

THE DAILY

Wednesday, November 1, 2000

TODAY

* PURCHASING WORKSHOP. Join Lloyd Rain, fellow new employees and interested others in CEN 420 from 3-4 p.m. today for tips on the ins and outs of purchasing at Lane. Please register on voice mail box 7775. Questions? Julie Baker, Ext. 2199.

* LOCATION CHANGE: CURRICULUM APPROVAL COMMITTEE meets today from 3:15-4:45 p.m. in Business 205 (not the Boardroom). Contact: Melanie Brown, Ext. 2362.

* EVENING SUPERVISOR, today: Frank Marshall, Ext. 2266; beeper 349-6806.

* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

DIA DE LOS MUERTOS OBSERVED

The Multi-Cultural Center celebrates Dia de los Muertos today and Thursday, Nov. 1 and 2, from 10 a.m.-1 p.m. in the Multi-Cultural Center, CEN 409. In parts of Mexico these days are celebrated with food and music, and the dead are invited to come and play, it's a time of great love and joy. There will be an altar, so please bring photographs and reminders of loved ones, we will exchange stories and let the departed know that they are not forgotten. For more information please call Susan Matthews in the Multi-Cultural Center, Ext. 2276.

KUDOS

Marie Matsen, vice president for College Operations, has been elected chair of the Oregon Community College Business Officers.

SCHOLARSHIPS AVAILABLE TO ATTEND LEGAL INFORMATION WORKSHOP

Legal Lifelines is the first Classified Professional Development Team's half-day sponsored training this fall, and as part of that training, the team is pleased to offer \$35 scholarships to be used toward department office coverage while a classified staff member attends the training. Preference will be given to classified staff members who historically have been unable to attend due to job duty coverage funding issues. Funding will be limited to \$35 per funded department. Applications for funding may be obtained from Julie Baker in T&D or Gloria Vanderhorst, ADM 2nd floor, Instructional Services.

CASHIER WINDOW HOUR CHANGES APPROVED

College Finance Operations team would like to thank the people who responded to our cashier hour changes. The response was all favorable. Beginning November 6, the cashier window will be closed at 4:30 p.m. to cash transactions only. We will still be available for questions, check disbursements, currency exchange, drop box, and phone coverage.

TICKET SALES WILL SUPPORT SCHOLARSHIP FUND

The TRIO Learning Center is selling raffle tickets to support the scholarship fund for the Northwest Association of Special Programs. NASP is the regional professional organization for all TRIO programs in Oregon, Washington, Idaho and Alaska. Last year, one of Lane's TRIO students, Tina Sledge, was awarded one of five scholarships provided by NASP. Please support the NASP Scholarship Fund by purchasing \$1 raffle tickets for a weekend at the Portland Hilton and \$100 spending money. Contact Liz Coleman, Ext. 2783, Marla Norton Ext. 3131, Mary Parthemer Ext. 3133, or Stephanie Raglin Ext. 2054.

PERS VIDEOS AVAILABLE

The Library has five video tapes from PERS available for loan. They are: Benefit Calculations, MVP 819; Benefit Options, MVP 816; PERS Service Credit Purchases MVP 817; Steps to Retirement MVP 820; and The Variable Account MVP 818. Cheryl Coleman, Librarian Ext. 2357/2355.

HOLIDAYS ALTER DAILY SCHEDULE

The college is closed for the Veterans Day Holiday on Friday, Nov. 10. Deadline for the Monday, Nov. 13 issue of The Daily is noon on Thursday, Nov. 9.

The college is closed for the Thanksgiving Holiday on Thursday and Friday, Nov. 23 and 24. Deadline for the Monday, Nov. 27 issue of The Daily is noon on Wednesday, Nov. 22. For submission instructions, see the last item of every issue, How To Use The Daily.

PRINTING DEADLINE REMINDER

Instructional packets and books needed for winter term classes should be submitted to Printing/Graphics by Friday, Nov. 17. Materials needed for the first day of winter term should be submitted by December 11. Thanks for your cooperation.

LEARNING COMMUNITY APPLICATIONS SOUGHT

Faculty: We are now accepting applications for new Learning Communities for the 2001/02 academic year. This is a great opportunity to link one of your classes to another class (or classes) in another discipline in interesting ways. The creative possibilities in Learning Communities are only limited by your imagination. How do you think peanut butter and jelly got together? They started as a Learning Community! Development money is available to help you get started. For application forms, more information, or just to talk over the possibilities contact Maurice Hamington at Ext. 2155. Keep in mind that the deadline for submitting a Learning Community proposal and have it in the Annual Schedule is November 6, but you can still submit a proposal for next year after that date. Get connected!

OUTSTANDING STUDENTS SOUGHT

We are seeking faculty nominations of students for the Community and Junior College All-USA Academic Team. Please encourage students to apply! The college will nominate two individuals for the Community and Junior College All-USA Academic Team. This is a national competition Team sponsored by USA Today, AACC, and Phi Theta Kappa. Students selected for the first team will receive a \$2,500 stipend and national recognition. To qualify students must:

- * be currently enrolled at Lane
- * have completed at least 36 hours in pursuit of an Associates degree and expect to graduate no later than Aug. 31, 2001
- * have minimum GPA of 3.25 (international students here on student visas are eligible to participate)
- * completed biographical questionnaire
- * completed release form
- * complete an informal essay of 500 words or less
- * submit three letters of recommendation

Application materials are due in Student Activities no later than November 17. A Selection committee will announce nominees November 22. Application materials are available at the Student Activities Office beginning today. For more information contact Barbara Delansky, Ph.D., Director of Student Activities.

ASLCC HAS DROP-OFF BOX FOR BALLOTS

ASLCC has a courtesy drop-off box for ballots in CEN 479, the student government office, through Monday, Nov. 6. Ballots will be taken daily to Lane County Elections. No box will be available on Tuesday, Nov. 7 or later. Call Ext. 2365 or 2290 for more information. - Bette Dorris

ADS

2001 ENTERTAINMENT BOOKS are now available for \$35. A portion of the sale of each book goes to the Zonta Club of Eugene. Zonta is a diverse organization whose dynamic members renew themselves through service to women and children locally and internationally. Local funds have included Food for Lane County, Sexual Assault Support Services, Camp Quality, Girl Scouts. Call Paula Chan Carpenter at KLCC, Ext. 2486, or e-mail carpenterp@lanecc.edu.

TWO CHINESE WATER DRAGONS with large plexy glass cage. They are 1-years old, bright green w/gold coloring. Make great pets, they are clean and use to being handled. \$85. Call Kerri Houghton in Student Records at Ext. 2895.

FREE KITTEN TO GOOD HOME: Very adorable, loving, gray, 4-month-old, male kitten would love to be part of your home. He must find a new home because the older cat of the house can't adjust. He has been neutered and has all his shots. Contact Jaymi Dreiling at Ext. 2255 or David Dreiling at 484-4042.

FREE FIREWOOD: Green pine, cut in 22" lengths, pretty heavy. You haul. Contact Mary Parthemer, Ext. 3133 or 344-7529.

HOLIDAY BAZAAR IN THE CAFETERIA: I am looking for holiday crafters to sell items in the Cafeteria on the main campus from December 5-8 for our annual Holiday Bazaar. The cost is 15 percent of total sales and the proceeds will go to the Holiday tree of joy, sponsored by ASLCC. The giving tree is for children of low income students on campus. For more information contact Tina Jaquez Student Activities at Ext. 2336.

FOR SALE: '85 DODGE 3/4 ton, 4whl, 360, automatic, canopy, 86,000 miles, good condition, camper or boat ready. \$5500. Call Dawn Boyer at BDC 726-2255 or evenings 349-1848,

FURNITURE FOR SALE: Couch and loveseat for sale. Country blue, good shape, great for a bachelorette pad or extra room. Asking \$150 for the set. Call Tina, Student Activities Ext. 2336.

LOOKING FOR A HOUSE TO RENT: 2 bedroom, some yard, under \$700. Need to move by November 20. Adrienne Colaizzi, KLCC, Ext. 2489 or e-mail.

FOR SALE: DEPARTMENT 56 CHRISTMAS DICKENS VILLAGE HOUSES for half of original cost or best offer. Great for family with young children - they are quite magical when lit! Merrill Watrous, Ext. 2423 (Co-op Ed.)

16' SAILBOAT: Snipe class-wooden, needs minor repairs. With sails, mast and trailer great project for weekend woodworker. \$350. 8' sailing dinghy-needs paint. complete with sail-\$150. 2HP Evinrude outboard longshaft motor--\$100. Elizabeth Ochoa at Ext. 2253 or 465-9444.

MOVING SALE: FURNITURE (sofa, chairs, teal solid wood dresser) and household items. 9 am to 5 p.m. Saturday Nov. 4th at 1580 Tyler #6. Elizabeth Ochoa at Ext. 2253 or 465-9444.

WREATHS FOR SALE: Fresh Noble Fir Christmas Wreaths and more. I am taking orders for fresh Noble Fir Christmas wreaths, (20" or 26" diameter, 100% Noble fir and decorated with incense cedar, juniper berry, & two pine cones), garland (100% western red cedar, 15 feet), Noble fir door swag (100% Noble fir and decorated with everything the wreath has plus variegated holly). Also available: mantel arches, Noble fir candy canes, and door charms. Each item is beautifully designed and fragrant. Made here in Oregon. Orders need to be into me by October 31 at 5 p.m.. Please include your name, department, extension, item(s) and the quantity of each. Each item is just \$13.50. 26" wreath, \$19. For additional information or to place an order, e-mail millerl@lanecc.edu. Lesa Miller, Continuing Education, Ext. 2906.

FOR SALE: Golf balls, golf balls and even more golf balls. White and clean, almost white but clean and slightly tan. Mix and match or specify. Most brands. \$5/dozen or make an offer on more. Dresser, 60"W x 18"D x 28"H. Oak veneer with brass edges, heavy with lots of room for stuff \$50. Kay Gidley. Athletics, Ext. 2555, 345-3706.

FREE KITTY: Beautiful long haired black 3-year-old kitty that must find a new home. Well behaved and loving. Owner must move to Seattle and can't take animals. Neutered and has all shots and has been well cared for. Mostly indoors but has been outside on occasion. Contact Lyndell Wilken, Ext. 2652 or 343-3080.

HOUSESITTER WANTED: Thanksgiving weekend Nov 22-27. Need someone to guard the dogs and hot tub. Any referrals are greatly appreciated. Contact Pam McClelland, App. Eng., Ext. 2151, 726-7977.

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to daily@lanecc.edu or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event items may be repeated. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, Ext. 2591, aschimj@lanecc.edu . 11/01/00.

THE DAILY

Thursday, November 2, 2000

TODAY

* SECOND PROOFREADING OF THE STAFF DIRECTORY, 9 a.m.-noon, Boardroom. Contact: Daniel Moret, Ext. 2268.

* DIA DE LOS MUERTOS, Multi-Cultural Center, 10 a.m.-1 p.m., CEN 409. Contact: Susan Matthews, Ext. 2276.

* EVENING SUPERVISOR, today: Nancy LaVelle, Ext. 2139. Beeper 349-6806.

* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

NETWORK OUTAGE PLANNED

Computer Services advises college computer users that the network system will be unavailable from 10 p.m. to midnight on Saturday, Nov. 4. This is a planned outage and is necessary for routine maintenance.

CONTRIBUTE TO 2000-2001 AFFIRMATIVE ACTION PLAN

The Affirmative Action/Diversity/Equal Opportunity Office needs your help in writing this document. Please review the H. SUPPORT OF COMMUNITY ACTION PROGRAMS section found on the web at <http://www.lanecc.edu/afirmact/aap/aapd9.htm> . Submit all additions, deletions and edits to Jason Mak at makj@lanecc.edu by the close of business on November 22.

ED PINCKNEY RETIRING

After 30 years, Ed Pinckney has retired from the campus laundry. We will have a retirement party for Ed on Wednesday, Nov. 8 from 2-4 p.m. in the new laundry facilities, first floor Campus Services addition. Come say good-bye. If anyone would like to contribute something towards a gift, please call Ann. For more information contact Ann Wilkerson at Ext. 2483.

FOUNDATION WELCOMES NEW ACCOUNTANT

The Lane Community Foundation is pleased to announce that Jeri Beth Steele has been hired as the Foundation accountant. Jeri recently moved to Eugene from Mission Viejo, Calif., where she worked as an accountant for the Mission Hospital. Her duties included the accounting for the Mission Hospital Foundation. Not only is she familiar with accounting for foundations, she has actually used the obscure accounting software we use in the LCC Foundation. When you have a chance, please stop by the Foundation and welcome Jeri to Lane. - Joe Farmer

FLU VACCINES ...WHERE ARE THEY?

Student Health Services has been experiencing the same frustration as other health care providers in receiving their annual flu vaccine shipment. There has been a nationwide delay in the production and delivery of this year's influenza vaccine. We just received word from our vendor that a percentage of our vaccine will hopefully arrive mid-November. We will keep you updated via The Daily as soon as we learn anything new and will post a note on the door just as soon as we learn that the vaccine actually has been shipped. Thanks for your patience!

RENAISSANCE ROOM OFFERS THANKSGIVING PIE SALE

The Renaissance Room and culinary arts students are taking orders for holiday pies and cheesecake now through November 16. Pies are 10-inch deep-dish and include classic pumpkin pie, sweet potato pie with crystallized ginger, pecan pie, and Dutch apple pie, for \$9.75 each. Cheesecakes are nine-inch and weigh about two pounds and include pumpkin cheesecake or eggnog cheesecake, for \$20 each. Order at the Renaissance Room from 11 a.m.-1:15 p.m. Mondays through Thursdays, or call Ext. 2697. When leaving a message, give your first and last name with spelling, and your telephone number or e-mail address, which pie or cheesecakes you want, and how many you want. Pay in person in the Renaissance Room by Monday, Nov. 20, at 3 p.m., and pick up on Wednesday, Nov. 22, from 10 a.m.-3 p.m. Proceeds will be used to purchase a dessert cart for the restaurant.

ANNUAL REGISTRATION ADVISING CONTINUES THROUGH NOVEMBER 9

Please remind students that advising for annual registration ends next Thursday, Nov. 9. Continuing students can meet with an advisor or counselor to develop an annual course plan and reserve classes for winter and spring terms of this academic year. - Vicki Doughty, Ext. 2055

TRIO SELLING RAFFLE TICKETS TO SUPPORT SCHOLARSHIP FUND

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FOR SALE: FIREWOOD: Seasoned lodgepole pine. Delivered. 3/4-cord for \$75. Buck Arbuckle, EFL&SP. 484-1743.

1994 CHEV. S-10 ext. cab, 5-speed, 2 wheel drive, cass. player, sliding rear window, 89,400 miles. Good tires and batt. Runs great. \$5,900/ would look at small fishing boat or motorcycle as part trade. Bob Walen, Specialized Employment/ Recycling. Ext. 2714 or 342-5579.

FOR RENT: 3 bedroom, 2 bath duplex in Eugene, double garage, fenced backyard, 1 level, fireplace, 1,300 sq. ft., 1064 Waverly, \$830 per month, Pat Hansen, Bus. Tech., Ext. 2018, 687-7888.

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THE DAILY

Friday, November 3, 2000

TODAY THROUGH THE WEEKEND

* RECEPTION FOR ARTISTS Marilyn Robert and Susan Lowdermilk, tonight, 6-8 p.m., Art Department Gallery. Contact: ahepner@darkwing.uoregon.edu.

* THE MOUSETRAP, Friday and Saturday evenings through November 18, 8 p.m., and Sunday, Nov. 12 at 2 p.m.; Performance Hall. Call Ext. 2202 afternoons for tickets.

* ROAD CLOSURE for OSAA high school state cross country meet, Saturday, Nov. 4. Eldon Schafer Drive (east entrance) closed 9 a.m.-4 p.m. Gonyea Road (west entrance) open for ticket sales; if working or attending classes that day, notify the ticket sellers at the entrance.

* SATURDAY SUPERVISOR: Linda Simmons, Ext. 2313; beeper 349-6806.

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NETWORK OUTAGE PLANNED FOR SATURDAY

Computer Services advises college computer users that the network system will be unavailable from 10 p.m.-midnight on Saturday, Nov. 4. This is a planned outage and is necessary for routine maintenance.

PASSWORDS MUST BE CHANGED EVERY 90 DAYS

News flash from Computer Services: Going to a new operating system has made us look at our login security issues. With the high end security capabilities of Lane's new Novell system and the legal requirements imposed by our auditors, you will be required to change your Novell login password every 90 days. You will know when this happens as you will be prompted with a warning, "your password has expired. You have three grace logins remaining." Please change your password at the first warning. Your password must be a minimum of six characters and cannot be any previously used password. If you also have a Windows password, you may want to synchronize it with your new Novell password. Please see or call the Helpdesk at Ext. 4155 for details or assistance.

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COLLEGE COUNCIL TO MEET

College Council meets on Tuesday, Nov. 7, from 1:30-3:30 p.m. in the Boardroom. Agenda highlights: November board agenda, restructuring update, strategic plan, shared governance appeal procedure, and recycling grant application. More information is posted on the web at <http://www.lanec.edu/presoffc/committee/collcoun.htm>.

BOARD OF EDUCATION TO MEET

The Board of Education meets on Wednesday, Nov. 8, at 7:30 p.m. in the Boardroom. Discussions will include the presidential search, academic calendar, and budget calendar. More information is posted on the web at <http://www.lanec.edu/presoffc/board/lccboard.htm>.

OCTOBER BOARD REPORT

The Board of Education unanimously approved the annual evaluation of President Jerry Moskus at its October meeting. "We believe that this will be President Moskus' finest year," said their written statement.

"A very strong field" of 23 candidates for the position of president was received, consultant Dale Parnell reported. Three applicants are women. The board accepted the applicant pool with a 6-0 vote (Ralph Wheeler was absent).

In other unanimous action, the board approved purchase of an automated broadcast system for the college's cable channel, elevators for the Mechanical Technologies and Forum buildings, negotiations with

Driftwood Shores for Elderhostel accommodations, a food contract for the child care co-op and lab, personnel appointments, and resignations from Budget Committee members James Reeves of Zone 4 and Lawrence Salmony of Zone 2.

A new board policies on parliamentary procedure received a first reading, and a revision to how buildings are named under the asset protection policy was debated. First reading of a new policy on affirmative action was postponed so policy language could be strengthened.

A board committee to develop criteria for president emeritus was not formed.

Benchmarks for 1999/00 showed that headcount enrollment was 42,337; 15.3 percent of county residents age 15 and older were served, and 12,449 reimbursable FTE was counted. Also reviewed were a benchmark on the number of FTE by reimbursement category, and the quarterly financial report.

The president reported that summer enrollment was up 8.9 percent in FTE and fall was up 7.1 percent in FTE. He commended staff for handling the increases very smoothly. In other news, he reported that the restructuring team was at work, that Lane's financial aid default rate was down, and that one in three Lane students receives financial aid, but this same third produces half the college's FTE.

Under statements from the audience, instructor Stan Taylor said land use issues have come up in neighborhood and county discussions of the Oregon Military Department plans to build an armory across from main campus. Vice President Marie Matsen said college legal counsel is reviewing land use information.

After approval, board minutes are posted on the web at

<http://www.lanecc.edu/presoffc/board/lccboard.htm> .

FOLLOW-UP TRAINING SET FOR CLASS SCHEDULE SYSTEM

It's time for instructional departments to fine-tune spring term class schedules and we'd like to help with the task. At the end of the special training session working with Lane's departmental class-building schedule system held last summer, participants requested a follow-up training session during fall term. That follow-up training is scheduled for Thursday, Nov. 16, from 1-3 p.m. in the Boardroom .

The upcoming session will provide an overview of the Departmental Class-building System, demonstrate its use, and enable users to ask questions about working with the system to build their class schedules. We will also discuss the relationship between FTE and clock-hour assignments and how external and internal FTE reporting are determined by the classes you build with the System.

We're looking forward to seeing you at the training. If you have questions about this training, contact Craig Taylor, Institutional Research, Assessment & Planning, Ext. 2364).

CENTER FOR LEISURE & LEARNING OFFERS HOLIDAY BAZAARS

Center For Leisure & Learning volunteers will have craft tables with lots of goodies to help support the program. The Center provides lifelong learning to adults 55 years and older. Contact is Peggy Hudson.

* Holiday Market and Bazaar, Saturday, Nov 4, 9 a.m.-3 p.m., Our Redeemer Lutheran Church - 255 Maxwell Road, Eugene

* Arts and Craft Faire, Friday and Saturday, Nov 10 and 11, 9:30 a.m. to 6 p.m., Ebbert Methodist Church, 532 C Street, Springfield

* 7th Annual Craft Bazaar, Friday, Nov 17, 8 a.m. to 6 p.m. and Saturday, Nov 18, 9 a.m. to 5 p.m., Veneta Elementary School, Territorial Ct., Veneta

OREGON SHAKESPEARE ACTORS PERFORM MONDAY NIGHT

Two actors from the Oregon Shakespeare Festival will present a special evening performance as part of the Festival's Annual School Visit Program. The actors, Susan Champion and Tyrone Wilson, will perform excerpts from Shakespeare as well as classic and contemporary literature at the Performance Hall on Monday, Nov. 6 at 7:30 p.m. Tickets are \$5 general admission and may be purchased at the door beginning at 6:30 p.m. During the 90-minute program the actors will select from, but not limit themselves to the following: "A Midsummer Night's Dream" or "The Tempest" (a forty minute cutting of the play) as well as "Seven Guitars" by August Wilson; "Joe Turner's Come And Gone" by August Wilson; "A Raisin In The Sun" by Lorraine Hansberry; Shakespeare's "Henry IV, Part I;" and "The World According To Student Bloopers" by Richard Lederer. Call the Lane Ticket Office for additional information at Ext. 2202 afternoons.

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ADS

THE 14TH ANNUAL St. Paul Christmas Wreath sale begins Nov. 2 and goes until Nov. 14. The 20" wreaths are beautifully handcrafted from Northwest evergreens and adorned with your choice of a red, maroon, or plaid handcrafted St. Paul bow. 20" wreaths are \$16. Also available are garlands (\$14), centerpieces (\$12), and door cascades (\$12). Wreaths are shipped anywhere in the continental US for \$25; all other locations including PO Boxes are shipped US mail for \$29. Ribbons are available for wreaths and door cascades only. If you are interested, contact Chris Hainley Sr., Financial Aid, Ext. 2350.

CONDO FOR RENT-Willamette Towers, 13th & Lincoln. 2 Br, 2 Bath, furnished or unfurnished condo. Situated on the ninth floor of a secure building, central location, 2 blocks to downtown. Includes: air conditioning, laundry facilities, elevators, covered parking space, water, water heating, trash collection, cable TV and great view. \$685 @ mo. Must have references. Lee Hawthorne, Bus. Admin. Ext 2768 or 343-9090.

FOR SALE: FIREWOOD: Seasoned lodgepole pine. Delivered. 3/4-cord for \$75. Buck Arbuckle, EFL&SP. 484-1743.

1994 CHEV. S-10 ext. cab, 5-speed, 2 wheel drive, cass. player, sliding rear window, 89,400 miles. Good tires and batt. Runs great. \$5,900/ would look at small fishing boat or motorcycle as part trade. Bob Walen, Specialized Employment/ Recycling. Ext. 2714 or 342-5579.

FOR RENT: 3 bedroom, 2 bath duplex in Eugene, double garage, fenced backyard, 1 level, fireplace, 1,300 sq. ft., 1064 Waverly, \$830 per month, Pat Hansen, Bus. Tech., Ext. 2018, 687-7888.

2001 ENTERTAINMENT BOOKS are now available for \$35. A portion of the sale of each book goes to the Zonta Club of Eugene, "a diverse organization whose dynamic members renew themselves through service to women and children locally and internationally." Local funds have included Food for Lane County, Sexual Assault Support Services, Camp Quality, Girl Scouts. Call Paula Chan Carpenter at KLCC, Ext. 2486, or e-mail carpenterp@lanecc.edu.

TWO CHINESE WATER DRAGONS with large plexy glass cage. They are 1-year old, bright green w/gold coloring. Make great pets, they are clean and use to being handled. \$85. Call Kerri Houghton in Student Records at Ext. 2895.

FREE KITTEN TO GOOD HOME: Adorable, loving, gray, 4-month-old male kitten would love to be part of your home. He must find a new home because the older cat of the house can't adjust. Neutered with all his shots. Contact Jaymi Dreiling at Ext. 2255 or David Dreiling at 484-4042.

TRANSITIONS TO SUCCESS RAFFLE: This term we are raffling several "Scheumack Brooms." This broom is hand made. The equipment used to perform the hand labor was forged as early as the 1890s. The craft of hand making these brooms has been handed down from generation to generation and represents the type of broom and the method of making them that was used in the "Ole Days" of the pioneering of our country. Benjamin Franklin is credited with growing the first broomcorn in the United States. Broomcorn is a type of Sorghum that was threshed by the early pioneers, then hand wound. The handles of these brooms are hand woven with the stems of raw, unprocessed broomcorn, and the stitching also is all done by hand. You may use these brooms as a decorative ornament to beautify and add to the decor of your home; but you will also find that it is a well made, tough, and durable product which will stand up to daily use like only an item made by hand can. Display it with pride and enjoy its durable usability. You can possess a hand-crafted, Early American Broom if you win the TTS raffle. Tickets are \$1 each or 6 for \$5 tickets are sold in the Women's Center. Drawing will take place the last week of classes. You do not have to be present to win.

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to daily@lanecc.edu or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event and deadline announcement items run twice, or up to four times upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, Ext. 2591, aschimj@lanecc.edu . 11/03/00.

THE DAILY

Monday, November 6, 2000

THIS WEEK

- * BALLOT BOX IN ASLCC office, CEN 479, available through today; no box available on or after Tuesday, Nov. 7. Call Ext. 2365 for more information.
- * SHAKESPEARIAN ACTORS Susan Champion and Tyrone Wilson perform tonight, 7:30 p.m., Performance Hall. For tickets call Ext. 2202 afternoons.
- * COLLEGE COUNCIL, Tuesday, Nov. 7, 1:30-3:30 p.m., Boardroom. More information is posted on the web at <http://www.lanecc.edu/presoffc/committee/collcoun.htm>.
- * FACILITIES MANAGEMENT TEAM special meeting on parking, Tuesday, Nov. 7, 3:30-5 p.m., Boardroom. Contacts: Marie Matsen or Linda Simmons.
- * ARTISTS LECTURE with Marilyn Robert and Susan Lowdermilk, Wednesday, Nov. 8, 10-11:30 a.m., Art Department Gallery.
- * ED PINCKNEY RETIREMENT PARTY, Wednesday, Nov. 8, 2-4 p.m., laundry, first floor Campus Services addition. Contact Ann Wilkerson, Ext. 2483.
- * BOARD OF EDUCATION, Wednesday, Nov. 8. For details, see item below or check the web at <http://www.lanecc.edu/presoffc/board/lccboard.htm>.
- * VETERANS DAY HOLIDAY observed Friday, Nov. 10. College closed.
- * EVENING SUPERVISOR, today: Linda Simmons, Ext. 2313; beeper 349-6806.
- * THE MOUSETRAP, Friday and Saturday evenings through November 18, 8 p.m., and Sunday, Nov. 12 at 2 p.m.; Performance Hall. Call Ext. 2202 afternoons for tickets.
- * FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

BOARD OF EDUCATION AGENDA

The Board of Education meets on Wednesday, Nov. 8, in the Boardroom. An executive session under ORS 192.660(1)(d) Labor Negotiator Consultations and ORS 192.660(1)(a) Employment of Public Officers, will be held at 5:15 p.m. Following executive session, Dale Parnell will consult with the board about the next phase of the presidential search process, and the board will discuss proposed financial strategies. The regular meeting begins at 7:30 p.m. The agenda includes budget calendar; monitoring report on financial planning and budgeting/auditors' report; benchmarks; presidential search; academic calendar; first reading of board policies on asset protection and affirmative action; second reading of board policy on parliamentary procedure; Budget Committee appointments for zones 2 and 4; and the board's spring retreat. More information is posted on the web at <http://www.lanecc.edu/presoffc/board/lccboard.htm>.

RAY JONES NAMED OUTSTANDING CLASSIFIED EMPLOYEE

Ray Jones, Instructional Computing, was given a surprise visit Friday in the Health computer lab by members of the Classified Professional Development Team and presented with the November Outstanding Classified Employee of the Month award. Ray's co-workers had organized a staff meeting so they could be present to congratulate Ray when he received the award. Ray will receive recognition at the Employee Gala on December 6 in the cafeteria. Congratulations, Ray.

CLASSIFIED AND MANAGEMENT OPEN ENROLLMENT

Open enrollment begins November 6. If you are interested in changing from one medical/vision plan to another, or adding a dependent to your medical/vision or dental coverage, you may do so during open enrollment from November 6 to December 1. New enrollment forms may be picked up in the Personnel Services office. All changes and additions received by Personnel Services by 5 p.m. on December 1 will be effective January 1.

WORKSHOP EXPLORES PUBLIC SAFETY AND MEDICAL EMERGENCIES

Wednesday, Nov. 8 will be the fourth offering in the New Employee Informational Series in CEN 420 from 3-4 p.m. This week's session will feature information on Campus Public Safety and Medical

Emergencies. Learn what Student Health has to offer students and staff and Campus Public Safety's services. Please preregister on voice mail box 7775.

HALF-DAY WORKSHOP FOCUES ON LEGAL DOCUMENTS

Join National Seminars presenter Stacy Truitt for the workshop, "Legal Lifelines: Legal Documents Everyone should Know About," on Tuesday, Nov. 14 for a three and one-half hour session which may change your life! Sponsored by the Classified Professional Development Team, who report rave reviews after hearing Stacy present in September. Please preregister on voice mail box 7775.

ALL STAFF WELCOME TO ATTEND CPDT WORKSHOPS

All staff are welcome to attend any of the Classified Professional Development Team sponsored half-day workshops. In order to cut costs, the CPDT has adopted the following policy: At all off-campus trainings accompanied by a meal, only those staff with confirmed reservations prior to the training (in this case by November 10) will be able to participate in the meal. Those staff making meal reservations for half-day trainings, and for whatever reason not keeping those reservations will have the cost of the meal charged back to their departments. This will allow the CPDT to use training funds for further trainings and not unused meal expenses. Meal reservations must be made or canceled by November 10, 2000. Questions? Julie Baker, T&D, ext. 2199

DENTAL CLINIC OFFERS LOW COST DENTAL HYGIENE CARE

Low cost dental hygiene care is available to the public at Lane's Dental Clinic. Services provided include teeth cleaning and gum disease therapy, including checkup x-rays and screening exams for \$25 for adults, \$20 for seniors 62 and over, and \$10 for children. Sealants are available for adults and children for \$2 per tooth. Full-mouth x-rays are available for \$15. Other services include nutritional counseling, polishing and recontouring of fillings, and bacterial microscopic evaluations, all at no cost. Students perform the services under professional supervision. Graduates of the college's two-year degree program in dental hygiene consistently enjoy a 100 percent employment rate. Lane offers one of only five such programs in Oregon. To make an appointment, call 726-2206.

PASSWORDS MUST BE CHANGED EVERY 90 DAYS

News flash from Computer Services: Going to a new operating system has made us look at our login security issues. With the high end security capabilities of Lane's new Novell system and the legal requirements imposed by our auditors, you will be required to change your Novell login password every 90 days. You will know when this happens as you will be prompted with a warning, "your password has expired. You have three grace logins remaining." Please change your password at the first warning. Your password must be a minimum of six characters and cannot be any previously used password. If you also have a Windows password, you may want to synchronize it with your new Novell password. Please see or call the Helpdesk at Ext. 4155 for details or assistance.

FOLLOW-UP TRAINING SET FOR CLASS SCHEDULE SYSTEM

It's time for instructional departments to fine-tune spring term class schedules and we'd like to help with the task. At the end of the special training session working with Lane's departmental class-building schedule system held last summer, participants requested a follow-up training session during fall term. That follow-up training is scheduled for Thursday, Nov. 16, from 1-3 p.m. in the Boardroom.

The upcoming session will provide an overview of the Departmental Class-building System, demonstrate its use, and enable users to ask questions about working with the system to build their class schedules. We will also discuss the relationship between FTE and clock-hour assignments and how external and internal FTE reporting are determined by the classes you build with the System. We're looking forward to seeing you at the training. If you have questions about this training, contact Craig Taylor, Institutional Research, Assessment & Planning, Ext. 2364.

CONTRIBUTE TO 2000-2001 AFFIRMATIVE ACTION PLAN

The Affirmative Action/Diversity/Equal Opportunity Office needs your help in writing this document. Please review the H. SUPPORT OF COMMUNITY ACTION PROGRAMS section found on the web at <http://www.lanecc.edu/afirmact/aap/aapd9.htm>. Submit all additions, deletions and edits to Jason Mak at makj@lanecc.edu by the close of business on November 22.

ADS

HOLIDAY BAZAAR IN THE CAFETERIA: I am looking for holiday crafters to sell items in the cafeteria on the main campus from December 5-8 for our annual Holiday Bazaar. The cost is 15 percent of total sales and the proceeds will go to the Holiday Tree of Joy sponsored by ASLCC. The giving tree is for children of low income students on campus. For more information contact Tina Jaquez in Student Activities at Ext. 2336.

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CONDO FOR RENT-Willamette Towers, 13th & Lincoln. 2 Br, 2 Bath, furnished or unfurnished condo. Situated on the ninth floor of a secure building, central location, 2 blocks to downtown. Includes: air conditioning, laundry facilities, elevators, covered parking space, water, water heating, trash collection, cable TV and great view. \$685 @ mo. Must have references. Lee Hawthorne, Bus. Admin. Ext 2768 or 343-9090.

1994 CHEV. S-10 ext. cab, 5-speed, 2 wheel drive, cass. player, sliding rear window, 89,400 miles. Good tires and batt. Runs great. \$5,900/ would look at small fishing boat or motorcycle as part trade. Bob Walen, Specialized Employment/ Recycling. Ext. 2714 or 342-5579.

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THE DAILY

Tuesday, November 7, 2000

TODAY

* COLLEGE COUNCIL, 1:30-3:30 p.m., Boardroom. More information is posted on the web at

<http://www.lanecc.edu/presoffc/committee/collcoun.htm> .

* FACILITIES MANAGEMENT TEAM special meeting on parking, 3:30-5 p.m., Boardroom Contacts: Marie Matsen or Linda Simmons.

* EVENING SUPERVISOR: Sue McDonald, Ext. 2613; beeper 349-6806.

* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at

<http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

BOND UPDATE

POWER SHUT DOWN SCHEDULED LATE WEDNESDAY EVENING. Electrical connections that will energize the transformer for Student Services requires a final power shut down. The shut down will occur from 11 p.m. on Wednesday, Nov. 8 to 3 a.m. on Thursday, Nov. 9. Buildings that will be affected by the shut down are Industrial Tech, Apprenticeship and Apprenticeship Annex, Business, Administration, Child Care, and the Pizza Hut. The 11 p.m. shut down time will allow those classes and activities that conclude at 10 p.m. ample time to conclude business. However, since the shut down will affect Business, during the power outage there will be no access to network services such as HP 3000, Lane's home page, remote access, GroupWise e-mail, and online classes.

WORKFORCE TRAINING CENTER OUT FOR BID NOVEMBER 12. With the completion of necessary examination of designs by architects and engineers, final drawings of the Workforce Training Center will go out for bid on November 12. Bids will be opened December 8. At that time, the Bond Project Management Team will make a recommendation for award of the contract. Construction activities will commence the beginning of January 2001.

OPERATORY AREA OF HEALTH TECH TAKES SHAPE. A significant space on the first floor of Health Tech is the operatory area where new dental chairs will be located. Under construction are two operatory lab stations that will be equipped with cabinets and sinks. These lab stations will be positioned so as to divide the eighteen dental chairs into three pods. In so doing, students and dental instructors will find that carrying out their clinical training or instruction will be benefited by immediate access to sinks and work surfaces, greater ease of mobility, and valuable access to immediate student/instructor interaction; all of which is facilitated by a configuration that centers around the lab stations.

STUDENT SERVICES MOVING ALONG AT FAST PACE. On the first floor, painting is completed in a large portion of office and lab space. Restrooms are having tile applied to portions of the walls and floor. Generally, electrical outlets for lights and clocks are in place. On the second floor, 75 percent of drywall activity is complete. Steel stud framing is being applied to sections of the main lobby stairway. On the exterior of the building, the main entrance has had the ADA ramp footings poured allowing development of the passageway.

SCIENCE/MATH ADDITIONS PROGRESSING NICELY. The interior of the west and south additions to the Science building contain offices and classrooms/lab space that are clearly identifiable. Drywall, taping, and texturing are all but complete on the first floor, with final painting having already taken place in many areas. On the second floor over 75 percent of drywall installation is complete. Drywall activities in the south addition are approximately 95 percent complete with construction activities gearing up for December 15 occupancy. The ADA ramp on the west side of the building has had several more sections poured and hand railing installed on the southernmost portions.

HOW HAS BOND CONSTRUCTION AFFECTED YOU? One of the most fun and interesting activities associated with putting out the bond update is the chance to talk to students about construction activities. While some students are shy and reserved, those interviewed last week were quite gregarious and enthusiastic as they commented on how bond construction has impacted their time on the main campus. To catch a glimpse of the students and read their brief comments, go to the bond web site and click on Special Highlights.

FOR MORE INFORMATION regarding bond activities, call Nancy Nichols at Ext. 2027, e-mail bond@lanecc.edu , or check the web at http://www.lanecc.edu/campsvcs/ic/ns_bond.htm .

PINCKNEY RECEPTION POSTPONED

Due to health reasons we regretfully have to cancel Ed Pinckney's retirement party at this time. We hope to be able to reschedule one later on.

FINANCIAL AID TEAM PLANS IN-SERVICE

The Financial Aid technical team (Ext. 3030) will be out of the office for in-service on Wednesday and Thursday, Nov. 8 and 9. For general assistance, contact the Students First! Center. The Financial Aid staff will respond to messages on Monday, Nov. 13.

PASSWORD ADVISORY; SEE URL FOR DETAILS

Going to a new operating system has made us look at our login security issues. With the high end security capabilities of Lane's new Novell system and the legal requirements imposed by our auditors, you will be required to change your Novell login password every 90 days. You will know when this happens as you will be prompted with a warning, "Your password has expired. You have three grace logins remaining." Please change your password at the first warning. Your password must be a minimum of six characters and cannot be any previously used password. If you also have a Windows password, you may want to synchronize it with your new Novell password. Please see <http://www.lanecc.edu/nos/webmail.htm> or call the Helpdesk at Ext. 4155 for details or assistance.

NEW INSURANCE RATE CHARTS FOR CLASSIFIED, FACULTY AND MANAGEMENT

Effective January 1, 2001, Blue Cross insurance rates will increase and payroll deductions could also increase. All new deductions will be taken from the December paycheck. New insurance premium rate charts for classified, faculty, part-time faculty and management have been placed in the forms rack inside Personnel Services. If you have any questions, please contact Personnel Services, Ext. 2211, press 0.

SUPPLEMENTAL LIFE INSURANCE

Supplemental Life Insurance with Standard Insurance Company is available to classified and management employees, spouses, and same sex domestic partners. Coverage amounts are from \$30,000 to \$300,000 in increments of \$10,000. Premium rates for each \$10,000 are based upon the applicant's age and are paid through payroll deduction. For details of enrollment, contact Personnel Services, Ext. 2211, press 0.

AUTHORIZATION REQUIRED TO CONDUCT RESEARCH

This is a reminder that Lane has a policy regarding any study or survey that involves staff or students. The policy ensures that college staff and students who may be affected by the research can be certain that the research is sound and does not violate board policy, college operating procedures, or federal regulations concerning protection of human subjects. An Authorization to Conduct Research must be approved by the Research Review Committee before the project is started. You can obtain more information by going to the COPPS page <http://www.lanecc.edu/cops/research.htm> or by contacting Craig Taylor, Institutional Research, Assessment & Planning, Ext. 2364.

GET FAMILIAR WITH EMERGENCY AND MEDICAL SERVICES ON CAMPUS

Do you know the services offered by Student Health for on-campus emergencies? Do you know Campus Public Safety has a battery pack to assist in getting stalled cars started? Learn about the services offered by both departments Wednesday from 3-4 p.m. in CEN 420. Please preregister at voice mail box 7775. This offering is part of the ongoing series especially designed for new employees and interested others, focusing on different services at Lane. Questions? Julie Baker, Ext. 2199.

RESERVE TICKETS TO THE BAYOU THIS WEEK

The first classical cuisine dinner present by Culinary, Foodservice & Hospitality Program students will be held on Thursday, Nov. 16, with dinner served at 6 p.m., the northeast corner of the cafeteria. The dinner theme is, "A Banquet on the Bayou." Menu highlights follow.

Breads: Garlic Cheese Biscuits and Old Fashioned Corn Bread

Appetizer: Alligator Sticks from Mosquito Bayou with Red Beans and Rice

Soup: Shrimp and Mango Bisque

Entrée: Cajun Style Loin of Pork with Harlequin Green Beans, Grits Timbales

Salad: Louisiana Sunburst Salad with Vinaigrette

Dessert: Creole Bread Pudding with Warm Whiskey Sauce

A similar menu is available for vegetarian diets. Fine wines and beers will be offered. Tickets are \$ 18.50 per person and seating is limited. Tickets must be purchased in advance. Reservation deadline is November 10. Make your check payable to LCC-Classical Cuisine Dinner and mail to LCC, BIS-Classical Cuisine Dinner, 4000 East 30th Avenue, Eugene, OR 97405.

RENAISSANCE ROOM OFFERS THANKSGIVING PIE SALE

The Renaissance Room and culinary arts students are taking orders for holiday pies and cheesecake now through November 16. Pies are 10-inch deep-dish and include classic pumpkin pie, sweet potato pie with crystallized ginger, pecan pie, and Dutch apple pie, for \$9.75 each. Cheesecakes are nine-inch and weigh about two pounds and include pumpkin cheesecake or eggnog cheesecake, for \$20 each. Order at the Renaissance Room from 11 a.m.-1:15 p.m. Mondays through Thursdays, or call Ext. 2697. When leaving a message, give your first and last name with spelling, and your telephone number or e-mail address, which pie or cheesecakes you want, and how many you want. Pay in person in the Renaissance Room by Monday, Nov. 20, at 3 p.m., and pick up on Wednesday, Nov. 22, from 10 a.m.-3 p.m. Proceeds will be used to purchase a dessert cart for the restaurant.

TICKET SALES WILL SUPPORT SCHOLARSHIP FUND

The TRIO Learning Center is selling raffle tickets to support the scholarship fund for the Northwest Association of Special Programs. NASP is the regional professional organization for all TRIO programs in Oregon, Washington, Idaho and Alaska. Last year, one of Lane's TRIO students, Tina Sledge, was awarded one of five scholarships provided by NASP. Please support the NASP Scholarship Fund by purchasing \$1 raffle tickets for a weekend at the Portland Hilton and \$100 spending money. Contact Liz Coleman, Ext. 2783, Marla Norton Ext. 3131, Mary Parthemer Ext. 3133, or Stephanie Raglin Ext. 2054.

ADS

IT'S TIGHTWAD TUESDAY AT THE BOOKSTORE! Save 40% on all address books. Save 25% on all Lane hats.

MY DAUGHTER AND son-in-law are selling their 1996 Subaru Legacy Outback, two-tone Navy/Gray, 84,000 mi., 5-speed, AWD, cruise, tilt, power windows/locks, remote keyless entry, roof rack, fog lights, good tires, transferable extended warranty. \$14,000 firm. Call Ellen Jones, Veterans, Ext. 2663.

COSTA RICA TURTLE TRIP: Spring Break 2001. Two places just opened (to join a group of 20). Nine days in Costa Rica for an educational/ecological tour with a little R&R at the end. We will help band leatherback turtles, visit the Arenal volcano, ride the zip lines (canopy tour), watch birds and animals and snorkel. \$1,995 from Portland includes everything except two meals. Credit available if you're interested. Buck Arbuckle, EFL&SP, 484-1743.

1984 GMC Jimmy S15 5 spd. 4x4 for sale. Rebuilt engine with 7000 miles, new hoses, belts and extras. \$3200 OBO. Kim Acosta, SES, Ext. 2103 or home 689-8293

3-EMNEM and Limpbizkit tickets for sale. The concert is on November 14, Tuesday, 7 p.m. at the Rose Garden in Portland. The cost is \$50 each. You can call 461-6034. Irene Willoughby, Mathematics.

JUST IN TIME FOR YOUR HOLIDAY DINNERS: Antique 42x42 square oak dining table (estimated by a dealer at 100 years old). It has 5 ornate legs, 3 original 10" leaves and 6 chairs. It is stained walnut and is in very good condition. It includes a custom, hard, fold-out silencer. Asking \$2800. Pictures available, if interested, in Student Health. Sharon Kealoha, Ext. 2665 or 484-9155 after 5 p.m.

WANT TO BUY OR BORROW (for month of December) electric trains, houses and people for store front window display. Carol Woodman, Ext. 2509.

1984 GMC JIMMY S15 5 spd. 4x4 for sale. Rebuilt engine with 7,000 miles, new hoses, belts and extras. \$3,200 OBO. Kim Acosta, SES, Ext. 2103 or home 689-8293.

FOR SALE: 2-ATT NOKIA 5160 phones with extra face plates and chargers. Paid \$260 for both, yours for \$100 OBO. Please call Heather Lee at Ext. 2367.

FREE FIREWOOD: Green pine, cut in 22" lengths, pretty heavy. You haul. Contact Mary Parthemer, Ext. 3133 or 344-7529.

HOLIDAY BAZAAR IN THE CAFETERIA: I am looking for holiday crafters to sell items in the cafeteria on the main campus from December 5-8 for our annual Holiday Bazaar. The cost is 15 percent of total sales and the proceeds will go to the Holiday Tree of Joy sponsored by ASLCC. The giving tree is for children of low income students on campus. For more information contact Tina Jaquez in Student Activities at Ext. 2336.

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THE DAILY

Wednesday, Nov. 8, 2000

TODAY

* FINANCIAL AID IN-SERVICE, today and Thursday. For general assistance, contact Students First! Financial Aid staff will respond to messages on Monday, Nov. 13.

* ARTISTS LECTURE with Marilyn Robert and Susan Lowdermilk, 10-11:30 a.m., Art Department Gallery.

* CAMPUS EMERGENCY AND MEDICAL SERVICES workshop for new employees and interested others, 3-4 p.m., CEN 420. Preregister at voice mail box 7775. Contact: Julie Baker, Ext. 2199.

* BOARD OF EDUCATION, Boardroom, executive session at 5:15 p.m., followed by discussion of presidential search process. Regular meeting begins at 7:30 p.m.

* EVENING SUPERVISOR: Patti Lake, Ext. 2848; beeper 349-6806.

* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

FACULTY OPEN ENROLLMENT

For faculty that are currently on HMO, new rate charts are available on the forms rack inside Personnel Services. Since rates have gone up, there will be an open enrollment period for both contracted faculty and part-time faculty who would like to change from HMO to one of the OEA plans. The open enrollment period will be effective from now through December 1st. Any questions, please call Personnel Services at Ext. 2211.

CAT COMMITTEE UPDATE

The primary mission of the LCC Animal Support Committee is the care and control of the feral cats on main campus. The committee is sanctioned by the college and the policy can be viewed at www.lanecc.edu/cops/animals.htm. We follow the proven international guidelines of TNR (trap, neuter, return) method as set forth for the care, control and stabilization of feral cats. This method has been successful throughout the United States on campuses such as the University of Texas at Austin, University of California at Berkeley, University of Washington and Stanford University, as well as throughout Britain.

Lane's colony consists of 14 cats, all of them now neutered. Donations help provide spaying and neutering, medical care, and food for the cats. Anyone interested in donating can make a tax deductible donation to the LCC Animal Support Fund Project #2462 at the LCC Foundation office, set up a payroll deduction through Personnel, or bring your donation to any committee member. Food donations are welcome. The committee of 14 consists of classified, faculty and community members. Abandoning a cat on campus is illegal and can result in a \$100-\$500 fine. If you are interested in joining the committee or donating to the fund please call Georgia at Ext. 2534, Ann at Ext. 2246, or Jamie at Ext. 2540.

RESERVE SPACE IN LEGAL LIFELINES WORKSHOP NOW

If you wish to be included in the breakfast or lunch accompanying the Legal Lifelines presentation on November 14, your reservation must be made on voice mail 7775 by noon, Friday, November 10. Voice mail will be in operation, even though the campus is closed. Julie Baker, Ext. 2199.

LEARN ABOUT LANE'S STUDENT CONDUCT CODE, CLUBS AND ACTIVITIES

As part of the new employee workshop series, Barbara Delansky, director of Student Activities, will share information on the student conduct code, student activities, and clubs. Students have many opportunities to enhance life skills through participation in these various activities. While designed for new employees, the presentation is open to all interested Lane staff. Please preregister on voice mail box 7775 for this presentation in CEN 420 on Wednesday, Nov. 15, from 3-4 p.m..

TICKETS AVAILABLE TO NAACP DINNER

The Affirmative Action/Diversity/Equal Opportunity Office has several free tickets available for the Eugene/Springfield 2000 NAACP Freedom Fund Dinner. This annual event will be held at the Eugene Hilton on Saturday, Nov. 18 from 6-9 p.m. If you are interested in attending, please contact Jim Garcia, Diversity Coordinator, garciaj@lanecc.edu, by November 13.

JOBS OPEN TO CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE

* Office Support Specialist/Business and Industry Services, closing 11/15

ADS

ROOMMATE WANTED: Lovely country property, Gillespie Corners area SW of Eugene, 30 minutes to LCC, homeowner is instructor in Media Arts, quiet and private location, large house, \$250. Susie Morrill, Ext. 2863.

MY DAUGHTER AND son-in-law are selling their 1996 Subaru Legacy Outback, two-tone Navy/Gray, 84,000 mi., 5-speed, AWD, cruise, tilt, power windows/locks, remote keyless entry, roof rack, fog lights, good tires, transferable extended warranty. \$14,000 firm. Call Ellen Jones, Veterans, Ext. 2663.

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3-EMNEM and Limpbizkit tickets for sale. The concert is on November 14, Tuesday, 7 p.m. at the Rose Garden in Portland. The cost is \$50 each. You can call 461-6034. Irene Willoughby, Mathematics.

JUST IN TIME FOR YOUR HOLIDAY DINNERS: Antique 42x42 square oak dining table (estimated by a dealer at 100 years old). It has 5 ornate legs, 3 original 10" leaves and 6 chairs. It is stained walnut and is in very good condition. It includes a custom, hard, fold-out silencer. Asking \$2800. Pictures available, if interested, in Student Health. Sharon Kealoha, Ext. 2665 or 484-9155 after 5 p.m.

WANT TO BUY OR BORROW (for month of December) electric trains, houses and people for store front window display. Carol Woodman, Ext. 2509.

1984 GMC JIMMY S15 5 spd. 4x4 for sale. Rebuilt engine with 7,000 miles, new hoses, belts and extras. \$3,200 OBO. Kim Acosta, SES, Ext. 2103 or home 689-8293.

FOR SALE: 2-ATT NOKIA 5160 phones with extra face plates and chargers. Paid \$260 for both, yours for \$100 OBO. Please call Heather Lee at Ext. 2367.

FREE FIREWOOD: Green pine, cut in 22" lengths, pretty heavy. You haul. Contact Mary Parthemer, Ext. 3133 or 344-7529.

HOLIDAY BAZAAR IN THE CAFETERIA: I am looking for holiday crafters to sell items in the cafeteria on the main campus from December 5-8 for our annual Holiday Bazaar. The cost is 15 percent of total sales and the proceeds will go to the Holiday Tree of Joy sponsored by ASLCC. The giving tree is for children of low income students on campus. For more information contact Tina Jaquez in Student Activities at Ext. 2336.

FURNITURE FOR SALE: Couch and loveseat for sale. Country blue, good shape, great for a bachelorette pad or extra room. Asking \$150 for the set. Call Tina Jaquez, Student Activities Ext. 2336.

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may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, Ext. 2591, aschimj@lanecc.edu. 11/08/00

THE DAILY

Thursday, Nov. 9, 2000

TODAY THROUGH THE WEEKEND

- * CLASSIFIED COUNCIL, today, 8-9:30 a.m., Archives, ELEX 101. Contact: Carrol Barton.
- * FACULTY COUNCIL, today, 3-4:30 p.m., Boardroom. Topics: NC grade, final revisions of the student evaluation of faculty forms, and Faculty Council sponsorship of presidential finalists. All are welcome to attend. Contact: Kyle Hammon, Ext. 2737.
- * FINANCIAL AID IN-SERVICE, today. For general assistance, contact Students First!
- * THE MOUSETRAP, Friday and Saturday evenings through Nov. 18 at 8 p.m., and Sunday, Nov. 12 at 2 p.m.; Performance Hall. Call Ext. 2202 afternoons for tickets.
- * VETERANS DAY HOLIDAY observed Friday, Nov. 10. College closed.
- * EVENING SUPERVISOR, today: Verne Whittaker, Ext. 2615; beeper 349-6806.
- * SATURDAY SUPERVISOR: Nadine Williams, Ext. 2665; beeper 349-6806.
- * FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

PURCHASING TRAINING RESCHEDULED

Due to a scheduling conflict on Nov. 14, the Boise Cascade online ordering system training called "ORDERPOINT" has been changed to Dec. 14 from 1-3 p.m. in the Boardroom (Admin. Bldg.). - Steve Evans, Purchasing

FROM THE GROUNDS UP

A report from groundskeeper Frank Drengacz:

As some of you have probably noticed, the two vine maples at the lower Forum have been relocated. They dug fairly easily, or at least as easily as it can get with the "soils" on campus. One maple was moved about 50 feet. It replaced a vine maple that had died. The other maple is loaded on a trailer ready to make the trip to Florence. We are not going to be able to put it in as sheltered a location as the Forum bed. There is a bed on the Florence campus that would be perfect, but it is not accessible. If the tree can handle the winds in the summer, it will make it. At least the winds won't be dry. The folks in the Forum are pretty disappointed that the trees had to be moved. The birds loved them. But everybody said they appreciated that we relocated them instead of just cutting them down. And they all said they had appointments when I told them I had an extra shovel. They had shows to produce or some other lame excuse.

The Florence project is going well. I will be planting this week. I will be using plants donated by Grant's Landscaping. Hopefully I'll be done in about two more weeks. I'm getting a little tired of the Pizza Hut all-you-can-eat buffet.

This is a good time of year to start transplanting. Most plants can be moved pretty easily from now until growth starts in the spring. Ideally plants should be moved at least a month before root growth starts in late winter or early spring. A good guide for sizing the root ball is; for every inch caliper of the trunk, the root ball should be 8" to 10" in diameter. The depth of the root ball should be two thirds the diameter. When transplanting, there has to be compromise between saving roots and saving your back. The 8" to 10" rule usually works. As long as the average size of the roots you are cutting are about the size of a pencil or smaller, the plant should survive. Happy digging!

MOUSETRAP REVIEWED

The Mousetrap plays for two more weekends, on Friday and Saturday at 8 p.m. through November 18. There's also a Sunday matinee on November 12 at 2 p.m. Lane student and staff tickets are \$6 each. Regular prices are \$10 adults, \$8 students and senior citizens.

Dorothy Velasco wrote in Tuesday's Register-Guard that "The Mousetrap has all the elements for an intriguing evening, including a tidy plot and characters with complicated histories. It is worth seeing. And it's fun for kids. Even though there's one dead body on stage, there's no blood, no graphic violence and no vocabulary that's less than polite. Faculty guest artist Patrick Torelle makes a delightful Mr. Paravicini, a mysterious drop-in visitor with a suave Italian accent, continental manners and quick, silent feet. He also happens to look remarkably like another Christie character, Hercule Poirot. The set by Skip Hubbard is a

remarkably accurate replica of the original London set, complete with mahogany walls and falling snow seen through the windowpanes. Period costumes by Sue Surdam Bean strike the right note, and James McConkey's lighting adds an element of mystery. An excellent display in the lobby provides information about Christie and her numerous works, created during a nearly 60-year career." Call the Lane ticket office, Ext. 2202 afternoons.

SCANTRON ORDERS NEED DEPARTMENT NAME

National Computer Services, which supplies many Lane departments with exam scoring machines and the associated Scantron sheets, have asked that when ordering, please state which Lane department you are ordering for. Some departments own the machines and some have them on permanent loan and that makes a difference in the cost of the forms. It will also tell Lane's Warehouse where to deliver materials. Thanks. - Kay King, F&HC, Ext. 2619

CURRICULUM AND SCHEDULING PLANS IN-SERVICE

Curriculum and Scheduling will be closed for in-service on Tuesday, Nov. 14, all day. If you have any questions please call Ext. 2367. Thank you!

LAST CHANCE FOR CLASSICAL CUISINE DINNER TICKETS

"A Banquet on the Bayou" classical cuisine dinner presented by culinary students will be held Thursday, Nov. 16, with dinner at 6 p.m., in the cafeteria. Tickets are \$ 18.50 per person and seating is limited. Tickets must be purchased in advance. Reservation deadline is November 10. Make your check payable to LCC-Classical Cuisine Dinner and mail to LCC, BIS-Classical Cuisine Dinner, 4000 East 30th Avenue, Eugene, OR 97405.

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- * Student Employment Specialist, Counseling/Career & Employment Services, closing 11/14

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FOR SALE: 1988 Chevy Nova (made by Toyota) automatic, CD player, new brakes, good tires. Good transportation. \$1,200 Call Julie or Joe at 746-2836. Debbie Roach, Public Safety.

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THE DAILY

Monday, November 13, 2000

THIS WEEK

- * WHAT IF IT SNOWS? See the Weather Closure Q & A following today's ads. For photos of the Big Snow of 1969, go to Archives' web page at <http://lanecc.edu/archive/snow.htm>.
- * CURRICULUM AND SCHEDULING closed for in-service on Tuesday, Nov. 14, all day. If you have any questions, please call Ext. 2367.
- * STUDENT CONDUCT CODE discussion with Barbara Delansky, director of Student Services, Wednesday, Nov. 15, 3-4 p.m., CEN 420. Preregister on voice mail box 7775.
- * FOLLOW-UP TRAINING FOR CLASS SCHEDULE SYSTEM, Thursday, Nov. 16, 1-3 p.m., Boardroom. Contact: Craig Taylor, Ext. 2364.
- * FACILITIES MANAGEMENT TEAM, Thursday, Nov. 16, 3-5 p.m., Boardroom. Contact: Judy Ann Fuller, Ext. 2564.
- * PRINTING DEADLINE: Materials needed for winter term classes should be submitted to Printing/Graphics by Friday, Nov. 17. Contact: Vicki Miller, Ext. 2373.
- * EVENING SUPERVISOR, today: Lloyd Rain, Ext. 2572; beeper 349-6806.
- * FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

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APPLICATIONS DUE

REMINDER: Applications for Alternative Schedules and Formats projects are due Wednesday, Nov. 15, to Barbara DeFilippo in Social Science. For those of you who tried earlier, the web page application truly does work now. Get it at <http://sliunix.lanecc.edu/~altsched/main.html> or pick it up in person.

IT'S THE GIVING TREE TIME AGAIN

The Giving Tree is standing in the Multi-Cultural Center again, holding the names and ages of children who are in need of Christmas presents. The children are from the Healthy Start program at Centro Latino Americano in Eugene, and their ages range from two months to three years old. Come to CEN 409, choose a name, and return with a gift before Tuesday, Dec. 19. Call Connie or Susan, Ext. 2276, for more information. Thank you!

GUEST SPEAKERS VISIT POLITICS THROUGH FILM CLASS

This week in the "Problems in US Politics Through Film" class there will be a panel discussion on "Racism, Hate Speech, Affirmative Action & the Internet" with guest speakers Eric Ward, Regional Director of the Coalition for Human Dignity; Greg Rikhoff, Director of Human Rights, City of Eugene; Lucy Canul, Community Alliance of Lane County; Mark Harris, Lane Substance Abuse Prevention Coordinator; Jose Ortal, Lane Affirmative Action Director; and Michael Samano, Ethnic Studies Program Director. The class meets Tuesday, Nov. 14, from 6-8:50 p.m. in Forum 307. Guests are welcome. Contact: Steve Candee.

CLASSIFIED AND MANAGEMENT OPEN ENROLLMENT CONTINUES

If you are interested in changing from one medical/vision plan to another, or adding a dependent to your medical/vision or dental coverage, you may do so during open enrollment until Friday, Dec. 1. New enrollment forms may be picked up in the Personnel Services office. All changes and additions received by Personnel Services by 5 p.m. on Dec. 1 will be effective Jan. 1, 2001.

NOTIFY PERSONNEL OF CHANGE OF MARITAL STATUS FOR INSURANCE

If your spouse or same sex domestic partner is covered on your insurance plan, please remember to notify Personnel Services if your relationship with that spouse/partner ends due to divorce, legal separation or the dissolution of a domestic partnership. When a spouse or same sex domestic partner loses dependent status due to one of these events, the college is required by law to contact the spouse/partner with information about continuing insurance coverage under our group plan. The spouse/partner has only 60 days following the divorce or separation to make the choice to self-pay premiums and extend coverage, so your timely notification to us is important. If you have any questions, contact Personnel Services, Ext. 2211, and press 0.

RENAISSANCE ROOM OFFERS THANKSGIVING PIE SALE

The Renaissance Room and culinary arts students are taking orders for holiday pies and cheesecake now through Nov. 16. Pies are 10-inch deep-dish and include classic pumpkin pie, sweet potato pie with crystallized ginger, pecan pie and Dutch apple pie, for \$9.75 each. Cheesecakes are nine-inch and weigh about two pounds, and include pumpkin cheesecake or eggnog cheesecake, for \$20 each. Order at the Renaissance Room from 11 a.m.-1:15 p.m., Mondays through Thursdays, or call Ext. 2697. When leaving a message, give your first and last name with spelling, and your telephone number or e-mail address, which pie or cheesecakes you want, and how many you want. Pay in person in the Renaissance Room by Monday, Nov. 20, at 3 p.m., and pick up on Wednesday, Nov. 22, from 10 a.m.-3 p.m. Proceeds will be used to purchase a dessert cart for the restaurant.

DENTAL CLINIC OFFERS LOW-COST DENTAL HYGIENE CARE

Low-cost dental hygiene care is available to the public at Lane's Dental Clinic. Services provided include teeth cleaning and gum disease therapy, including checkup x-rays and screening exams for \$25 for adults, \$20 for seniors 62 and over, and \$10 for children. Sealants are available for adults and children for \$2 per tooth. Full-mouth x-rays are available for \$15. Other services include nutritional counseling, polishing and recontouring of fillings, and bacterial microscopic evaluations, all at no cost. Students perform the services under professional supervision. Graduates of the college's two-year degree program in dental hygiene consistently enjoy a 100 percent employment rate. Lane offers one of only five such programs in Oregon. To make an appointment, call 726-2206.

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HOLIDAY CLASSIC: 1974 Chevy Malibu Classic, 2-door, 31,000 original miles, always garaged and in excellent condition. Yours for only \$3,000. Call Randee Blomquist, Co-op Ed, Ext. 2658.

WANTED: I am in the process of teaching my grandchildren how to crochet. I am in need of any scraps of good useable yarn, especially heavier rug yarn. If anyone has any yarn they don't want any more, please let me know. I would appreciate it very much. Call Shirley Nagy, Printing/Graphics, Ext. 2316, or home, 746-3955.

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WEATHER CLOSURE QUESTIONS AND ANSWERS

Q. HOW DO WE KNOW FOR SURE THAT THE COLLEGE IS CLOSED?

A. When the decision is made to close the college, the college immediately notifies KLCC 89.7 FM and other news media. Stations make announcements as soon as they receive information. Please do not call the media. This interferes with their ability to bring you the most current information. Here's where to tune in:

RADIO: KLCC 89.7 FM, KUGN 590 AM / 97.9 FM, KPNW 1120 AM, KODZ 99.1 FM, KDUK 104.7 FM, KMGE 94.5 FM, KKNV 93.1 FM, KKXO 1450 AM, KZEL-FM 96.1, KNRQ 95.3 FM, KNND-AM 1400 AM, KCGR 100.5 FM, KCST 1250 AM.

TELEVISION: KVAL-TV, CBS, Channel 13, Cable 8; KEZI-TV, ABC, Channel 9, Cable 10; KMTR-TV, NBC, Channel 16, Cable 6. These stations run closed captions and visual displays when possible.

WEB: Closure notices will be posted on a local school closure web site at <http://www.valleyinfo.net>.

GUARDLINE: To hear a recorded announcement on Guardline at The Register-Guard, dial 485-2000 and enter extension 7820.

TTY: Hearing impaired people can call 747-4501 Ext. 7730 TTY to print notices of closure on TTD machines.

E-MAIL: When possible, an all-staff e-mail message will be sent.

Q. WHAT ABOUT COLLEGE LEARNING CENTERS AT HIGH SCHOOLS?

A. Lane Community College Learning Centers at high schools will follow the host high school's closure schedule.

Q. WHEN WILL WE KNOW THAT THE COLLEGE IS CLOSED?

A. Snow closures or delays can be announced at any time as conditions worsen; however, every effort is made to report early morning closure/delay information by 6 a.m., and evening closure information by 3 p.m. Evening classes are those that begin at or after 5 p.m. Because conditions can improve during the day, sometimes the college will close during the day but will open for evening classes, so it is important to stay tuned to the media.

Q. IF THE COLLEGE IS CLOSED, SHOULD STAFF REPORT FOR WORK?

A. When the college or a college center is closed, classes and activities at the facility are canceled and staff who work there should not report for work or come to the work site, unless they receive specific instructions from their supervisor or the media. If one or more facilities are closed and others are open, staff who work at the open facilities should report to work as usual.

Q. WHAT DO DELAYS MEAN?

A. If the opening of classes is delayed, students and faculty should report to the class or lab they would normally have been attending at the new starting time, provided at least 50 minutes of class/lab time remains. For example, if opening is delayed to 10 o'clock, classes and labs normally in session at 10 o'clock would meet, but only if the normal ending time for that class or lab is 10:50 o'clock or later. The remainder of the day would continue on the regular schedule.

Q. ARE THERE TRANSPORTATION ALTERNATIVES?

A. When 30th Avenue seems icy, some people choose to come from the east via Franklin, or to ride the bus. In general, LTD operates buses to Lane when the college is open; however, the drivers may choose alternate routes. An LTD route change does not necessarily indicate a college closure.

Q. WILL STAFF GET PAID?

A. The College Online Procedures System (COPS) states under Pay: School Closure, General Guidelines For Compensation: All bargaining unit members, part-time credit instructors and management employees scheduled to work on the school closure day should be paid as if they worked their regular schedule. Employees required to work when the school is closed on a regularly scheduled work day should be provided time off with pay on a straight-time basis.

Q. WHAT IF I HAVE OTHER QUESTIONS?

A. Consult the College Online Policy and Procedures System (COPPS) web site at <http://lanecc.edu/cops/index.htm> and look up Emergency Plan, or Pay: School Closure.

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to daily@lanecc.edu or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event and deadline announcement items run twice, or up to four times upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, Ext. 2591, aschimj@lanecc.edu. 11/13/00.

THE DAILY

Tuesday, November 14, 2000

TODAY

* EVENING SUPERVISOR, today: Mike Mayer, Ext. 2561; beeper 349-6806.

* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

UNITED WAY PLEDGE CARDS ARRIVING

Your support of United Way of Lane County provides assistance to a full range of services that make our community a better place to live, work and do business. Your past contributions have been invested by trained volunteers in the following areas of service: feeding the hungry, giving shelter, healing the sick, improving children's lives, protecting families from abuse and violence and enriching the lives of people with disabilities. When you give through United Way, you know that your contribution will get results. Your gift does more than just help individuals. You are helping our communities of Lane Country become better place to live, to work and to raise families. Over the next few weeks, pledge cards will be distributed in every college department. Please consider giving to United Way! Linda Simmons, President's Office.

LEARN ABOUT STUDENT CONDUCT CODE, CLUBS AND ACTIVITIES

Join Barbara Delansky, Director of Student Services, on Wednesday, Nov. 15, from 3-4 p.m. in CEN 420 for a discussion of the student conduct code, student activities and clubs. While information is targeted to new employees, all staff are welcome. Please preregister on voice mail box 7775.

RECYCLING COMMITTEE MEETING

The Recycling Committee will meet Thursday, Nov. 16, from 10-11:30 a.m. in ELEX 101. The discussion will be on enclosing the recycling area. All staff and students are welcome to attend. Contact: Jennifer Hayward, Ext. 2594.

FACILITIES MANAGEMENT TEAM LOCATION CHANGE

Facilities Management Team will meet in PE 206 (not the Boardroom) on Thursday, Nov. 16 from 3-5 p.m. Contact: Judy Ann Fuller, Ext. 2564.

RESTRUCTURING INPUT DEADLINE EXTENDED

The deadline for written input to the Restructuring Steering Team has been extended to November 16 at 4:30 p.m. E-mail your written input to the Restructuring Steering Team at restructuringsteeringteam@lanecc.edu. For more information visit the web at <http://lanecc.edu/presoffc/restructure/>.

CONDOLENCES

From Tillie Ulam, retired, Security: I thought you would like to know about former Security employee, Sergeant Major Roy Gammell. Roy passed away on Thursday, Nov. 9 at 5:30 p.m., following a stroke caused by a blood clot in the brain. The first part of his service will be on Wednesday, Nov. 15, at 6:30 p.m., at Major/Frederickson Funeral Home in Springfield on A Street. The military part will be on Thursday, Nov. 16 at 2 p.m. at the Portland Military Cemetery, with services conducted by Father Jim Dieringer. Our community and state have lost a great citizen. Roy was in three wars. He retired from ROTC at the University of Oregon and came to LCC, then went on to retire from Junction City Water Control and then returned to LCC. He will be missed by many. Sincerely, Tillie Ulam.

ORDER UP! ORANGE AND GRAPEFRUIT SALE SUPPORTS LANE BASEBALL

Lane's baseball team is holding its third annual sale of Sunkist navel oranges and Texas Rio Star grapefruits to raise funds for the Titan's upcoming season. Proceeds will be used for new equipment and field improvements. The Titans are the NWAACC 1999 champions. A 20-lb. box of oranges is \$14 and a 20-lb. box of grapefruit is \$15. Deadline for orders is Wednesday, Nov. 22. Orders will be delivered to

your office December 4-8. For more information or to place an order, contact Coach Dale Hartley at Ext. 3175.

ARCHIVES INTERN WANTED

The Archives is offering an internship in Archives & Records Management to interested Lane students for the winter term. It is an opportunity for students to gain experience and knowledge about the fields of archives and records management and provides insight into possible career opportunities for students in history, information management, business administration, government, visual resources, library science, and other fields. The internship is open to all full-time Lane students. A \$500 stipend is available courtesy of the LCC Foundation. Please pass the word on to your students. For more information and for application details, contact Elizabeth Uhlig, Archivist, by phone at Ext. 2466, e-mail at uhlige@lanecc.edu, or visit the web at <http://lanecc.edu/archive>. Application deadline is December 8.

BOND UPDATE

WINTER MONTHS WON'T CAST SHADOWS ON STUDENT SERVICES LOBBY. During a tour of the Student Services building, someone, who most surely has lived in Oregon during our infamous winter months, asked the following questions: What type of lights will be in the lobby? Will the lights sufficiently illuminate the area, especially when it's dreary outside? These types of questions were normal considering the distance from floor to ceiling is 40" and currently, there are no obvious indications of lighting fixtures. However, luminaries, as they are called in the construction trade, will be installed in the main lobby. The 14 luminaries, or lights, will be 8" cylinders suspended 36" down from the ceiling by pendulum lines. In addition to the suspended luminaries, along the north and south sides of the lobby at the second floor level, over 30 wall-mounted lights also will be installed. Let there be light! Turning to current construction activities, elevator installation will commence within the next two weeks. Drywall, texturing and painting are moving rapidly around the interior perimeter of the building. The last phase of drywall will occur in the lobby area. Ceiling grid should be totally installed on the first floor this week. The ADA entry ramp will also be poured by November 17.

HEALTH TECH REMAINS ON SCHEDULE. The first phase of the Health Tech remodel is concerned with providing a new area for the Dental program. For the first time last week, dental personnel took a tour of their new facilities. Imagine the delight expressed by staff members while seeing the spacious layout of the new dental department: a layout that will better serve staff, students, and patients than the approximately thirty-year old existing dental lab. The remodel is scheduled for completion in February 2001 with the majority of move in activities occurring several weeks prior to spring term. In light of the February completion date, discussion of moving activities is already underway between the Bond Project Management Team and departmental representatives.

THE 'SPINE' IS POINT OF INTEREST IN SCIENCE/MATH CONSTRUCTION. It is somehow appropriate that construction design of the Science/Math facility would contain an area that the architects refer to as the 'spine.' The spine is the major passageway that runs the entire distance from south to north entrances between the existing Science building and the addition, joining the two facilities into one. Looking at the building from the south parking lot, the spine is the portion of the building that has an elevated, east-west curved roofline. On the interior of the building, the spine has large steel beams that run horizontally, connecting the addition to the Science building. The powerful beams are offset by an elevated bank of windows on the east side that allow ample natural light to filter into both first and second story open walkways. When completed, a suspended wood-slat ceiling will arch above the passageway. Doorways off the spine will provide entrance to Science classrooms and labs on the east and the Science Resource Center and departmental office/reception on the west. In the addition, the Math Resource Center and associated departmental areas are being constructed in the more western portions of the addition, directly adjacent to Science space. The combined affect of architectural elements within the main passageway will render the functional area of the facility, referred to as the spine, as an aesthetically pleasing experience for all. Pictures of the spine can be viewed as part of the Science/Math project at the bond web site.

FOR MORE INFORMATION concerning bond activities, call Nancy Nichols at extension 2027, e-mail bond@lanecc.edu, or check out the bond web site at http://www.edu/campsvcs/ie/ns_bond.htm.

CONTRIBUTE TO AFFIRMATIVE ACTION PLAN

The Affirmative Action/Diversity/Equal Opportunity Office needs your help writing the affirmative action plan. Please review the Support of Community Action Programs section on the web at <http://www.lanecc.edu/afirmact/aap/aapd9.htm>. Submit all additions, deletions and edits to Jason Mak at majk@lanecc.edu by the close of business on November 22.

NEW INSURANCE RATE CHARTS FOR CLASSIFIED, FACULTY AND MANAGEMENT

Effective January 1, 2001, Blue Cross insurance rates will increase and payroll deductions could also increase. All new deductions will be taken from the December paycheck. New insurance premium rate charts for classified, faculty, part-time faculty and management have been placed in the forms rack inside Personnel Services. If you have any questions, please contact Personnel Services, Ext. 2211, press 0.

APPLICATIONS DUE

REMINDER: Applications for Alternative Schedules and Formats projects are due Wednesday, Nov. 15, to Barbara DeFilippo in Social Science. For those of you who tried earlier, the web page application truly does work now. Get it at <http://sliunix.lanecc.edu/~altsched/main.html> or pick it up in person.

IT'S THE GIVING TREE TIME AGAIN

The Giving Tree is standing in the Multi-Cultural Center again, holding the names and ages of children who are in need of Christmas presents. The children are from the Healthy Start program at Centro Latino Americano in Eugene, and their ages range from two months to three years old. Come to CEN 409, choose a name, and return with a gift before Tuesday, Dec. 19. Call Connie or Susan, Ext. 2276, for more information. Thank you!

IN-SERVICE CLOSURE

Curriculum and Scheduling is closed for in-service all day today. If you have any questions, please call Ext. 2367.

THANKS

I want to thank all of my friends, colleagues and students for all of the hard work they did on the ballot measures this election. Many people phone-banked, canvassed, wrote letters-to-the-editor and I believe that this effort really made a difference. The challenge now will be to sustain the effort and perhaps to be more proactive in the upcoming legislative session and for the next election cycle. As the presidential election proves, a few votes really do make a difference! - Steve Candee

JOBS OPEN TO CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE

- * Office Support Specialist/Business and Industry Services, closing 11/15.
- * Student Employment Specialist, Counseling/Career & Employment Services, closing 11/14.
- * Project Management Office Support Specialist (This position is from 1/01/00 through 3/31/02, continuation of this position is dependent on workload of the bond construction project) closing 11/20.

ADS

IT'S TIGHTWAD TUESDAY AT THE BOOKSTORE! Save 20% on all planners and Lane padded binders. Save 20% on all Camille Beckman lotions.

IT IS TIME FOR OUR ANNUAL COAT DROP. It is very cold out side and there is a need for winter coats. The drop barrels will be located in front of the Women's Center and the ASLCC office. Thank you for your generous support last year we collected about 500 coats. Most were given to the Mission and some to Looking Glass teen mothers. The coat drive will start today and continue until Thanksgiving break.

PYGMY GOATS: We are looking for a good home for our two mature pygmy goats. They were our daughter's 4-H project goats. Free to a nice home. Also have one cord of seasoned split fir firewood, easy

access, you haul, \$100 donated to your favorite project at the Lane Foundation. John Winquist, Counseling, 344-1125.

FOR SALE : CROSS COUNTRY skis, boots, poles. Sized for medium size adults or kids. Very reasonably priced. Robert Sposato, Academic Learning Skills, Ext. 2072, 683-2681 home.

FOR SALE: 1988 Chevy Nova (made by Toyota), automatic, CD player, new brakes, good tires. Good transportation. \$1,200 OBO. Call Earl at 988-3244. Debbie Roach, Public Safety.

HOLIDAY CLASSIC: 1974 Chevy Malibu Classic, 2-door, 31,000 original miles, always garaged and in excellent condition. Yours for only \$3,000. Call Randee Blomquist, Co-op Ed, Ext. 2658.

WANTED: I am in the process of teaching my grandchildren how to crochet. I am in need of any scraps of good useable yarn, especially heavier rug yarn. If anyone has any yarn they don't want any more, please let me know. I would appreciate it very much. Call Shirley Nagy, Printing/Graphics, Ext. 2316, or home, 746-3955.

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THE DAILY

Thursday, November 16, 2000

TODAY

- * RECYCLING COMMITTEE, 10-11:30 a.m., ELEX 101. Contact: Jennifer Hayward, Ext. 2594.
- * UNPLUGGING THE HOLIDAYS brown-bag discussion, 12-1 p.m., Boardroom. Sponsored by the Women's Program.
- * FOLLOW-UP TRAINING FOR CLASS SCHEDULE SYSTEM, 1-3 p.m., Boardroom. Contact: Craig Taylor, Ext. 2364.
- * FACILITIES MANAGEMENT TEAM, 3-5 p.m., PE 206. Contact: Judy Ann Fuller, Ext. 2564.
- * RESTRUCTURING OPEN FORUM, 3-5 p.m., Boardroom.
- * EVENING SUPERVISOR, today: Gary Anderson, Ext. 2374; beeper 349-6806.
- * FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

DISCUSSION TACKLES HOLIDAY STRESS

Unplugging the Holidays is offered today from 12-1 p.m. in the Boardroom. Feeling a little empty from holidays past? Longing for something more meaningful? Tired of the STRESS of the holidays? Join us for an in-depth discussion with Sandra Aldridge of various ways to "unplug" the orgy of consumption, and create a sense of fulfillment ... perhaps the start of your own holiday tradition! For further information, call Patsy in the Women's Program at Ext. 2352.

RESTRUCTURING STEERING TEAM HOLDS OPEN FORUMS

The Restructuring Steering Team is will hold an open forum today from 3-5 p.m. in the Boardroom. A forum also was held Wednesday. The forums are structured to allow you to participate in a different input session every half hour. You can join the input sessions at any half hour section. We have structured the forum based on the president's eight questions that you received in the November 7 e-mail. – Diane Vincent, President's Office

ORDER THANKSGIVING PIES TODAY

The deadline to order holiday pies and cheesecake from the Renaissance Room is today. Pies are 10-inch deep-dish and include classic pumpkin pie, sweet potato pie with crystallized ginger, pecan pie and Dutch apple pie, for \$9.75 each. Cheesecakes are nine-inch and weigh about two pounds, and include pumpkin cheesecake or eggnog cheesecake, for \$20 each. To place an order, call Ext. 2697. When leaving a message, give your first and last name with spelling, and your telephone number or e-mail address, which pie or cheesecakes you want, and how many you want. Pay in person in the Renaissance Room by Monday, Nov. 20, at 3 p.m., and pick up on Wednesday, Nov. 22, from 10 a.m.-3 p.m. Proceeds will be used to purchase a dessert cart for the restaurant.

LAST WEEKEND FOR MOUSETRAP

Lane Theatre Arts staff thanks the entire Lane staff and faculty for the great response to Agatha Christie's play "The Mousetrap", directed by Eileen Kearney, performing now in the main theatre, Performing Arts Bldg. There are just two more chances to catch this popular production: Friday and Saturday, November 17 and 18, at 8 p.m. Patrick Torelle, theatre faculty, is greatly enjoying his role of Mr. Paravincini. Skip Hubbard's replica of the original set design (still playing in London!) and period costumes by Sue Surdam Bean are also receiving high praise. Tickets are \$6 for Lane faculty and staff. Regular ticket prices are \$10 adults, \$8 students & seniors. Call for tickets, afternoons, Ext. 2202.

UNITED WAY HAS THE SUPPORT OF PRESIDENT MOSKUS

As someone who spent several years as a member of the United Way board, I can attest that we have an exceptionally effective local United Way agency. Agencies are carefully screen to ensure that they are deserving and effective. Many of our students are served by United Way. Supporting our local United Way is a way of saying "thank you" for all the support our local community has given to Lane Community College. I hope everyone will seriously consider a generous gift. Jerry Moskus, President.

REFINEMENT TO P-CARD PROGRAM

Effective January 1, 2001, All fees (new AND annual) will be charged against the distribution account that is noted on your P-Card agreement. That fee is currently \$15 per card. Questions? Call Sue McDonald, Ext. 2613.

WANTED: OUTSTANDING CLASSIFIED EMPLOYEES

The Classified Professional Development Team seeks nominations for Classified Employee of the Month for January. The award is to recognize classified employees who are outstanding in their work at the college. Applications should be received by the end of the day December 15. Nomination applications may be obtained at the Personnel Services office or from Susan Tatar at Ext. 2727.

COLLEGE OPS QUARTERLY GOES ONLINE

Coming soon! The 18th edition of the College Ops Quarterly publication will be in e-version. No more paper copies! A double click from The Daily will take you into the College Ops Quarterly where you can read interesting articles, department news, etc. from the College Operations staff. - Terry Caron, Ext. 2311

RECORDS MANAGEMENT WORKSHOP

The Archives is offering a Records Management Workshop on Friday, Dec. 1, 2-4 p.m. in Business 201. The workshop provides an introduction to records management at Lane and is open to all interested college staff. The workshop will introduce records management, Oregon public records laws, and the community college records retention schedule. We will also go over the services provided by the college's Records Management program. Finally, we will briefly discuss electronic records and the long-term preservation of college historical records. To reserve a space in the workshop, call Elizabeth Uhlig, archivist, Ext. 2466.

CLASSIFIED, FACULTY AND MANAGEMENT OPEN ENROLLMENT

Open enrollment is underway. If you are interested in changing from one medical/vision plan to another, or adding a dependent to your medical/vision or dental coverage, you may do so during open enrollment from November 6 to December 1. New enrollment forms may be picked up in the Personnel Services office. All changes and additions received by Personnel Services, by 5 p.m. December 1 will be effective January 1.

ORDER UP! ORANGE AND GRAPEFRUIT SALE SUPPORTS LANE BASEBALL

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OFFICE NOTES

There was no Daily on Wednesday, Nov. 15, due to illness.

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* Project Management Office Support Specialist (This position is from 1/01/00 through 3/31/02, continuation of this position is dependent on workload of the bond construction project) closing 11/20.

ADS

GANDHI GRANDSON TO SPEAK AT UO: The grandson of legendary peace activist and spiritual leader Mohandas Gandhi will speak at the University of Oregon on Nov. 18. Arun Gandhi will give a talk on "Waging Peace in the New Millennium" at 8 p.m. in Beall Concert Hall. The free public lecture is part of the Festival of the Millennium: Waging Peace Through the Arts, a two-week celebration of contemporary music. Gandhi also will lead a workshop titled "Waging Peace Through the Practice of Nonviolence" at 2 p.m. Nov. 19 in Beall Hall. Admission is \$3, and tickets can be purchased in advance at the Erb Memorial Union ticket office or at the door. Attendance is limited to 300. Adrian Rodriguez.

UNIQUE HOLIDAY GIFTS: Potpourri lamps, many styles, sizes, and fragrances, all lovingly hand made, \$15 to \$27. Kim Acosta, SES, Ext. 2103, or 689-8293.

FOR SALE: ROUGH-SAWN cherry wood boards. 1-inch thick. Air dried for two years. We can discuss the price. Helen Vidal, Ext. 3154.

FOR SALE: TRUCK CANOPY \$100. Fits a 1989 Ford Ranger. For more information call Melanie at Ext. 2362.

NEED SOME SEWING? Kathlynn Moonfire (Math, part-time) does small mending jobs to custom art-to-wear. Alterations, fabric embellishment, shortening, re-lining, restoration of cloth dolls, heirlooms, vintage. What's in your closet? Please call me at home only at 461-4649.

IT IS TIME FOR OUR ANNUAL COAT DROP. It is very cold out side and there is a need for winter coats. The drop barrels will be located in front of the Women's Center and the ASLCC office. Thank you for your generous support last year we collected about 500 coats. Most were given to the Mission and some to Looking Glass teen mothers. The coat drive will start today and continue until Thanksgiving break. Charleen Maclean.

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CENTER FOR LEISURE & LEARNING HOLIDAY BAZAAR: 7th Annual Craft Bazaar, Friday, Nov 17, 8 a.m. to 6 p.m. and Saturday, Nov 18, 9 a.m. to 5 p.m., Veneta Elementary School, Territorial Ct., Veneta

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THE DAILY - SPECIAL EDITION

Friday, November 17, 2000

CANDIDATES SELECTED FOR LCC PRESIDENCY

The Board of Education has selected four candidates to interview for the position of college president. Interviewing will be Dr. Daniel Phelan of West Burlington, Iowa, Dr. Diana Sloane of Davis, Calif., Dr. Mary Spilde of Eugene, Ore., and Dr. Norman Will of Ormond-by-the-Sea, Florida.

Daniel Phelan has 19 years administrative experience in community colleges and 10 years part-time teaching experience in higher education. He has served as president of Southeastern Community College District in West Burlington, Iowa, since 1997. He was executive vice president of educational and student services at Western Nebraska Community College in Scottsbluff from 1995-97, after two years as vice president of educational services. He held various management posts at Johnson County Community College in Overland Park, Kansas; North Iowa Area Community College in Mason City; and Mount St. Clare College in Clinton, Iowa. Phelan earned a doctorate in higher education administration from Iowa State University in Ames in 1990. He has a master's in business administration from St. Ambrose University in Davenport, Iowa, and a bachelor's in business administration from Mount St. Clare College.

Diana Sloane has 16 years administrative experience and 14 years teaching experience in community colleges. She has served as vice chancellor of education and technology at Los Rios Community College District in Sacramento, Calif., since 1997. From 1995-97 she was vice president of academic and student services at Lake Michigan College in Benton Harbor, Mich. She held management positions at Santa Barbara City College, Calif., where she also taught. She taught elementary school in Milwaukee, Wisc., was a public health nurse in New Haven, Conn., and served in Mysore, India for the Peace Corps. Sloane earned a doctorate in educational administration in 1992 from the University of Texas at Austin. Her master's in educational administration is from the University of Wisconsin in Milwaukee, and her bachelor's in nursing is from the University of Connecticut in Storrs.

Mary Spilde has 20 years experience in community college administration, including the last five at LCC. She has served as vice president of instruction and student services since 1997, and before that was vice president for instructional services. From 1980-95, she served at Linn-Benton Community College in Albany, Ore., beginning as instructor-coordinator of a pre-employment training program and working her way up to dean of business, training and health occupations. She has supervised training at Kmart Corporation, was a project coordinator at Alcan International in London, England, and was a teacher-tutor at the University of Edinburgh, Scotland. Spilde earned a doctorate in post-secondary education at Oregon State University in Corvallis in 1995, where she also earned a master's in education. She has a bachelor's in business and social systems and a law degree from the University of Edinburgh, Scotland.

Norman Will has 16 years experience in community college administration and 20 years teaching experience in higher education. He has served as president of Florida Community College of Jacksonville-South Campus, since 1999. He was executive vice president for academic and student services at Daytona Beach Community College from 1997-99, where he also worked as vice president for academic affairs and dean of arts and sciences. He has taught at Union County College, Upsala College, Rutgers University, and Essex Catholic High School, all in New Jersey. Will earned a doctorate in English from Rutgers University in 1977. He has a master's in English from Seton Hall University in South Orange, New Jersey, and a bachelor's in English from Boston College in Massachusetts.

Lane's Board of Education plans to conduct interviews, hold forums for staff to meet the candidates, and possibly visit candidate campuses, from later this month through early February. A decision is expected mid to late February. The new president will begin work on July 1.

The board developed criteria in the spring and summer, including staff input. National recruitment occurred from July to October. Lane founding president Dr. Dale Parnell served as search consultant. A screening committee of faculty, students, staff, community members, and board members was chaired by faculty union president Margaret Bayless. The committee made recommendations to the board earlier in November on the 23 applications received.

Dr. Jerry Moskus, president of Lane since 1990, announced in March his decision to retire effective June 30, 2001. Board chair Robert Ackerman said Moskus "will be remembered as one of the

outstanding presidents of LCC. His educational leadership gained LCC national recognition as one of the best community colleges in the nation." Highlights from Moskus' tenure include passing a tax base, construction bond, and positioning Lane as a leader in the national learning college movement.

For more information on the presidential search at Lane, visit the Web at

<http://www.lanecc.edu/ps/jobinfo.htm>.

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THE DAILY

Friday, November 17, 2000

TODAY THROUGH THE WEEKEND

* MOUSETRAP, Friday and Saturday, Nov. 17 and 18, 8 p.m., Performance Hall. Call Ext. 2202 for tickets, afternoons.

* SATURDAY SUPERVISOR: Nadine Williams, Ext. 2665; beeper 349-6806.

* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

SCHOLARSHIPS AVAILABLE FOR AAWCC CONFERENCE; REGISTER TODAY

The 14th Annual Conference of the Oregon Chapter of the American Association of Women in Community Colleges and Region X Conference will be held at the Greenwood Inn, Beaverton, OR, November 30-December 1. The theme is to "Alone I can do so little, Together we can do so much." Scholarships are available (yeah!) through the Office of Instruction & Student Services. Contact Miriam Jordan for Registration and Scholarship information at Ext. 2315, or e-mail. Please register today.

SECOND FLU CLINIC FOR HIGH RISK PATIENTS

Student Health Services will be having its second flu clinic this Monday, Nov. 20 from 9-10 a.m. Only about 17 doses will be available for high-risk patients only. Those patients should NOT currently have a fever or cold. High-risk individuals are those over 65 years or who have asthma, cardiovascular or pulmonary disorders, renal dysfunction, diabetes, immunosuppression or other similar chronic illnesses. If you qualify as high-risk, make a flu vaccine appointment by calling Ext. 2665. We will have an additional clinic at a future date when more vaccine arrives.

BOND FURNITURE ISSUES TO BE DISCUSSED AT SPECIAL FMT MEETING.

A special meeting of the Facilities Management Team will be held this Monday, Nov. 20, from 8:30-10:30 a.m., in the Boardroom, to discuss bond furnishings issues. In light of a furnishings budget that appears to be considerably less than the projected need, the Bond Project Management Team will be asking the FMT to approve furnishings standards, a furnishings plan, and appoint the Bond Project Management Team as administrators of the furnishings plan. The furnishings plan centers on reusing as much of the existing furnishings as possible, and supplementing those furnishings with new items for additional spaces. The Bond Project Management Team encourages those interested in bond furnishings issues to attend Monday's FMT meeting in the Boardroom. Questions regarding the furnishing meeting? Contact Nancy Nichols at Ext. 2027, or email bond@lanecc.edu.

COLLEGE COUNCIL AGENDA

College Council meets Tuesday, Nov. 21, from 1:30-3:30 p.m. in the Boardroom. Council will review the November 8 Board of Education meeting and the December 13 draft board agenda. President Moskus will give a restructuring update. Craig Taylor will lead a continuing discussion on the strategic plan. The primary task for council is to develop a process to review the strategic plan and determine if it is still relevant. Finally, council will review a revised shared governance appeal procedure handed out at the November 7 meeting. Next Meeting will be December 5, 1:30-3:30 p.m., Boardroom.

LEGAL LIFELINES HANDOUTS AVAILABLE

Miss the presentation on November 14 on Legal Lifelines? Want an extra handout? First come, first serve on the leftover booklets, which are useful in helping organize your thoughts before seeing an attorney. Use e-mail to request a booklet from Julie Baker, Training and Development.

NEW EMPLOYEE INFORMATION SESSIONS CONTINUE

Nancy Hart, director of Disability Services, will share information about her department and services available to staff and students, on Wednesday, Nov. 22 from 3-4 p.m. in CEN 420. While organized primarily for new employees, all interested staff are welcome. Please preregister on voice mail box 7775.

REFINEMENT TO P-CARD PROGRAM

Effective January 1, 2001, All fees (new AND annual) will be charged against the distribution account that is noted on your P-Card agreement. That fee is currently \$15 per card. Questions? Call Sue McDonald, Ext. 2613.

RECORDS MANAGEMENT WORKSHOP

The Archives is offering a Records Management Workshop on Friday, Dec. 1, 2-4 p.m. in Business 201. The workshop provides an introduction to records management at Lane and is open to all interested college staff. The workshop will introduce records management, Oregon public records laws, and the community college records retention schedule. We will also go over the services provided by the college's Records Management program. Finally, we will briefly discuss electronic records and the long-term preservation of college historical records. To reserve a space in the workshop, call Elizabeth Uhlig, archivist, Ext. 2466.

ORDER UP! ORANGE AND GRAPEFRUIT SALE SUPPORTS LANE BASEBALL

Lane's baseball team is holding its third annual sale of Sunkist navel oranges and Texas Rio Star grapefruits to raise funds for the Titan's upcoming season. Proceeds will be used for new equipment and field improvements. The Titans are the NWAACC 1999 champions. A 20-lb. box of oranges is \$14 and a 20-lb. box of grapefruit is \$15. Deadline for orders is Wednesday, Nov. 22. Orders will be delivered to your office December 4-8. For more information or to place an order, contact Coach Dale Hartley at Ext. 3175.

JOBS OPEN TO CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE

* Project Management Office Support Specialist (This position is from 1/01/00 through 3/31/02, continuation of this position is dependent on workload of the bond construction project) closing 11/20.

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* Recreation, Club Sport & Special Events Coordinator/Health, Physical Education & Athletics, closing 11/28.

ADS

FOR SALE: \$ 9,900 for 1979 Fleetwood single-wide mobile home in Churchill Meadows (space #144) in West Eugene. 2 bedroom, 1 bathroom approximately 784 square feet. Includes refrigerator and range, covered deck. Quiet dead-end street in family park with rec room and pool. Owner will carry loan. Down payment negotiable. Space rental \$324/month. Ready to occupy! Joyce Garibay, Ext. 2632, Family & Health Careers; or Gabby at 686-0867.

WANTED: PROFESSIONAL or semi-professional photographer to shoot publicity photos for local dance organization. E-mail leat@lanecc.edu or call Traci at Ext. 2024 in the a.m.

FREE: 5 KITTENS need homes for the holidays. Males and females about 10 weeks old. They are darling, like to be handled and are purrers. If you are interested, please call me at Ext. 2534 or 747-1609. Georgia Nissen, Business Technologies Department.

1976 CHEVY 4x4 with a 350 and 400 Turbo transmission. AM/FM, air, custom wheels, 4" lift and roll bar. Body is in good condition and it runs great! \$2,500 OBO. Please contact Leah Yarber in Training & Development at Ext. 2763, Tuesday & Thursday 10 a.m.-3: p.m., or at 782-2768.

JUDY WARD'S DOWN HOME Country Crafts Holiday Bazaar will be held Dec. 1 & 2 from 9 a.m.-5 p.m. Lots of homemade crafts. 87423 Central Rd. Follow signs out W. 11th (near Fern Ridge Lake).

GANDHI GRANDSON TO SPEAK AT UO: The grandson of legendary peace activist and spiritual leader Mohandas Gandhi will speak at the University of Oregon on Nov. 18. Arun Gandhi will give a talk on "Waging Peace in the New Millennium" at 8 p.m. in Beall Concert Hall. The free public lecture is part of the Festival of the Millennium: Waging Peace Through the Arts, a two-week celebration of contemporary

music. Gandhi also will lead a workshop titled "Waging Peace Through the Practice of Nonviolence" at 2 p.m. Nov. 19 in Beall Hall. Admission is \$3, and tickets can be purchased in advance at the Erb Memorial Union ticket office or at the door. Attendance is limited to 300. For information, call Lori O'Hollaren at (541) 346-1521 (University of Oregon). Adrian Rodriguez.

UNIQUE HOLIDAY GIFTS: Potpourri lamps, many styles, sizes, and fragrances, all lovingly hand made, \$15 to \$27. Kim Acosta, SES, Ext. 2103, or 689-8293.

FOR SALE: ROUGH-SAWN cherry wood boards. 1-inch thick. Air dried for two years. We can discuss the price. Helen Vidal, Ext. 3154.

FOR SALE: TRUCK CANOPY \$100. Fits a 1989 Ford Ranger. For more information call Melanie at Ext. 2362.

NEED SOME SEWING? Kathlynn Moonfire (Math, part-time) does small mending jobs to custom art-to-wear. Alterations, fabric embellishment, shortening, re-lining, restoration of cloth dolls, heirlooms, vintage. What's in your closet? Please call me at home only at 461-4649.

CENTER FOR LEISURE & LEARNING HOLIDAY BAZAAR: 7th Annual Craft Bazaar, Friday, Nov 17, 8 a.m. to 6 p.m. and Saturday, Nov 18, 9 a.m. to 5 p.m., Veneta Elementary School, Territorial Ct., Veneta

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to daily@lanecc.edu or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event and deadline announcement items run twice, or up to four times upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, Ext. 2591, aschimj@lanecc.edu. 11/17/00.

THE DAILY

Monday, November 20, 2000

THIS WEEK

- * FACILITIES MANAGEMENT TEAM special meeting on bond furnishings issues, today, 8:30-10:30 a.m., Boardroom. Contact: Nancy Nichols, Ext. 2027
- * FLU CLINIC FOR HIGH RISK PATIENTS ONLY, today, 9-10 a.m. Call Ext. 2665 for an appointment (see below).
- * EVENING SUPERVISOR, today: Jose Ortal, Ext. 2801. Beeper 349-6806.
- * COLLEGE COUNCIL, Tuesday, Nov. 21, 1:30-3:30 p.m., Boardroom. For more information see the web at <http://www.lanecc.edu/presoffc/committee/collecoun.htm>.
- * DISABILITY SERVICES information for new employees and all interested staff, Wednesday, Nov. 22, 3-4 p.m., CEN 420. Preregister on voice mail box 7775.
- * NO DTC COURIER SERVICE on Wednesday, Nov. 22. Please have items in the courier's basket before you leave work Monday night, or first thing Tuesday morning, to ensure delivery before Thanksgiving. Thank you. Sandy Wilhelm.
- * THANKSGIVING HOLIDAY, Thursday and Friday, Nov. 23 and 24; college closed.
- * FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

TODAY: SECOND FLU CLINIC FOR HIGH RISK PATIENTS

Student Health Services is having its second flu clinic today from 9-10 a.m. for high-risk patients only. Those patients should not currently have a fever or cold. High-risk individuals are those over 65 years or who have asthma, cardiovascular or pulmonary disorders, renal dysfunction, diabetes, immunosuppression or other similar chronic illnesses. If you qualify as high-risk, make a flu vaccine appointment by calling Ext. 2665. We will have an additional clinic at a future date when more vaccine arrives.

LEARN ABOUT DISABILITY SERVICES

Join Nancy Hart on Wednesday, Nov. 22 from 3-4 p.m. in CEN 420 for a discussion of the services offered by Disability Services. What is an "accommodation?" Do you need one? Does a student need one? What is the application process? What is the benefit? Open to all interested staff; please preregister at voice mail box 7775.

TACT ACCEPTING NOMINATIONS FOR MEMBERSHIP

The Technology Advising and Coordinating Team is now accepting nominations for new members. Please visit the TACT web site for the information about team membership at lanecc.edu/tact/00call.htm and to retrieve the nomination form lanecc.edu/tact/00form.htm. You may submit an application as an attachment by e-mailing directly to TACT. For more information please contact any of the current TACT members (Steve Purch, Linda Loft, Kay Malmberg, Joe Russin, Sylvia Sandoz, Bob Vogel, or Ken Zimmerman). The deadline for nominations is Wednesday, Dec. 6.

RAMADAN TO BE CELEBRATED

Ramadan will be celebrated in the Multi-Cultural Center on Monday, Nov. 27, 10 a.m. - 2 p.m. Ramadan is the most important Holy day of Islam and spans a lunar month, observed by fasting and prayer. Call Susan Matthews at Ext. 2276 for more information.

ARCHIVES INTERN WANTED

The Archives is offering an internship in Archives & Records Management to interested Lane students for the winter term. It is an opportunity for students to gain experience and knowledge about the fields of archives and records management and provides insight into possible career opportunities for students in history, information management, business administration, government, visual resources, library science, and other fields. The internship is open to all full-time Lane students. A \$500 stipend is available courtesy of the LCC Foundation. Please pass the word on to your students. For more information and for

application details, contact Elizabeth Uhlig, Archivist, by phone at Ext. 2466, e-mail at uhlige@lanecc.edu, or visit the web at <http://lanecc.edu/archive>. Application deadline is December 8.

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WHO IS YOUR LIFE INSURANCE BENEFICIARY?

All eligible staff should be sure that the beneficiary on their life insurance is correct and current. If you would like to change your beneficiary on your LCC life insurance and also with PERS, those two forms are available in Personnel Services. If you have questions, dial Ext. 2211, press 0.

FAMILY TUITION WAIVER CERTIFICATION REMINDER

Bargaining classified, contracted faculty, and management employees need only certify eligible dependents (includes spouse and same-sex domestic partner) one time. If you have not filled out a certification form on a prior occasion, you must do so prior to the dependents registering. If you are not sure if your dependents are certified, please call Ext. 2211, dial 0.

CLASSIFIED, FACULTY AND MANAGEMENT OPEN ENROLLMENT

Open enrollment is underway. If you are interested in changing from one medical/vision plan to another, or adding a dependent to your medical/vision or dental coverage, you may do so during open enrollment from November 6 to December 1. New enrollment forms may be picked up in the Personnel Services office. All changes and additions received by Personnel Services, by 5 p.m. December 1 will be effective January 1.

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ADS

HOLIDAY BAZAAR IN THE CAFETERIA: I am looking for holiday crafters to sell items in the cafeteria on the main campus from December 5-8 for our annual Holiday Bazaar. The cost is 15 percent of total sales and the proceeds will go to the Holiday Tree of Joy, sponsored by ASLCC. The giving tree is for children of low income students on campus. For more information contact Tina Jaquez in Student Activities at Ext. 2336.

CAR FOR SALE: 1985 Merc. Benz (190-E) very good condition, 140 k.m. \$4,500 or best. Please contact Oskui at 736-5441.

USEFUL POTS AND MORE: Holiday Studio Sale. Featuring pottery by Kathy Lee, Michiyo Goble, Geri Hanson, and Don Prey; handmade books by Elizabeth Uhlig. Nov. 24-26, Dec. 1-3, 10 a.m. - 4 p.m. 2620 W. 22nd. Eugene. Contact: Elizabeth Uhlig, Archives, Ext. 2466.

LET'S TALK TURKEY SALE at the Bookstore, November 20-22. We've got some tables stuffed with items that are real "turkeys." Hurry in to gobble up the great deals.

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HOLIDAY RAFFLE TICKETS ARE ON SALE NOW at the Bookstore. Terrific prizes! Prizes include Sony CD/radio/cassette/digital tuner/ w/remote control; Black and Decker toaster oven; Gear rolling duffel bag; Crayola parka; and a Gigantic Mouse. Tickets are \$1 each or 6 for \$5. Free delivery of raffle tickets to departments. The drawing will be held December 13 at 2 p.m. Refreshments will be served at 1:30 p.m.. Don't miss Santa and Santa's Helper from 1:30-2 p.m.. Free Christmas gift wrapping for items purchased at the Bookstore November 20-December 20. Donations are welcome. All proceeds from the raffle and donations will be used to assist Lane students during the holiday season. The DTC will be joining in the fun. The DTC will raffle a Sony AM/FM clock radio and a Panasonic cordless phone. The DTC will be serving refreshments at 12:30 p.m.

FOR SALE: \$ 9,900 for 1979 Fleetwood single-wide mobile home in Churchill Meadows (space #144) in West Eugene. 2 bedroom, 1 bathroom approximately 784 square feet. Includes refrigerator and range, covered deck. Quiet dead-end street in family park with rec room and pool. Owner will carry loan. Down payment negotiable. Space rental \$324/month. Ready to occupy! Joyce Garibay, Ext. 2632, Family & Health Careers; or Gabby at 686-0867.

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THE DAILY

Tuesday, November 21, 2000

TODAY

* COLLEGE COUNCIL, 1:30-3:30 p.m., Boardroom. For more information see the web at

<http://www.lanecc.edu/presoffc/committee/collcoun.htm>.

* NO DTC COURIER SERVICE on Wednesday, Nov. 22. Please have items in the courier's basket before you leave work Monday night, or first thing Tuesday morning, to ensure delivery before Thanksgiving. Thank you. Sandy Wilhelm.

* EVENING SUPERVISOR, today: Sue McDonald, Ext. 2613; beeper 349-6806.

* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at

<http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

UNITED WAY SUPPORTS MANY AGENCIES IN LANE COUNTY

SCAR/Jasper Mountain is one of over 60 agencies in Lane County that receives funding through the United Way. Do you know why Jasper Mountain Center is housed on a castle on a hill outside Jasper Oregon? When you enter, you walk past a knight in a suit of armor. When you watch the children in therapy, you see rich use of fantasy, Star Trek, for example, with its rich characters, or "Abuse busters", a parody of Ghostbusters. This is because children who have had their childhood stolen through abuse and neglect lose a most precious thing-their imagination. Jasper Mountain focuses on not just changing a child's behavior. The staff believe that if you will heal a child you will not only change how they behave, but how they think and how they feel. It is the only center in the state outside Portland that does what it does. Jasper Mountain takes the most abused children in Oregon, the most manipulative, the most damaged, the most forlorn, aged 3-11. It has a very long waiting list. Its staff is a dedicated expert group who try to heal children whose lives have gone seriously wrong, and who have no future and no present, only pasts in which they are horrendously stuck. When my husband and I purchased our last vehicle, we didn't trade in the old one. We gave it to Jasper Mountain. They drive their vehicles until literally the brakes go out. What a shame that such a place goes begging in a society who has so much for itself.

What can I say to you about any United Way Agency, except that I am sure that all these agencies so carefully hidden from our view are struggling to keep afloat and do their good, as Scar/Jasper Mountain does. I just want you to know about this one, that is so close to my heart. One of the children who lived in my home came from Jasper Mountain, and he and every child from there has a very personal and very painful story. Please consider pledging your support through a donation to United Way of Lane County. - Pat John, Academic Learning Skills.

TRIO ENROLLMENT CLOSED

TRIO Learning Center is now closed for enrollment for this year. We do have an interest list started for next Fall term. Please encourage students to stop by and get on the interest list. The TRIO Learning Center staff would like to thank all staff who referred students to us!

COLLEGE OPS QUARTERLY NOW ONLINE

The fall edition of the College Ops Quarterly is now online! You can use this URL to go directly to the COQ's main page at <http://www.lanecc.edu/collops/coq/index.htm> or enter via Lane's home page, College Business, College Operation's Leadership Team, then College Ops Quarterly. - Terry Caron., Ext. 2311

LCC GALLERY SHOW

Hello to everyone at LCC from the Art Department Gallery. Thanks to all of you who took the time to come to our last show featuring work of Marilyn Robert and Susan Lowdermilk. Here is what you will see at the next show: Ellen Tykeson - Sculpture and Lynn Wiley - Monotypes, November 20 - December 8. Artists' lectures, Wednesday, Nov. 29, 1-2:30 p.m., Artists' reception, Friday Dec. 1, 6-8 p.m. Gallery hours are 8 a.m.-5 p.m. Mondays through Fridays. Please come and support these fine artists. Direct any questions/comments to ahepner@darkwing.uoregon.edu.

FIND OUT ABOUT DISABILITY SERVICES

What Does the office of Disability Services do? What services do they provide and who do they serve? Join Nancy Hart in CEN 420 on Wednesday, November 22 for the New Employee Information Session being offered from 3 - 4 p.m. All employees are welcome. Please preregister on voice mail box 7775.

FINAL FALL TERM INFORMATION SESSION FOR NEW EMPLOYEES

Join Mark Harris in CEN 420 on Wednesday, Nov. 29 from 3 - 4 p.m. for an informational session on substance abuse policies and services at Lane. Part of the new employee information series, the workshop is open to all interested Lane staff. Please preregister on voice mail box 7775.

SCHOLARSHIPS AVAILABLE FOR 14TH ANNUAL AAWCC CONFERENCE

The 14th Annual Conference of the Oregon Chapter of the American Association of Women in Community Colleges (AAWCC) & Region X Conference will be held at the Greenwood Inn, Beaverton, OR, November 30-December 1. The theme is to "Alone I can do so little, Together we can do so much." Scholarships are available (yeah!) through the Office of Instruction & Student Services. Contact Miriam Jordan for Registration and Scholarship information at Ext. 2315, or e-mail. Registration continues until the day of the conference.

MULTI-CULTURAL CENTER CELEBRATES RAMADAN

All day Monday, Nov. 27 we will be showing a video of Ramadan prayers at the mosque in the Holy city, Makkah. Participate with us as thousands of Muslims pilgrimage to the Holy city in this most Holy month when all Muslims all over the world fast and pray. At 4 p.m. worshipers will meet in the Multi-Cultural Center, CEN 409 and have prayers and breakfast in the traditional way with dates and milk. Everyone is invited, we will answer questions and have hand outs. Call Susan Matthews at Ext. 2276 for more information.

OSA HAS NEW ADDRESS

The Oregon Student Association state office has moved. OSA purchased a building in Portland at 635 NE Dekum Street, Portland, OR 9721. The new office phone number is (503) 286-0477. OSA is a student run, student directed nonprofit organization that represents the student governments of the six state universities, the All-Hill Council at OHSU, the student government at OIT and the student government at Lane Community College. For more information check the web at members.aol.com/commosa/.

TACT ACCEPTING NOMINATIONS FOR MEMBERSHIP

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SNOW TIRES for Sale: 4 Goodyear studded snow tires, size 185/70R13, about 16,000 miles on each tire, \$10 each. Rich Freund, Counseling, Ext. 2435, or 484-6690.

FOR SALE: 1999 MITSUBISHI Mirage 2-dr. coupe, 5 speed, great mpg. \$8,900. Georgia Nissen, Ext. 2534 or 746-0881.

FOR SALE: SINGLE BED with Swedish style tempurpedic mattress (ideal for arthritis) for sale for \$200 or best offer. M. Watrous, Ext. 2423.

Holiday Bazaar in the cafeteria December 5-8, from 9 to 3 p.m. Thursday's hours 9 to 1:30 p.m. Crafters and Vendors from Lane and Douglas counties will be selling holiday ornaments, artwork, soaps and other holiday bazaar odds and ends. Unique gift items at reasonable prices. Santa visits on Friday the 8th from 10-2 p.m., pictures \$2.00 each. The Lane Jazz festival will also be going on in the cafeteria on Friday the 8th. For more information, contact Tina Jaquez in Student Activities at Ext. 2336.

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WANTED: PROFESSIONAL or semi-professional photographer to shoot publicity photos for local dance organization. E-mail leat@lanecc.edu or call Traci at Ext. 2024 in the a.m.

1976 CHEVY 4x4 with a 350 and 400 Turbo transmission. AM/FM, air, custom wheels, 4" lift and roll bar. Body is in good condition and it runs great! \$2,500 OBO. Please contact Leah Yarber in Training & Development at Ext. 2763, Tuesday & Thursday 10 a.m.-3: p.m., or at 782-2768.

JUDY WARD'S DOWN HOME Country Crafts Holiday Bazaar will be held Dec. 1 & 2 from 9 a.m.-5 p.m. Lots of homemade crafts. 87423 Central Rd. Follow signs out W. 11th (near Fern Ridge Lake).

UNIQUE HOLIDAY GIFTS: Potpourri lamps, many styles, sizes, and fragrances, all lovingly hand made, \$15 to \$27. Kim Acosta, SES, Ext. 2103, or 689-8293.

FOR SALE: ROUGH-SAWN cherry wood boards. 1-inch thick. Air dried for two years. We can discuss the price. Helen Vidal, Ext. 3154.

FOR SALE: TRUCK CANOPY \$100. Fits a 1989 Ford Ranger. For more information call Melanie at Ext. 2362.

NEED SOME SEWING? Kathlynn Moonfire (Math, part-time) does small mending jobs to custom art-to-wear. Alterations, fabric embellishment, shortening, re-lining, restoration of cloth dolls, heirlooms, vintage. What's in your closet? Please call me at home only at 461-4649.

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to daily@lanecc.edu or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event and deadline announcement items run twice, or up to four times upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, Ext. 2591, aschimj@lanecc.edu. 11/21/00.

THE DAILY

Wednesday, November 22, 2000

TODAY THROUGH THE WEEKEND

* NO DTC COURIER SERVICE, today.

* DEADLINE TO CONTRIBUTE TO AFFIRMATIVE ACTION PLAN, today: Contact Jason Mak at makj@lanecc.edu .

* DISABILITY SERVICES INFORMATION SESSION for new employees (all employees are welcome), today, 3-4 p.m., CEN 420. Preregister on voice mail box 7775.

* EVENING SUPERVISOR, today: Tracy Simms, Ext. 2889. Beeper 349-6806.

* THANKSGIVING HOLIDAY, Thursday through Sunday, Nov. 23-26; college closed.

* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

BUDGET UPDATE

While Ballot Measures 91 and 8, which would have substantially reduced state resources, did not pass during the recent election, Ballot Measure 88 did pass. This measure raises the deductability ceiling for Federal taxes from \$3,000 to \$5,000. The estimated cost to Lane will be about \$650,000 per year.

However, 2001 is a legislative year and our state funding is unknown at this time. If we assume what the state calls "current service level", our budget picture is not very rosy for 2001/02. With no adjustments to our budget except increases for employee salaries, we estimate our operating deficit to be about \$3.2 million. If the legislature were to give community colleges the \$80 million additional funds we are asking for, our budget would just about balance. We don't think we will get the \$80 million, but we are optimistic that the colleges will get more than current service level.

Some good news is that the community colleges were successful with the Emergency Board last week and Lane will benefit by about \$358,000 for enrollment growth for the current year.

The Governor's Budget will be released on December 1. We will be able to do a better job of projecting our 2001-2002 situation after that date. - Marie Matsen, Vice President for College Operations

BOARD REPORT

In action on November 8, the Board of Education approved the budget calendar for 2001/02; approved the academic calendar for 2001/02; appointed Marston Morgan to Zone 2 and James Hume to Zone 4 of the Budget Committee; accepted the retirements of Russell Bowen from Advanced Technology and Sharon Wendell from Family and Health Careers; and selected March 9 and 10 as retreat dates; all by 6-0 vote. Mike Rose was absent.

Auditor Kenneth Kuhns told the board that Lane received an "unqualified, clean opinion" on its annual audit, the highest opinion possible. Craig Taylor presented benchmarks on goal accomplishment of former students, employment of professional-technical students, prof-tech students' satisfaction with Lane, and transfer students' satisfaction.

Sue Colvin updated the board on the presidential search. The board also heard from consultant Dale Parnell in a work session earlier that evening. The next step is scheduling interviews with candidates.

The board held first readings on a revised policy on asset protection which includes how buildings are named, and a more comprehensive board policy on affirmative action. The board adopted a new policy on parliamentary procedure.

The meeting took less than two hours and followed an open work session and closed executive session. The next meeting is set for December 13. More information is posted on the web at <http://www.lanecc.edu/presoffc/board/lccboard.htm> .

BROWN BAG PANEL ON MEN AND FEMINISM

The Women's Program is sponsoring this panel discussion on Tuesday, Nov. 28 from 12-1 p.m. in the Boardroom. Panel participants include Tim Blood, Maurice Hamington, Michael Samano and Mark Harris. They will be discussing what feminism means to them, how they came to incorporate feminism into their personal and political visions, and what they think feminism both requires of and offers to men. Bring your lunch and join us for what promises to be a provocative and enlightening discussion. For more information, call the Women's Program at Ext. 2352.

CREATE A WEB PAGE FOR YOUR CLASS

Are you ready to create a web page to supplement your class materials with a syllabus, a resource page, or are you interested in creating an online class? If so, please contact Roka Walsh in the Instructional Technology Center (CEN 421) at Ext. 2751 or walshr@lanecc.edu. She will provide you with the information you need to get you started and send you to the people and departments you'll need to contact for web accounts, information, and training.

RACISM FREE ZONE WORKSHOP OFFERED

The Affirmative Action Office will hold a Racism Free Zone workshop on Monday, Dec. 4 from 2-5:30 p.m., presented by Adrienne Rodriguez in APPR 225. There are 25 positions available and registration can be done on extension 7775.

RECORDS MANAGEMENT WORKSHOP

The Archives is offering a Records Management Workshop on Friday, Dec. 1, 2-4 p.m. in Business 201. The workshop provides an introduction to records management at Lane and is open to all interested college staff. The workshop will introduce records management, Oregon public records laws, and the community college records retention schedule. We will also go over the services provided by the college's Records Management program. Finally, we will briefly discuss electronic records and the long-term preservation of college historical records. To reserve a space in the workshop, call Elizabeth Uhlig, archivist, Ext. 2466.

HOLIDAY BAZAAR TO BE HELD IN THE CAFETERIA

A holiday bazaar will be held in the cafeteria December 5-8, from 9 a.m.-3 p.m., Thursday from 9 a.m.-1:30 p.m. Crafters and vendors from Lane and Douglas counties will be selling holiday ornaments, art work, soaps and other holiday odds and ends. Find unique gift items at reasonable prices. Santa will visit on Friday, Dec. 8, from 10 a.m.-2 p.m, pictures \$2 each. The Lane Jazz Festival will also be going on in the cafeteria on Friday, Nov. 8. For more information, contact Tina Jaquez in Student Activities at Ext. 2336.

TRIO ENROLLMENT CLOSED

TRIO Learning Center is now closed for enrollment for this year. We do have an interest list started for next Fall term. Please encourage students to stop by and get on the interest list. The TRIO Learning Center staff would like to thank all staff who referred students to us!

ORANGE AND GRAPEFRUIT ORDER DEADLINE IS TODAY

Lane's baseball team is holding its third annual sale of Sunkist navel oranges and Texas Rio Star grapefruits to raise funds for the Titan's upcoming season. Proceeds will be used for new equipment and field improvements. The Titans are the NWAACC 1999 champions. A 20-lb. box of oranges is \$14 and a 20-lb. box of grapefruit is \$15. Deadline for orders is Wednesday, Nov. 22. Orders will be delivered to your office December 4-8. For more information or to place an order, contact Coach Dale Hartley at Ext. 3175.

REOPENED TO CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE:

* Recreation, Club Sport & Special Events Coordinator/Health, Physical Education & Athletics, closing 11/28

ADS

FREE TV: You come pick it up and it's yours. It's old but works. Lisa Anderson (ABSE). 484-6785.

SNOW TIRES FOR SALE: 4 Goodyear studded snow tires, size 185/70R13, about 16,000 miles on each tire, \$10 each. Rich Freund, Counseling, Ext. 2435, or 484-6690.

FOR SALE: 1999 MITSUBISHI Mirage 2-dr. coupe, 5 speed, great mpg. \$8,900. Georgia Nissen, Ext. 2534 or 746-0881.

FOR SALE: SINGLE BED with Swedish style tempurpedic mattress (ideal for arthritis) for sale for \$200 or best offer. M. Watrous, Ext. 2423.

CAR FOR SALE: 1985 Merc. Benz (190-E) very good condition, 140 k.m. \$4,500 or best. Please contact Oskui at 736-5441.

USEFUL POTS AND MORE: Holiday Studio Sale. Featuring pottery by Kathy Lee, Michiyo Goble, Geri Hanson, and Don Prey; handmade books by Elizabeth Uhlig. Nov. 24-26, Dec. 1-3, 10 a.m. - 4 p.m. 2620 W. 22nd. Eugene. Contact: Elizabeth Uhlig, Archives, Ext. 2466.

LET'S TALK TURKEY SALE at the Bookstore, November 20-22. We've got some tables stuffed with items that are real "turkeys." Hurry in to gobble up the great deals.

HOLIDAY ART SALE: Ceramics, angels, jewelry, fabrics, foods, baskets and more will be offered by Cheryl Kempner and 25 participating artists. This event will be open Friday, Dec. 1, from 11 a.m. - 8 p.m. and Saturday, Dec. 2 from 10 a.m. - 4 p.m. at 4270 North Shasta Loop. Invitations with map are available on Cheryl's office door, Center 490, or call Ext. 2844.

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THE DAILY

Monday, November 27, 2000

THIS WEEK

- * RAMADAN CELEBRATION, today, 10 a.m. - 2 p.m., Multicultural Center. Contact Susan Matthews, Ext. 2276.
- * BROWN BAG PRESENTATION, MEN AND FEMINISM, Tuesday, Nov. 28 from 12-1 p.m. in the Boardroom. Contact: Women's Program, Ext. 2352.
- * SUBSTANCE ABUSE POLICIES AND SERVICES informational session for new employees and all interested staff, with presenter Mark Harris, Wednesday, Nov. 29 from 3 - 4 p.m. in CEN 420. Please preregister on voice mail box 7775.
- * RECORDS MANAGEMENT WORKSHOP, Friday, Dec. 1, 2-4 p.m. in BUS 201, sponsored by Archives, open to all interested college staff. Topics: introduction to records management at Lane, Oregon public records laws, community college records retention schedule, services provided by Lane's records management program, electronic records, and the long-term preservation of college historical records. To reserve a space, call Elizabeth Uhlig, Ext. 2466.
- * EVENING SUPERVISOR, today: Tracy Simms, Ext. 2889. Beeper 349-6806.
- * FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

BROWN BAG PANEL ON MEN AND FEMINISM

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FACULTY AND STAFF SERVE AS UNITED WAY DEPARTMENT LIAISONS

Pledge cards for United Way are currently being distributed in every college department. United Way of Lane County has a mission to help the people of Lane County care for one another in an organized manner. Last year Lane Community College staff contributed over \$25,000 to help touch the lives of local people in need. In the event you haven't received a pledge card and would like to make a contribution, please contact one of the following 31 department liaisons:

- * Gary Anderson, Printing and Graphics
- * Steve Barton, KLCC
- * Marcia Bell, Enrollment Services and Counseling
- * Jill Bradley, Women's Program
- * Gary Bricher, Computer Information Technology
- * Barbara Delansky, Student Activities
- * Bill DelGaudio, Social Science and Business Administration
- * Melinda Dunnick, Financial Aid

- * Shelley Dutton, Bookstore
- * Sandy Cutler, OSBDC
- * Teresa Hughes, Arts Division
- * Jane Irwin, Student Support Services
- * Ron Kilmer, Specialized Employment and Laundry
- * Debra Lamb, Community Learning Centers
- * Cynde Leathers, Distance Education
- * Dave Oatman, Business Industry Services
- * Lisa Parker, Heath, PE and Athletics
- * Stephen Pruch, Computer Services
- * Bob Purscelley, Lane @ Florence
- * Lloyd Rain, Purchasing
- * Debra Roach, Campus Public Safety and Facilities Management and Planning
- * Jane Scheidecker, Business Development Center
- * Linda Simmons, Executive Services
- * Patti Steward, Training and Development
- * Don Strahan, Lane @ Cottage Grove
- * Joan Thomas, Math
- * Barbara Thorson, English, Foreign Language & Speech
- * Bob Vogel, Instructional Support
- * Nadine Williams, Library
- * Steve Wolf, Adult High School
- * Carol Woodman, Cooperative Education

MLK AWARD APPLICATIONS AVAILABLE

ASLCC is accepting nominations for the Martin Luther King Human Rights Award to be given at the citywide MLK celebration on January 15, 2001. Students, faculty and staff are encouraged to submit nominations for individuals (students, faculty and staff) within the LCC community who demonstrate exceptional community service and a commitment to creating positive social change. Nomination forms are available at the Student Activities desk, second floor Center, and in the student government office, , Center 479. Nominations are due by January 8. For more information call Ext. 2330 and ask for Ariel.

NOTICE: AUTHORITY TO SIGN CONTRACTS

Reminder: No college employees other than the chief administrative officer (the president) and the deputy clerks are authorized to sign legal contracts and agreements on behalf of the college. Deputy clerks are appointed by Lane's Board of Education in accordance with Oregon Revised Statutes and are legally authorized to bind the college contractually.

Don't place yourself in a position of violating policy by signing a contract or agreement (either electronically or by hand) on behalf of the college. You also could be incurring personal legal and fiscal liabilities by doing so. Please read any documents (electronic or printed) carefully. If the college or any college organizational unit is named in the document and there are terms, conditions and things the college must do or

can be held responsible, stop and seek out a Deputy Clerk. Deputy Clerks are listed in COPPS. Currently serving as Deputy Clerks are:

- * Mary Spilde, Vice President for Instruction and Student Services
- * Marie Matsen, Vice President for College Operations
- * Larry J. Warford, Vice President for Instruction
- * Verne Whitaker, Director of College Finance

SERVICE-LEARNING AACC PLANNING GRANT OPPORTUNITY

The American Association of Community Colleges is requesting proposals for its "Bridges to Healthy Communities 2005" national competition, a project supported by the Centers for Disease Control and Prevention (CDC). AACC will award up to 20 community colleges with six-month planning grants of \$3,000 to develop HIV prevention programs with an emphasis in service-learning. Recipients of planning grants will be eligible in June, 2001, to apply for three-year implementation grants of up to \$9,000 per year. An AACC representative has encouraged applications from all disciplines. Traditional and non-traditional approaches to HIV prevention are welcomed and include faculty and student development, curriculum infusion, health services, and health-related service-learning projects. "Bridges" colleges would become part of a collaborative, collegial team--"a professional learning community"--working with a project mentor team. Interested faculty in health-related programs and other disciplines, please contact Jennifer von Ammon, Ext. 2140 or visit <http://www.aace.ncche.edu/bridgesproposals>. This competition offers Lane the opportunity to become part of a national infrastructure that is helping community colleges become leaders in disease prevention and contribute positively to community problem-solving. The deadline for proposals is December 6.

CREATE A WEB PAGE FOR YOUR CLASS

Are you ready to create a web page to supplement your class materials with a syllabus, a resource page, or are you interested in creating an online class? If so, please contact Roka Walsh in the Instructional Technology Center (CEN 421) at Ext. 2751 or walshr@lanecc.edu. She will provide you with the information you need to get you started and send you to the people and departments you'll need to contact for web accounts, information, and training.

RACISM FREE ZONE WORKSHOP OFFERED

The Affirmative Action/Diversity/Equal Opportunity Office will hold a Racism Free Zone workshop on Monday, Dec. 4 from 2-5:30 p.m., presented by Adrian Rodriguez in APPR 225. There are 25 positions available and registration can be done on extension 7775.

LEGAL LIFELINES MATERIALS ON THE WAY

Staff requesting copies of the November 14 CPDT sponsored half-day brochures on Legal Lifelines should be receiving their copy the first of this week. More copies were printed, and if you would like a copy to help you organize/plan your estate issues, please send an e-mail to Julie Baker, T&D or leave a message on voice mail box 7775.

HOLIDAY BAZAAR TO BE HELD IN THE CAFETERIA

A holiday bazaar will be held in the cafeteria December 5-8, from 9 a.m.-3 p.m., Thursday from 9 a.m.-1:30 p.m. Crafters and vendors from Lane and Douglas counties will be selling holiday ornaments, art work, soaps and other holiday odds and ends. Find unique gift items at reasonable prices. Santa will visit on Friday, Dec. 8, from 10 a.m.-2 p.m., pictures \$2 each. The Lane Jazz Festival will also be going on in the cafeteria on Friday, Nov. 8. For more information, contact Tina Jaquez in Student Activities at Ext. 2336.

COLLEGE OPS QUARTERLY NOW ONLINE

The fall edition of the College Ops Quarterly is now online! You can use this URL to go directly to the COQ's main page at <http://www.lanecc.edu/collops/coq/index.htm> or enter via Lane's home page, College Business, College Operation's Leadership Team, then College Ops Quarterly. - Terry Caron., Ext. 2311

NEW INSURANCE RATE CHARTS FOR CLASSIFIED, FACULTY AND MANAGEMENT

Effective January 1, 2001, Blue Cross insurance rates will increase and payroll deductions could also increase. All new deductions will be taken from the December paycheck. New insurance premium rate charts for classified, faculty, part-time faculty and management have been placed in the forms rack inside Personnel Services. If you have any questions, please contact Personnel Services, Ext. 2211, press 0.

JOBS REOPENED TO CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE:

* Recreation, Club Sport & Special Events Coordinator/Health, Physical Education & Athletics, closing 11/28

ADS

FREE TV: You come pick it up and it's yours. It's old but works. Lisa Anderson (ABSE). 484-6785.

SNOW TIRES FOR SALE: 4 Goodyear studded snow tires, size 185/70R13, about 16,000 miles on each tire, \$10 each. Rich Freund, Counseling, Ext. 2435, or 484-6690.

FOR SALE: 1999 MITSUBISHI Mirage 2-dr. coupe, 5 speed, great mpg. \$8,900. Georgia Nissen, Ext. 2534 or 746-0881.

FOR SALE: SINGLE BED with Swedish style tempurpedic mattress (ideal for arthritis) for sale for \$200 or best offer. M. Watrous, Ext. 2423.

CAR FOR SALE: 1985 Merc. Benz (190-E) very good condition, 140 k.m. \$4,500 or best. Please contact Oskui at 736-5441.

HOLIDAY RAFFLE TICKETS ARE ON SALE NOW at the Bookstore. Terrific prizes! Prizes include Sony CD/radio/cassette/digital tuner/ w/remote control; Black and Decker toaster oven; Gear rolling duffel bag; Crayola parka; and a Gigantic Mouse. Tickets are \$1 each or 6 for \$5. Free delivery of raffle tickets to departments. The drawing will be held December 13 at 2 p.m. Refreshments will be served at 1:30 p.m.. Don't miss Santa and Santa's Helper from 1:30-2 p.m.. Free Christmas gift wrapping for items purchased at the Bookstore November 20-December 20. Donations are welcome. All proceeds from the raffle and donations will be used to assist Lane students during the holiday season. The DTC will be joining in the fun. The DTC will raffle a Sony AM/FM clock radio and a Panasonic cordless phone. The DTC will be serving refreshments at 12:30 p.m.

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THE DAILY

Tuesday, November 28, 2000

TODAY

* BROWN BAG PRESENTATION, MEN AND FEMINISM, 12-1 p.m. in the Boardroom. Contact: Women's Program, Ext. 2352.

* EVENING SUPERVISOR, today: Mike Mayer, Ext. 2561; beeper 349-6806.

* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

WORKSHOP WILL EXPLAIN SUBSTANCE ABUSE POLICIES AND SERVICES AT LANE

Mark Harris will present information on substance abuse policies and services at Lane in a workshop for new employees and interested others, on Wednesday, Nov. 29 from 3-4 p.m. in CEN 420. Register at voice mail box 7775.

CLASSIFIED COUNCIL TO PREPARE FOR PRESIDENTIAL FORUMS

Classified Council will meet Thursday, Nov. 30 from 8-9:30 a.m. in HEA 249. The main agenda item is preparation for presidential candidate forums. Contact: Carrol Barton.

FLU CLINIC UPDATE

Student Health Services has discovered that the rest of our flu vaccine order will be shipped out early this week. We will notify students and staff when it arrives and hope to have a flu clinic by the end of the week.

BE IN THE MOMENT

The deadline of December 11 is fast approaching for you to contribute innovative articles and other publishable work for Lane's new journal, The Community College Moment. For more information, check the web at sliunix.lanecc.edu/~ccmoment.index.html or e-mail the editors at mcgraila@lanecc.edu or hamingtonm@lanecc.edu.

HIRING PROCESS TRAINING OFFERED

Hiring process training is being scheduled for full days on December 14 and 15 or January 4 and 5. You may register for both days in December, both days in January, or Day 1 in December and Day 2 in January. If you previously missed a day of training, now is an opportunity to finish the training. Hiring process training is required of all managers and all chairs of hiring committees at Lane. Training will be from 8 a.m.-5 p.m. each day and site is TBA at this time. Please preregister at voice mail box 7775.

HANUKKAH TO BE CELEBRATED

Hanukkah will be celebrated on Monday, Dec. 4, all day in the Multi-Cultural Center, CEN 409, with music, snacks, games and a discussion from noon-1 p.m. Hanukkah is a Jewish holy day celebrating the liberation of the temple in Jerusalem from King Antiochus who conquered it and denied people the right to follow their own religious beliefs. The lamp in the temple was to be alight all the time, but the people only had enough oil for one day. They lit the lamp anyway, and magically, the light stayed lit for eight days, enough time to make more oil. That is why Hanukkah lasts eight days and a candle is lit every day. For more information contact Susan Matthews, Ext. 2276

CIT INSTRUCTOR HAS ART SHOW

Jerry Ross, Computer Information Technology instructor and LCCEA faculty professional development coordinator, is having a one-man art show at the Provenance Gallery on 8th and Willamette. The show opens this week during the First Friday Art Walk on December 1 at 6 p.m. Faculty and staff are invited to attend. The show features portraits, landscapes and abstract figurative work. "La Mamma" will be there along with landscape paintings of locations throughout Italy

PRINT SHOP PLANS BRIEF CLOSURE DURING BREAK

Printing/Graphics will be closed the week of December 25-29. As previously noted, the deadline for submitting materials needed for the first day of winter term classes is December 11. P/G staff will be working on Bookstore packets and course materials up until the holiday break and resume operations January 2 to ensure that all will be ready for students' return on January 8. Questions? Call Vicki at Ext. 2373.

SCHOLARSHIPS AVAILABLE FOR 14TH ANNUAL AAWCC CONFERENCE

The 14th Annual Conference of the Oregon Chapter of the American Association of Women in Community Colleges (AAWCC) & Region X Conference will be held at the Greenwood Inn, Beaverton, OR, November 30-December 1. The theme is to "Alone I can do so little, Together we can do so much." Scholarships are available (yeah!) through the Office of Instruction & Student Services. Contact Miriam Jordan for Registration and Scholarship information at Ext. 2315, or e-mail. Registration continues until the day of the conference.

TACT ACCEPTING NOMINATIONS FOR MEMBERSHIP

The Technology Advising and Coordinating Team is now accepting nominations for new members. Please visit the TACT web site for the information about team membership at lanecc.edu/tact/00call.htm and to retrieve the nomination form lanecc.edu/tact/00form.htm. You may submit an application as an attachment by e-mailing directly to TACT. For more information please contact any of the current TACT members (Steve Purch, Linda Loft, Kay Malmberg, Joe Russin, Sylvia Sandoz, Bob Vogel, or Ken Zimmerman) The deadline for nominations is Wednesday, Dec. 6.

MLK AWARD APPLICATIONS AVAILABLE

ASLCC is accepting nominations for the Martin Luther King Human Rights Award to be given at the citywide MLK celebration on January 15, 2001. Students, faculty and staff are encouraged to submit nominations for individuals (students, faculty and staff) within the LCC community who demonstrate exceptional community service and a commitment to creating positive social change. Nomination forms are available at the Student Activities desk, second floor Center, and in the student government office, , Center 479. Nominations are due by January 8. For more information call Ext. 2330 and ask for Ariel.

NOTICE: AUTHORITY TO SIGN CONTRACTS

Reminder: No college employees other than the chief administrative officer (the president) and the deputy clerks are authorized to sign legal contracts and agreements on behalf of the college. Deputy clerks are appointed by Lane's Board of Education in accordance with Oregon Revised Statutes and are legally authorized to bind the college contractually.

Don't place yourself in a position of violating policy by signing a contract or agreement (either electronically or by hand) on behalf of the college. You also could be incurring personal legal and fiscal liabilities by doing so. Please read any documents (electronic or printed) carefully. If the college or any college organizational unit is named in the document and there are terms, conditions and things the college must do or can be held responsible, stop and seek out a Deputy Clerk. Deputy Clerks are listed in COPPS. Currently serving as Deputy Clerks are:

- * Mary Spilde, Vice President for Instruction and Student Services
- * Marie Matsen, Vice President for College Operations
- * Larry J. Warford, Vice President for Instruction
- * Verne Whitaker, Director of College Finance

SERVICE-LEARNING AACC PLANNING GRANT OPPORTUNITY

The American Association of Community Colleges is requesting proposals for its "Bridges to Healthy Communities 2005" national competition, a project supported by the Centers for Disease Control and Prevention (CDC). AACC will award up to 20 community colleges with six-month planning grants of \$3,000 to develop HIV prevention programs with an emphasis in service-learning. Recipients of planning grants will be eligible in June, 2001, to apply for three-year implementation grants of up to \$9,000 per year. An AACC representative has encouraged applications from all disciplines. Traditional and non-traditional approaches to HIV prevention are welcomed and include faculty and student development, curriculum infusion, health services, and health-related service-learning projects. "Bridges" colleges would become part of a collaborative, collegial team--"a professional learning community"--working with a project mentor

team. Interested faculty in health-related programs and other disciplines, please contact Jennifer von Ammon, Ext. 2140 or visit <http://www.aace.nche.edu/bridgesproposals> . This competition offers Lane the opportunity to become part of a national infrastructure that is helping community colleges become leaders in disease prevention and contribute positively to community problem-solving. The deadline for proposals is December 6.

CREATE A WEB PAGE FOR YOUR CLASS

Are you ready to create a web page to supplement your class materials with a syllabus, a resource page, or are you interested in creating an online class? If so, please contact Roka Walsh in the Instructional Technology Center (CEN 421) at Ext. 2751 or walshr@lanecc.edu . She will provide you with the information you need to get you started and send you to the people and departments you'll need to contact for web accounts, information, and training.

RACISM FREE ZONE WORKSHOP OFFERED

The Affirmative Action/Diversity/Equal Opportunity Office will hold a Racism Free Zone workshop on Monday, Dec. 4 from 2-5:30 p.m., presented by Adrian Rodriguez in APPR 225. There are 25 positions available and registration can be done on extension 7775.

HOLIDAY BAZAAR TO BE HELD IN THE CAFETERIA

A holiday bazaar will be held in the cafeteria December 5-8, from 9 a.m.-3 p.m., Thursday from 9 a.m.-1:30 p.m. Crafters and vendors from Lane and Douglas counties will be selling holiday ornaments, art work, soaps and other holiday odds and ends. Find unique gift items at reasonable prices. Santa will visit on Friday, Dec. 8, from 10 a.m.-2 p.m., pictures \$2 each. The Lane Jazz Festival will also be going on in the cafeteria on Friday, Nov. 8. For more information, contact Tina Jaquez in Student Activities at Ext. 2336.

JOBS REOPENED TO CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE:

* Recreation, Club Sport & Special Events Coordinator/Health, Physical Education & Athletics, closing 11/28

ADS

HANDMADE CHRISTMAS CARDS for sale. Angela Miller, Ext. 2593 or ADM 210.

WANTED: Your out-dated calendars. Send them to Angela Miller, ADM 210 or call me, Ext. 2593 and I will come pick them up.

ORANGES, GRAPEFRUIT & SATSUMAS SALE: My daughter is a Springfield cheerleader and is selling citrus fruit for the holiday. We are taking orders until Nov. 30. The fruit is sweet and inexpensive. Order 20 lbs. or 40 lbs. of oranges or grapefruits, or 28 lbs. of satsumas. Prices run from \$10 to \$18 a box. The fruit will be delivered to you by Dec. 18. To place your order call Marsha at Ext. 3179, or at home 747-6414. Thank you for your support. Happy Holidays.

FOR SALE: Sony 46-inch color TV, \$300. Classic sofa, \$200. Yamaha Trombone. Julia Munkvold, Ext. 2754, or 688-6644 after 5 p.m.

SNOW TIRES FOR SALE: 4 Goodyear studded snow tires, size 185/70R13, about 16,000 miles on each tire, \$10 each. Rich Freund, Counseling, Ext. 2435, or 484-6690.

FOR SALE: 1999 MITSUBISHI Mirage 2-dr. coupe, 5 speed, great mpg. \$8,900. Georgia Nissen, Ext. 2534 or 746-0881.

FOR SALE: SINGLE BED with Swedish style tempurpedic mattress (ideal for arthritis) for sale for \$200 or best offer. M. Watrous, Ext. 2423.

CAR FOR SALE: 1985 Merc. Benz (190-E) very good condition, 140 k.m. \$4,500 or best. Please contact Oskui at 736-5441.

HOLIDAY RAFFLE TICKETS ARE ON SALE NOW at the Bookstore. Terrific prizes! Prizes include Sony CD/radio/cassette/digital tuner/ w/remote control; Black and Decker toaster oven; Gear rolling duffel bag; Crayola parka; and a Gigantic Mouse. Tickets are \$1 each or 6 for \$5. \$10 buys 12 raffle tickets and a "Help Jerry's Kids" button. Free delivery of raffle tickets to departments. The drawing will be held December 13 at 2 p.m. Refreshments will be served at 1:30 p.m. DON'T MISS SANTA AND SANTA'S HELPER from 1:30-2 p.m. Free Christmas gift wrapping for items purchased at the Bookstore November 20-December 20. Donations are welcome. Help Jerry's kids -- all proceeds from the raffle and donations will be used to assist Lane students during the holiday season. The DTC will be joining in the fun. The DTC will raffle a Sony AM/FM clock radio and a Panasonic cordless phone. The DTC will be serving refreshments at 12:30 p.m.

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to daily@lanecc.edu or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event and deadline announcement items run twice, or up to four times upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, Ext. 2591, aschimj@lanecc.edu. 11/28/00.

THE DAILY

Wednesday, November 29, 2000

TODAY

* WORKSHOP ON SUBSTANCE ABUSE policies and services at Lane, with Mark Harris, 3 - 4 p.m. in CEN 420. Register at voice mail box 7775.

* EVENING SUPERVISOR, today: Patti Lake, Ext. 2848; beeper 349-6806.

* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

FLU VACCINES HAVE ARRIVED

Please contact Student Health Services at Ext. 2665 to make an appointment for the following Flu Clinics:

* Thursday, Nov. 30, 12 - 1 p.m.

* Friday, Dec. 1, 8 a.m. - 10 a.m.

* Tuesday, Dec. 5, 4 p.m. - 6 p.m.

* Friday, Dec. 8, 8 a.m. - 9 a.m.

These flu vaccines are available for students and staff only. Student Health Services is located in the Center Building, first floor, Room 126. The cost of the flu vaccine is \$8.

CLASSIFIED COUNCIL TO PREPARE FOR PRESIDENTIAL FORUMS

Classified Council will meet Thursday, Nov. 30 from 8 - 9:30 a.m. in HEA 249. The main agenda item is preparation for presidential candidate forums. Contact: Carrol Barton.

CURRICULUM APPROVAL COMMITTEE TO MEET

The Curriculum Approval Committee will meet on Wednesday, Dec. 6, from 3:15 - 4:45 p.m. in the Administration Building Boardroom. If you have any questions call Melanie Brown at Ext. 2362.

FITNESS EDUCATION REGISTRATION INFORMATION

In the winter class schedule, the explanation to the Fitness Education Center class was left out. Thus, when people look at page 81 in the Physical Education section of the schedule, they will only see orientation times and days, and probably not know what they mean. Could you help spread the word to all students on what should be there? To enroll in Fitness Education, first-time students register for an orientation time in "Fitness Ed: Introduction". Additional orientation times are available. After completion of orientation, students attend exercise sessions during FEC hours to fulfill course requirements. Students who have completed at least one term of Fitness Education enroll in "Fitness Ed: Con't/Returning" and attend exercise sessions during FEC hours to fulfill course requirements. Contact the FEC 744-3987 or drop by PE 101 for more information. FEC hours are Mondays, Wednesdays and Fridays from 6:30 - 9 a.m. and noon - 7 p.m.; Tuesdays and Thursdays from 7 - 10 a.m. and 11:30 a.m. - 7 p.m.; and Saturdays from 8 a.m.-noon. Thank you for your help, Wendy Simmons, Ext. 2552.

STUDENT TALENT SOUGHT FOR AUTISM FUNDRAISER

Lane students Ariel Zimmer and Rosalynn DeRoos are coordinating a student talent showcase, "Reaching Out, Reaching In," to be performed in the Blue Door Theater on Friday, Jan. 19. We are looking for student poets, musicians, dancers and actors interested in performing for the show. This will provide an opportunity for artists to collaborate their talents with other genres of performance for the purpose of raising funds for the nonprofit organization, Autism Rocks. Autism Rocks will be providing a lending library with information about autism as well as a display of artwork created by individuals with autism. Lane's art department will provide art pieces to display for the evening. Please talk to those whom you think would be interested in performing. Applications are available on Ariel's door in the ASLCC office, Center 479. Applications are due by December 13. If you have questions, contact Ariel at Ext. 2330 or Rosalynn at 341-1300 or rozzieluvs@hotmail.com. Thanks for your help.

INSURANCE CHANGES FOR CLASSIFIED EMPLOYEES

As a result of contract negotiations, there are a number of changes affecting insurance for Classified employees. Because of these changes, the ending date for open enrollment for Classified employees has been extended to December 8 at 5 p.m. The LCCEF has mailed new insurance rate charts to all Classified employees. Please review the rate chart carefully and contact Personnel if you have any questions.

SOLSTICE TO BE CELEBRATED

Solstice, Tuesday, December 5, all day, music, hot apple cider and information about this Pagan holy day celebrated to welcome the return of the light as the days get longer. The sun was seen rising through a huge stone circle, which was our calendar. As an agricultural people we planted and harvested our crops by the cycle of the seasons and cycles of the sun and moon. Susan Matthews, Ext. 2276

ARCHIVES INTERN WANTED

The Archives is offering an internship in Archives & Records Management to interested Lane students for the winter term. It is an opportunity for students to gain experience and knowledge about the fields of archives and records management and provides insight into possible career opportunities for students in history, information management, business administration, government, visual resources, library science, and other fields. The internship is open to all full-time Lane students. A \$500 stipend is available courtesy of the LCC Foundation. Please pass the word on to your students. For more information and for application details, contact Elizabeth Uhlig, Archivist, by phone at Ext. 2466, e-mail at uhlige@lanecc.edu, or visit the web at <http://lanecc.edu/archive>. Application deadline is December 8.

BE IN THE MOMENT

The deadline of December 11 is fast approaching for you to contribute innovative articles and other publishable work for Lane's new journal, The Community College Moment. For more information, check the web at sliunix.lanecc.edu/~ccmoment.index.html or e-mail the editors at mcgraila@lanecc.edu or hamingtonm@lanecc.edu.

HIRING PROCESS TRAINING OFFERED

Hiring process training is being scheduled for full days on December 14 and 15 or January 4 and 5. You may register for both days in December, both days in January, or Day 1 in December and Day 2 in January. If you previously missed a day of training, now is an opportunity to finish the training. Hiring process training is required of all managers and all chairs of hiring committees at Lane. Training will be from 8 a.m. - 5 p.m. each day and site is TBA at this time. Please preregister at voice mail box 7775.

PRINT SHOP PLANS BRIEF CLOSURE DURING BREAK

Printing/Graphics will be closed the week of December 25-29. As previously noted, the deadline for submitting materials needed for the first day of winter term classes is December 11. P/G staff will be working on Bookstore packets and course materials up until the holiday break and resume operations January 2 to ensure that all will be ready for students' return on January 8. Questions? Call Vicki at Ext. 2373.

TACT ACCEPTING NOMINATIONS FOR MEMBERSHIP

The Technology Advising and Coordinating Team is now accepting nominations for new members. Please visit the TACT web site for the information about team membership at <http://lanecc.edu/tact/00call.htm> and to retrieve the nomination form lanecc.edu/tact/00form.htm. You may submit an application as an attachment by e-mailing directly to TACT. For more information please contact any of the current TACT members (Steve Purch, Linda Loft, Kay Malmberg, Joe Russin, Sylvia Sandoz, Bob Vogel, or Ken Zimmerman) The deadline for nominations is Wednesday, Dec. 6.

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JOBS OPEN TO LCC CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE:

* Office Support Specialist, Social Science Department, closing 12/05

ADS

FOUND: Female beagle on main campus last Wednesday (day before Thanksgiving). Very well behaved, house trained. Currently being fostered but we need to find a home or the owner by the weekend. Please call Georgia in Business Technologies at Ext. 2534 or 747-1609 or Kirsa at Ext. 2221.

VACATION: ONE FULL WEEK at Eagle Crest, 3 bedroom, full kitchen, maximum 8 people from January 5-12. Only \$499 for entire week. Buck Arbuckle, EFL&SP. 484-1743.

CRAFTMANS SCROLL SAW "Contractors Series" 20 inches with stand. Brand new -- not over 5 hours on motor. Paid \$300, sell for \$150. Sara Simochko, Ext. 4202, or call me at home 946-1503 after 5 p.m.

ORANGES, GRAPEFRUIT & SATSUMAS SALE: My daughter is a Springfield cheerleader and is selling citrus fruit for the holiday. We are taking orders until Nov. 30. The fruit is sweet and inexpensive. Order 20 lbs. or 40 lbs. of oranges or grapefruits, or 28 lbs. of satsumas. Prices run from \$10 to \$18 a box. The fruit will be delivered to you by Dec. 18. To place your order call Marsha at Ext. 3179, or at home 747-6414. Thank you for your support. Happy Holidays.

USEFUL POTS AND MORE: Holiday Studio Sale. Featuring pottery by Kathy Lee, Michiyo Goble, Geri Hanson, and Don Prey; handmade books by Elizabeth Uhlig. Dec. 1-3, 10 a.m.-4 p.m., 2620 W. 22nd, Eugene. Contact: Elizabeth Uhlig, Archives, Ext. 2466.

HOLIDAY RAFFLE TICKETS ARE ON SALE NOW at the Bookstore. Terrific prizes! Prizes include Sony CD/radio/cassette/digital tuner/ w/remote control; Black and Decker toaster oven; Gear rolling duffel bag; Crayola parka; and a Gigantic Mouse. Tickets are \$1 each or 6 for \$5. \$10 buys 12 raffle tickets and a "Help Jerry's Kids" button. Free delivery of raffle tickets to departments. The drawing will be held December 13 at 2 p.m. Refreshments will be served at 1:30 p.m. DON'T MISS SANTA AND SANTA'S HELPER from 1:30-2 p.m. Free Christmas gift wrapping for items purchased at the Bookstore November 20-December 20. Donations are welcome. Help Jerry's kids -- all proceeds from the raffle and donations will be used to assist Lane students during the holiday season. The DTC will be joining in the fun. The DTC will raffle a Sony AM/FM clock radio and a Panasonic cordless phone. The DTC will be serving refreshments at 12:30 p.m.

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FOR SALE: SINGLE BED with Swedish style tempurpedic mattress (ideal for arthritis) for sale for \$200 or best offer. M. Watrous, Ext. 2423.

CAR FOR SALE: 1985 Merc. Benz (190-E) very good condition, 140 k.m. \$4,500 or best. Please contact Oskui at 736-5441.

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THE DAILY

Thursday, November 30, 2000

TODAY

* CLASSIFIED COUNCIL meeting to prepare for presidential forums, 8-9:30 a.m., HEA 249. Contact: Carrol Barton.

* EVENING SUPERVISOR, today: Gary Anderson, Ext. 2374; beeper 349-6806.

* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

STAFF FORUMS SCHEDULED FOR PRESIDENTIAL CANDIDATES

Open forums for Lane employees to meet the four candidates who are interviewing for the position of college president have been scheduled as follows.

Dr. Daniel Phelan, Monday, Dec. 4, 3 p.m., Forum 309

Dr. Norman Will, Monday, Dec. 11, 3 p.m., Forum 309

Dr. Diana Sloane, Thursday, Dec. 14, 4 p.m., Blue Door Theater

Dr. Mary Spilde, Friday, Dec. 15, 3 p.m., Forum 308

Board interviews with the candidates also have been scheduled. The interviews will be held in closed executive session. A hiring decision is expected mid to late February. The new president will begin work on July 1. For more information on the presidential search at Lane, visit the Web at

<http://www.lanecc.edu/ps/jobinfo.htm>.

RECORDS MANAGEMENT WORKSHOP

The Archives is offering a Records Management Workshop on Friday, Dec. 1, 2-4 p.m. in Business 201. The workshop provides an introduction to records management at Lane and is open to all interested college staff. The workshop will introduce records management, Oregon public records laws, and the community college records retention schedule. We will also go over the services provided by the college's Records Management program. Finally, we will briefly discuss electronic records and the long-term preservation of college historical records. To reserve a space in the workshop, call Elizabeth Uhlig, archivist, Ext. 2466.

KUDOS

Marie Matsen, vice president for College Operations, has been elected president of the board of the Springfield/Eugene Habitat for Humanity affiliate. Her term begins in January 2001 and runs for a year.

BOND UPDATE

ADDITIONAL BRICK DESIGNATES 60 PERCENT MARK. Application of the third brick on the Millennium 2 Project Signs indicates that bond construction progress has reached 60 percent completion. Approximately \$31.9 million of the \$53.2 million budget has been expended. The budget includes the \$42.8 million bond measure approved by voters, plus interest. Main campus projects underway include the Science/Math Addition, the Student Services Building, and the Health Technology Remodel. Funds also have been used to build a new center in Cottage Grove, add to the Florence center, and to build Community Learning Centers at eight county high schools.

IS YOUR DEPARTMENT MOVING WITHIN THE NEXT SIX MONTHS? If your department will be relocating to new or remodeled areas within the next six months, the Bond Moving Team strongly encourages you to do some "spring cleaning" during the winter months. Just like our personal residences, sometimes work materials and objects are held onto that are no longer relevant. If you possess materials that are no longer germane to your duties, here's the Moving Team's advice - get rid of 'em! Your relocation to new areas will be streamlined if you reduce, recycle and archive those materials and objects that do not need to be transported. In so doing, labor and materials will be freed up to provide a more efficient, effective, and satisfying move.

BOND TEAM PREPARES FOR END OF TERM. Knowing that final presentations and exams will take place during the last weeks of the term, the Bond Project Management Team is taking measures to ensure the best possible atmosphere for academic activities. Individual project managers are encouraging

construction supervisors for the Student Services, Health Tech, and Science/Math projects to focus general work efforts at more remote locations of a project, or, if at all possible, postpone disruptive work until after finals week. While construction managers are cooperating, understandably, not all activities can be moved to different areas or postponed. Therefore, if you feel a situation is disruptive to your office or classroom, be aware that a procedure for dealing with construction disruptions is available in the College Online Policy and Procedure System at <http://lanecc.edu/cops/disrupt.htm>.

SHEET ROCK DEFINES HEALTH TECH SPACES. Sheet rock work has been completed in the future dental lab of the Health Tech building. The sheet rock will enable personnel who tour the space to comprehend spatial relationships to a much greater degree. Currently, mudding and texturing is underway while general infrastructure work continues.

STUDENT SERVICES CONTINUES FAST PACE. Exterior doors have been hung at all entrance points on the north, south, and east sides of the building. Understandably, the large windows and doors on the west side will be some of the last exterior work undertaken, thereby reducing the risk of damage to the vast expanse of glazing. Workers are readying the permanent door framing where the sky bridge meets the Apprenticeship building. Sheet rock is complete on the second floor. Framing and pouring of the ADA ramp at the main west entrance continues.

SCIENCE/MATH ADDITION ON SCHEDULE FOR FIRST QUARTER COMPLETION. Hyland Construction continues to make steady progress toward the March 2001 completion of the Science/Math addition. Sheet rock is complete on the second floor of the west addition. The south labs continue to take shape as PVC webbing is installed over concrete floor slabs. The plastic webbing is comprised of caps approximately 2" in height connected to one another by plastic tabs. The webbing will allow data lines to be run underneath flooring, which will be installed shortly.

FOR MORE INFORMATION regarding bond activities, contact Nancy Nichols at extension 2027, e-mail bond@lanecc.edu, or check out the web site at http://www.edu/campsvcs/ie/ns_bond.htm.

THIRD ANNUAL LANE JAZZ FESTIVAL SCHEDULED

The third annual Lane Jazz Festival takes place in the Performance Hall on Friday and Saturday, Dec. 8 and 9, with high school and middle school bands from throughout Oregon participating in the two day festival. Clinics in jazz performance techniques will be held throughout the days by Lane jazz faculty and community professionals. Concerts are featured events 7:30 p.m. both days, and on Friday, the Oregon Jazz Ensemble will feature Mel Brown's trumpeter, Thara Memory, as well as the Lane Jazz Ensemble, the UO Jazz Lab II and the Oregon Jazz Ensemble.

Saturday's concert features the Mel Brown Septet. Legendary jazz drummer Mel Brown is a central figure in Portland's music scene. He built an international reputation as a staff drummer for Motown Records beginning in 1968. During his two decades with Motown, Brown recorded with artists like Martha and the Vandellas, The Four Tops, The Temptations, Marvin Gaye, the Supremes, and Smokey Robinson. From 1979-1990, Brown performed with Diana Ross's band, including a memorable concert for Queen Elizabeth at Royal Albert Hall in England. Brown even performed with the Beatles on their recording, "My Sweet Lord." Brown loves straight ahead mainstream jazz and recorded several CDs with the late legendary bassist Leroy Vinnegar. Brown is one of the founders of the Mount Hood Jazz Festival and is active in music education. He performs regularly in the Portland area. Joining Brown in the Lane performance on Saturday, Dec. 9 will be members of his septet: Thara John Memory, trumpet; Gordon Lee, piano; Renato Caranto, tenor sax; Warren Rand, alto sax; André St. James, bass; and Carl Stanley "Stan" Bock, trombone. Call the Lane Ticket Office afternoons at Ext. 2202 for concert ticket prices.

COLLEGE COUNCIL TO MEET

College Council meets Tuesday, Dec. 5, from 1:30 - 3:30 p.m. in the Boardroom. Agenda highlights: December 13 board agenda review, restructuring update, strategic plan, and hiring process. More information is available on the web at <http://www.lanecc.edu/presoffc/committee/collcoun.htm>. Contact: Laura Tamura.

CURRICULUM APPROVAL COMMITTEE TO MEET

The Curriculum Approval Committee will meet on Wednesday, Dec. 6, from 3:15-4:45 p.m. in the Administration Building Boardroom. If you have any questions call Melanie Brown at Ext. 2362.

CHRISTMAS TO BE CELEBRATED

Christmas will be celebrated on Wednesday, Dec. 6, all day in the Multi-Cultural Center, CEN 409. Snacks, music and lots of Christmas cheer. Celebrate with us the birth of Jesus Christ. Contact: Susan Matthews, Ext. 2276

HOLIDAY BAZAAR TO BE HELD IN THE CAFETERIA

A holiday bazaar will be held in the cafeteria December 5-8, from 9 a.m.-3 p.m., Thursday from 9 a.m.-1:30 p.m. Crafters and vendors from Lane and Douglas counties will be selling holiday ornaments, art work, soaps and other holiday odds and ends. Find unique gift items at reasonable prices. Santa will visit on Friday, Dec. 8, from 10 a.m.-2 p.m., pictures \$2 each. The Lane Jazz Festival will also be going on in the cafeteria on Friday, Nov. 8. For more information, contact Tina Jaquez in Student Activities at Ext. 2336.

JOBS OPEN TO CLASSIFIED BARGAINING UNIT STAFF WORKING .5 FTE OR MORE:

* Office Support Specialist, Social Science Department, closing 12/05

ADS

GUESS WHO'S 40! Greg Evans is experiencing one of life's mile stones. Please stop by or give him a call at Ext. 2340 and wish him well.

HOLIDAY REQUEST: The Women's Program is looking for individuals or departments to adopt families for the holidays. This is an opportunity to provide much needed gifts, food or gift certificates to families with out resources. Contact Charleen Maclean at Ext. 2840 or e-mail (my personal favorite).

RAFFLE: Longtime Foodservices employee Jack Denney is battling cancer. A raffle to raise funds to help Jack and his family during the holidays is being sponsored by Foodservices. The drawing will be held at 2 p.m. on Monday, Dec. 11, in the northeast cafeteria corner. You need not be present to win. Winning tickets will be posted in the cafeteria. Tickets are \$1 each or 6 for \$5. Prizes include various small kitchen-appliances, a 45-piece power bit set, Sony Walkman, clocks, croquet set, Lane student pottery, and much more.

FOR RENT: A great getaway cabin at Sunriver for \$85/night. Sleeps four, has a loft and one and a half baths. Kitchen is fully equipped and the living area includes a gas fireplace, TV/VCR, and stereo. Close to Sunriver village and restaurants. Mt. Bachelor is only 18 miles away for skiing and fun in the snow. Call Ginny Reich, 686-8188. EFL&S (retired).

SKIS FOR SALE: Downhill Rossignols (185cm), \$40; boots, size 10, \$20; cross-country Alpine (170cm), \$20. Assorted ski poles, cheap. Robert Sposato, ALS, Ext. 2072, 683-2681 home.

STUDIO SALE: Fine arts and crafts, all local artists, original folk art, canvass floorcloths, fashion accessories, handmade greeting cards, glassworks, and more unique holiday gift ideas. Take Hilyard St. to 39th & Dillard, turn left on Dillard, by Church, 4030 Dillard Rd., Eugene. Please park in street. Denise Bernard (Ext. 2358) Library.

FOR SALE: The average American puts on six pounds between Thanksgiving and the new year. If you'd like to be doing something about those added pounds ahead of time, do I have a deal for you. I have a low-impact cardio-vascular exercise machine in mint condition for only \$15 -- first come, first served! Please call Sandy Aldridge at 942-0583 or Ext. 4207. Thanks.

FOUND: Female beagle on LCC campus the Wednesday before Thanksgiving. Very well behaved, house trained. Currently being fostered but we need to find a home or the owner by the weekend. Please call Georgia in Business Technologies at Ext. 2534 or 747-1609 or Kirsas at Ext. 2221.

VACATION: ONE FULL WEEK at Eagle Crest, 3 bedroom, full kitchen, maximum 8 people from January 5-12. Only \$499 for entire week. Buck Arbuckle, EFL&SP. 484-1743.

CRAFTMANS SCROLL SAW "Contractors Series" 20 inches with stand. Brand new -- not over 5 hours on motor. Paid \$300, sell for \$150 . Sara Simochko, Ext. 4202, or call me at home 946-1503 after 5 p.m.

ORANGES, GRAPEFRUIT & SATSUMAS SALE: My daughter is a Springfield cheerleader and is selling citrus fruit for the holiday. We are taking orders until Nov. 30. The fruit is sweet and inexpensive. Order 20 lbs. or 40 lbs. of oranges or grapefruits, or 28 lbs. of satsumas. Prices run from \$10 to \$18 a box. The fruit will be delivered to you by Dec. 18. To place your order call Marsha at Ext. 3179, or at home 747-6414. Thank you for your support. Happy Holidays.

HOLIDAY RAFFLE TICKETS ARE ON SALE NOW at the Bookstore. Terrific prizes! Prizes include Sony CD/radio/cassette/digital tuner/ w/remote control; Black and Decker toaster oven; Gear rolling duffel bag; Crayola parka; and a Gigantic Mouse. Tickets are \$1 each or 6 for \$5. \$10 buys 12 raffle tickets and a "Help Jerry's Kids" button. Free delivery of raffle tickets to departments. The drawing will be held December 13 at 2 p.m. Refreshments will be served at 1:30 p.m. DON'T MISS SANTA AND SANTA'S HELPER from 1:30-2 p.m. Free Christmas gift wrapping for items purchased at the Bookstore November 20-December 20. Donations are welcome. Help Jerry's kids -- all proceeds from the raffle and donations will be used to assist Lane students during the holiday season. The DTC will be joining in the fun. The DTC will raffle a Sony AM/FM clock radio and a Panasonic cordless phone. The DTC will be serving refreshments at 12:30 p.m.

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to daily@lanecc.edu or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event and deadline announcement items run twice, or up to four times upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, Ext. 2591, aschimj@lanecc.edu. 11/30/00.