Monday, January 4, 1999

THIS WEEK

- * Figurative sculpture by Dora Natella, Jan. 4-29, Art Department Gallery. Artist's lecture, Tuesday, Jan. 19, 10 a.m., public reception following, gallery. Lecture is sponsored in part by ASLCC. Call 2409.
- * College Council, Tuesday, Jan. 5, 1:30-3:30 p.m., Boardroom. Agenda: Work Roles and Relationships. Call 2889.
- * Curriculum Approval Committee, Wednesday, Jan. 6, 3:15-4:45 p.m., Boardroom. Call 2362.
- * "Deep Ecology for the 21st Century," Wednesdays, Jan. 6-March 31, 6:30 p.m., KLCC. Call 2224.
- * Synergy training, Friday, Jan. 8, 8:30 a.m.-12:30 p.m. Register today with Jose Ortal, 2801.
- * For a complete list of college events and meetings, visit the online college calendar at http://www.hometownonline.com/LCC/dayevents.phtml?show=.1

PAULA CHAN CARPENTER HONORED

Paula Chan Carpenter, development director for KLCC, has been named Woman of the Year by the Zonta Club of Eugene. She also was installed as the local club's vice president. Zonta Club is an international fellowship of business and professional executives working to improve the status of women.

LOCK THE DOOR BEHIND YOU

Campus Public Safety reminds you to make sure the door is locked behind you when you use a key to let yourself into a building or locked area. Security officers are finding an increasing number of unlocked outside doors on buildings previously locked. Doors are routinely checked, but if you use your key to unlock a door, you are responsible to see that it is locked again. Thank you for helping with this situation. - Sandy Ing

INTERVIEWING AND PAPER PRESENTATION WORKSHOPS SCHEDULED

Are you applying for an internal job posting? A strong, well thought-out application package will help you qualify for an interview. Preparation for the interview itself will increase your confidence and your ability to explain how your experience relates to the job. Paper presentation workshops will be held Tuesday, Jan. 5 and Wednesday, Jan. 20, from 12-1 p.m. Interviewing workshops will be held Thursday, Jan. 7 and Thursday, Jan. 21, from 12-1 p.m. All workshops will be held in Apprenticeship Annex 156. Bring your lunch. Individual appointments are available. To register for a workshop or an individual appointment, call Lynne Swift in Training and Development at Ext. 2503.

WORKSHOPS AND LECTURES AIM TO BREAK THE CYCLE OF VIOLENCE

"Creating Circles of Peace to Break the Cycle of Violence," free workshops on the Pledge of Nonviolence, will be held Saturday, Jan. 9 at Marist High School in Eugene. A workshop for families will run from 9 a.m.-12:30 p.m. and a workshop for professionals will be held from 1-4 p.m. The workshops are part of the 1999 Voices of Peace lecture series sponsored in part by Campus Ministry. For more information contact Therese Picado at Ext. 2060 or 465-1399, or call Campus Ministry at Ext. 2814.

SCHOLARSHIP WORKSHOPS SCHEDULED

Scholarship workshops will be held Monday, Jan. 11, from 2:30-3:50 p.m.; and Thursday, Feb. 4, from 5:30-6:50 p.m; both in Forum 308. Topics will include awards offered through the Oregon State Scholarship Commission, other scholarship resources on campus, and how to prepare application materials and essays. Geri Meyers of Career and Employment Services, Kathy Pyfer of OSSC, and past award recipients will make presentations. Interested students and staff need to sign up in CES. A third workshop will be held Thursday, Feb. 11, from 2:30-3:50 p.m. in Center 220, but will not feature OSSC information. The workshops are sponsored by CES and the Women's Center. Contact Geri Meyers at Ext. 2296 for more information.

FAMILY TUITION WAIVER OR HOPE SCHOLARSHIP?

If your dependent qualifies for the Hope Scholarship, that is probably a better option than the family tuition waiver for paying for classes at Lane. The Hope Scholarship is an income tax credit, which means the tuition (up to a certain amount) is subtracted from your tax liability. Another advantage is that your dependent can register at the normal assigned time instead of waiting until the end of the registration period. A general information handout about the Hope Scholarship will soon be available from reception area in College Finance and the Students First Center! For specific information about whether your dependent qualifies and which option is best for you, contact your tax advisor. - Marie Matsen

PROBLEM SOLVING TRAINING BEGINS JANUARY 13

A four-workshop series on problem-solving begins with "Problem Solving in Context" on Wednesday, Jan. 13, from 3-5 p.m. in Apprenticeship 215, and Monday, Jan. 25 from 10 a.m.-12 p.m. in Health 209. This is a prerequisite for the other modules: "Thinking Past Your Assumptions," "What Color is Your Hat," and "Problem I.D," dates and times to be announced. Register at voice mail 7775. Snacks will be provided.

ENTREES ON THIS WEEK'S CAFETERIA MENU

MONDAY

- * Traditional: Pork & Rice Pilaf; Liver & Onions; Turkey Picatatta & Fettuccine; Chicken Chili Soup
- * Vegetarian: Pasta with Tomato & Olive Sauce; Broccoli Risotto Torte; Spiced Indian Cauliflower Soup
- * International: Cook's Choice; Cook's Choice Soup

TUESDAY

- * Traditional: Bratwurst and Kraut; Salisbury Steak; Chicken Stir Fry; Cream of Mushroom with Hamburger Soup
- * Vegetarian: Brazilian Stuffed Bell Peppers; Chunky Vegetable Paella; Classic Minestrone Soup
- * International: Cook's Choice

WEDNESDAY

- * Traditional: Sausage Lasagna; Champagne Chicken; Smothered Beef in Onion Sauce; Chicken Barley Soup
- * Vegetarian: Great Squash; Greek Spinach Pie; Winter Warmer Soup International: Cook's Choice

THURSDAY

- * Traditional: Roast Beef; Chicken Stuffed Relleno; Fish in Creamy Garlic Sauce; Tomato Macaroni Soup
- * Vegetarian: Mushroom Stroganoff; Potatoes with Feta & Walnuts; Cream of Cauliflower Soup
- * International: Cook's Choice Soup

FRIDAY

* Cook's Choice

HOURS

* Photo ID hours, January 4-16: Mondays-Thursdays from 8 a.m. to 6:30 p.m.; Fridays from 8 a.m. to 3:30 p.m.; Saturdays from 8:30 a.m. to 11:30 a.m.

JOBS

OPEN TO CLASSIFIED BARGAINING EMPLOYEES WORKING .5 FTE OR MORE:

- * Financial Specialist, Training & Development, closes 1/8.
- * Administrative Support Specialist/TRIO Learning Center, Counseling, closes 1/8.
- * Instructional Coordinating Specialist, Continuing Education, closes 1/8.

JOB OPPORTUNITIES OPEN TO THE PUBLIC:

- * KLCC Capitol Correspondent, closes 1/14.
- * Dance Instructor/Performing Arts Closing: 3/5.
- * Instructor with an emphasis in developmental reading, Study Skills, closes 2/18.

ADS

WANT TO LIVE 10 MINUTES FROM MAIN CAMPUS? South hills home for sale: 1,400 square feet, 3 bedrooms, 2 baths, quiet cul de sac, low maintenance landscaping. \$149,500. Kaya Stasch, ABSE, Ext. 2056 or 683-8653 evenings.

HOW TO USE THE DAILY: The Daily is the employee newsletter of Lane Community College. It is published by Institutional Advancement, Mondays through Fridays during fall, winter and spring terms, and Mondays only during summer and term breaks, unless otherwise announced. The Daily is e-mailed mornings by 9 a.m. Deadline is noon of the day before publication. Submissions must include a contact person for more information. Ads are free and limited to staff only. Opinion pieces, political advocacy, personals, and for-profit business ads are prohibited. Health and bereavement notices must be approved by the subject, a family member, or a close personal friend. Repeat placements may be requested up to three times per term. Submissions are subject to editing for brevity and Associated Press style. Submit items to THE DAILY@INSTADV_MA (in-house) or DAILY@LANECC.EDU (external); or fax to 541/744-3989; or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. For more information contact Joan Aschim, Editor, 541/747-4501 Ext. 2591. 1/4/99.

Tuesday, January 5, 1999

TODAY

- * Paper presentation workshop, 12-1 p.m., Appr. Annex 156. Bring your lunch. Call Ext. 2503.
- * College Council, 1:30-3:30 p.m., Boardroom. Call Ext. 2889.
- * For a complete list of college events and meetings, visit the online college calendar at http://www.hometownonline.com/LCC/dayevents.phtml?show=.1

BARBARA DELANSKY APPOINTED

Barbara Delansky, Student Activities director, has been appointed to the Association of College Unions International Region 14 Steering Committee as women's concerns coordinator.

STUDENTS TO JOIN INSTRUCTOR FOR PRESENTATION AT CONFERENCE

Steve Candee, cooperative education coordinator for political science and pre-law, has been selected to present at the 1999 World Conference on Cooperative Education in Washington DC from July 4-7. His presentation, "Breaking Down Barriers, Opening Up Doors: Facilitating Student Success in Politics, Government and Law," will cover the basics of the co-op political science program. Three of his students will participate in a panel to discuss how co-op helped them pursue their career objectives. Participating will be Gina Rossini, co-op student placed in a front office position in Peter DeFazio's DC office; Becka Diller, former co-op student placed in DeFazio's Eugene office and who now works for Reproduction Health Professionals in DC, a political advocacy group; and Alexanne Ralph, who works in the local district attorney's office.

COUNSELOR TEACHES SELF-DISCOVERY THROUGH ART THERAPY

Christina Salter of Counseling will present a workshop, ""The Self-Discovery Box: Art as Expressive Therapy," at the Women of Wisdom Conference in Seattle from February 12-20 sponsored by the Seattle Unity Church. The workshop will help participants explore the connection between their public and private selves by transforming a simple box into a symbolic image of self using paints, fibers, collage, found objects and other art materials, and then reflecting upon what they have discovered about themselves through the process of art making.

"THE DESCENT OF INANNA" CO-PRODUCTION OPENS JANUARY 15

Performing Arts and Eugene Chamber Theater present "The Descent of Inanna" in the Blue Door Theater this month. Catherine Vandertuin directs. Performance dates are January 15, 16, 21, 22, 23, 28, 29 and 30 at 8 p.m., and Jan. 16, 23 and 30 at 2 p.m. Tickets are \$10 general public and \$8 students and seniors. Call Ext. 2202 for ticket information.

STAFF NOTES

Pam Soine is the new advisor assistant for the Dislocated Worker Program in Training & Development. She can be reached at Ext. 2892. For TRIO grant questions, continue to call the TRIO main office at Ext. 3131.

THANKS AGAIN

Thank you very much to all the generous donors who helped provide Christmas for LCC families who couldn't do it alone. The following people donated cash, gift certificates for food and gifts, raffle proceeds, Christmas cookies, wrapped gifts, wrapping paper, and canned goods: Women's Program staff; Linda Ericksen, Business Technologies; Beth and Stan Swank from Counseling and Science; Dee Stephens, Distance Learning; Della Mathews, Food Service; Edna Grass, Financial Aid; Colleen Cairney and Carl Horstrup, Industrial Tech; Marie Matsen, College Operations; Ann Mc Grail, English and Foreign Lang; Study Skills staff; and Twila Lovaas, Bookstore; and the Bookstore Angels donated \$1119 from their raffle. I would also like to thank Bette Dorris who coordinated the Tree of Giving which helped a lot of people too. Through all of these efforts about 47 children had a Christmas they would not have had otherwise. Bette and Connie Mesquita helped numerous others. - Jill Bradley, Women's Program

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- * Financial Specialist, Training & Development, closes 1/8.
- * Administrative Support Specialist, TRIO Learning Center,/Counseling, closes 1/8.
- * Instructional Coordinating Specialist, Continuing Education, closes 1/8.

ADS

WRITING THE SPIRITUAL MEMOIR is a six-week workshop by retired Lane instructor Nan Phifer beginning January 17. For information call 686-8821 or E-mail nphifer@rio.com.

FOR SALE: Firewood (fir), \$120/cord, delivered. Diana Reiber, Social Science, Ext. 2427; or Wayne Taylor, 688-8073.

LOOKING FOR a used and reasonably priced washer. Ann Farmen Augard, Computer Services, Ext. 2246, home 607-8272.

ONE YEAR OLD, high quality sleeper sofa and love seat in excellent condition. Southwestern flavor that fits in well with many other styles of decor. Paid \$2,000, will sell for \$1,000. Sandy Cutler, OSBDCN, Ext. 2105; 343-8322.

FOR SALE: 1996 TACOMA 4x4 LX pick-up truck. Excellent condition, 41,000 miles, V-6, black, 5-speed, \$16,700. call Mark Szymanski, Study Skills, Ext. 2871, or 338-0128.

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THE DAILY Wednesday, January 6, 1999

TODAY

- * Instruction and Student Services Council, 1:30-3 p.m., Boardroom.
- * Curriculum Approval Committee, 3:15-4:45 p.m., Boardroom. Call Ext. 2362.
- * Basketball home games: Lane Women vs. Southwestern Oregon, 6 p.m., broadcast live on Cable 12; men's game at 8 p.m., tape-delayed Friday at 6 p.m., Cable 12.
- * For a complete list of college events and meetings, visit the online college calendar at http://www.hometownonline.com/LCC/dayevents.phtml?show=.1

TASHA DRAKE NAMED EMPLOYEE OF THE MONTH

Tasha Drake of College Operations was named Outstanding Classified Employee of the Month for January. Members of the Classified Professional Development Team and other staff who have worked closely with Tasha over the years paid her a surprise visit on December 31 to make the announcement. Tasha began working in College Operations while still a student at Lane. Upon completion of her studies, she was hired in College Finance as a bookkeeper. She then returned to College Operations in the budget area. She has been instrumental in helping Lane staff with their budgetary problems. Co-workers say she is very knowledgeable and always willing to go the extra mile. Not only does she have budgetary expertise, she's great at computer troubleshooting. Tasha is friendly and caring and goes above and beyond not only on the job; she also helps those in need. Many sang her praises in support of her nomination for this award. It's an honor that she most assuredly deserves.

CATCH LCC BASKETBALL ON TV

Today the Media Arts & Technology Department begins television coverage of regular season LCC basketball. The live broadcast of seven of the games is a special feature added to this year's coverage. This is a milestone for Media Arts & Technology: it's the first time in the department's 30-year history that the staff and students have originated live broadcasts from outside the Forum Building. Staff and student volunteers strung video and audio cable through the campus tunnels over the holiday break to make the live broadcasts possible. Tonight's live game at 6 p.m. features women's basketball, Lane vs. Southwestern Oregon Community College. The game will be on educational access Cable Channel 12. Lane's men's game with Southwestern Oregon, which will be played tonight at 8 p.m., will be tape-delayed on Channel 12 this Friday at 6 p.m. Tune in and watch with pride as you see the efforts of Lane's athletes and broadcasting students! - Mike Hopkinson

RENAISSANCE ROOM OPENS, ADDS "TO GO" SERVICE

The Renaissance Room is open Mondays through Thursdays from 11:30 a.m.-1:15 p.m., first floor Center Building. Call Ext. 2697 or stop by to make reservations. The student-run restaurant offers all menu items "to go" for your convenience. Don't miss this opportunity for a fine dining experience at a reasonable price.

CONFLICT RESOLUTION TRAINING SERIES TO BEGIN

Exciting, interactive and innovative breakthrough training in resolving conflict is available. The first of three workshops, Conflict Resolution 101, reveals what conflict is, what causes conflict, and how we deal with conflict. Two sessions are offered: Tuesday, Jan. 12, from 1:30-3:30 p.m. in Math & Arts 235; or Thursday, Jan. 14, from 10 a.m.-noon in the Boardroom.

Conflict Resolution 102 is the second workshop of the series. It is designed to teach you practical proven techniques that will help you be successful in resolving conflict through an interest-based approach. It will be held on Thursday, Jan. 21, from 9 a.m.-noon in Health 209.

Conflict Resolution 103 is the third workshop. It will give you practice and confidence in depositioning, finding common ground, and keys to agreement. It will be held on Thursday, Jan. 28, from 9 a.m.-noon in Health 209.

Snacks will be provided. Pre-register at voice mail 7775.

BROWN BAG INTERVIEWING AND PAPER PRESENTATION WORKSHOPS

Are you applying for an internal job posting? A strong, well thought-out application package will help you qualify for an interview. Preparation for the interview itself will increase your confidence and your ability to explain how your experience relates to the job. Interviewing workshops will be held Thursday, Jan. 7, and Thursday, Jan. 21 from 12-1 p.m. A paper presentation workshop will be held Wednesday, Jan. 20 from 12-1 p.m. Workshops will be held in Apprenticeship Annex 156. Bring your lunch. Individual appointments also are available. To register for a workshop or an individual appointment, call Lynne Swift in Training and Development at Ext. 2503.

THANKS

I would like to say thanks to everyone who participated in the Downtown Center holiday party. We filled three large bags of toys for Toys for Tots! - T. David Hensley, Campus Services

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- * Instructional Coordinating Specialist, Continuing Education, closes 1/8.
- * Foreign Language Lab Coordinator/Instructional Specialist, English Foreign Language & Speech, closes 1/12.

ADS

ROOM FOR RENT in 4-bedroom house in south central Eugene. Great neighborhood and neighbors, friendly cat, and two housemates. House is on a double lot, with a huge garden space, W&D, and lots of storage area. Room rents for \$250 a month, plus 1/3 utilities. Call Barbara Defilippo in Social Science at Ext. 2438, or Barbara and Paul at home, 342-7206. No tobacco please. Available now.

FOR SALE: KERR KILN for jewelry casting, enameling, glasswork, gem treatment, or dental inlays and bridges. Built-in pyrometer. Temperature range of 250 to 2000 degrees Fahrenheit. Interior chamber is 3-7/8 x 4 x 4-3/4. Used just six times for gem treatment. Retail \$598, asking \$300. Bob Prokop, Media Arts & Technology, Ext. 2472, or 341-1234 (evenings).

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Thursday, January 7, 1999

TODAY

- * Classified Council, 8:30-10 a.m., Business 212. Contact: Carrol Barton.
- * Interviewing workshop, 12-1 p.m., Appr. Annex 156. Call 2503 to register or for information.
- * Diversity Team, 3:30-5 p.m., Boardroom. Contact: Kate Barry.
- * For a complete list of college events and meetings, visit the online college calendar at http://www.hometownonline.com/LCC/dayevents.phtml?show=.1

MANAGERS FORUM CHANGES MEETING DATE

Managers Forum will meet on Friday, Jan. 22 rather than January 8, from 8:30-10 a.m. in the Boardroom. Beginning in February, the forum will be held on the third Friday of each month, same time.

CHILD CARE OFFICE INCREASES SERVICE TO MULTICULTURAL FAMILIES

Child care services for multicultural families in Lane County will expand and improve thanks to a \$10,000 grant from The Oregon Community Foundation to the Child Care Resource Connection at Lane.

Grant funds will be used to train more Spanish-speaking child care providers in how to set up a child care business, how to recognize and report child abuse, how to provide a developmentally appropriate environment, and other topics. In addition, more Spanish-speaking parents and parents of other cultural backgrounds will be advised of the resources available to them. Expanded services began with increasing the hours of a part-time multicultural coordinator to full-time. Presentations and workshops also are planned.

CCRC refers parents to child care providers; offers child care provider training; offers scholarships for care providers to attend CPR, first aid, business development, or other training; helps employers meet employee's child care needs; and advocates child care issues at the local and state level. For more information, call CCRC at 726-3954 or 1-800-222-3290.

OCCA DIRECTORY AVAILABLE

The 1998-99 Oregon Community College Directory is available in the President's Office.

Y2K WORKSHOP FOR BUSINESSES OFFERED

The Business Development Center if offering a workshop, "Y2K - You and Your Lender," for business owners, on Wednesday, Jan. 13, from 7:30-10:30 a.m. at the Valley River Inn. Cost is \$39, registration number is 6185. Call 2255 to register or for more information.

ORGANIZING FOR LEARNING: A CONFERENCE

"Organizing for Learning: Constant Values, Competitive Contexts," is the annual national conference on higher education to be held March 20-23 in Washington DC sponsored by the American Association for Higher Education. For a brochure, contact the President's Office.

PROBLEM SOLVING WORKSHOPS

A four-workshop series on problem-solving begins with "Problem Solving in Context" on Wednesday, Jan. 13, from 3-5 p.m. in Apprenticeship 215, and Monday, Jan. 25 from 10 a.m.-12 p.m. in Health 209. This is a prerequisite for the other modules: "Thinking Past Your Assumptions," "What Color is Your Hat," and "Problem I.D," dates and times to be announced. Register at voice mail 7775. Snacks will be provided.

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- * Instructional Coordinating Specialist, Continuing Education, closes 1/8.
- * Foreign Language Lab Coordinator/Instructional Specialist, English Foreign Language & Speech, closes 1/12.

JOHN GAINER'S INSPIRATIONAL SOUNDS Gospel Choir is planning a trip to Northern California in May. One way that we are raising funds for this trip is by holding a "Get Away Raffle". The first prize is a weekend for two at the Log Cabin Inn, \$150 gift certificate; the second prize is a \$25 Bon Marche gift certificate; and the third prize is an Inspirational Sounds CD. I also have two Entertainment Books coupon books left from the fall fundraising activities. To get a raffle ticket or an Entertainment Book and support Inspirational Sounds, please call Sydney Kissinger at 2785 in Study Skills.

FREE: PUREBRED COCKER SPANIEL: He is 9-months old, adorable, and pure black. Needs someone who can spend a lot of time with him. Call Kimberly Mart at 682-5127 or Brenda Crume (Willamette CLC) at 607-5516.

LOOKING TO BUY A USED COPY of the software utility program, Norton Utilities. I need a version which will work on my Macintosh Quadra 610....the version 4.0 in stores now is only for the Power Mac...Help! Does anybody have an older version either on CD or including an emergency disk? Linda Mooney, ABSE-AHS, Ext. 2057.

FOR RENT: MY SUNRIVER CABIN is close to skiing (19 miles from Mount Bachelor). It's cozy and comfortable, & recently remodeled. Sleeps 4. Close to shops and restaurants. \$75 /night. President's weekend is still available. Call Ginny Reich (EFL&S) at 686-8188.

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Monday, January 11, 1999

THIS WEEK

- * Scholarship workshop, today, 2:30-3:50 p.m., Forum 308. To register or for more information contact Geri Meyers, Ext. 2296.
- * Conflict resolution workshops: Tuesday, Jan. 12, 1:30-3 p.m., Math & Arts 235; Thursday, Jan. 14, 10 a.m.-noon, Boardroom. Register at voice mail 7775.
- * Workshop: "Problem Solving in Context," Wednesday, Jan. 13, 3-5 p.m., Appr. 215; prerequisite for three additional workshops. Register at voice mail 7775.
- * Board of Education, Wednesday, Jan. 13; planning work session, 5:15 p.m., Renaissance Room; regular meeting, 7:30 p.m., Boardroom. Agenda highlights: bus pass; complaints and appeals to the board; asset protection; policy requiring board members to resign if applying for work at the college.
- * "The Descent of Inanna" opens Friday, Jan. 15, 8 p.m., Blue Door Theater. Additional performances: Jan. 16, 21, 22, 23, 28, 29 and 30 at 8 p.m., and Jan. 16, 23 and 30 at 2 p.m. Call Ext. 2202 for ticket information.
- * For a complete list of college events and meetings, visit the online college calendar at http://www.hometownonline.com/LCC/dayevents.phtml?show=.1

TUITION GRANT NOW AVAILABLE

A tuition grant of \$432 is now available to Lane students. This proficiency grant recognizes students who have shown a strong inclination toward a particular discipline, whether or not majoring in that discipline. Staff should encourage students who have shown extraordinary drive and ability in a discipline or other area of service to apply for this award.

Students need to present a project that they would like to perform as a service to the college and/or community. The project needs to be developed with the assistance of a college staff member. The project might be as simple as tutoring or might be more complex, such as a project to enrich the department or college or community. This project might be in the area of research, development of handouts, creation of a booklet, or an event, such as a presentation or performance, or a project of community service.

A committee of faculty, management and classified staff will read all applications and select the winners. The committee will award higher points to projects closely related to the student's field of academic interest. Other criteria will include quality of the project proposal, grade point average, grades in the student's field of interest, and prior service to the college and community. Applications will be due on Friday, the sixth week of winter and spring terms. For more information, request a copy of the proficiency grant application from Students First! or from Patrick Lanning, Ext. 2547.

INSURANCE CLAIMS QUESTIONS

For answers to your insurance claims questions, you are encouraged to call direct to the claims department of your insurance carrier. The telephone number is listed on your ID card and here: Blue Cross/Blue Shield and HMO Oregon, claims information and general information: 342-3317 or 1-800-452-5379; OEA Choice: 1-800-452-0914.

BLUE CROSS MAJOR MEDICAL PRESCRIPTION CLAIMS NOTICE

Blue Cross/Blue Shield of Oregon major medical prescription drug claims require that you attach a copy of the actual pharmacy receipt to the Major Medical Expense Report. The time limit for filing claims is one year from date of service. You may pick up forms from the rack inside the door in Personnel Services. If you have questions regarding this procedure, you may call the Blue Cross/Blue Shield of Oregon office in Eugene at 342-3317.

SATURDAY CLOSURES

Flyers have been sent to all departments regarding procedures for Saturday campus closures or delayed classes. Flyers will be displayed in the Bookstore, Library, and computer labs. If you have not receive a flyer for your Saturday classes, contact Julie Baker, Saturday Supervisor, Ext. 2199.

JOBS OPEN TO CLASSIFIED BARGAINING STAFF WORKING .5 FTE OR MORE

- * Program Assistant/Class Coordinator(Student Advisor 1), BDC, closes 1/14.
- * Foreign Language Lab Coordinator/Instructional Specialist, EFL&S, closes 1/12.

ADS

SEASON PASSES for men's and women's basketball are now available for sale in PE 204. Single Passes sell for \$25, and Family Passes sell for \$30. For more information, please call Ext. 2293. (Ron Mackenzie)

FOR SALE: KERR KILN for jewelry casting, enameling, glasswork, gem treatment or dental inlays and bridges. Built-in pyrometer. Temperature range of 250 to 2000 degrees Fahrenheit. Interior chamber is 3 7/8 X 4 X 4 3/4. Used just six times for gem treatment. Retail \$598, asking \$300. Bob Prokop, MAT Ext. 2472, or 341-1234 evenings.

FIREWOOD NEEDED: For fireplace use, dry and seasoned, split and delivered, please. Just enough to keep our spirits bright through the spring (say about half a cord or less?). Call Demetri Liontos, ESL Ext. 2916, or 345-0207.

FOR RENT: Furnished bedroom and private bath in a newer home in Southeast Eugene. Located on a quiet cul-de-sac, four blocks from the bus line. Asking \$300 per month. Available February 1 or sooner if needed. If interested in additional details, please call Ginny Reich (EFL&S) at 686-8188.

MUST SELL Ô96 CHEVY CAVALIER: 2 door, 5 speed, 33K miles, inter. wipes, rear defrost, CD Player, excellent condition, \$7995. Call 688-5815 evenings for more information. (Kathy Rasmussen, Personnel)

DUPLEX FOR RENT: 2 bedroom, 1 bath, River Road area, 2322 Moore Street, appliances, laundry hookups, \$575, 687-7888, Pat Hansen, Business Technologies, Ext. 2018.

DUPLEX FOR RENT: 2 bedroom, 1 bath, Ferry Street Bridge area, 2889 Tulip Street, appliances, laundry hook-ups, lawn care provided, \$675, 687-7888, Pat Hansen, Business Technologies, Ext. 2018.

APARTMENT FOR RENT: Four-plex, 1 bedroom, 1 bath, Springfield, 608 N. 4th, Apt. 1, appliances, water/garbage paid, laundry facilities available to tenants, \$375, 687-7888, Pat Hansen, Business Technologies, Ext. 2018.

WOOD-SPLITTER: I would like to borrow or rent a wood-splitter for a week or two sometime between now and the end of the school year. I don't have the stamina to run it more than a couple of hours at a time and I have about three cords to split and stack for use next season. Bob Boettcher, Science, Ext. 2470; or home, 895-4784.

BMW 318i, 1994, 58,000 miles, black, one owner, nice stereo/CD player, excellent condition, \$16,800, Pat Hansen, Business, Ext. 2018, 687-7888.

SCANNER FOR SALE: Relysis 2400 DPI color scanner selling for \$75, contact Geri Meyers in Counseling at Ext. 2296.

FAITH REQUEST: Wanted for free or less than reasonable offer to a good home! A trailer or motorhome in good condition that can accommodate a family of four, (one who is elderly). Please call (541) 685-0523. (Da'nette Artusy, Campus Services)

FOR SALE: 1996 TACOMA 4x4 LX Extra Cab pick-up truck. Excellent condition, 41,000 miles, V-6, black, 5-speed, \$16,700. Mark Szymanski, Study Skills, Ext. 2871, or 338-0128.

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Tuesday, January 12, 1999

TODAY

- * Conflict resolution workshop, 1:30-3 p.m., Math & Arts 235. Register at voice mail 7775.
- * For a complete list of college events and meetings, visit the online college calendar at http://www.hometownonline.com/LCC/dayevents.phtml?show=.1

DEREK MPINGA TO SERVE ON CHAIR ACADEMY BOARD

Mathematics Division Chair Derek Mpinga will serve on the Practitioner's Advisory Board of the Chair Academy this spring. The board will meet on March 3 in Long Beach, CA, to generate ideas, feedback and advice in the development, marketing and implementation of academy programs and services. The academy provides leadership training and development for management staff in two-year colleges. Mpinga joined Lane in August 1998. He formerly taught at North Lake College and Tarrant County Jr. College, both in Texas.

Y2K CLASS HAS ROOM FOR A FEW MORE

"Meltdown 2000: Preparing for the Millennium Computer Crisis," a 10-week class offered by Continuing Education, has relocated to a larger classroom and people can still register for Section 6081. The class meets Tuesdays from 7-9 p.m., now in Forum 308. For details call 2252.

FACULTY COUNCIL TO MEET

Faculty Council will meet Thursday, Jan. 14, from 3-4:30 p.m. in the Boardroom. Topic: the college strategic plan. For more information, contact Tamara Pinkas.

NEXT SYNERGY TRAINING SCHEDULED

The next Synergy training will be held on Thursday, January 21, from 8:30 a.m.-12:30 p.m., location TBA. To sign up, contact Jose Ortal by close of business on January 19.

RACISM FREE ZONE PRESENTATION AND TRAINING OFFERED

The "Racism Free Zone" program created by former Eugene parent Bahati Ansari will be offered at Lane on Monday, Jan. 25. A forum open to anyone interested will be held from 12-1:30 p.m. in Forum 308. A training will follow from 2-5 p.m. in Apprenticeship 217 for staff and student leaders who want to become trainers; others will be admitted on a space-available basis.

Ansari created the program after her sons experienced repeated racial harassment at Jefferson Middle School. The interactive forum will present the history of the program, background on Ansari, and touch on the history of racism. Workshop topics will include the history of racism from a general to personal perspective, interaction skills to confront racism, and how to move from blame to responsibility. It will also create a task force to continue trainings, promote the program. A declaration to create a Racism Free Zone will be issued.

This voluntary program is one of many approaches Lane is taking to create a comfortable and supportive environment in which all students can grow and learn. Pre-register at voice mail 7775. For more information contact Adrian Rodriguez, Ext. 2852.

DON'T MISS OUT ON MEDICARE

Medicare becomes available at the beginning of the month in which you become age 65, whether you are retired or still working. You apply for Medicare - automatically - when you apply for Social Security benefits. You should apply for Medicare separately if you plan to retire after age 65. When you enroll in Part A (hospital insurance) on Medicare, you also are automatically enrolled in Part B (supplementary medical insurance), unless you tell the Social Security Administration that you don't want Part B. If you enroll in Part B at the earliest opportunity, you pay monthly premiums. These premiums are usually deducted from your Social Security benefits. Late enrollment in Part B may mean you will pay higher premiums. Questions about Medicare should be directed to the Social Security Administration at 1-800-772-1213. To apply for Medicare, go to the Eugene office.

THANKS

I would like to thank everyone who helped make the ASLCC Holiday Gift Tree a success. We provided 65 student families with some wonderful gifts. I would especially like to thank Jill Bradley in the Women's Center for her giving and thoughtful nature, and Tina Jaquez from Student Activities for her great last minute shopping. Thanks again, and remember, we'll be back next November. - Bette Dorris, ASLCC

JOBS OPEN TO CLASSIFIED BARGAINING STAFF WORKING .5 FTE OR MORE

- * Program Assistant/Class Coordinator(Student Advisor 1), BDC, closes 1/14.
- * Foreign Language Lab Coordinator/Instructional Specialist, EFL&S, closes 1/12.

ADS

JOHN GAINER'S INSPIRATIONAL SOUNDS Gospel Choir is planning a trip to Northern California in May. One way that we are raising funds for this trip is by holding a "Get Away Raffle". The first prize is a weekend for two at the Log Cabin Inn, \$150 gift certificate; the second prize is a \$25 Bon Marche gift certificate; and the third prize is an Inspirational Sounds CD. I also have two Entertainment Books coupon books left from the fall fundraising activities. To get a raffle ticket or an Entertainment Book and support Inspirational Sounds, please call Sydney Kissinger at 2785 in Study Skills.

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Wednesday, January 13, 1999

TODAY

- * Workshop: "Problem Solving in Context," 3-5 p.m., room changed to Apprenticeship Annex 156. Register at voice mail 7775. If you need location directions, contact Julie Baker at Ext. 2199.
- * Board of Education: work session, 5:15 p.m., Renaissance Room; meeting, 7:30 p.m., Boardroom.
- * For a complete list of college events and meetings, visit the online college calendar at http://www.hometownonline.com/LCC/dayevents.phtml?show=.1

CHERYL COLEMAN MATCHS WINNERS WITH AWARDS

Cheryl Coleman of the Library matched 1998 award winners with their awards in the contest announced in the December 16 Daily by President Jerry Moskus. She will receive two Classical Cuisine dinner tickets for her efforts. When informed of her success, she replied, "It really was a matter of librarian pride. We say we can look up anything."

The stars of 1998: Joan Adams of Career and Employment Services received the Margene Orzalli Memorial Award from the National Student Employment Association for leadership and vision. Ruth Bichsel and Bill Woolum won the 1998 NISOD Excellence Award for outstanding contributions to teaching and learning. Student Claire Erickson won third place in the League for Innovation student art contest. Steve Carter of Adult Basic and Secondary Education was named Educator of the Year by the Association of Retarded Citizens of Oregon. Alice Kaseberg of Mathematics worked with NASA engineers to develop technical laboratory activities suitable for algebra courses. Mari Good of Computer Information Technology was Instructor of the Year.

KLCC's Tripp Sommer was elected to the Associated Press Broadcast Board. Marcia Bell of Business & Industry Services and the Business Development Center was named Outstanding Classified Employee of the Month for May. Founding Lane president Dale Parnell had a street named for him on main campus. Student Alexanne Ralph won a \$2,000 Presidential Scholarship from Women in the National Association of Counties. Purchasing Services made the "Best In Class" list of the National Association of Educational Buyers. Continuing Education's Debra Lamb was named Community College Educator of the Year by the Oregon Community Education Association. Cooperative Education's Bob Way received the Dean Herman Schneider Award from the Cooperative Education Association. Danny Avalos of Campus Services was named Outstanding Classified Employee of the Month for March. Board of Education member Larry Romine won the Silver Medallion Award from the National Council for Marketing and Public Relations/District VII for his book, "Lane Community College: The Parnell Years."

ROOM CHANGE FOR ARTIST'S LECTURE

A collection of figurative sculpture by artist Dora Natella is now on exhibit in the Art Department Gallery located in the lobby on the first floor of the Math & Art Building through January 29. The artist's lecture on Tuesday, Jan. 19 at 10 a.m., previously scheduled in the gallery, has been moved to Forum 308. This lecture is sponsored in part by the Associated Students of Lane Community College. Gallery hours are Mondays through Thursdays from 8 a.m. to 10 p.m. and Fridays from 8 a.m. to 5 p.m. For more information, call Ext. 2409.

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- * Program Assistant/Class Coordinator(Student Advisor 1), BDC, closes 1/14.
- * Accounts Payable Bookkeeper (Accounting Specialist), College Finance, closes 1/20.
- * Administrative Support Specialist, .750 FTE, LCC at Florence, closes 1/20.

ADS

FOR SALE: SOFT-TUB SPA, small size. Still in box. Swimming pool blue, extremely light and fully portable, 3 jets. Retails for \$2,200; sometimes available on sale for \$1,900; will sell for \$1,500 OBO. Can deliver. Lila Ekstrom (Library) 684-9056, lila@teleport.com or lila g kstrom@library_ma

FOR SALE: MINOLTA XG-M 35mm camera with 50mm lens, lens cover and Skylight filter, plus a Minolta auto 30fx flash attachment, a 135mm telephoto lens, and carrying case. \$350 OBO. Stephanie Lee, H&PE Ext. 2816, or 431-1085.

I'M LOOKING FOR A ONE- OR TWO-BEDROOM rental house on a quiet street with a fenced yard. Preferably hardwood floors. I have two well behaved dogs (one small, one medium) and four gentle cats -- all animals are well cared for, and property will be looked after too. And I do love to garden -- could be a benefit for landlord. Gayle Smith (Math) 689-3135.

FOR SALE: TWIN BED, maple headboard frame with like new pillow top mattress and box springs, \$125 for all. Pat Hansen, Business Technologies, Ext. 2018, 687-7888.

SEASON PASSES for men's and women's basketball are now available for sale in PE 204. Single Passes sell for \$25, and Family Passes sell for \$30. For more information, please call Ext. 2293 (Ron Mackenzie).

FOR SALE: BEAUTIFUL, HIGH QUALITY SLEEPER SOFA and love seat in excellent condition. Southwestern flavor that fits in well with many other styles of decor. Paid \$2,000 will sell for \$1000. Sandy Cutler, OSBDCN, Ext. 2105, or 343-8322.

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Thursday, January 14, 1999

TODAY

- * Faculty Council, 3-4:30 p.m., Boardroom. Topic: college strategic plan. Contact: Tamara Pinkas.
- * For a complete list of college events and meetings, visit the online college calendar at http://www.hometownonline.com/LCC/dayevents.phtml?show=.1

1998/99 STAFF DIRECTORY AVAILABLE

Copies of the 1998/99 staff directory are available for pickup from Institutional Advancement, Administration 210, beginning today. Contacts: Angela Miller, Ext. 2593, and Dan Moret, Ext. 2268.

JERRI ADLER EARNS CMA CERTIFICATION

Jerri Adler, program coordinator for health records technology, was recently granted certification as a medical assistant (CMA). The certifying board indicated that Jerri demonstrated a high level of competence in her field and that she serves as a role model for her peers in retaining this credential.

ARCHIVES PROJECT INCLUDED AMONG OREGON'S HERITAGE NEEDS

Five projects to enhance archives and records research and documentation at Lane are among 269 projects listed in the 1998 Heritage Needs Assessment published by the Oregon Heritage Commission this month. The commission is seeking \$20 million in private and public support for heritage conservation and development statewide. Projects vary from building restoration to document preservation to archaeological surveys.

One Lane project is to write a history of college administrative units. Another is to arrange and describe 320 boxes of records from the presidents' and vice presidents' offices. A third is to organize 75 boxes of research and planning records. A fourth is to microfilm 34 years of Board of Education meeting records. The final project is to appraise and catalog 12,000 photographs, negatives and slides.

For more information, contact archivist Elizabeth Uhlig at Ext. 2466. For a copy of the heritage survey, contact Michelle Dennis at (503) 378-4168 Ext. 233 or michelle.dennis@state.or.us or check http://heritage.state.or.us/heritage/index.html.

NOTICE TO STAFF LOCKER ROOM USERS

Remember to pay your \$12 locker room fee by Friday, Jan. 15. Staff who have not paid the fee will have their lockers cleared on Tuesday, Jan. 19. Questions? Contact Mike at Ext. 2554, Kim at Ext. 2557, or John at Ext. 2557.

COLLEGE COUNCIL TO MEET

College Council meets on Tuesday, Jan. 19, from 1:30-3:30 p.m. in the Boardroom. Discussion/action items include the February 10 Board of Education agenda, and the college strategic plan.

FACILITIES MANAGEMENT COMMITTEE TO MEET

The Facilities Management Committee meets on Thursday, Jan. 21, from 3-5 p.m. in the Boardroom. Contact Facilities Management and Planning, Ext. 2216.

FACULTY LEVEL CHANGE REMINDER

Faculty level change requests for 1998/99 are due in Personnel Services on Friday, Jan. 22 by 5 p.m. Request forms can be picked up in Personnel Services.

TELECONFERENCE WILL EXPLORE HOW TO TALK ABOUT RACE

A live, interactive PBS teleconference, "Racial Legacies & Learning: How to Talk About Race," will be shown on Wednesday, Jan. 27, from 10 a.m.-noon in CEN 10. Presenters will include higher education leaders and community members who have been working together to transform race relations. Discussion will focus on ways higher education can facilitate meaningful dialogue and learning about race. Seating is

limited. Credit may be available. To register or for more information, contact Adrian Rodriguez at Ext. 2852.

UNDERSTANDING STYLES WORKSHOP TO USE MYERS BRIGGS TEST

A workshop on understanding styles using the Myers Briggs Type Indicator will be offered on Wednesday, Jan. 27, from 2-4 p.m., room TBA, with Mary Schreiber. Through understanding our own style and that of others, we are often better able to work in a team environment. Results of the Myers Briggs Type Indicator describe valuable differences between ordinary, healthy people -- differences that can be the source of misunderstanding and miscommunication. Enrollment is limited; preregister at voice mail 7775.

AAWCC CONFERENCE BROCHURES AVAILABLE

Brochures are available for the American Association of Women in Community Colleges Region X conference to be held March 4-5 in Seattle. This year's theme is "Generation W Leading the Way." Brochures are available in the Office for Instruction and Student Services from Miriam A. Castellon, Ext. 2315.

HOURS

Photo ID hours through March 12 are Mondays through Thursdays from 9 a.m.-5 p.m. and Fridays from 11 a.m.-3:30 p.m. Questions? Contact Tina Jaquez at Ext. 2336 or the Photo ID staff at Ext. 2339.

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- * Administrative Support Specialist, .750 FTE, LCC at Florence, closes 1/20.

OPEN TO THE PUBLIC:

- * International Student Program Coordinator/Student Advisor I, Student Activities/International Student Program, closes 1/26.
- * Financial Specialist, Training & Development, closes 1/27.
- * Administrative Support Specialist/TRIO Learning Center, closes 1/25.
- * Foreign Language Lab Coordinator, English, Foreign Language & Speech, closes 1/27.
- * Instructional Coordinating Specialist, Continuing Education, closes 1/27.

ADS

FIREWOOD FOR SALE: Fir, dry, seasoned, split, delivered. \$120/cord. Diana Reiber, Social Science, Ext. 2427 (Wayne Taylor, 688-8073).

MUST SELL '96 CHEVY CAVALIER: 2 door, 5 speed, 33K miles, inter. wipes, rear defrost, CD player, excellent condition, \$7995. Call 688-5815 evenings for more information (Kathy Rasmussen, Personnel).

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FAITH REQUEST: Wanted for free or less than reasonable offer to a good home! A trailer or motorhome in good condition that can accommodate a family of four, (one who is elderly). Please call (541) 685-0523. (Da'nette Artusy, Campus Services)

FIREWOOD NEEDED: For fireplace use, dry and seasoned, split and delivered, please. Just enough to keep our spirits bright through the spring (say about half a cord or less?). Call Demetri Liontos, ESL, Ext. 2916, or 345-0207.

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Friday, January 15, 1999

TODAY

- * "The Descent of Inanna," 8 p.m., Blue Door Theater. Call Ext. 2202 for ticket information.
- * For a complete list of college events and meetings, visit the online college calendar at http://www.hometownonline.com/LCC/dayevents.phtml?show=.1

MLK EVENTS

- * Candlelight vigil, tonight, 5-7 p.m., University of Oregon, EMU ampitheater.
- * LCC Black Student Union celebration, "Making the Dream a Reality," Saturday, Jan. 16, 6 p.m., Four Oaks Grange.
- * Holiday, college closed, Monday, Jan. 18.
- * Community celebration, Monday, Jan. 18, 7 p.m., South Eugene High auditorium.

INSTRUCTIONAL DESIGN FOR WEB-SUPPORTED MATERIALS COURSE

Ken Loge from Media Arts and Technology will teach an online class on effective design for websupported instructional materials this quarter. It is available free to any interested Lane faculty or staff member. Emphasis is on: the design of on-line content to enhance existing lecture-based course materials, evaluation of existing on-line courses and materials, principles of instructional design, and hypermedia design. The URL for the course description is http://slimac.lanecc.edu/users/logek/

Contact Bill Griffiths at Ext. 2124 if you would like more information, or are interested in signingup.

COLLEGE COUNCIL TO MEET

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- * Administrative Support Specialist/TRIO Learning Center, closes 1/25.
- * Foreign Language Lab Coordinator, English, Foreign Language & Speech, closes 1/27.
- * Instructional Coordinating Specialist, Continuing Education, closes 1/27.

ADS

NEEDED: Ride share/car pool opportunities for traveling to Salem on Tuesday and Thursday evenings. Student who attends PSU classes at the Chemeketa campus would like company and savings on gas! Call Randa Law in T&D at Ext. 2861 or Ext. 2903.

FOR SALE: MACINTOSH LCIII with 20 megs RAM, 80 meg harddrive, StyleWriter II printer, Apple Portrait Display (full page B/W monitor), and Global Village 28.8 modem. \$350. Call Eric Andersen (Instructional Computing) at Ext. 2288 or Lorin Edmonds at 683-9280.

ROOM FOR RENT in house by the river. An "attic" room with skylight and wood floors is available in a quiet two-bedroom house right off the river bike path next to the rose gardens and the river boat house. Rent is \$255/month with a \$255. deposit. Utilities are split. Washer and dryer are available. There is one cat attached. If interested please contact Mary Hayne, Performing Arts, at Ext. 7956, or at home at 341-4977.

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Tuesday, January 19, 1999

TODAY

- * Renaissance Room open Mondays through Thursdays from 11:30 a.m.-1:15 p.m., first floor Center Building. Call Ext. 2697 or stop by to make reservations.
- * Lecture by artist Dora Natella, today, 10 a.m., Forum 308. Exhibit in the Art Department Gallery ends Friday, Jan. 29.
- * College Council, today, 1:30-3:30 p.m., Boardroom. Agenda: February 10 board agenda; college strategic plan.
- * Facilities Management Committee, Thursday, Jan. 21, 3-5 p.m., Boardroom.
- * Managers Forum, Friday, Jan. 22, 8:30-10 a.m., Boardroom.
- * Faculty level change requests for 1998/99 due in Personnel Services by Friday, Jan. 22.
- * "The Descent of Inanna," Jan. 21, 22, 23 at 8 p.m.; and Jan. 23 at 2 p.m.; Blue Door Theater. Call Ext. 2202 for ticket information
- * For staff development workshops this week, see below.
- * For a complete list of college events and meetings, visit the online college calendar at http://www.hometownonline.com/LCC/dayevents.phtml?show=.1

WOMEN'S SOFTBALL TEAM HAS NEW COACH AND HIGH EXPECTATIONS

After naming John Patterson coach, the Lane women's fast-pitch softball team enters its fourth season with high expectations. Coach Patterson has coached softball at South Eugene High School. He will be assisted by Kristi Seanor who played at Eastern Oregon University. Lane hopes to reclaim some of the success of the 1997 season when the Titans finished the season with a 12-6 record. Two players on that team went on to play at the next level. Andrea Gustafson played for the University of Oregon, and Mandy Helzer won a NAIA National Championship with Western Washington University in Bellingham. LCC will play an independent 20-game schedule against community colleges and NAIA four-year schools. For information on team tryouts for the 1999 season contact Athletics at ExtS. 2293 or 2599.

WOMEN'S DAY AT LANE

Women's Day at Lane, a free workshop to explore career opportunities, will be held on Saturday, Jan. 30, from 8:30 a.m.-2:30 p.m., in the main campus cafeteria. Vice President Marie Matsen will deliver the opening address at 9 a.m. Morning workshops include career planning, how to get started at Lane, job trends, financial aid, technical careers for women, introduction to computers, and fitness. Lunch will be provided free to participants. The afternoon will include a career training program fair and hands-on tours of sample trades and technical careers. For an event brochure or more information, call the Women's Program at Ext. 2353. Register for childcare, ASL or Spanish interpretation by January 27.

CAFETERIA ENTREES THIS WEEK

TUESDAY

- * Traditional: Pork Roast with Garlic and Parsley, Almond Chicken, Mushroom
- Beef Oriental; Soup: Ham and Potato Chowder
- * Vegetarian: Eggplant & Tomato Gratin, Leek and Goat Cheese Lasagna; Soup: All the Reds
- * International: Mughali Chicken within almonds and Sultanas

WEDNESDAY

- * Traditional: Chicken Pot Pie, B.B.Q Pork Ribs, Beef Casserole; Soup: Seafood Bisque
- * Vegetarian: Shepherd's Pie, Cous Cous Aromatique; Soup: Chinese Tofu with Lettuce
- * International: Bengali Chicken curry; Soup: Spiced Indian Cauliflower Soup
- * Traditional: Dill Poached Cod, Quiche Loraine, Mexican Chicken Casserole; Soup: Split Pea
- * Vegetarian: Spinach & zucchini Pie, Tempeh Sweet and Sour; Soup: Egg Flower
- * International: Indian Pork & Rice Casserole; Soup: Chicken Mulligatawny Soup FRIDAY
- * Cook's Choice

INSTRUCTIONAL DESIGN FOR WEB-SUPPORTED MATERIALS COURSE

Ken Loge from Media Arts and Technology will teach an online class on effective design for websupported instructional materials this quarter. It is available free to any interested Lane faculty or staff member. Emphasis is on: the 140 design of on-line content to enhance existing lecture-based course materials, evaluation of existing on-line courses and materials, principles of instructional design, and hypermedia design. The URL for the course description is http://slimac.lanecc.edu/users/logek/ Contact Bill Griffiths at Ext. 2124 if you would like more information, or are interested in signing-up.

TUITION GRANT AVAILABLE

A tuition grant of \$432 is now available to Lane students. This proficiency grant recognizes students who have shown a strong inclination toward a particular discipline, whether or not majoring in that discipline. Staff should encourage students who have shown extraordinary drive and ability in a discipline or other area of service to apply for this award.

Students need to present a project that they would like to perform as a service to the college and/or community. The project needs to be developed with the assistance of a college staff member. The project might be as simple as tutoring or might be more complex, such as a project to enrich the department or college or community. This project might be in the area of research, development of handouts, creation of a booklet, or an event, such as a presentation or performance, or a project of community service.

A committee of faculty, management and classified staff will read all applications and select the winners. The committee will award higher points to projects closely related to the student's field of academic interest. Other criteria will include quality of the project proposal, grade point average, grades in the student's field of interest, and prior service to the college and community. Applications will be due on Friday, the sixth week of winter and spring terms. For more information, request a copy of the proficiency grant application from Students First! or from Patrick Lanning, Ext. 2547.

STAFF DEVLEOPMENT WORKSHOPS

- * SYNERGY TRAINING will be held Thursday, Jan. 21, from 8:30 a.m.-12:30 p.m. To register and for location, contact Jose Ortal today.
- * INTERVIEWING AND PAPER PRESENTATION workshops: Are you applying for an internal job posting? A strong, well thought-out application package will help you qualify for an interview. Preparation for the interview itself will increase your confidence and your ability to explain how your experience relates to the job. A paper presentation workshop will be held Wednesday, Jan. 20 from 12-1 p.m.; and an interviewing workshop will be held Thursday, Jan. 21, from 12-1 p.m; both in Apprenticeship Annex 156. Bring your lunch. Individual appointments also are available. To register or for an appointment, call Lynne Swift at Ext. 2503.
- * PROBLEM-SOLVING IN CONTEXT will be presented Monday, Jan. 25, from 10 a.m.-12 p.m. in Health 209. This is a prerequisite for upcoming modules. Register at voice mail 7775.
- * CONFLICT RESOLUTION 102 will be held Thursday, Jan. 21, from 9 a.m.-noon in Health 209. Preregister at voice mail 7775.
- * UNDERSTANDING STYLES using the Myers Briggs Type Indicator with Mary Schreiber will be offered on Wednesday, Jan. 27, from 2-4 p.m., room TBA. Preregister at voice mail 7775.
- * RACISM FREE ZONE: The "Racism Free Zone" program with Bahati Ansari will be offered Monday, Jan. 25, with an open forum from 12-1:30 p.m. in Forum 308; and a training from 2-5 p.m. in Apprenticeship 217 for staff and student leaders who want to become trainers. Pre-register at voice mail 7775. For more information contact Adrian Rodriguez, Ext. 2852.

TELECONFERENCE WILL EXPLORE HOW TO TALK ABOUT RACE

A live, interactive PBS teleconference, "Racial Legacies & Learning: How to Talk About Race," will be shown on Wednesday, Jan. 27, from 10 a.m.-noon in CEN 10. Presenters will include higher education leaders and community members who have been working together to transform race relations. Discussion will focus on ways higher education can facilitate meaningful dialogue and learning about race. Seating is limited. Credit may be available. To register or for more information, contact Adrian Rodriguez at Ext. 2852.

Brochures are available for the American Association of Women in Community Colleges Region X conference to be held March 4-5 in Seattle. This year's theme is "Generation W Leading the Way." Brochures are available in the Office for Instruction and Student Services from Miriam A. Castellon, Ext. 2315.

PROBLEMS, COMPLAINT PROCEDURES AND ACCOMMODATIONS

Lane Community College is committed to providing a respectful working and learning environment that is free from discrimination, harassment and retaliation. Lane Community College is committed to equal opportunity, affirmative action, cultural diversity, and compliance with the Americans with Disabilities Act. The college prohibits discrimination in admissions, employment and access to college programs, activities and services. Sexual harassment and other conduct which creates a hostile, intimidating or offensive environment is prohibited by the college. For assistance, support, help in resolution of problems, or information about complaint procedures, please contact the following:

- Regarding student disability accommodations, assistance and disability-related problems: Leigh Alice Petty, Disability Services, CEN 217, Ext. 2150; TTY 741-3079.
- Regarding problems with access to LCC programs and activities : Sandy Ing, Student Support Services, CEN 127A, ext 2666
- Regarding staff/applicant disability accommodations: Sue Colvin, Personnel Services, ADM 114, Ext. 2583.
- Regarding sexual harassment problems and complaint procedures: Kate Barry, Women's Program, CEN 213, Ext. 2264.
- Regarding discrimination or harassment problems and complaint procedures: Jose Ortal, Affirmative Action/Equal Opportunity, ADM 122, Ext. 2801 or 2040.
- Regarding student's rights, responsibilities, and conduct: Barbara Delansky, Student Activities, CEN 202B, Ext. 2337.

JOBS OPEN TO CLASSIFIED BARGAINING STAFF WORKING .5 FTE OR MORE

- * Accounts Payable Bookkeeper (Accounting Specialist), College Finance, closes 1/20.
- * Administrative Support Specialist, .750 FTE, LCC at Florence, closes 1/20.

ADS

FOR SALE: DELUXE CHILDREN'S PLAY KITCHEN, with all kinds of kitchen accessories, \$40. Therese Picado, IA, 465-1399.

MUST SELL: WHIRLPOOL heavy duty super capacity washer & dryer, used less than 1 year; \$900 new, sell for \$400. Black Halogen pole lamps, \$25. Terria L Burch@Library Ma.

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Wednesday, January 20, 1999

TODAY

- * Paper presentation workshop 12-1 p.m., Apprenticeship Annex 156. Call Ext. 2503.
- * Rescheduled: Curriculum Approval Committee; today's meeting rescheduled to Wednesday, Feb. 3, 3:15-4:45 p.m., Boardroom.
- * Lane women's basketball team v. Portland CC, live at 6 p.m., TCI Cable Channel 12.
- * Click this link -- http://www.hometownonline.com/LCC/events.phtml?show=week -- to see the many events going on at Lane for the next seven days and be sure your department's events are on it! To get your password and begin using this valuable resource, e-mail or call Therese Picado, IA, Ext. 2060.

JERRY ROSS EXHIBITS PAINTINGS IN MILAN

Jerry Ross, Computer Information Technology instructor, will exhibit his art work in the U.S. Consulate in Milan, Italy. The show, which consists of 20 works, opens this Friday and runs through February. The paintings are a mixture of Oregon and Italian landscapes, portraits and figurative work. Ross has been painting since 1952. A poster for the Milan exhibit can be seen at http://www.rio.com/~ross/poster.html.

PRINTING DEADLINE REMINDER

Instructional packets and books needed for spring term classes should be submitted to Printing/Graphics by Friday, Feb. 12. Other materials needed for the first day of spring term should be submitted by March 18. Thanks for your cooperation.

KLCC BENEFIT CONCERT TO FEATURE TERRY EVANS

"Cool Rhythms," a benefit concert for KLCC, will be held Saturday, Feb. 13, from 6:30 p.m. -1:30 a.m. at the Wild Duck in Eugene. The Mike Denny Trio opens at 6:30 p.m., the Ashleigh Flynn Band plays at 8:30 p.m., Terry Evans takes the stage at 10 p.m., followed by John Swan &The Revelators' Electric Church. Tickets are \$10 in advance and \$12 at the show and are available from KLCC (726-2224) and the Wild Duck (485-3825).

ANNUAL HIGH SCHOOL VISITATION DAY SET FOR APRIL 7

Lane's annual High School Visitation Day will be held Wednesday, April 7, from 9 a.m. to 2 p.m., main campus. More than 500 hundred Lane County high school students are expected to attend. Events begin with a general session in Performance Hall and continue with a variety of mini-sessions on program or cluster areas. Full-time and part-time faculty are encouraged to submit a proposal for a 20-minute minisession that will be repeated twice. Presenters have free reign in designing their session and may want to involve other faculty, industry employers, current and former students, or others. Contact your division chair for support time and make your own audio-visual equipment orders. Include the following information in your mini-session proposal and send it by e-mail or intercampus mail to Paloma Amabisca in Admissions/Student Recruitment at Ext. 2688, or to Delna Coe in Tech Prep, Ext. 2008, by January 26: (1) presenters including faculty, students, employers; (2) possible room location; (3) maximum number of students per session (all students will be pre-registered); and (4) name of session and brief description. Sessions should interest high school students in program and career opportunities at Lane! Show career benefits, hiring trends, wages, and unique attributes of the program. Be fun, creative, high-energy, and, preferably include "hands-on" opportunities for the students.

DENTAL INSURANCE REMINDER

The maxium amount of dental benefits for eligible classified and faculty is \$1,500, and for management is \$5,000, for covered services for each person covered per benefit year. If you have questions regarding your benefit year, call your insurance carrier: Blue Cross/Blue Shield, 800-452-5379; OEA Choice/ODS, 800-452-0914.

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- * Accounts Payable Bookkeeper (Accounting Specialist), College Finance, closes 1/20.
- * Administrative Support Specialist, .750 FTE, LCC at Florence, closes 1/20.

ADS

MUST SELL: WHIRLPOOL heavy duty super capacity washer & dryer, used less than 1 year; \$900 new, sell for \$400. Black halogen pole lamps, \$25. Terria L Burch@Library Ma.

NEEDED TO RENT: I am looking for a two-bedroom or large one-bedroom apartment, part of a house, or duplex in the University neighborhood or vicinity. I'd like to move at the end of February. My price range is \$400-\$525. If you know of anything coming up, please contact Mary Kelly Persyn in EFL&S, Ext. 2117. Thanks.

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Thursday, January 21, 1999

TODAY

- * Classified Council, 8:30-10 a.m., Administration 216. Guest: Guy Harshbarger. Agenda highlights: Earth Day, bereavement policy, strategic plan review. Call Ext. 2273.
- * Conflict Resolution 102, 9 a.m.-noon, Health 209. Preregister at VM 7775.
- * Interviewing workshop, 12-1 p.m.; Apprenticeship Annex 156. Call Ext. 2503
- * Facilities Management Committee, 3-5 p.m., Boardroom.
- * "The Descent of Inanna," 8 p.m., Blue Door Theater. Call Ext. 2202.
- * Click this link -- http://www.hometownonline.com/LCC/events.phtml?show=week -- to see the many events going on at Lane for the next seven days and be sure your department's events are on it! To get your password and begin using this valuable resource, e-mail or call Therese Picado, IA, Ext. 2060.

TELECONFERENCE: FACULTY PAY IN DISTANCE EDUCATION

A teleconference, "Faculty Pay in Distance Education," will be shown Thursday, Jan. 28, from 11:30 a.m.-1 p.m. in Center 10. It's free. Participants in this live event will learn popular models for paying faculty in distance education; strategies and philosophies that underlie those models; criteria colleges should examine in establishing their own models; and how to weigh related issues such as office hours, time spent interacting with students, and intellectual property rights. The teleconference will be vide taped and available for two-day check-out from the Library three days after the event. For more information, contact Cynde Leathers at Ext. 2260

MEDIATION TRAINING AVAILABLE

There are a few spots available for mediation training with Diane Benscoter of Portland on Friday, Jan. 22, from 9 a.m.-noon. Benscoter will explore ways to empower employees to use mediation as a tool to take care of conflicts as they arise. Mediation does not take the place of disciplinary processes, but can decrease the number of times leaders need to get involved in interpersonal conflicts and can prevent certain situations from becoming more serious. This workshop covers policy development, marketing your program, measuring results, and creating a culture of trust. Participants will have the opportunity to examine how a lack of trust can interfere with the success of a peer mediation program. Ideas for improving trust will be explored. The workshop is three hours long and requires a commitment of full attendance. It is designed for staff with previous mediation training/experience. If you would like to attend, contact Julie Baker, Ext. 2199.

APPLICATIONS AVAILABLE FOR STUDENT EXCHANGE PROGRAM

Applications for the student exchange to Nagasaki Wesleyan Junior College are now available. This successful program has exchanged students with Nagasaki Wesleyan since 1984. The exchange lasts from September 1999 until the end of July 2000. While there, our student studies Japanese language and culture in a beautiful setting on the southern island of Kyushu. Some prior knowledge of Japanese is desirable but not required. Interested students should contact Mason Davis, international student counselor, Center 221, Ext. 2239.

THANKS

Ron and I, with our deepest gratitude and appreciation, want to THANK each and everyone of you for your most generous support, kindness and prayers through our recent personal medical struggles. I, personally, feel truly blessed to work with such beautiful and caring people. THANK YOU and God bless you all! - Sincerely, Zendra & Ron Cates

ADS

WANTED: ABOUT 50 baby food jars with lids. Bert Ewing, Computer Services, Ext. 2829.

LOOKING FOR A MENTORSHIP placement for my daughter, 13, for a middle school project. She needs to do 12 hours of side-by-side experience with someone in a business or profession--outside of school

hours. Near the university area or downtown would be handiest. David Shellabarger, Math, Ext. 2123, or 343-5682.

FOR SALE: GREAT VALENTINE GIFT for someone who enjoys/uses perfumes more than I do: a brand new bottle of Tiffany's "Trueste" eau de toilette in a 50-ml. atomiseur [sic]. It's a pleasant fragrance, very pretty bottle, still in package. Equivalently elegant 'Name Brand' perfumes would be about \$50 -- I'm asking \$30. Ingrid Gram, Social Science, Ext. 2846.

FOR SALE: DOWNHILL SKI EQUIPMENT: 160 cm skis, \$25; Ski boots, size 5, size 6, size 7 (rear entry), \$10 pair; ski poles, \$2. Robert Sposato, Study Skills, Ext. 2072.

NEEDED TO RENT: I am looking for a two-bedroom or large one-bedroom apartment, part of a house or duplex in the university neighborhood or vicinity. I'd like to move at the end of February. My price range is \$400-\$525. If you know of anything coming up, please contact Mary Kelly Persyn in EFL&S, Ext. 2117. Thanks.

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Friday, January 22, 1999

TODAY THROUGH THE WEEKEND

- * Faculty level change requests for 1998/99 due in Personnel Services Friday, Jan. 22.
- * Titan basketball, Men v. Portland CC, tape-delayed, Friday, Jan. 22, 6 p.m., Cable 12.
- * "The Descent of Inanna," Jan. 22, 23 at 8 p.m.; Jan. 23 at 2 p.m.; Blue Door Theater. Call Ext. 2202 for ticket information.
- * Titan basketball, Men v. Mt. Hood CC, live, Saturday, Jan. 23, 8 p.m., Cable 12.
- * Titan basketball, Women v. Mt. Hood CC, tape delayed, Sunday, Jan. 24, 10 a.m., Cable 12.
- * Click this link -- http://www.hometownonline.com/LCC/events.phtml?show=week -- to see the many events going on at Lane for the next seven days and be sure your department's events are on it! To get your password and begin using this resource, e-mail or call Therese Picado, IA, Ext. 2060.

TITANS ARE 18-0 FOR THE SEASON

The Titans men's basketball team raised its season record to 18-0 and its Northwest Athletic Association of Community Colleges Southern Division record to 5-0 by defeating Portland Community College on Wednesday. See the above calendar for tape-delayed and live broadcasts of Titan games by Media Arts and Technology students on Cable 12.

BOARD REPORT

BUS PASS SALES to Lane students and staff will continue spring term thanks to the Board of Education. The board voted 7-0 at its January 13 meeting to use \$50,000 in contingency funds to continue the program. Pass sales have exceeded expectations, depleting the subsidy for the one-year pilot program. The board also directed administration to give the Fast Pass program serious consideration during the budget development process. Lloyd Rain, bus pass implementation coordinator, said there has been a 65 percent increase in campus ridership and that there are 200 fewer cars on main campus since the program began.

COMPLAINTS AND APPEALS TO THE BOARD under policy governance hasn't really changed anything, argued some board members, but others said that student and staff perception is a different story. Policy monitoring will allow the board to ensure that student and staff grievance processes are satisfactorily followed, said Roger Hall, and anyone still may address the board under the standing agenda item, "statements from the audience."

IN OTHER ACTION, the board voted 5-2 to require board members to resign if applying for a job at the college; Michael Dubick and James Britt voted no. The board also approved the appointments of Margaret Robertson as Lane's first female technical drafting instructor, and Nadine Williams as new library director.

OTHER NEWS included a first-week winter term FTE increase of 5.4 percent; plans to remove more bushes and alter bulb changing schedules to improve night lighting and security on main campus; and declarations by Roger Hall that he is running unopposed for reelection to his at-large board seat, and by Adam Young that he has withdrawn from the reelection race in anticipation of pursuing a master's degree and possibly moving. The next meeting will be February 10.

ARCHIVES HIRES STUDENT INTERN, LCC FOUNDATION HELPS

Archives is pleased to announce that Lane student Brian McClatchey has been chosen as archives intern for 1998-99 and is the recipient of a \$500 stipend courtesy of the LCC Foundation. Brian's project for the winter term is to inventory, arrange and describe the papers of the Instructional Services office from 1965-78, including the records of deans of instruction William Hein, Lewis Case and Gerald Rasmussen.

Archives also will host an intern from the University of Oregon winter term. Sarah Moulton, UO senior in international studies, arranged the internship through the university's planning, public policy and management program. Her project is to arrange and describe the records of the Student Services office, 1965-88, including the records of deans of students I.S. Hakanson and Jack Carter. For more information, contact Elizabeth Uhlig, LCC Archives, Ext. 2466.

UNDERSTANDING STYLES WORKSHOP TO USE MYERS BRIGGS TEST

A workshop on understanding styles using the Myers Briggs Type Indicator will be offered Wednesday, Jan. 27, from 2-4 p.m., room TBA, with Dr. Mary Schreiber. Through understanding our own style and that of others, we are often better able to work in a team environment. Results of the Myers Briggs Type Indicator describe valuable differences between ordinary, healthy people -- differences that can be the source of misunderstanding and miscommunication. Enrollment is limited; preregister at voice mail 7775.

RACISM FREE ZONE PRESENTATION AND TRAINING OFFERED

The "Racism Free Zone" program created by former Eugene parent Bahati Ansari will be offered at Lane on Monday, Jan. 25. A forum open to anyone interested will be held from 12-1:30 p.m. in Forum 308. A training will follow from 2-5 p.m. in Apprenticeship 217 for staff and student leaders who want to become trainers; others will be admitted on a space-available basis.

Ansari created the program after her sons experienced repeated racial harassment at Jefferson Middle School. The interactive forum will present the history of the program, background on Ansari, and touch on the history of racism. Workshop topics will include the history of racism from a general to personal perspective, interaction skills to confront racism, and how to move from blame to responsibility. It will also create a task force to continue trainings and promote the program. A declaration to create a Racism Free Zone will be issued.

This voluntary program is one of many approaches Lane is taking to create a comfortable and supportive environment in which all students can grow and learn. Pre-register at voice mail 7775. For more information contact Adrian Rodriguez, Ext. 2852.

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HOURS

The Instructional Technology Center is not staffed today, January 22.

JOBS

OPEN TO LCC CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE:

* Micrographics Specialist, Personnel Services, closes 1/28.

ADS

HEAVY WINTER COAT. Black suede leather with imitation leopard fur. Size L. Reversible. Worn twice. Originally \$99.99; asking \$65. Call Sandy Wilhelm (Cont. Ed.) at 747-1478.

CAMPFIRE CANDY FOR SALE: Succumb to your weakness and buy some candy to support Peter and Paul's Campfire troop! \$4/box. Call or stop by 2nd floor Administration. Therese Picado, IA, Ext. 2060.

WANTED: ABOUT 50 baby food jars with lids. Bert Ewing, Computer Services, Ext. 2829.

LOOKING FOR A MENTORSHIP placement for my daughter, 13, for a middle school project. She needs to do 12 hours of side-by-side experience with someone in a business or profession--outside of school

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Tuesday, January 26, 1999

TODAY

- * LCC Today, Greg and Mary Stine and the Lane Jazz Band, 4:45 p.m., Cable 12.
- * Click this link -- http://www.hometownonline.com/LCC/events.phtml?show=week -- to see the many events going on at Lane for the next seven days and be sure your department's events are on it! To get your password and begin using this resource, e-mail or call Therese Picado, IA, Ext. 2060.

COMPANY DONATES \$22.000 PRESS TO WELDING PROGRAM

Pacific Metal Fab of Eugene has donated a \$22,000 Turret punch press to the Fabrication/Welding Technology Program. The press measures about 18 ft. long by 10 ft. wide by 8 ft. high and features a tape reader plus about 400 dies which enable operators to punch holes of various sizes in metal plate without changing equipment.

Instructor Ed Humes says the press is typical of equipment used in today's fabrication industry. He will use the press in his robotics class. "This is a sizable donation for our program and will be a tremendous help to our students' success as welders," says Humes. "The welding trade has changed. Most equipment in modern welding shops is now CNC [computer numeric control] operated."

Chris Laubscher of Pacific Metal Fab says the donation shows how industry-education partnership helps keep students current with technology and keeps a qualified workforce available to industry. He is organizing a new manufacturing partnership.

Lane offers a two-year Associate of Applied Science Degree and a one-year Certificate of Completion in fabrication/welding. Specialized training also is available. Shop salaries average \$18,000-\$35,000 yearly in the Pacific Northwest. Outside the shop, salaries average \$30,000-\$60,000. For more information call Ext. 2498 or check www.lanecc.edu, click Industrial Technology, then Welding.

TELECONFERENCE ON RACE AND OTHER VIDEOS

A live, interactive PBS teleconference, "Racial Legacies & Learning: How to Talk About Race," will be shown on Wednesday, Jan. 27, from 10 a.m.-noon in Center 10. The teleconference will be taped and available to those unable to attend. In addition, as part of participating in the teleconference, Lane will be recording six other programs during the week to be available on tape: "Why Can't We Talk About Race," "A Dialogue On Race With President Clinton," "Degrees of Difference: Culture Matters on Campus," "Out of the Past," "Africans in America," and "Difficult Dialogues." To register for the teleconference or for more information, contact Adrian Rodriguez at Ext. 2852.

WE NEED "ASK ME" BUTTONS

Are there any "Ask Me" buttons lurking out there? The Women's Program needs them for staff to wear this Saturday during Women's Day. If you have any, send them to us via intercampus mail, or call Ext. 2352 and we'll send someone over to pick them up. Thanks!

SPEAKER WILL DISCUSS DISABILITIES AND TECHNOLOGY

Ron Stewart, director of the Northwest Center for Technology Access at Oregon State University, will lead a series of presentations on disabilities and technology on Friday, Feb. 5, in the Boardroom. Lane employees developing a college web site, or a distance learning curriculum, or producing a video, are encouraged to attend. Presentation content will include legal issues for post-secondary education and institutions, distance education and disability, adaptive technology interventions, and accessible web page design techniques. The presentations include "Technology Access and the Law," 8-10 a.m.; "Distance Education and Individuals with Disabilities," 10 a.m.-noon; "Adaptive Technology and Postsecondary Education," 1-3 p.m.; and "Designing Web Pages for Accessibility," 3-5 p.m. Reserve a spot by calling Disability Services at Ext. 2150.

CAMPUS ADA DISCUSSION TO BE HELD

The American with Disabilities Act will be discussed in an open forum on Tuesday, Feb. 16, at 2 p.m. in Electronics 106. Come and discuss concerns and praises regarding accessibility on campus. If you have questions, call Donna Zmolek in Student Health at Ext. 2665.

LCC NOTE CARDS AVAILABLE

Printing/Graphics has a new supply of attractive note cards suitable for business use (thank you, congratulations, invitations, etc.). They are 4-1/2" x 6", white, with an embossed scene of Lane. Cost is \$.50 cents for each blank card with matching envelope. You can have custom messages printed on the inside at additional cost. To order, use a Printing/Graphics form. Questions? Call Ext. 2373.

MORE MYERS BRIGGS WORKSHOPS TO BE OFFERED

The Myers Briggs class scheduled for January 27 from 2-4 p.m. is full. Watch The Daily for additional sections of this class to be scheduled in February.

ENTREES ON THE CAFETERIA MENU THIS WEEK TUESDAY

Traditional: Beef Stew w/ corn bread, Baked Ham, Tuna Noodle Alfredo; Soup: Minestrone Vegetarian: Tofu Medley, Garden Pasta; Soup: Roasted Red Pepper and Corn

International: Pork Tenderloin Veronique; Soup: Swiss Chard and Lentil Soup

WEDNESDAY

Traditional: Seafood Newberg, Sausage Lasagna, Beef Stir Fry; Soup: Cream of Broccoli w/Bacon

Vegetarian: Curried Parsnip Pie, Pasta Pronto; Soup: Winter Warmer International: Chicken with Red Wine Sauce; Soup: Cream of Lentil Soup

THURSDAY

Traditional: Beef Stoganoff, Italian Enchiladas w/ chicken, Kielbasa w/German Potato Salad; Soup: Navy Bean

Vegetarian: Orzo with Mushrooms, Walnuts and Sage; Vegan Burritos; Soup: Soup au Pistou International: Potee Lorraine; Soup: French Onion Soup

FRIDAY

Cook's Choice

DEADLINE ALMOST HERE FOR EXECUTIVE LEADERSHIP INSTITUTE

Applications to attend the 1999 Executive Leadership Institute are due February 12 to the League for Innovation. The institute is designed for potential community college presidents. Of the 356 participants in the first 11 classes, 140 have become community college presidents. The institute will be held August 1-6 in Newport Beach, CA. President Jerry Moskus is on the faculty. For a conference brochure, contact the President's Office at 2200.

CONFERENCE ON INFORMATION TECHNOLOGY: CALL FOR PROPOSALS

The League for Innovation invites proposal for its 1999 Conference on Information Technology to be held October 20-23 in Chicago. Deadline for submissions is March 19. For a call for proposals brochure, contact Addie Lou Thomas at Ext. 2120 in the Office of Instruction and Student Services.

JOBS OPEN TO CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE:

- * Affirmative Action/Equal Opportunity Analyst, closes 1/29.
- * Micrographics Specialist, Personnel Services, closes 1/28.

ADS

SHARE LARGE HOUSE with teacher. You get entire bottom floor, your own living room, 2 bedrooms. Dishwasher, laundry, hot tub. Household is warm, friendly, quiet, gentle, communicative. One occupant only. 342-1994. (Roger Steinmetz, EFL&S).

ROOMMATE WANTED: preferably female, to share large house with mom and teenage daughter. Two very private, quiet rooms with own bath and fireplace and view. Lots of storage. \$425 plus utility share and deposit. For more information, call Rick Venturi, Specialized Employment Services, Ext. 2101 or 484-6024.

DODGE GRAND CARAVAN, 1989, two-tone blue, 120,000 miles, AC, cassette, nice and clean interior, roof rack, new transmission and new tires. \$3500 OBO. Call 687-6073 or e-mail Zinks@lanecc.edu (Sue Zink, Business Technologies).

FOR SALE: EXPERIENCED Moonstone Goretex jacket. Great condition. Unisex sizing equals men's small, women's medium-large. Royal blue and black, originally \$400, yours for \$150. Designed for nasty mountain conditions, great for gnarly Mt. Bachelor days. TRICIA I HAHN@CO-OP.

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TODAY

- * Teleconference: "Racial Legacies & Learning: How to Talk About Race," 10 a.m.-noon, Center 10. The teleconference will be taped. Contact Adrian Rodriguez, Ext. 2852.
- * Click this link -- http://www.hometownonline.com/LCC/events.phtml?show=week -- to see the many events going on at Lane for the next seven days and be sure your department's events are on it! To get your password and begin using this resource, e-mail or call Therese Picado, IA, Ext. 2060.

AUTHOR D.W. ST. JOHN TO ADDRESS LANE WRITERS CLUB

The Lane Writers Club meets every other Thursday from 3-4:30 p.m. in Center 420 to hear published authors share their work and experiences. Members share their work at club workshops held on the alternating weeks. Presenters put a lot of time and energy into their visits; let's show them our support and encouragement by attending their presentations.

The first speaker winter term is D.W. St. John, who will present this Thursday, Jan. 28. St. John wrote "How to Beat the System and Get Published." He has taught for more than 10 years in public schools in both California and Oregon. He studied literature at University of Wales, has published in literary journals in both the U.S. and U.K., and has written and directed a one-act play. "A Terrible Beauty" is his third novel and the first to deal with America's public school system. His next novel, "Sisters of Glass," will be out spring 1999.

INSTRUCTIONAL DESIGN FOR WEB-SUPPORTED MATERIALS COURSE

Ken Loge from Media Arts and Technology will teach an online class on effective design for web-supported instructional materials this quarter. It is available free to any interested LCC faculty or staff member. Emphasis is on: the design of online content to enhance existing lecture-based course materials, evaluation of existing on-line courses and materials, principles of instructional design, and hypermedia design. The URL for the course description is http://slimac.lanecc.edu/users/logek/. Register using ClassLine. The registration number is 6536. The class is called Faculty Web Development Course.

LCC FOUNDATION NAMES 1999 OFFICERS, NEW MEMBERS

The Board of Trustees of the Lane Community College Foundation has elected officers and admitted new members for 1999. President is Glenn Campbell of Northwestern Mutual Life Insurance. Past president is Ronald E. Babcock, retired from Babcock Johnson & Montgomery CPA. First vice president is William O. Bauer, retired from U.S. Bank. Second vice president is Dan Dunnington of Salomon Smith Barney. Treasurer is David Frosaker of Union Bank of California.

New members are Dave Blewett, chief financial officer of Kendall Automotive Group in Eugene; Nicki Gustin, broker/manager of Windermere Jean Tate Real Estate in Eugene; Gary Pierpoint, senior vice president of South Umpqua Bank of Eugene; and Patti Sanders, owner/operator of McDonalds Restaurants of Eugene.

Last year, the LCC Foundation awarded students 150 scholarships, 117 loans and 52 grants totaling \$90,000. Foundation Director Joe Farmer joined the organization in 1988. Since then, assets have grown from \$625,000 to nearly \$5 million. For more information, call 726-2226.

BROWN BAG WORKSHOPS: JOB INTERVIEWING AND PAPER PRESENTATION

Are you applying for a position at Lane? A strong, well thought-out application package (Lane application, resume, cover letter, etc.) will help you qualify for an interview. Interview preparation for a specific position will enhance your ability to confidently describe your experience and skills related to the position. Paper presentation workshops will be held February 1 and 17 and March 1. Interviewing workshops will be held February 2 and 18 and March 2. All workshops will be held in Apprenticeship Annex 156. Bring your lunch. Individual appointments also are available. To register for a workshop or for an individual appointment, call Lynne Swift in Training and Development at Ext. 2503.

ELECTION REMINDER FOR PUBLIC EMPLOYEES

From Oregon Revised Statute 260.432: "The restrictions imposed by the law of the State of Oregon on your political activities are that 'No public employee shall solicit any money, influence, service, or other thing of value or otherwise promote or oppose any political committee or promote or oppose the nomination or election of a candidate, the gathering of signatures on an initiative, referendum or recall petition, the adoption of a measure, or the recall of a public office holder while on the job during working hours. However, this section does not restrict the right of a public employee to express personal political views."

For a copy of "A Public Employee and Government Agency's Guide to Participating in Elections," call the Secretary of State's office in Salem at (503) 986-1518.

LANE TO HAVE ITS DAY AT THE CAPITOL

You are cordially invited to attend the "Wednesday on the Hill" event at the state capital in Salem, Wednesday, Feb. 17. This event is an opportunity for a college delegation to meet with state legislators, become acquainted with the legislative process in Salem, and promote understanding of Lane Community College, its programs and its role in the community. Please respond to Miriam Castellon by Friday, Feb. 5.

INTERNET AND WEB CLASSES AVAILABLE TO STAFF

The Computer Software Training Team will be offering Internet and web classes for staff during winter term. If you have departmental training needs for any Microsoft Office products or Beyond Mail, or have software consulting needs, please call Sue Woods at Ext. 3148. Watch The Daily for class dates and times!

FILING INSURANCE CLAIMS

Most of the time, insurance forms needed to file a claim for payment of medical services can be completed in the admitting office of your doctor or hospital. Your identification card will have the group number and social security number on it. After services have been completed, the doctoris office or hospital will send the claim directly to the insurance company. If you receive a statement that has not been billed to the insurance company, write your social security number and group number on the statement and send the statement to the insurance company,

WE NEED "ASK ME" BUTTONS

Are there any "Ask Me" buttons lurking out there? The Women's Program needs them for staff to wear this Saturday during Women's Day. If you have any, send them to us via intercampus mail, or call Ext. 2352 and we'll send someone over to pick them up. Thanks!

JOBS

OPEN TO CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE:

- * Affirmative Action/Equal Opportunity Analyst, closes 2/2 (this position has been re-posted with an extended closing date).
- * Micrographics Specialist, Personnel Services, closes 1/28.

OPEN TO THE PUBLIC:

- * Accounts Payable Bookkeeper (Accounting Specialist classification), College Finance, closes 2/3.
- * Foreign Language Lab Coordinator (Instructional Specialist classification), English, Foreign Language & Speech, closes 2/3.
- * English Instructor, closes 2/12.
- * Media Arts & Technology Instructor, closes 3/19.
- * Program Assistant/Class Coordinator(Student Advisor 1 classification), Business Development Center, closes 2/2.

ADS

SINGING VALENTINES. A great way to honor (or embarrass) that special person in your life. The Greater Eugene Chorus of Sweet Adelines, International will send a women's quartet to serenade your

valentine on Friday, Feb. 12, Saturday, Feb. 13, or Sunday, Feb. 14. For only \$25 you get two songs, flower, and card delivered to your Valentine. Call 684-9561 today! Gloria Vanderhorst, OISS, Ext. 2308.

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Thursday, January 28, 1999

TODAY

- * TELECONFERENCE, "FACULTY PAY IN DISTANCE EDUCATION," 11:30 a.m.-1 p.m., Center 10. It's free. Topics include popular models for paying faculty in distance education; strategies and philosophies that underlie those models; criteria colleges should examine in establishing their own models; and how to weigh related issues such as office hours, time spent interacting with students, and intellectual property rights. The teleconference will be video taped. Contact Cynde Leathers at Ext. 2260.
- * FACULTY COUNCIL, 3-4:30 p.m., Boardroom. Recent developments related to the college strategic plan will be discussed. Council also will plan dates to 1) work with the vice presidents to clarify campus processes; and 2) examine other issues relevant to faculty. All faculty are invited to attend. Meetings are held the second and fourth Thursdays. Beverages are provided. For more information or to place items on the agenda, contact Tamara Pinkas, Ext. 2011.
- * LANE WRITERS CLUB, 3-4:30 p.m., Center 420. Guest: D.W. St. John, author of "How to Beat the System and Get Published," and "A Terrible Beauty," a novel.
- * "THE DESCENT OF INANNA," 8 p.m.; Blue Door Theater. Call Ext. 2202 for tickets.
- * Click -- http://www.hometownonline.com/LCC/events.phtml?show=week -- to see the many events going on at Lane for the next seven days and be sure your department's events are on it! To get your password and begin using this resource, e-mail or call Therese Picado, IA, Ext. 2060.

COLLEGE COUNCIL REPORT

The draft strategic plan needs more work, College Council agreed at its January 19 meeting. Councilors reported back from their constituent groups since first reviewing the plan early last month. Some opposing views emerged, for example, how much more discussion of the draft is needed, by whom, for how long, in what format, etc. But consensus was that the document is unfocused and too wordy. Several people wanted a more operational, less philosophical document. Others were concerned about a lack of emphasis on student services and exclusion of some college activities such as the Strategic Learning Initiative. After lengthy discussion, the draft was sent back to the strategic planning team for revision and resubmittal at council's on February 19 meeting.

ART DEPARTMENT GALLERY TO EXHIBIT COMPUTER ART

A collection of computer art by seven artists will be exhibited at the Art Department Gallery from February 1-19. Ken O'Connell, professor of art at the University of Oregon, will present a lecture on computer art on Monday, Feb. 8, at 1 p.m. in the gallery. The lecture is sponsored in part by the Associated Students of Lane Community College.

A public reception for the artists takes place on Friday, Feb. 5, from 7-9 p.m. in the gallery. Exhibiting artists include Al Crane, a freelance designer from Grants Pass, and Thomas Rubick, instructor of art here at Lane. Five artists from the University of Oregon will exhibit: David Foster, professor emeritus; Craig Hichman, professor of art; Mike Holcomb, professor of art; Ken O'Connell, professor of art; and Ying Tan, associate professor of art. Gallery hours are Mondays through Thursdays from 8 a.m. to 10 p.m. and Fridays from 8 a.m. to 5 p.m. For more information, call 747-4501 Ext. 2409.

COLLEGE WILL CLOSE FOR APRIL 16 IN-SERVICE

All Lane Community College campuses and centers will be closed on Friday, April 16, for allemployee in-service.

BROWN BAG WORKSHOPS: JOB INTERVIEWING AND PAPER PRESENTATION

Are you applying for a position at Lane? A strong, well thought-out application package (Lane application, resume, cover letter, etc.) will help you qualify for an interview. Interview preparation for a specific position will enhance your ability to confidently describe your experience and skills related to the position. Paper presentation workshops will be held February 1 and 17 and March 1. Interviewing workshops will be held February 2 and 18 and March 2. All workshops will be held from 12-1 p.m. in

Apprenticeship Annex 156. Bring your lunch. Individual appointments also are available. To register for a workshop or for an individual appointment, call Lynne Swift in Training and Development at Ext. 2503.

APPLICATIONS AVAILABLE FOR STUDENT EXCHANGE PROGRAM

Applications for the student exchange to Nagasaki Wesleyan Junior College are now available. This successful program has exchanged students with Nagasaki Wesleyan since 1984. The exchange lasts from September 1999 until the end of July 2000. While there, our student studies Japanese language and culture in a beautiful setting on the southern island of Kyushu. Some prior knowledge of Japanese is desirable but not required. Interested students should contact Mason Davis, international student counselor, Center 221, Ext. 2239.

PRINTING DEADLINE REMINDER

Instructional packets and books needed for spring term classes should be submitted to Printing/Graphics by Friday, Feb. 12. Other materials needed for the first day of spring term should be submitted by March 18. Thanks for your cooperation.

RENAISSANCE ROOM SERVING LUNCH

The Renaissance Room is open Mondays through Thursdays from 11:30 a.m.-1:15 p.m., first floor Center Building. Call Ext. 2697 or stop by to make reservations. The student-run restaurant offers all menu items "to go" for your convenience.

HOURS

The Job Placement Office will be closed all day Friday, Jan. 29, for a Career and Employment Services retreat. The Career Information Service will be open and staffed by student service associates.

JOBS

OPEN TO CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE:

- * Micrographics Specialist, Personnel Services, closes today.
- * Affirmative Action/Equal Opportunity Analyst, closes February 2 (this position has been re-posted with an extended closing date).

OPEN TO THE PUBLIC:

- * Accounts Payable Bookkeeper(Accounting Specialist classification), College Finance, closes February 3.
- * Foreign Language Lab Coordinator(Instructional Specialist classification), English, Foreign Language & Speech, closes February 3..
- * English Instructor, closes February 12.
- * Media Arts & Technology Instructor, closes March 19.
- * Program Assistant/Class Coordinator(Student Advisor 1 classification, Business Development Center, closes February 2.

ADS

FOR SALE: 1991 NISSAN STANZA XE Sedan 4D. Good condition, \$4,200. Please call Casey Adams (Computer Services) at Ext. 2245, or 942-7389.

IF ANYONE HAS A CHILD IN GIRL SCOUTS I would like to buy cookies. Please call me at Ext. 2599. Sharon Foster, Athletics.

THE BLACK STUDENT UNION needs chairs, a couch, or a loveseat to be donated for their meeting space on main campus. Please contact Paloma Amabisca, Student Recruitment Office, at Ext. 2688.

CAMP FIRE CANDY: Support positive programming for girls and boys and indulge in some serious chocolate! \$4/box. Stop by IA or call Therese M Picado, IA, 2060. (Peter and Paul thank you too!)

CHILDREN'S KITCHEN SET: Deluxe play kitchen with accessories. \$40. Call Therese M Picado, IA, 465-1399.

SINGING VALENTINES. A great way to honor (or embarrass) that special person in your life. The Greater Eugene Chorus of Sweet Adelines, International will send a women's quartet to serenade your valentine on Friday, Feb. 12, Saturday, Feb. 13, or Sunday, Feb. 14. For only \$25 you get two songs, flower, and card delivered to your Valentine. Call 684-9561 today! Gloria Vanderhorst, OISS, Ext. 2308.

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TODAY THROUGH THE WEEKEND

- * "THE DESCENT OF INANNA," Jan. 29, 8 p.m.; Jan. 30, 2 p.m. and 8 p.m.; Blue Door Theater. Call Ext. 2202 for tickets.
- * WOMEN'S DAY AT LANE, Saturday, Jan. 30, 8:30 a.m.-2:30 p.m., cafeteria. Call Ext. 2353.
- * KIDS' SOCCER CLINIC, Saturday, Jan. 30, 9-11 a.m., main gymnasium. Call Ext. 2293.
- * TITAN BASKETBALL, Lane men vs. Chemeketa, Saturday, Jan. 30, live on Cable 12, 8 p.m. Titans are 20-0 for the season to date!
- * TITAN BASKETBALL, Lane women vs. Chemeketa, Sunday, Jan. 31, tape-delay on Cable 12, 10 a.m.
- * Click -- http://www.hometownonline.com/LCC/events.phtml?show=week -- to see the many events going on at Lane for the next seven days and be sure your department's events are on it! To get your password and begin using this resource, e-mail or call Therese Picado, IA, Ext. 2060.

DIVERSITY SCHOLARSHIP APPLICATIONS AVAILABLE

Wayne Shields Diversity Scholarship applications are now available. The Diversity Scholarships are \$1,000 scholarships awarded each year. The scholarships are designed to assist students with educational expenses at LCC, to promote diversity in Lane's student population, and to recognize contributions to furthering diversity for the mutual benefit of the student and the community. Applications are available at the following locations: Multi-Cultural Center, Career and Employment Services, Black Student Union, Native American Program, TRIO, ASLCC, Study Skills, and the Women's Center. If you have students in your classes who would benefit from this scholarship, please inform them that the scholarships applications are available. If you would like to have a few applications to distribute to students, contact Linda Wong at Ext. 2444. The deadline for applications is April 15.

STRATEGIC PLANNING UPDATE

The strategic planning team met yesterday and welcomed two new members, Bob Barber and Tamara Pinkas. A new, second draft of the strategic plan will be prepared. The team agreed on a timeline for review: the second draft will be completed no later than February 19 and the review process for that draft will conclude no later than March 19. A three-member subcommittee will develop a review process. They will meet independently and report back to the team at its next meeting on February 2. Also at the meeting, the planning team reviewed a summary of input from College Council and others at the college. Copies of written feedback were included in each member's packet.

Following are four major criticisms of the plan and how they are being addressed: 1. The draft is too wordy. It will be rewritten to be shorter and clearer. 2. The draft does not provide clear direction to departments and staff. The second draft will concentrate on broad strategies relevant to the whole college and describe how the plan can be used at all levels of the college. 3. The draft doesn't place enough emphasis on employees. The team will continue a discussion of this issue. 4. The process did not allow enough time for review. The second draft will be circulated and a month will be set-aside for reactions.

At its next meeting the team will finish its review of the input and begin rewriting the plan. Members of the strategic planning team: Alen Bahret, Bob Barber, Margaret Bayless, Carol Beckley, Mary Bolton, Pamela Brooks, Sandy Cutler, Diane Dann, Jerry Moskus, Tamara Pinkas, Mary Spilde, Craig Taylor, and Linda Waddell. For more information call Ron Johnson at Ext. 2544.

CHERRIE MORAGA TO SPEAK AT WOMEN OF COLOR CONFERENCE

A Chicana feminist poet, playwright, essayist and teacher, Cherrie Moraga is nationally known for her collaboration with Gloria Anzaldua on the book, "This Bridge Called My Back: Writings by Radical Women of Color," which won the 1986 Before Columbus Foundation American Book Award. Her work at Brava Theatre Center, a company committed to developing and producing quality work by women of color and lesbians, has won the Will Glickman Prize, the Pen West Award, the Drama-logue Award and the Critics Circle Award. Moraga will speak on Saturday, January 30, at 8 p.m., following a buffet dinner. Tickets are \$10. For more information visit this website: http://gladstone.uoregon.edu/~asuomca/woc.html

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JOHN HAURIGAN PASSES AWAY

John Haurigan died January 22 of heart failure at age 76. He taught auto body painting at Lane for 18 years and was a career counselor at a halfway house in Junction City. He had a bachelor's in education from Oregon State University and a master's in counseling from the University of Oregon. Memorial contributions may be made to the Junction City Fire Department.

CONFLICT RESOLUTION TRAINING OFFERED

Conflict Resolution 101 will be offered Wednesday, Feb. 3 from 2-4 p.m., in Business 204-A. This workshop will help you recognize the origins of conflict and help you to deal with it in a healthier way. Conflict Resolution 102 will be held Wednesday, Feb. 10, from 1-4 p.m., in Health 209. You will leave this workshop with a new tool for resolving conflicts effectively. Please register for either or both workshops at voicemail 7775.

PROBLEM-SOLVING WORKSHOP SERIES OFFERED

"Thinking Past Your Assumptions" is scheduled for Wednesday, Feb. 3, from 3-5 p.m. in Business 203. Learn to recognize, challenge and think "outside the box" of your assumptions. This exciting workshop is also offered on Monday, Feb. 8, from 10 a.m.-noon in the Boardroom. Snacks will be provided. Please preregister at Ext. 7775.

"What Color Is Your Hat?" is offered Monday, Feb. 22, from 10 a.m.-noon in Health 209. This problem-solving workshop will provide you with practical ways to get new perspectives on problems. Discover the benefits of wearing different color hats for gaining new insights as you process information, make judgments, and more! This workshop will also be offered on Tuesday, March 2 from 3-5 p.m. in Math and Arts 235. Snacks will be provided and please be sure to preregister at Ext. 7775.

CALL FOR PROPOSALS FOR COLLEGE BOARD'S FORUM '99

The College Board requests proposals for Forum '99 to be held October 26-30 in San Diego. The forum will focus on access, diversity and demographics; transitions; and teaching, learning and assessment. The program committee especially seeks proposals that relate directly to one of the three areas of focus; demonstrate new and enhanced use of technology; address the College Board's mission of educational experience for all students; provide perspectives of multiple constituencies; facilitate interaction among all constituent groups such as academic assembly to other assemblies, secondary to higher education, four-year to two-year, counselor to enrollment manager, superintendent to president, etc.; or report in depth on documented and validated best practices. Deadline for submissions is March 11. For more information, contact Doug Lynch at The College board, e-mail dlynch@collegeboard.org.

STAFF NOTES

- * LORI BUMGARDNER, grants coordinator, has moved to a new office, Center 311 in the Library, mezzanine level, near the elevator. Her extension remains 2312. "Come by and say "hi," she says.
- * LINDA HAHN In The Mechanical Technologies Department was married November 1 to Steven R. Lee. She will now be using the name Linda Lee. In the new staff directory, her name has already been changed.

HOURS

* Job Placement Office closed today; Career Information Service open.

JOBS OPEN TO CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE:

* Affirmative Action/Equal Opportunity Analyst, closes February 2 (this position has been re-posted with an extended closing date).

ADS

FOR SALE TO GOOD HOME: 1971 VW Transporter. Has been very well cared for. It's clean, and has rust-proofing. Has been a very comfy place to camp and travel. Could use a paint job if aesthetics are an issue. \$1500 OBO. Call Barbara DeFilippo in Social Science at Ext. 2438 or Paul and Barb at home, 342-7206.

FOR SALE: VACUUM PACKAGING MACHINE. Good for storing food, camping without cans, and preserving anything that should not get lost of exposure to air. Can also be equipped with a nitrogen flush for even longer-term storage needs. Pictures and samples/demo available. Call Barbara DeFilippo in Social Science at Ext. 2438, or Barb & Paul at 342-7206. Sells for over \$3,000. Asking \$1,500.

FREE TO A GOOD HOME: Two large, male, longhair orange Tabby cats, one with white legs, chest and star on face and six toes on front paws. 3-4 years old, neutered and shots. These cats are brothers and very attached to each other and should be taken as a pair. Initially skittish, but very friendly and good with kids, mostly outdoors. Contact Steve Barton, KLCC 2224, 746-8674, or 342-6553.

I WOULD LIKE TO BUY from someone a used futon frame that converts to a couch, and a stationary exercise bike. Terry Caron, College Operations, Ext. 2311, or 484-4420.

WANTED: I NEED TO IMPROVE MY SPANISH speaking skills. Does anyone have tapes or computer program that I can buy or rent? Nadine Wilkes, Student Health, Ext. 2745, or 726-2180.

FOR SALE: COMPACT MICROWAVE OVEN. It's a Sanyo brand and cooks with 900 watts of power. It is Y2K compliant, in good condition and easy to use as itÕs either on or off with a timer. Available for \$25. Alen Bahret, Computer Services, Ext. 2245.

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