

# THE DAILY

July 6, 1998

## DAILY MAKES ITS E-DEBUT

Today's Daily is the first edition available by e-mail only. See editorial guidelines at the end of this issue. Feedback may be sent to THE DAILY@INSTADV\_MA or DAILY@LANECC.EDU.

## BOARD AGENDA

The Board of Education meets on Wednesday, July 8, at 7 p.m. in the Boardroom preceded by a work session at 5:30 p.m. in the Renaissance Room. Agenda items include:

- \* design schematics for main campus construction projects (discussion/action)
- \* construction of classroom building for LCC at Florence (discussion/action)
- \* 4J sports facility (discussion)

## CONFLICT RESOLUTION TRAINING CONTINUES

Building upon the Glaser training in communication and breakthrough conflict, and using the mediation concepts and skills as taught by mediating attorney Jim Melamed, we have put together a training package to teach you additional skills to more effectively handle conflict. You may register for the following at voice mail box 7775: Conflict Resolution 101 on July 8 or 13, Conflict Resolution 102 on July 15 and Conflict Resolution 103 on July 22. See the Staff Training Calendar through the web page for detailed descriptions of each of these trainings. (From JULIE A BAKER@T-D\_MA.)

## GRANTS INFORMATION ONLINE

Grants Web Page is now online. Find out about Lane's grant procedures, grant deadlines, proposal preparation links, and more. You can link to Grants Information from College Departments: Institutional Advancement or College Business.

## LANE'S DAY OF CARING TEAM MEMBERS NEEDED

Give a Day of Caring, get a year of satisfaction! Day of Caring is a community mobilization of hundreds of volunteers that will kick off the 1998 campaign for United Way of Lane County. The goal of the Day of Caring is to send teams of volunteers out to complete meaningful, hands-on community projects to assist local health and human service agencies. This year's Day of Caring is September 9 with a thank you celebration at Alton Baker Park at the end of the day. Each volunteer will receive a Day of Caring t-shirt with Lane's new logo! Please make the 4th annual Day of Caring a wonderful success by volunteering. Contact Lane's 1998 Campaign Coordinator Lori Bumgardner by July 10 at Ext. 2312 or via email to volunteer to be on this year's team. Your time will make a real difference in the lives of others. (Lori J. Bumgardner, grants coordinator)

## KLCC WILL BROADCAST LIVE FROM OREGON COUNTRY FAIR

KLCC 89.7 FM will broadcast live from the Oregon Country Fair beginning Friday, July 10 at 11:30 a.m. and continuing throughout the weekend.

## SUMMER HOURS

- \* Accounts Payable: unavailable on Friday, July 10 from 10 a.m.-5 p.m. .
- \* Computer Information Technology: closed Fridays during summer.
- \* English, Foreign Language & Speech: 8 a.m.-4 p.m. daily.
- \* Mathematics: 7 a.m.-4 p.m. Mondays through Thursdays, 7:30 a.m.-3 p.m. Fridays.
- \* Study Skills: 8 a.m.-1 p.m., Mondays through Thursdays. Leave messages at Ext. 2439 or 2419.

## ADS

- \* FOR SALE: CHILDREN'S ITEMS. Pine Trestle Table w/4 chairs, \$25., girls in-line skates, size 5, \$3., Variety of other items includes: LandsEnd Backpack, Tupperware stencil kit, Discovery Toy Picnic set, nice girls clothing and much more. Please call Gail at home 344-8377. (From GAIL A BAKER@SCI\_MA)

\* DONATIONS NEEDED: The No Cash Clothing Stash needs your donations. We could use Clothing of all kinds, housewares and other miscellaneous items that you can spare. Call Ext.2283 or Tina in Student Activities at Ext.2336. Thank you.

## THE DAILY -- EDITORIAL GUIDELINES 1998/99

### Introduction

The Daily is the employee newsletter of Lane Community College, published electronically by Institutional Advancement to inform employees of college news and information. On July 1, 1998, it became available via e-mail only. Editor is Joan Aschim, 541/747-4501 Ext. 2591. Assistant Editor is Angela Miller, Ext. 2268. E-mail address is the [daily@instadv\\_ma](mailto:daily@instadv_ma) for in-house readers, and [daily@lanecc.edu](mailto:daily@lanecc.edu) for external readers. Fax is 541/744-4170. Mailing address is The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405.

### Format and style

- \* Single-font, text-only e-mail message; no attachments, graphics, photos, or other formatting which does not e-mail successfully.
- \* Headlines are uppercase, flush left.
- \* Paragraphs are upper/lower case, indented, single spaced within, double spaced between.
- \* Asterisks are used for bulleting.
- \* Emphasis is shown by italics.
- \* Language is edited for brevity in accordance with reader preference, and according to Associated Press style, with these exceptions:
  - First names are allowed after full-name first reference.
  - Building names are abbreviated the same as in the class schedule.
  - First-person voice and personal pronouns are acceptable if the writer is named.

### Frequency

Mondays through Fridays during fall, winter and spring; and Mondays only during summer and term breaks; e-mailed no later than 9 a.m.

### Deadline

Deadline for submissions is noon of the day before publication.

### Contents

- \* Events are listed first with the college online calendar URL for linking to the web.
- \* News is listed second.
- \* Ads are listed third.
- \* Repeated items are listed fourth, up to three repeats per term, upon contributor request.
- \* The masthead ends each issue.

### Editorial policy

- \* Items must include a contact person for more information.
- \* Ads are free and limited to staff only.
- \* Opinion pieces, political advocacy, personals ads, and for-profit business ads are prohibited.
- \* Health, medical, bereavement, and other personal notices must be approved by the subject, a family member, or a close personal friend, unless already publicized elsewhere.

### Accessibility

Available in alternative formats for the vision-impaired through Disability Services; call Exts. 2150/2662 or TTY 741-3079 for assistance.

### User tips

PC users with the appropriate version of BeyondMail can double-click URLs in an e-mail message to automatically link to the web.



Readers may want to build an e-mail archive of past issues for their own convenience. Institutional Advancement maintains an archives on disk.  
There are no current plans to post The Daily to the web as it is intended for staff only.  
Reader response strongly supports brief items with contacts for further information.

#### History of The Daily

Lane Community College has published a staff newsletter since 1965, the first full year of classes. The first newsletter was called The Roundup or Titan Roundup and was published weekly from Sept. 24, 1965-Dec. 16, 1969. It was renamed The Daily on Jan. 5, 1970 and published daily until June 13, 1985. An additional, alternative newsletter called The Echo was published from March 18, 1970-July 9, 1970 and offered more comprehensive coverage. Due to budget fluctuations, The Daily varied from three to four issues a week from 1985-98. Budget adjustments in 1998/99 included converting The Daily to e-mail-only distribution effective July 1, 1998. In its last print year, The Daily had about 900 hardcopy readers and 250 e-mail readers. [Sources: Archives memo dated Sept. 17, 1996, from Elizabeth Uhlig to Joan Aschim; all-staff memo on budget reductions from Marie Matsen dated April 24, 1998; and Institutional Advancement department planning and budget discussions.]

#### Masthead

The Daily is the employee newsletter of Lane Community College. It is published by Institutional Advancement Mondays through Fridays during fall, winter and spring terms, and Mondays only during summer terms and term breaks. It is e-mailed mornings no later than 9 a.m. Deadline is noon of the day before publication. Items must include a contact person for more information. Ads are free and limited to staff only. Opinion pieces, political advocacy, personals ads, and for-profit business ads are prohibited. Health, bereavement and other personal notices must be approved by the subject, a family member, or a close personal friend. Repeat placements may be requested up to three times per term. Emphasis is shown by italics. All-caps within text are reserved for acronyms. Boldface and underlining are reserved for URLs. Graphics, photos and other formatting which does not e-mail well is not included. Language is edited for brevity and Associated Press style with these exceptions: first names are allowed after full-name first reference; building names are abbreviated the same as in the class schedule; first-person voice and personal pronouns are acceptable if the writer is named. Accessible formats are available; call for information. Submit items to The daily@instadv\_ma (in-house) or Daily@lanecc.edu (external); or fax to 541/744-4170; or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. For more information contact Editor Joan Aschim, 541/747-4501 Ext. 2591, or Assistant Editor is Angela Miller, 541/747-4501 Ext. 2268. [7/1/98]

# THE DAILY

Monday, July 13, 1998

## THIS WEEK

- \* Check the online calendar at

<http://www.hometownonline.com/LCC/dayevents.phtml?show=.1> or from Lane's home page go to Calendars, then Events and Meetings Calendar. Contact: Therese Picado.

- \* The Daily publishes Mondays only during summer term. It is now delivered via e-mail only. For more information e-mail THE DAILY@INSTADV\_MA or DAILY@LANECC.EDU or call Joan Aschim at Ext. 2591.

- \* Conflict Resolution 101, PE 205, 1:30-3:30 p.m., today. Learn constructive ways to resolve conflicts. Register at voice mail box 7775.

- \* Facilities Management Committee, Thursday, July 16, 3 p.m. ADM 216. Contact: Marie Matsen.

## STUDENT WINS FORD FOUNDATION SCHOLARSHIP

Shannon M. Dolan of Cottage Grove, a Lane student who won local, state and regional awards as top student employee this year, has won a Ford Family Foundation Opportunity Program Scholarship. The scholarship will pay up to 90 percent of basic college expenses not covered by financial aid while she pursues a bachelor's degree at the University of Oregon. Dolan, 30, is completing an associate of arts Oregon transfer degree at Lane and will enroll at the university this fall, majoring in accounting.

Dolan has worked at Lane for the past two years in the Mechanical Technologies Department. She was named Student Employee of the Year for the college, state and regional chapters of the National Student Employment Association. In April she was flown to Anaheim, Calif., to receive her state and regional awards as the first Student Employee of the Year from Lane to win at the regional level.

Dolan is one of 30 Ford scholarship winners from among 295 applicants statewide. The winners to be honored at a luncheon on Saturday, July 25, at Willamette University in Salem. The Ford Foundation is headquartered in Roseburg, Oregon. Contact: Betty Svarverud.

## STRATEGIC PLANNING VISION, MISSION, AND VALUES POSTED ON THE WEB

The Strategic Planning Team has completed another phase of the Strategic Planning Project. A draft version of proposed new vision, mission, and core values statements has been completed and is now posted on the Strategic Planning web site. Also newly posted are draft statements of proposed Operating Principles -- which will be key elements of the new Strategic Plan.

When completed and adopted, the Strategic Plan will describe the Lane Community College of the future and outline institutional goals that will help us successfully adapt and change to meet the challenges of that future. The team urges every Lane employee to become informed about the planning process by visiting the web site, reviewing the work of the team, and sending in your comments and reactions via the e-mail links furnished on the site. Find the Strategic Planning web site by choosing the College Business link on the home page, then select Strategic Planning. Or go directly to <http://199.236.99.251:80/webpages/lcc/research/strplan/home.htm>.

For more information on the Strategic Planning Project, contact Ron Johnson, Ext. 2544.

## FLORENCE CENTER NEWS

Harold Turnquist has resigned his position as director of Lane's Florence center, citing personal reasons. His last day was Wednesday, July 8. Turnquist served as director for just under a year. A resident of Cottage Grove, he commuted to the Florence center. Vice President Larry Warford hopes to name an interim director this week.

## SAVE YOUR LEARNING TIMES



For those of you who marked your calendars for the entire year of galas when the Learning Times was distributed, the next gala will be in the fall. Please save those Learning Times, as similar trainings will be offered in 1998/99. Contact: Julie Baker.

#### COMMUNICATION AND CONFLICT TRAINING AVAILABLE

Building upon the Glaser training in communication and breakthrough conflict, and using the mediation concepts and skills as taught by mediating attorney Jim Melamed, we have put together a training package to teach you additional skills to more effectively handle conflict. You may register for the following at voice mail box 7775: Conflict Resolution 101 today (see THIS WEEK), Conflict Resolution 102 on July 15 and Conflict Resolution 103 on July 22. See the Staff Training Calendar through the web page for detailed descriptions of each of these trainings.

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#### SUMMER HOURS

- \* Computer Information Technology closed Fridays during summer.
- \* English, Foreign Language & Speech open 8 a.m.-4 p.m. daily.
- \* Mathematics open 7 a.m.-4 p.m. Mondays through Thursdays and 7:30 a.m.-3 p.m. Fridays.
- \* Study Skills open 8 a.m.-1 p.m. Mondays through Thursdays. Leave messages at Ext. 2439 or 2419.

#### TECHNOLOGY TRAINING AND CONSULTING: SUMMER TERM

For questions or to make other arrangements, call Bob Barber at Ext. 2734 or send e-mail.

#### Registration Procedure

For classes listed here, call x7775 to register by voice. As with other types of staff training, you will leave a message at x7775 as to which training session you want to register for, using the letter codes from the class schedule. Call back with another message if necessary to cancel your participation.

#### Initial training (Basic Net I)

Initial training and introduction to the E-mail system for new users are combined into a single office visit, arranged on an individual basis. A trainer will meet with you in your office to accomplish these tasks and orient you to the rest of the training program. Contact us to arrange for an e-mail account to be set up and an office appointment. Departments: Get a jump on the fall term - get your new employees into the e-mail system now and avoid the fall rush!

#### For Macintosh Users

New this summer: Macintosh training in FileMaker Pro! Contact us if you need this. Although no specific workshops are scheduled in the summer, the full range of our training offerings are available for Mac users upon request. This includes using e-mail, the Internet, and application programs including Word, Excel, Powerpoint, and FileMaker Pro. For HTML training - please attend the PC-based classes on the schedule because the HTML works exactly the same on a Mac.

Is your department converting to Windows 95?

We'd like to train the whole department together at one time. Contact us to schedule our two-part intro to Windows 95 at your convenience. Windows 95 workshops are also open to any individual staff member.

#### Starting to use MS-Office 97?

We are offering several classes for those who have previous word processing and spreadsheet experience with programs like MS-Word, WordPerfect, Quattro, Lotus Excel, and/or Access but are moving to the MS-Office 97 package. Sessions cover the key points of moving into the Office 97 environment in each application and some tips and tricks. Bring your specific questions and problems..

#### Individual Consulting Available

If you have additional questions or training needs on BeyondMail or application programs like word processing, spreadsheets, presentation software, or databases on PC or Macintosh, call us to arrange individual consulting or a small group training with your department.

#### Remote Access

Remote Access for Windows 95, Windows 3.1, Macintosh. Contact use to make arrangements; we can just give you the materials with a short briefing, or provide a demonstration or a practice run if you wish. Before installing remote access at home you must have completed your initial e-mail account set-up and training. Macintosh owners are encouraged to contact Bruce Siggson (x2436) to discuss particularities of the set-up you will need at home, depending on which type of Mac you have.

#### Summer '98: Classes for PC Users

To register for all these classes, call x7775 and leave voice mail with the letter code for the class.

Macintosh users: We will schedule classes for you if you contact us with your needs. We can offer FileMaker Pro and Powerpoint training as well as Word, Excel, E-mail, and Netscape.

Code	Day/Date	Time	Location
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#### Windows 95 Quick Start I: Basic Navigation Techniques

A	Tues July 14	2 - 4 pm	BUS 201
C	Tues July 28	2 - 4 pm	BUS 201

#### Windows 95 Quick Start II: File Structure, Windows Explorer, & the "Find" Feature

B	Thurs July 16	2 - 4 pm	BUS 201
D	Tues Aug. 4	2 - 4 pm	BUS 201

#### Migrating to Office 97

P	Fri July 17	1 - 3 pm	BUS 202
Q	Fri July 24	1 - 3 pm	BUS 202
S	Fri July 31	10-12 am	BUS 202
T	Fri Aug. 7	10-12 am	BUS 202

#### Intermediate Excel

U	Fri July 17	8 - 10 am	BUS 202
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#### Introduction to MS-Access

V	Fri July 24	8 - 10 am	BUS 202
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#### Introduction to the Internet

W	Fri July 31	1 - 3 pm	BUS 201
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#### Internet Super Searching (and Listservs)

X	Fri Aug. 7	1 - 3 pm	BUS 201
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#### HTML-A: Making a Basic Web Page

K	Fri July 17	10-12 am	BUS 202
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M Fri July 31 1 - 3 pm BUS 202

HTML-B: Enhancing Your Web Page

L Fri July 24 10-12 am BUS 202

N Fri Aug. 7 1 - 3 pm BUS 202

Also Available Contact: Bob Barber, Ext. 2734, or send e-mail.

\*\* Entry into the system (Net I) for PC and Macintosh users

\*\* Individual consulting and problem-solving on Macs and PCs for BeyondMail, Netscape, Word, Excel, Access, Powerpoint, WordPerfect

\*\* Remote Access Instructions and Disks for Macintosh, Windows 95, Windows 3.1

#### FAREWELL

English Instructor Peter Jensen will be leaving Lane after 12 years of teaching part-time here to teach full time at Linn Benton Community College in September. He will be teaching technical writing, all the composition and research classes, as well as English and American literature. His final classes at Lane will be during the second four-week session of summer 1998. Peter wishes to thank all of you who have helped make his teaching at Lane a wonderful learning experience.

#### ADS

FOR SALE: PATIO TABLE AND CHAIRS. Glass-top patio table w/4 white chairs, \$40. Please call Laura Tamura, President's Office, at Ext. 2301, or at home, 345-8656.

FOR SALE: 1992 Subaru Legacy Wagon, power windows and locks, all-wheel drive, ABS, good condition, \$7,400. Call Peter or Judith evenings, 683-1530; or Judith Watt, Ext. 2876, Training & Development.

SELLING LARGE white rocking cradle, great condition, \$25; and infant swing-hand crank, \$10; OBO. Sandra Jones, Senior Companion Program, office 683-8043 or home 726-2995.

WANTED: Computer table or workstation for computer, printer, and monitor. Needed for student. Call 343-9454. Connie Clark, Business.

IT HAS COME TO MY ATTENTION that kittens and a squirrel were found dead near the Administration Building sometime in late June. The cause of death is unknown. I am concerned how and why this happened. I wanted to inform employees of LCC of the deaths of these animals. Georgia Nissen, Business.

FOR SALE! SCAN DESIGN teak table and 4 fabric/teak chairs. Table has self-storing leaves, 93" when totally extended, 53" closed. Great condition. \$250. 485-6869. Carolyn Spector, KLCC.

#### FOR SALE: FURNITURE & PLANTS:

\* Blue and white striped couch, 4-5 years old, very good condition but needs cleaning: \$75.

\* Small metal drafting or drawing table with borko board covering: \$5.

\* For you retro audiophiles, a high quality Denon turntable: \$15.

\* Rubber tree, six foot high "corn" plant, hoyo, palm, snake plant, and asparagus fern; all healthy and somewhere in their teen years, but need repotting; \$3 to \$10 each.

OBO. FREE FIREWOOD with each purchase. Thomas Rubick (Art) 485-6202.

FOR SALE: 17' Coleman Canoe - Royalex skin. Great all-around recreational canoe for summer fun. \$350. Contact Dara Loft at 485-7091 or Linda Loft, CIT, Ext. 2249.

FOR SALE: CHILDREN'S ITEMS. Pine trestle table w/4 chairs, \$25; girls in-line skates, size 5, \$3; variety of other items includes: LandsEnd Backpack, Tupperware stencil kit, Discovery Toy picnic set, nice girls clothing, and much more. Please call Gail at home 344-8377 (Gail Baker, Science).

LCC NIGHT AT THE EMS tickets (7/21) for sale! Can't go after all. \$30 for 2 tickets. Call Therese Picado, IA, Ext. 2060 or 465-1399.

FOR SALE: LARGE, well constructed dog house, \$50. Kay Gidley, Athletics, 345-3706.

#### ABOUT THE DAILY

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# THE DAILY

Monday, July 20, 1998

## THIS WEEK

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## BATTER UP! LCC NIGHT AT THE EMS IS TUESDAY, JULY 21

We currently have 102 tickets purchased for tomorrow's pregame picnic & Ems baseball game. Here's the scoop for those of you who will be joining us: Enter the ballpark via the Willamette Street gate. Check-in starts at 5:45 p.m.; the picnic starts at 6 p.m. and the game at 7 p.m. There will be staff from the Ems to count you in as part of the LCC party. If you purchased box seats, give them your name and they will give you your individual box seat ticket. We will be eating in the First Base Cafe area; after dinner you are welcome to stay in that area or move to the general admission bleachers (or box seats if you purchased them, of course!). Robbie Foster, son of Bob and Sharon Foster of our Health & PE department, will throw the first pitch of the game in memory of his recently deceased father and our friend Bobbie.

If you didn't sign up and now find that you just can't miss out on Tuesday night's fun, please call Gloria Vanderhorst at Ext. 2308; there may be some extra tickets to reallocate. Or, if you have purchased tickets that you will not be using, please call Gloria so she can match up the haves and have nots. Thanks for supporting this fun community activity once again!

## GEOLOGY INSTRUCTOR JOINS AL FRANKEN TO CHARM HARVARD PEERS

Old Slug Queen Bananita Sluginsky, aka geology instructor Sarah Ulerick, recently shared the (s)limelight with comedian and classmate Al Franken at the 25th reunion of their Harvard graduating class. Franken was MC for the reunion's talent show, and Queen Bananita performed a 5-minute-55-second version of Riverdance, peppered with one-liners such as "So what have you done with your Harvard degree?" For her efforts, she received a standing ovation from the packed house at Harvard's Saunders Theater. Photo evidence is posted on the web at <http://members.aol.com/malcomS/hr>. Sarah joined Lane in 1990 and worked in grants positions before becoming geology instructor in 1997. She has 15 years prior teaching experience, a bachelor's from Harvard and a doctorate from the University of Texas at Austin. Franken was a founding member of "Saturday Night Live," wrote the best-seller "Rush Limbaugh is a Big Fat Idiot," and has a few film credits including "Stuart Saves His Family," and he does the NBC sitcom, "Lateline."

## DEBRA LAMB NAMED INTERIM DIRECTOR AT FLORENCE

Debra Lamb, a 1971 graduate of Mapleton High School, has been named interim director of Lane Community College at Florence. "Debra has proven leadership ability and will serve the Florence center and community very well," said President Jerry Moskus.

Lamb has participated in most of the college's outreach programs during her 26-year career at Lane. "This new assignment fits nicely with Debra's ongoing responsibilities as coordinator of the community learning centers," said Vice President for Instruction Larry Warford. "She'll be an excellent leader."

Lamb is excited with the new assignment. "It's a great area and I look forward to being there and working on the educational opportunities Lane can provide," she said. She will also get to see more of family members who still live in the area. Lamb's first experience with Lane was as a student; she took an outreach class in English composition while still a senior at Mapleton. She began working for the college in 1973.

Lamb will divide her week between the college's Florence and downtown Eugene centers.

Warford plans to name a permanent director at Florence by January. The post was vacated last week when Harold Turnquist resigned for personal reasons.



## JULY BOARD REPORT

James Britt was sworn in at the July 8 Board of Education meeting. He will represent the Springfield area through June 30, 1999. The seat is up for election in March 1999 for the remainder of the four-year term ending June 30, 2001. Roger Hall was elected chair for 1998/99 and Kathleen Shelley was elected vice chair. Annual appointments approved were Hall to the LCC Foundation with Larry Romine as alternate; Adam Young to the Lane Council of Governments with James Britt as alternate; Jim Pitney and Kathleen Shelley to the Senior Companion Program; Pitney to the Retired and Senior Volunteer Program; and Shelley to the Oregon Community College Association. Jerry Moskus was appointed district clerk for 1998/99. Marie Matsen, Mary Spilde, Larry Warford and Verne Whittaker were appointed deputy clerks.

In bond news, the board approved main campus design schematics and a project budget of \$28.8 million. Construction designs will be developed next and also submitted for board approval before projects are sent out to bid. The board awarded a contract for the Florence center addition to DLB Construction of Coos Bay for \$1 million.

In other action, the board authorized staff to provide remote access e-mail service for board members.

In discussion, the board still generally favored the idea of building a multiple-use sports facility at Lane in partnership with the 4J School District, one of several options 4J is exploring.

Personnel appointments approved were Jeanine Balz as temporary instructor in Family & Health Careers; Ola Brock as instructor in Business Technologies; Roma Cusiman as instructor in English Foreign Language and Speech; Pamelyn Dane as instructor in English Foreign Language and Speech; Adam Grosowsky as instructor in Art and Applied Design; Benjamin Hill as instructor in Mathematics; Nanci LaVelle as Arts Division chair; Mara Levin as temporary instructor in English Foreign Language and Speech; Michael McDonald as instructor in English Foreign Language and Speech; Anne McGrail as instructor in English Foreign Language and Speech; Gary Mort as instructor in Science; Andrea Newton as division chair in Cooperative Education; Anne Marie Ehrlich O'Brien as instructor in Family & Health Careers; Mary Kelly Persyn as instructor in English Foreign Language and Speech; Stephen Selph as instructor in Mathematics; Lynn Tullis as instructor in English Foreign Language and Speech; and Bruce Voyce as instructor in Business Administration.

The board will not meet in August. Next meeting will be September 9.

## 15TH ANNUAL SCRAMBLE BEST EVER!

Blue skies, warm weather, 128 golfers and 32 sponsors helped make the 15th Annual Lane Community College Scramble sponsored by Northwest Natural the best tournament ever held by the LCC Foundation. After all the divots were repaired, the tournament netted \$16,979.47. The proceeds will be used for scholarships and programs to assist Lane students with their educational goals.

The winning foursomes for the day of golf were:

- \* Low Net Women: Jo Brown, Miriam Castellón, Cindi Farmer, and Pam Fix with a net 67.6;
- \* Low Net Mixed: Brian Fendelander, Kelly King, Mike Simmons, and Jerry Tippetts with a net 54.6;
- \* Low Net Men: Don Smith, Ron Smith, Bob Winner, and Steve Winter with a net 51.1; and
- \* Low Gross: Bob McCluskey, Larry Smith, Don Wilson, and Stan Woods with a gross 59.

As with all special events, the Foundation couldn't put on the golf scramble without the assistance of volunteers. The following very special individuals deserve a big thanks for providing the people-power necessary to run the tournament: Ed Anderson, Kathy Bates, Carol Beckley, Cindy Dietz, Rick Dilworth, Diane Feldman, Katie Moran, David Opdenweyer, Gloria Vanderhorst, Judy Ward, Beth Webb, Addie Lou Willis, Sydney Wilson and Coach Dale Hartley and the LCC Baseball team.

A big hug goes to the LCC Foundation staff for all their hard work: Marilyn Akehurst, Katey Gries and Roberta Opdenweyer.

Also deserving a big thanks is the 1998 Golf Committee chaired by Ron Opitz, Northwest Natural. Members are: Ed Anderson, LCC Foundation trustee; Bruce Barrett, KEZI-TV 9; Jerry Eiesland, Johnson Benefit Planning and LCC Foundation trustee; David Frosaker, Union Bank of California and LCC Foundation trustee; Dennis Huserik, Centennial Bank and LCC Foundation trustee; Bill Johnstone, Oregon Association of Broadcasters; Curt Masterson, KPNW-KODZ-KDUK radio; Richard McClintic, LCC Foundation trustee; and Rudy Vsetecka, KEZI-TV 9. - Joe Farmer

## STUDENT EARNS \$2,000 SCHOLARSHIP



Alexanne Ralph, spring graduate in speech communications, has been awarded the Presidential Scholarship from the Women in the National Association of Counties. The \$2,000 award was presented by Ellie Dumdi, Lane County Commissioner and WON president, at the association's annual meeting in Portland on Sunday. Alexanne was Lane's speaker of the year for two years and was winner of the Oregon Oratory Championship. She will use her award to continue her studies in speech communications at Oregon State University this fall.

#### WORKSHOPS WILL ASSIST CLASSIFIED STAFF IN APPLYING FOR POSITIONS

At the request of Students First!, Training & Development will offer workshops for classified staff interested in applying for the Students First! representative positions. Workshops will focus on preparing the job application, writing an effective cover letter, and how to prepare and present yourself in the interview. Dates and times for the workshops will be announced the first week of August. - Patti Lake

#### CONFLICT RESOLUTION TRAINING OFFERED

Conflict Resolution 103 will be held on Wednesday, July 22, from 1:30-4:30 p.m. in PE 205. Learning objectives include understanding and practicing the keys to agreement, including moving from positions to interests, finding the common interests, easy points of agreement, and interdependence. Register at voicemail 7775, and look on the Lane web page staff calendar for more trainings.

#### REMINDER: DO YOU WANT CERTAIN COMPUTER TRAINING THIS SUMMER?

Staff computer training during summer term (through August 15) will be organized primarily on the basis of requests from departments or individuals based on their needs and their schedule. Individual staff members, and any department wishing group training, should contact Bob Barber to arrange it. Based on the requests we receive we will set up classroom sessions where possible and provide individual consulting as needed.

Training is generally offered on both Mac and PC in: specific aspects of e-mail, as needed; using the Internet; making web pages with HTML; MS Word and WordPerfect; MS Excel; MS Access; and MS Powerpoint.

Basic training in the Windows 95 environment, and in moving up to the Office 97 package is also provided for PC users.

Please submit your requests by e-mail to Bob Barber, specify Mac or PC, which application(s) interest you, and whether your training needs are beginning, intermediate, or advanced.

As before, we continue to offer e-mail startup training for new employees on a one-to-one basis, upon request, and we make available the necessary software for setting up remote access to e-mail from home, upon request. Direct these requests and any questions to Bob Barber.

#### SUMMER HOURS

- Computer Information Technology closed Fridays during summer.
- English, Foreign Language & Speech open 8 a.m.-4 p.m. daily.
- Mathematics open 7 a.m.-4 p.m. Mondays through Thursdays and 7:30 a.m.-3 p.m. Fridays.
- Study Skills open 8 a.m.-1 p.m. Mondays through Thursdays. Leave messages at Exts. 2439/2419.

#### JOBS

Open to classified bargaining unit employees working .500 FTE or more:

- \* Custodian, four positions available, closing 7/24.

Open to the public:

- \* Outreach Center Coordinator, Community Learning Center at Oakridge, closing 7/31.

#### ADS

FOR SALE: SONY PLAYSTATION (new in December) with two controllers, memory card and seven games. \$250 takes all. Buck Arbuckle (retired, EFL&S) 484-1743.

ANNUAL NEIGHBORHOOD SALE: The Hayden Gardens neighborhood (South 32nd off Main, Springfield) is again having its Big Neighborhood Sale. Come one, come all, Fri., Sat., Sun, July 31-Aug. 2.

FOR SALE: 1988 FORD TEMPO, automatic transmission, excellent shape, 4-door, color gold, must sell ASAP. Call Lanae Beard, 344-1152 [from Sally A Wilson@socsci\_ma@lcc].

FOR SALE: TRUNDLE/DAY BED, red iron, no mattresses \$80. Call 2720 or 344-0571 [from Gail Shilliday@library\_ma@lcc].

FOR SALE: '86 CHEVY CAVALIER needs a good home. Not great on looks but extremely reliable. \$400. Call Susan at 688-6138 evenings. (Carolyn Spector, KLCC).

FOR SALE: 17' COLEMAN CANOE: Royalex skin. Great all-around recreational canoe for summer fun. \$350. Contact Dara Loft at 485-7081 or Linda Loft, CIT, Ext. 2249.

#### HOW TO USE THE DAILY

The Daily is the employee newsletter of Lane Community College. It is published by Institutional Advancement Mondays through Fridays during fall, winter and spring terms, and Mondays only during summer terms and term breaks. It is e-mailed mornings no later than 9 a.m. Deadline is noon of the day before publication. Submissions must include a contact person for more information. Ads are free and limited to staff only. Opinion pieces, political advocacy, personals ads, and for-profit business ads are prohibited. Health, bereavement and other personal notices must be approved by the subject, a family member, or a close personal friend. Repeat placements may be requested up to three times per term. Graphics, photos and formatting altered by e-mail are not included. Language is edited for brevity and Associated Press style with these exceptions: first names are allowed after full-name first reference; building names are abbreviated the same as in the class schedule; first-person voice and personal pronouns are acceptable if the writer is named. Submit items to The daily@instadv\_ma (in-house) or Daily@lanecc.edu (external); or fax to 541/744-4170; or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. For more information contact Editor Joan Aschim, 541/747-4501 Ext. 2591, or Assistant Editor Angela Miller, 541/747-4501 Ext. 2268. [7/20/98].



## TODAY'S HEADLINES

SCHEMATIC DESIGNS APPROVED FOR MAIN CAMPUS CONSTRUCTION  
DOWN TIME PLANNED FOR HP3000  
IN MEMORY OF JOHN WORKMAN  
DISABILITY SERVICES ASSISTED 611 STUDENTS LAST YEAR  
TECHNOLOGY TRAINING AND CONSULTING: REST OF SUMMER TERM (last item)  
THE USUAL: THIS WEEK, THANKS, SUMMER HOURS, JOBS, ADS  
Read on for details.

## THIS WEEK

\* Visit the web at <http://www.hometownonline.com/LCC/dayevents.phtml?show=.1> for a listing of events, or from Lane's home page go to Calendars, then Events and Meetings Calendar. [NOTE: We apologize for any inconvenience caused by last Monday's calendar lapse when the host server underwent changes. Lapses should be infrequent. When possible, staff will be alerted in advance. If you need assistance with technical problems or submitting items to the calendar, contact Therese Picado, Ext. 2060.]  
\* The Daily publishes Mondays only during summer term. It is delivered via e-mail only. For more information see the item titled HOW TO USE THE DAILY or contact Joan Aschim.

## SCHEMATIC DESIGNS APPROVED FOR LCC MAIN CAMPUS CONSTRUCTION

Schematic designs for bond-funded construction on main campus were approved by the Board of Education on July 8. The schematics are now being refined. The plans will increase current facilities by 31 classrooms, 7 seminar rooms, 17 computer labs, 16 other instructional labs, and offices. The first major project to break ground will be the Campus Services addition in December. Plans are subject to change. To date, major construction has occurred off main campus. The first project was the new Cottage Grove center which opened in September 1997. After that were the Community Learning Centers at Thurston High School which opened in December 1997, Willamette High School which opened in January 1998, and Oakridge Junior/Senior High School which opened in April 1998. CLCs also are planned for Churchill, McKenzie, Junction City, Elmira, and Harrisburg high schools.

Funding is provided by the \$42.8 million bond approved by voters in 1995, the college's first bond measure in 30 years. Planning has occupied the college since then, including participation by hundreds of staff through Project User Groups. While outreach site construction has sped along, main campus planning "has been a long and sometimes arduous process," wrote Vice President for College Operations Marie Matsen in a memo sent to the board, but "the end product meets the majority of space needs" and is within budget at \$28.8 million.

For more information contact project director Paul Colvin or communications coordinator Nancy Nichols, both at 726-2216. In addition, bond information updates are posted on the college's web site at [www.lanecc.edu](http://www.lanecc.edu) under College Business, then Bond Construction.

## DOWN TIME PLANNED FOR HP3000

The college HP3000 mainframe will be closed to users the weekend of August 22 for implementation of the next part of the year 2000 conversion process. Due to the need for handling year 2000 dates, more changes will soon be occurring in date entries. COCO has sent program and database changes that will affect Credit, Adult High School, Adult Basic and Secondary Education, and Continuing Education dates. Computer Services is converting customized in-house programs that use the COCO databases. These changes will make some date entry fields require four-digit years: 1998, 1999, 2000, 2001, etc. Displays of some of the fields on reports will be four digits. These changes will be in effect on Monday August 24.

## IN MEMORY OF JOHN WORKMAN

John Workman, locally well-known jazz pianist and part-time instructor at Lane from 1988-96, died July 17. Services were held on Tuesday. He is remembered as a gifted musician and inspiring teacher. A story



on his career, life, and the sorrow expressed by friends and colleagues, appeared in the July 21 Register-Guard. If you'd like a copy, contact Joan Aschim.

#### DISABILITY SERVICES ASSISTED 611 STUDENTS LAST YEAR

Disability Students had 611 students registered as disabled in 1997/98 as follows:

147 students with psychological disabilities  
123 students with learning disabilities  
118 students with physical and mobility disabilities  
76 students with a hearing impairment  
46 students with a cognitive disability  
44 students with physical dexterity impairments  
37 students with other health impairments  
14 students with a vision impairment  
4 students with a substance related disability  
3 students with temporary disabilities due to an accident, surgery, chronic disease  
For more information call the department at Ext. 2150 or Ext. 2662.

#### THANKS

Thanks to everyone who responded to requests for volunteers for Lane's booth at the Lane County Fair. I am happy to say that the booth is fully staffed and ready to go. Thanks again for your quick responses. - Tina Jaquez

#### SUMMER HOURS

- \* Admissions, Student Records and Veterans doors will be closed until August 3 during remodeling. Refer students and staff to the Students First! Center.
- \* College Finance will be closed Wednesday, July 29, from 11:30 a.m.-1 p.m.
- \* Computer Information Technology closed Fridays during summer.
- \* English, Foreign Language & Speech open 8 a.m.-4 p.m. daily.
- \* Mathematics open 7 a.m.-4 p.m. Mondays through Thursdays and 7:30 a.m.-3 p.m. Fridays.
- \* Study Skills open 8 a.m.-1 p.m. Mondays through Thursdays. Leave messages at 2439/2419.
- \* Financial Aid will be open Mondays through Thursdays, 10 a.m.-3 p.m., August 7 through September 17. Students can receive general financial aid information and application help from the Students First! Center.

#### PERSONNEL APPOINTMENTS - CORRECTION

The following personnel were inadvertently omitted from last week's Board of Education report: Barbara DeFilippo as Social Science instructor, and John Garmon as English Foreign Language and Speech division chair.

#### JOBS

Open to classified bargaining unit employees working .500 FTE or more:

- \* Lead Telephone Console Operator/Computer Services, closes 7/31.
- \* Lead Electrician, Facilities Management & Planning, closes 7/31.
- \* Office Support Specialist, Health, Physical Education & Athletics, closes 7/31.
- \* Computer Support Specialist, Computer Services, closes 7/31.

Open to the public:

- \* Outreach Center Coordinator, Community Learning Center at Oakridge, closes 7/31.

#### ADS

FOR SALE: 3-BEDROOM, 1-bath home, about 1,100 sq.ft., fenced yard, good neighborhood, close to schools, easy I-5 access, close to LCC. \$102,000. Call 895-2051 or Ext. 2662. Jane Love, Disability Services.



GREAT SEATS. Love the game. Can't attend. I have three reserved seats just in front of first base for the EMs games on July 28 and Aug. 1 (playing Spokane). Would love to sell to any fans (\$6 ea.). The venue has been everything Abner Doubleday envisioned for the game: shady seats, warm evenings, cool breezes, peanuts, hotdogs, and baseball! If interested contact Margaret Kimble, Continuing Education, DTC, 726-2252.

FOR SALE: DAY BED, includes pop-up trundle and two Simmons mattresses. Excellent condition. \$200. Call Melanie Brown at Ext. 2362, Curriculum/Scheduling.

MOVING SALE: Love seat, \$70. 5-drawer Steelcase office desk and swivel armchair, \$175. Coffee table, \$45. Men's leather and sheepskin coats, \$25-\$40. Old-style sewing machine in wood cabinet, \$30. End table, \$10. Subaru Legacy spare tire and tool tray, \$10. Modem, \$10. Tractor-feed printer, \$15. Super VGA color monitor, \$5. Yogurt maker, \$5. 16-lb. bowling ball with hardcase and size 10-1/2 shoes, \$5. Washer and dryer, \$150. Call Michael Steen (Continuing Education) or Diane at 686-4541.

ATTENTION BOATERS: FOR SALE '69 Mercury outboard motor, 7.5 HP. Runs great! \$400 OBO. Gloria Vanderhorst, OISS, Ext 2308 Home phone: 746-5866.

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#### TECHNOLOGY TRAINING AND CONSULTING: REST OF SUMMER TERM

For questions or to make other arrangements, call Bob Barber at 2734 or send e-mail.

Registration Procedure: For classes listed here, call 7775 to register by voice. As with other types of staff training, you will leave a message at 7775 as to which training session you want to register for, using the letter codes from the class schedule. Call back with another message if necessary to cancel your participation.

Departments: Get a jump on the fall term - get your new employees into the e-mail system now and avoid the fall rush!

Macintosh users: We will schedule classes or consulting for you if you contact us with your needs. We can offer FileMaker Pro and Powerpoint training as well as Word, Excel, E-mail, and Netscape.

Remote Access for Windows 95, Windows 3.1, Macintosh. Contact use to make arrangements; we can just give you the materials with a short briefing, or provide a demonstration or a practice run if you wish. Before installing remote access at home you must have completed your initial e-mail account set-up and training. Macintosh owners are encouraged to contact Bruce Siggson (2436) to discuss particularities of the set-up you will need at home, depending on which type of Mac you have.

#### Scheduled Classes:

- \* Please note another round of Windows 95 I and II are scheduled.
- \* To register for all these classes, call 7775 and leave voice mail with the letter code for the class.

Code Day/Date Time Location

Windows 95 Quick Start I: Basic Navigation Techniques

C Tues July 28 2 - 4 pm BUS 201

E Thurs July 30 2 - 4 pm BUS 201 (new on schedule)

Windows 95 Quick Start II: File Structure, Windows Explorer, & the "Find" Feature

D Tues Aug. 4 2 - 4 pm BUS 201

F Thurs Aug. 6 2 - 4 pm BUS 201 (new on schedule)

Migrating to Office 97

S Fri July 31 10-12 BUS 202

T Fri Aug. 7 10-12 BUS 202

Introduction to the Internet

W Fri July 31 1 - 3 BUS 201

Internet Super Searching (and Listservs)

X Fri Aug. 7 1 - 3 BUS 201

HTML-A: Making a Basic Web Page

M Fri July 31 1 - 3 BUS 202

HTML-B: Enhance Your Web Page

N Fri Aug. 7 1 - 3 BUS 202

To register for all the classes above call 7775 and leave voice mail with the letter code for the class.

Also Available:

\*\* Entry into the system (Net I) for PC and Macintosh users

\*\* Individual consulting and problem-solving on Macs and PCs for BeyondMail, Netscape, Word, Excel, Access, Powerpoint, WordPerfect, FileMaker Pro

\*\* Remote Access Instructions and Disks for Macintosh, Windows 95, Windows 3.1

Contact Bob Barber at 2734 or send e-mail.