occupations will be closed on Monday, December 19, from 12-noon to 2:30 p.m. It will close again between December 21 through January 2.
- Flight Technology will be closed Thursday and Friday, December 15-16, for asbestos removal and installation of heating/air conditioning.

COOKIE EXCHANGE

The Classified Networking Group will sponsor a cookie exchange in the English and Foreign Language Department conference room (CEN 468) on Monday, December 19, from 11:30 a.m. to 1 p.m. Please bring three dozen cookies for the exchange. Coffee and punch will be served.

APPLAUSE

LCC's Forensic Team finished in second place among community colleges in the Northwest Forensic Conference. At the last tournament at Clark College, LCC was tops in performance points over OSU, Willamette University, University of Washington, and University of Alaska.

TIP FOR THE HOLIDAYS

The Work and Family Coordinators would like to share the following tip obtained from various articles on children and holidays.

- Relaxed and freely given time is what children really want from the holiday season. Children remember and appreciate the time together, especially the meaningful traditions each family has established.

-JOB OPPORTUNITY-

Deli Trainer, flexible hours, 7:30 a.m. to 4:30 p.m., Work Activity Center, Aide III, closes January 3.

-ADS-

FOR SALE - Entertainment '89 coupon books. Many valuable discounts available for dining and entertainment in the Willamette Valley, good through October 1989, proceeds support the Greater Eugene Sweet Adelines - \$27. Gloria Jarvis, Financial Services, ext. 2604

FOR SALE - Wurlitzer spinet piano, mahogany finish, owned by a professional musician. Six-piece Wallace Grande Baroque silver tea service, free tea bags included - \$700. Julie Baker, Curriculum and Scheduling, ext. 2367 or 484-9391

WANTED - One set of bunkbeds or two single twin beds. Cynthia Deshpande, Financial Services, 746-4078 (Ask for Shari)