

# THE DAILY

Thursday, February 1, 2001

## TODAY

\* EVENING SUPERVISOR, today: Steve Barton, Ext. 2487; pager 349-6806.

\* BLACK HISTORY MONTH recognition starts today with the video, "America's Journey Through Slavery: The Terrible Transformation, Part 1," from noon-1 p.m., Multi-Cultural Center, CEN 409. Contact: Susan Matthews, Ext. 2276. The video follows American history from Jamestown in 1607 to the start of the Civil War in 1861; narrated by Angela Basset. Repeats Friday.

\* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## PAYROLL CHANGES

Has your address or bank account changed? If so, please contact Nancy Nott, College Finance, at Ext. 2595. Deadline for changes is February 8 for mid-month payroll. Any changes after the deadline will become effective in March payroll.

## OVERDUE LIBRARY MATERIALS PROCEDURE CHANGE

Lane employees do not have to pay overdue charges on library materials, but they are responsible for replacement charges on items that are not returned. As of February 1, the Library will be automating its billing system; replacement charges will be sent to College Finance and will be subject to its collection procedures. If you have any billed library materials, please return them now to avoid additional charges. Call the Library's Circulation Desk at Ext. 2273 if you have questions about this new procedure. - Nadine Williams, Library Director

## MARKETING INFORMATION AVAILABLE

An updated list of the marketing resources available at the college is available from Institutional Advancement. The flyer, "How To Get The Most From Marketing," outlines 27 resources at the college related to marketing and promoting college programs and services. The flyer lists sources of information for everything from creating advertising and brochures to applying for a marketing grant and utilizing the college's web site. For a copy of the "How To Get The Most From Marketing," or a marketing grant application packet, contact Daniel Moret by e-mail or at Ext. 2268. The next deadline for marketing grant applications is May 10.

## DENTAL INSURANCE REMINDER

The maximum amount of dental benefits for eligible CLASSIFIED and FACULTY is \$1,500, and for MANAGEMENT is \$5,000 for covered services for each person covered per benefit year. If you have questions regarding your benefit year, you may call your insurance carrier (Blue Cross/Blue Shield at 1-800-452-5379 or OEA Choice at 1-800-452-0914).

## FILING INSURANCE CLAIMS

Most of the time, the insurance forms needed to file a claim for payment of medical services can be completed in the admitting office of your doctor or hospital. Your identification card will have the group number and social security number on it. After services have been completed, the doctor's office or hospital office will send the claim directly to the insurance company. If you receive a statement that has not been billed to the insurance company, write your social security number and group number on the statement and send the statement to the insurance company.

## RULES FOR FEEDING FERAL CATS ON CAMPUS

The Safety Committee, Animal Support Committee and Groundskeepers need your help. The college-approved strategy for dealing with feral cats on the main campus is to spay or neuter cats as they can be trapped, adopt out cats that can be domesticated and keep the remaining population controlled and disease-free. (For more details on this policy see <http://lanecc.edu/cops/animals.htm>.) Uncontrolled feral cats are a potential hazard to staff and students and are a particular concern for our groundskeepers who

have had to work in unsanitary conditions created by feral cats. The Safety Committee negotiated an agreement between the Animal Support Committee and Groundskeepers that the cats on campus would be fed only at approved feeding stations. This strategy is used successfully at many other institutions to control cats' territories. Please do not feed cats on campus except at approved feeding stations! We want to continue to treat feral cats as humanely as possible while protecting staff and students. We need your cooperation to be able to continue with the current strategy. If you want to help with the feeding of cats, please contact one of these members of the Animal Support Committee: Carolyn Cruz (Ext. 2864), Della Mathews (Ext. 2670), Jamie Kelsch (Ext. 2540), Kirsia Wheedon (Ext. 2721), or Ann Augard (Ext. 2246). If you have questions about the policy, please contact Marie Matsen (Ext. 2311).

#### TO ALL GROUPWISE USERS - IMPORTANT REMINDER

The "250 Day Rule" will automatically delete mail from your mailbox. As February is upon us we are approaching the 250-day mark from the beginning of the Groupwise installation, please be sure you have archived those important messages. Remember to archive your important mail on a regular basis.

#### JOBS

##### OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT

- \* Personnel Services Representative, Personnel Services, closing 2/2
- \* Laundry Worker (.500 FTE), Laundry Department, closing 02/08

##### OPEN TO THE PUBLIC

- \* KLCC Office Manager/Traffic Director, closing 2/7
- \* Philosophy Instructor, Social Science Department, closing 02/16
- \* Psychology Instructor, Social Science Department, closing 02/16
- \* Foreign Language Lab Coordinator, English, Foreign Language & Speech Department, closing 2/16
- \* Philosophy Instructor/Social Science Department, closing 02/16
- \* Psychology Instructor/Social Science Department, closing 02/16
- \* Instructor, Business Technologies/BEC/DTC, closing 03/09
- \* Cooperative Education Instructor, closing 3/16
- \* Biology Instructor Position, Science Department, closing 3/23
- \* Anatomy & Physiology Instructor, Science Department, closing 3/23

#### ADS

MANY OF YOU MISSED IT the first time around. So, at lower prices: Lazy Boy queen size couch (excellent) hideabed (not comfortable) in light brown/beige check pattern was \$225, now \$195. Teak desk (excellent) was \$250, now \$200. Dan Welton, Media Arts and Tech, Ext. 2474 or 342-7222.

1994 METAL 4-HORSE slant load horse trailer for sale. In very good condition. Has walk in tack room with area over goose neck for either hay storage or queen mattress. Will sell for \$5000 (\$5250 with hitch) Call Kat or John at 822-3203 evenings and weekends or e-mail Kat Kirkpatrick at [kirkpatrickk@lanecc.edu](mailto:kirkpatrickk@lanecc.edu)

RESCUED ONE-YEAR-OLD Female terrier mix needs home. She is affectionate and energetic. Call Georgia Nissen at Ext. 2534 or 747-1609.

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to [daily@lanecc.edu](mailto:daily@lanecc.edu) or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event and deadline announcement items run twice, or more often upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved

by the subject, family member, or a close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, at Ext. 2591. 01/31/01

# THE DAILY

Friday, February 2, 2001

## TODAY AND THIS WEEKEND

- \* BOARD CANDIDATES FORUM, today, 3:30-5 p.m., FOR 308. See item below.
- \* NATURE WRITERS GROUP, today, 4-5:30 p.m., APP 216. Contact: Jeffrey Harrison.
- \* BLACK HISTORY MONTH video, "America's Journey Through Slavery: The Terrible Transformation, Part 1," today, noon-1 p.m., Multi-Cultural Center, CEN 409. Contact: Susan Matthews, Ext. 2276.
- \* FREE TAX HELP, today, 9:30 a.m.-3 p.m., south side cafeteria; and continuing Tuesdays, Wednesdays and Fridays, same times, until April 16. Contact: Tina Jaquez, Ext. 2336.
- \* SATURDAY SUPERVISOR: Helen Garrett, Ext. 2686; pager 349-6806.
- \* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## CASH REIMBURSEMENTS POLICY

College employees/students who purchase supplies for the college and expect departmental reimbursement must follow the procedure outlined in COPPS. Under the heading of Petty Cash Funds then College Finance Petty Cash Fund, (<http://www.lanecc.edu/cops/petty.htm> ) the policy states that in addition to the completed, signed authorization form, the individual must present ORIGINAL validated receipts for the purchase. Invoices that don't indicate payment, photocopies of unprocessed checks, and photocopies of receipts cannot be accepted. This is a requirement from our auditors to establish a clear audit trail, and to avoid double reimbursements.

Cash reimbursements will not be made if monies owed the college are not in a current billing status, they will instead be applied to the past due account. The cash reimbursements are to be requested by the purchaser only, and purchaser must present photo identification to receive funds. Departments cannot pool receipts and send over one individual to receive the multiple reimbursements. If this need exists, you may request a department petty cash fund by following the instructions in COPPS.

<http://www.lanecc.edu/cops/petty.htm> We hope that this information will help to eliminate confusion. If you have any questions please call Ext. 3011 Thank you! -College Finance Operations Team

## BOARD CANDIDATES INVITED TO TODAY'S FORUM

The Management Steering Committee, ASLCC, LCC Education Association and LCC Employee Federation are jointly sponsoring an open forum for the Lane Board of Education candidates today from 3:30-5 p.m. in FOR 308. Candidates are Lucille Salmony, unopposed for Zone 1 serving the western part of the college district; Jason Davies, Dennis Shine and Ralph Wheeler, for Zone 3 serving the greater Springfield area; and Marston Morgan and Kathleen Shelley for Zone 4 serving the eastern and southern part of Lane's district. Candidates must live in the zone for which they are running, but all voters in the district vote on all candidates. Ballots will be mailed to voters on February 26, and are due back by March 13. Election winners will begin four-year terms of volunteer service on July 1.

## IMPORTANT REMINDER FOR ALL GROUPWISE USERS

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## COMPUTER CLASS OFFERINGS WINTER TERM

All classes will be held in CEN 423b and limited to eight participants. To register for a class call Ext. 7775 and register by letter. The schedule is also listed in the Lane's on-line calendar of events. For other training, department, small group, or one-on-one, please contact Sue Woods at Ext. 3148.

### SEC CLASS TITLE DATE TIME INSTRUCTOR

- D Groupwise Overview, Feb. 8, 1-3 p.m.
- E Groupwise Overview, Feb. 15, 1-3 p.m.
- F Groupwise Overview, Feb. 22, 1-3 p.m.
- G Groupwise Overview, March 1, 1-3 p.m.
- H Groupwise Overview, March 8, 1-3 p.m.

- I Groupwise Overview, March 15, 1-3 p.m.
- K Address Book Groupwise, Feb. 20, 11-12 a.m.
- L Calendar Groupwise, Feb. 6, 11-12 a.m.
- M Calendar Groupwise, Feb. 27, 11-12 a.m.
- O WebCT: Learn How to Get Your Class Online with the Web Course Technology Software
  - Part I, Feb. 20, 1-3 p.m.;
  - Part II, Feb. 27, 1-3 p.m.;
  - Part III, March 6, 1-3 p.m.;
  - Part IV, March 13, 1-3 p.m.
- R Excel Formulas, Functions, Macros, Feb. 26, 2:30-4:30 p.m.
- S Excel Formulas, Functions, Macros, March 5, 2:30-4:30 p.m.
- T PowerPoint Basics, Feb. 5, 2:30-4:30 p.m.

#### CLARIFICATION: RULES FOR FEEDING FERAL CATS ON CAMPUS

The Safety Committee, Animal Support Committee and Groundskeepers need your help. The college-approved strategy for dealing with feral cats on the main campus is to spay or neuter cats as they can be trapped, adopt out cats that can be domesticated, and keep the remaining population controlled and disease-free. (For more details on this policy see <http://lanecc.edu/cops/animals.htm> ). Uncontrolled feral cats are a potential hazard to staff and students and are a particular concern for our groundskeepers who have had to work in unsanitary conditions created by feral cats. The Safety Committee negotiated an agreement between the Animal Support Committee and Groundskeepers that the cats on campus would be fed only at approved feeding stations **by members of the Animal Support Committee**. This strategy is used successfully at many other institutions to control cats' territories. Please do not feed cats on campus. We want to continue to treat feral cats as humanely as possible while protecting staff and students. We need your cooperation to be able to continue with the current strategy. If you want to help with the feeding of cats, please contact one of these members of the Animal Support Committee: Carolyn Cruz (Ext. 2864), Della Mathews (Ext. 2670), Jamie Kelsch (Ext. 2540), Kirsa Wheedon (Ext. 2721), or Ann Augard (Ext. 2246). If you have questions about the policy, please contact Marie Matsen (Ext. 2311).

#### CURRICULUM APPROVAL COMMITTEE REMINDER

The Curriculum Approval Committee will meet on Wednesday, Feb. 7, at 3:15 p.m. in the Boardroom. Contact: Melanie Brown, Ext. 2362.

#### CLASS SCHEDULE CONVERSION TO BUILDING NUMBERS REMINDER

Lane will take the next step in its signage and wayfinding system by using building numbers rather than building abbreviations or names in the spring class schedule. This transition is planned to coincide with the opening of new buildings and the installation of new signs on the main campus. The signs will show building numbers and give the major functions in each. Large, white building numbers now appear on all buildings on the main campus with the exception of the Center Building, which will retain its name. Staff are encouraged to become familiar with the numbers before spring term. A map with building numbers can be found on page 97 of the winter class schedule.

This change in the class schedule was recommended by the Wayfinding Committee and adopted by the Class Schedule Improvement Team with the endorsement of the Executive Leadership Team. The college is working to make it easier for students and visitors to find their way around on the main campus. - Wayfinding and Class Schedule Improvement Teams

#### PRINTING DEADLINE REMINDER

Instructional packets and books needed for spring term classes should be submitted to Printing/Graphics by Friday, Feb. 16. Materials needed for the first day of spring term should be submitted by March 21. Thanks for your cooperation. Vicki Miller, Ext. 2373.

#### INTELLECTUAL PROPERTY TELECONFERENCE REMINDER

A teleconference, "Control, Conflict, and Courseware: Intellectual Property in Online Education," will be held Thursday, Feb. 8, from 11:30 a.m.-1 p.m., in CEN 10 (basement). A companion web site has been set up at <http://telelearning.dcccd.edu/08feb2001/default.htm> with a detailed description; the participant print packet; supplemental articles and readings; and an opportunity to e-mail questions to the

panelists before the event. Copies of the participant print packet will be provided at the event. The teleconference will explore how intellectual property issues affect you and your institution. You'll find out about the considerations for developing policies, as well as about models being created to bridge the gap between the two traditional policies. If you offer or are planning to offer an online course, this live event will be helpful. Experts will discuss principles raised in videotaped scenarios of real-world use, as well as law and institutional documents. Live questions will be taken. Viewers emphatically say that this approach makes complex material accessible and understandable. The teleconference will be videotaped for check out from the library several days after the event. Sponsor is Information Technology. Contact: Cynde Leathers, Ext. 2260.

#### THANKS

THANK YOU, FOOD SERVICES, for once again providing a delightful dining experience during the League's Vanguard Visit with members of College Council. As in all your endeavors, the food was delivered on time, presented with style, and was exceptionally good. Our visitors were duly impressed and offered their congratulations to Lane on having such an extraordinary service available. Thank you, Della and the Food Services crew, you deserve praise and recognition for all your efforts.

THANK YOU, Clive and the Culinary Arts students, for the elegant continental breakfast served to the League Vanguard visitors and the Vanguard Team on Thursday, February 1. The arrangement was both beautiful and conveniently placed for the meeting, and the food was delicious. Our visitors left with extremely positive memories of Lane's superb hospitality.

- Addie Lou Thomas, Assistant to Vice President Warford

#### JOBS OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT

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#### ADS

Here it is, than fun and exciting event that all of you have been waiting for, THE TRANSITIONS TO SUCCESS BOWL-A-THON. This extraordinary event will take place Saturday, March 10, from 3-5 p.m at the Southtowne Bowling Alley. We need many male and female bowlers to collect pledges and bowl themselves crazy. Speaking of crazy, there will be a prize for the most outrageous outfit on a bowler. Oh yes, and the individual that brings in the most money will win the grand prize and the group that brings in the most money will win the other grand prize. So start working up those arm muscle and get ready for a great time on the lanes. Give me a call and I will get a bowler's packet with pledge sheet to you very fast. Charleen Maclean.

NEEDED: WORD 97 RUTKOSKY TEXTBOOKS. I am teaching low income people and some parishioners basic computer skills at my church. Several people have given me computers for this use. Now I need some books. Send to Business Technology with my name on them or call me at 484-7331. Thanks, Phyllis Hockley.

SEND YOUR LOVE WITH SONG... Want to do something unique for your valentine? Why not have a women's quartet serenade them! We will send a quartet from the Greater Eugene Chorus to your valentine or special someone on Wednesday, February 14. Two songs, flowers and a card, all for only \$25. Call Betty at 688-6467 for more information and/or to make your reservation. Don't delay; slots may fill up fast! (Submitted by Gloria Vanderhorst, OISS, Ext. 2308.)

MANY OF YOU MISSED IT the first time around. So, at lower prices: Lazy Boy queen size couch (excellent) hideabed (not comfortable) in light brown/beige check pattern was \$225, now \$195. Teak desk (excellent) was \$250, now \$200. Dan Welton, Media Arts and Tech, Ext. 2474 or 342-7222.

1994 METAL 4-HORSE slant load horse trailer for sale. In very good condition. Has walk in tack room with area over goose neck for either hay storage or queen mattress. Will sell for \$5000 (\$5250 with hitch) Call Kat or John at 822-3203 evenings and weekends or e-mail Kat Kirkpatrick at [kirkpatrickk@lanecc.edu](mailto:kirkpatrickk@lanecc.edu)

RESCUED ONE-YEAR-OLD Female terrier mix needs home. She is affectionate and energetic. Call Georgia Nissen at Ext. 2534 or 747-1609.

1994 CHEV S-10 EXTCAB: 5 speed, 2 wheel drive, cass. player, sliding rear window, 89,400 miles. Good tires and batt. Runs great. \$5,650. Have a good little fishing boat? Will look at trades. Call Bob Walen, Specialized Employment/ Recycling, Ext. 2714 or 342-5579.

HEART SHAPED WOODEN PLANTER BOXES, just in time to give to your sweetheart! Approximately. size 10"x10"10", made by Bill McNair and available for only \$8. Contact Tom or Kim, Specialized Employment Services shop, Ext. 2103

FOR SALE: FISHER-PRICE Power Wheels Jeep. Big enough for two riders, up to 165 pounds total. Two forward speeds (2 & 5 mph) and 2 mph in reverse. Excellent condition - \$100 (sells for over \$200 new). Fisher-Price kitchen unit - \$25. Tara Worman, IRAP, 744-2524 eves.

FOR ANYONE INTERESTED IN SOME SERIOUS FUN and great tennis practice, consider joining the Emerald Empire Tennis Association community tennis ladder. Check it out at [www.eetennis.com](http://www.eetennis.com); you can find all the information and also join online. What is the tennis ladder? A chance to play matches against players of all levels, with the results published on the [www.eetennis.com](http://www.eetennis.com) website and The Register-Guard. For \$25/year (a donation to support local tennis), you can join the ladder, and if you challenge anyone who belongs to either the YMCA Tennis Center, Eugene Swim & Tennis, or Willow Creek Racquet club...you can play a ladder match there at no charge! We also have a doubles ladder now forming as well! Any more questions, call Ray at 683-8077 and check out [www.eetennis.com](http://www.eetennis.com).

A FORKLIFT SAFETY OPERATOR CERTIFICATION CLASS will be offered on campus. This is OSHA mandated training for anyone who even occasionally operates a forklift. Compliance specifics (Cpl 2-1.28) can be downloaded from the OSHA web site. Lecture time is from 8-10 a.m. on February 12. Lab sign up will be at 8 a.m. on February 12. Call Al or Steve at Ext. 2707 for details and instructor consent.

WANTED: BOOKS, MAGAZINES AND VIDEOS (for children ages 3 years through high school) to take to schools in Mexico. If you have donations, please contact Linda Myers, Coordinator, International Cooperative Education at 344-6483 (home) before February 2. Thanks .

GIRL SCOUT COOKIE ORDER TIME IS HERE! New flavor this year: White Chocolate Macadamia! \$3 a box. Please call Tracy Rea, Bookstore, Ext. 2677, or Jean Cettel, Bookstore Ext. 2676. We will deliver the week of March 5. Thank you for your support!

FOR SALE: 1987 CHEVY Celebrity station wagon. Tune-up and new starter. Needs work on the torque converter according to mechanics. Best offer. [Suttonc@lanecc.edu](mailto:Suttonc@lanecc.edu) for details (CoCo Sutton).

PLATFORM BED FOR SALE: Handcrafted, solid hardwood (cherry?) platform bed frame for sale. Queen size, complete with headboard, footboard, and six deep storage drawers. Asking \$175 OBO. Contact Christina Salter at Ext. 2813 or at home 342-3639.

BRAND NEW, UNUSED TECHWORKS POWERCAM pocket digital camera for Mac computers (works with PCs also). Ultra slim -- smaller than an audio cassette! Stores up to 40 pictures, downloads images quickly and easily into your computer. Includes USB download cable, CD-ROM software, batteries, and 1-year manufacturer's warranty. \$65. E-mail: Karen Alman at [almank@lanecc.edu](mailto:almank@lanecc.edu) or call Ext. 2474, Media Arts.

FOR RENT: 3 BEDROOM, 1 bath home in Springfield with fenced back yard. \$650/month (garbage included), \$300 non-refundable deposit. No smoking, no pets. Melinda Dunnick, Financial Aid, Ext. 2347 or 345-3304 or Dennis 689-1489.

FOR RENT: 4-BEDROOM, 2-level house for rent in Friendly Street neighborhood. Backyard, garage, W/D. Available 3/5. Can be rented as one or two units. If interested, call Therese M Picado, IA, ext. 2060 or 465-1399.

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# THE DAILY

Friday, February 5, 2001

## THIS WEEK

- \* BLACK HISTORY MONTH video, "Roots of Resistance - A story of the Underground Railroad." Frederick Douglas and Harriet Tubman used it, as did many others seeking freedom in the mid-1800s. Noon-1 p.m. today and Tuesday, Multi-Cultural Center, CEN 409. Contact: Susan Matthews, Ext. 2276.
- \* CURRICULUM APPROVAL COMMITTEE, Wednesday, Feb. 7, 3:15 p.m., Boardroom. Contact: Melanie Brown, Ext. 2362.
- \* TELECONFERENCE: "Control, Conflict, and Courseware: Intellectual Property in Online Education," Thursday, Feb. 8, 11:30 a.m.-1 p.m., CEN 10 (basement). See web site at <http://telelearning.dcccd.edu/08feb2001/default.htm> . Contact: Cynde Leathers, Ext. 2260.
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## BARBARA DUMBLETON EARNS EMPLOYEE OF THE MONTH AWARD

Barbara Dumbleton, science instructional specialist, received the Outstanding Classified Employee of the Month Award for February when members of the Classified Professional Development Team surprised her at an early department meeting held in one of the new labs in the south addition to the Science building. Barbara will also receive an award at the March 14 Employee Recognition Gala. Congratulations, Barbara!

## CULINARY PROGRAM WELCOMES NEW STAFF MEMBER

The Culinary, Food Service and Hospitality Management program is pleased to welcome Arlene Hougland as their new administrative support person. Arlene received her associate's degree from Lane in 1995, and completed her bachelor of arts degree in management and organizational leadership from George Fox University. During her time as a student at Lane she was active in journalism, developing marketing materials for the Social Science department and designing the Women's Center Newsletter. Her hobbies include facilitating women's groups and stand-up comedy. She is excited to be back at Lane.

## SEXUAL HARASSMENT POLICY INFORMATION TO BE PRESENTED

Kate Barry of the Women's Program will discuss Lane's sexual harassment policy with new employees on Wednesday, Feb. 7 from 3-4 p.m. in M&A 235. All interested staff are welcome. Please pre-register on voice mail box 7775. Next week's topic will be public safety and medical emergencies. These are part of an ongoing series being presented Wednesday afternoons from 3-4 p.m. Questions? Contact Julie Baker, Ext. 2199

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#### TAX HELP AVAILABLE

Free tax help is available Tuesdays, Wednesdays and Fridays from 9:30 a.m.-3 p.m. in the Taco Time area of the cafeteria, February 2 to April 16. Remind students to bring their W2 forms. Contact Tina Jaquez at Ext. 2336 if you have any questions.

#### JOBS OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT

\* Laundry Worker (.500 FTE), Laundry Department, closing 02/08

#### JOBS OPEN TO THE PUBLIC

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- \* Instructional Specialist (.538 FTE position), Mathematics, closing 02/16
- \* Philosophy Instructor, Social Science Department, closing 02/16
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- \* Foreign Language Lab Coordinator, English Foreign Language & Speech Dept., closing 2/16
- \* Instructor, Business Technologies/BEC/DTC, closing 03/09
- \* Cooperative Education Instructor, closing 3/16
- \* Biology Instructor Position, Science Department, closing 3/23
- \* Anatomy & Physiology Instructor, Science Department, closing 3/23
- \* Spanish Instructor, English Foreign Language & Speech Dept., closing 02/16

#### ADS

HOUSE FOR RENT in Creswell. Located on Art Lott Lane ..older 2 bedroom/1 bath, 2 car garage lots of storage. HUGE yard with trees; also has separate bunkhouse. Rent \$700 plus \$150 non-refundable cleaning deposit. Ann Farnen Augard, Computer Services, Ext. 2246.

DON'T MISS TIGHTWAD TUESDAY. Tomorrow's specials are 25% off stuffed animals and 25% off sweatshirts.

FOR SALE: 17 DRAWER TOOL BOX with tools, (complete auto mechanics set), make offer. 2 HP air compressor, \$100. Call 741-1795. ( Submitted by Barb Delansky.)

FOR RENT: WELL MAINTAINED two bedroom duplex in Springfield, electric heat, range, refrigerator, drapes. Includes washer/dryer hookup, single car garage, large fenced yard. Ten minutes to LCC, easy freeway access, no smoking/pets. \$600 per month plus first and last. If you are interested contact Arlene Hougland by e-mail.

HANDMADE VALENTINES for sale: There are a variety of designs. Each card is unique and individually handcrafted. Cost: \$3-4. Angela Miller, Institutional Advancement, ext. 2593.

SEND YOUR SWEETHEART SOMETHING EXTRAORDINARY this year! Don't just send flowers or chocolate on Valentine's Day. Send your love a personalized Dance-O-Gram. Surprise your sweetie with a gift they will never forget; here's a thought: I will also do wedding proposals. Contact me for more details. Traci Lea (LCC belly dance instructor), Ext. 2024 or e-mail [leat@lanecc.edu](mailto:leat@lanecc.edu) .

SEND YOUR LOVE WITH SONG... Want to do something unique for your valentine? Why not have a women's' quartet serenade them! We will send a quartet from the Greater Eugene Chorus to your valentine or special someone on Wednesday, February 14. Two songs, flowers and a card, all for only \$25. Call Betty at 688-6467 for more information and/or to make your reservation. Don't delay; slots may fill up fast! (Submitted by Gloria Vanderhorst, OISS, Ext. 2308.)

Here it is, than fun and exciting event that all of you have been waiting for, THE TRANSITIONS TO SUCCESS BOWL-A-THON. This extraordinary event will take place Saturday, March 10, from 3-5 p.m at the Southtowne Bowling Alley. We need many male and female bowlers to collect pledges and bowl themselves crazy. Speaking of crazy, there will be a prize for the most outrageous outfit on a bowler. Oh yes, and the individual that brings in the most money will win the grand prize and the group that brings in the most money will win the other grand prize. So start working up those arm muscle and get ready for a great time on the lanes. Give me a call and I will get a bowler's packet with pledge sheet to you very fast. Charleen Maclean.

NEEDED: WORD 97 RUTKOSKY TEXTBOOKS. I am teaching low income people and some parishioners basic computer skills at my church. Several people have given me computers for this use. Now I need some books. Send to Business Technology with my name on them or call me at 484-7331. Thanks, Phyllis Hockley.

MANY OF YOU MISSED IT the first time around. So, at lower prices: Lazy Boy queen size couch (excellent) hideabed (not comfortable) in light brown/beige check pattern was \$225, now \$195. Teak desk (excellent) was \$250, now \$200. Dan Welton, Media Arts and Tech, Ext. 2474 or 342-7222.

1994 METAL 4-HORSE slant load horse trailer for sale. In very good condition. Has walk in tack room with area over goose neck for either hay storage or queen mattress. Will sell for \$5000 (\$5250 with hitch) Call Kat or John at 822-3203 evenings and weekends or e-mail Kat Kirkpatrick at [kirkpatrickk@lanecc.edu](mailto:kirkpatrickk@lanecc.edu)

1994 CHEV S-10 EXTCAB: 5 speed, 2 wheel drive, cass. player, sliding rear window, 89,400 miles. Good tires and batt. Runs great. \$5,650. Have a good little fishing boat? Will look at trades. Call Bob Walen, Specialized Employment/ Recycling, Ext. 2714 or 342-5579.

HEART SHAPED WOODEN PLANTER BOXES, just in time to give to your sweetheart! Approximately. size 10"x10"x10", made by Bill McNair and available for only \$8. Contact Tom or Kim, Specialized Employment Services shop, Ext. 2103

FOR SALE: FISHER-PRICE Power Wheels Jeep. Big enough for two riders, up to 165 pounds total. Two forward speeds (2 & 5 mph) and 2 mph in reverse. Excellent condition - \$100 (sells for over \$200 new). Fisher-Price kitchen unit - \$25. Tara Worman, IRAP, 744-2524 eves.

FOR ANYONE INTERESTED IN SOME SERIOUS FUN and great tennis practice, consider joining the Emerald Empire Tennis Association community tennis ladder. Check it out at [www.eetennis.com](http://www.eetennis.com); you can find all the information and also join online. What is the tennis ladder? A chance to play matches against players of all levels, with the results published on the [www.eetennis.com](http://www.eetennis.com) website and The Register-Guard. For \$25/year (a donation to support local tennis), you can join the ladder, and if you challenge anyone who belongs to either the YMCA Tennis Center, Eugene Swim & Tennis, or Willow Creek Racquet club...you can play a ladder match there at no charge! We also have a doubles ladder now forming as well! Any more questions, call Ray at 683-8077 and check out [www.eetennis.com](http://www.eetennis.com).

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to [daily@lanecc.edu](mailto:daily@lanecc.edu) or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event and deadline announcement items run twice, or more often upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or a close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, at Ext. 2591. 02/05/01

# THE DAILY

Tuesday, February 6, 2001

## TODAY

- \* TAX HELP, food court area of the cafeteria, 9:30 a.m.-3 p.m. Contact: Tina Jaquez, Ext. 2336.
- \* BLACK HISTORY MONTH video, "Roots of Resistance: A Story of the Underground Railroad," noon-1 p.m., Multi-Cultural Center, CEN 409. Contact: Susan Matthews, Ext. 2276.
- \* COLLEGE COUNCIL, 1:30-3:30 p.m., Boardroom.
- \* FOODSERVICES MENU: Polish sausage w/potatoes, Mexican chicken, country fried steak, veggie jambalaya, spinach manicotti; main campus cafeteria.
- \* GENERAL EDUCATION FORUM, 3:30-5 p.m., Boardroom. Why does Lane require general education components in degrees and certificates? How should we describe general education in Lane's catalog? Open discussion for faculty, staff, and students to review the proposed catalog statement, sponsored by the Degree Requirements Review Committee and Faculty Council. Contact: Mary Brau, Ext. 2580.
- \* EVENING SUPERVISOR: Joyce Godels, Ext. 2628; pager 349-6806.
- \* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## COLLEGE COUNCIL MEETS TODAY

College Council meets today from 1:30-3:30 p.m. in the Boardroom. Agenda highlights: February 14 Board of Education agenda review; Vanguard meeting debrief; hot water quality update; hiring process. Agendas and minutes are on the web at <http://www.lanec.edu/presoffc/committee/collcoun.htm>.

## SEXUAL HARASSMENT POLICY INFORMATION TO BE PRESENTED

Kate Barry of the Women's Program will discuss Lane's sexual harassment policy with new employees on Wednesday, Feb. 7 from 3-4 p.m. in M&A 235. All interested staff are welcome. Please pre-register on voice mail box 7775. Next week's topic will be public safety and medical emergencies. These are part of an ongoing series being presented Wednesday afternoons from 3-4 p.m. Questions? Contact Julie Baker, Ext. 2199

## SNACK AND GAMES SOCIAL

Join the International Student Community Program for a Snack and Games Social on Friday, Feb. 9 from 2-4 p.m. in the northwest corner of the cafeteria. Join us for fun, games and snacks. You can chat with your friends, meet new people and share your culture with all in a relaxing atmosphere. Everyone is invited! Contact: Mary Jo Erikson, 2165

## DISNEY WORLD COMING TO LANE

Disney World recruiters will be on campus Monday, Feb. 12 to interview students for spring and summer college program jobs in Orlando. The presentation by Disney World representatives will be at 2 p.m. in FOR 308. Interviews will begin immediately after the presentation. Students must be at least 18 to participate. For more information contact Jamie Kelsch, Cooperative Education, Ext. 2540.

## BOND UPDATE

LOW BID IN ON CHILLED WATER UPGRADE OF CENTRAL PLANT. You've seen and heard it as you passed by the Center Building and looked down through the large panes of glass into the Machine Technology Building: those large clean white pipes, that black angular support steel, and the consistent low hum of machinery. What you have noticed are aspects of the central plant that houses the heating and cooling systems for LCC's main campus. Next week, the Board of Education will be asked to approve EMK Mechanical's base bid of \$207,699 for the first phase of the central plant upgrade: the chilled water system. Second and third phases will address differing aspects of the main plant's heating system. Why are these upgrades needed? Simple. The current heating and cooling system was constructed to accommodate LCC buildings before bond construction. Once all construction is complete, the system will no longer be able to provide adequate heating and cooling services to an institution whose main campus area will ultimately increase by approximately 200,000 square feet. Although the chilled water upgrade is comprised of multiple complex aspects, two basic changes will take place as work commences at the

beginning of March: the size of piping will be increased in various locations to carry greater amounts of cold water, and pump capacity will be increased to circulate the cold water through the entire chilled water loop. Taken as a whole, the upgrade will provide the expanded LCC main campus community with ample heating and cooling services in a more energy efficient manner.

**SUBSTANTIAL COMPLETION OF HEALTH TECH, STUDENT SERVICES & SCIENCE/MATH IS IMMINENT.** As various inspectors complete their duties, it looks like this week, the first phase of the Health Tech Remodel should reach substantial completion and obtain temporary occupancy permits. The Student Services Building and the Science/Math Complex will reach substantial completion next week, with issuance of temporary occupancy permits also expected; however, as with the Health Tech Project, aspects of finish-up work will continue. The tentative moving schedule for the three buildings are as follows: the Dental Hygiene and Assisting Programs will begin relocating to their new area the third week in March; the Science Department will begin portions of the moving process the later half of this month; and in May, the Student Services' departments will begin shifting their activities to the completed building.

**PERFORMING ARTS CONSTRUCTION PRECEDED BY NECESSARY PASSAGEWAY WORK.** Beginning March 1, and reaching completion the first week in May, passageways on either side of the Performing Arts (PA) facility will be upgraded. The upgrade will provide greater levels of quality campus accessibility during construction of the PA project. On the west side of the Performing Arts Building, the ADA compliant pathway that runs between the PA and Physical Education Buildings will be eliminated when construction on the Performing Arts Addition begins in June. Consequently, a new pathway with ADA and aesthetic elements will be reestablished. The new passageway will proceed from the southwest corner of Performing Arts and slope gently downward toward the PE Building. The new 8' wide passage will sweep first right and then left, arriving at a circular landing that is further north, towards the side door of the Fitness Center. Future possibilities for the landing area include benches and appropriate landscaping. Completing the passageway, a southwestern curve will direct pedestrian traffic back towards the first floor entrance of the facility. Simultaneously, on the East Side of the Performing Arts Building, another major upgrade will take place on the main passageway onto campus that runs up the hill and past the Campus Services Building. The objective of this upgrade is to create an ADA compliant passageway that provides a striking main entrance feeling. Echoing 12' campus walkways, the pathway will be adorned at particular points with inviting components: contrasting textured pavers, an enlarged landing area that welcomes pedestrians with benches and directional signage; an appropriate sprinkling of lamp posts not unlike those found at the LTD Bus Station; and robust attractive landscaping that compliments existing evergreen and deciduous trees. Specifics regarding temporary pedestrian traffic rerouting during construction will be available in the next bond update.

**CHAMBERS CONTINUES VITAL PREPARATION FOR WORKFORCE TRAINING PROJECT.** If you remember, when Chambers Construction moved on site to build the Student Services Building, it was amazing how quickly and efficiently the project progressed--and stayed on schedule. Good planning pays off. Not surprisingly, Chambers is again embroiled in planning and organizing the Workforce Training Center Project so that when mobilization takes place, construction will move along like a well-oiled machine. Look for activities to begin this week.

FOR MORE INFORMATION about bond construction projects, call Nancy Nichols at Ext. 2027, e-mail [bond@lanecc.edu](mailto:bond@lanecc.edu) , or check out the bond web site at [http://lanecc.edu/campsvcs/ie/ns\\_bond.htm](http://lanecc.edu/campsvcs/ie/ns_bond.htm) .

#### FOODSERVICE MENU

Tuesday, Polish sausage w/potatoes, Mexican chicken, country fried steak, veggie jambalaya, spinach manicotti. Wednesday, pork roast, chicken pot pie, beef casserole, Mediterranean stew, leek feta lasagna. Thursday, beef lasagna, quiche Lorraine, coconut chicken, noodles with peanut sauce, black bean chili. Friday, cook's choice, clam chowder.

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ADS

IT'S TIGHTWAD TUESDAY! Today's specials: 25% off stuffed animals and 25% off sweatshirts.

LCCEF CONVENTION DELEGATE NOMINATIONS due Friday, February 9 by 5 p.m. Contact: Jan Kleminsky, Ext. 2195.

WANTED: A FUTURE PEDIATRIC PHYSICIAN, now a high-schooler, needs help finding an anatomy book published in the 80s by Frank Netter. Call April at Ext. 3297 or e-mail [jonesa@lanecc.edu](mailto:jonesa@lanecc.edu).

1997 FORD EXPLORER XLT 4X4, Fully Loaded, P/S, P/W, P/L, Automatic, Cruise, 46K miles, Excellent Condition, Light Green. Kelley Blue Book \$16,000-20,810, asking \$16,700. Stan Swank, Science Ext. 2051 or 726-1809.

PORCELAIN HEART PINS are here again...new porcelain and pearl bracelets plus pendants, too. See Cheryl in C490 or call Ext. 2844 or schedule at time for the jewelry to come visit your area. Happy Valentine's Day.

A FORKLIFT SAFETY OPERATOR CERTIFICATION CLASS will be offered on campus. This is OSHA mandated training for anyone who even occasionally operates a forklift. Compliance specifics (Cpl 2-1.28) can be downloaded from the OSHA web site. Lecture time is from 8-10 a.m. on February 12. Lab sign up will be at 8 a.m. on February 12. This is a credit class and registration must be done through classline. Cost to Audit the class is \$43; cost to register for one credit is \$69.68. Instructor consent is required. Call Al or Steve at Ext. 2707 for details and instructor consent.

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# THE DAILY

Wednesday, February 7, 2001

## TODAY

\* ARTIST'S LECTURE: Thanks to all of you who took the time to come see Satoko's wonderful paintings. There is a new show in the Lane Art Department Gallery now through February 23: John Maul - Sculptor, and Kay Campbell - Mixed Media/ Fibers. They will be at the gallery today from 3-6 p.m. First will be their talk, then will be the opening for their show. Please come, if you can. Questions? Contact Annette at [ahepner@darkwing.uoregon.edu](mailto:ahepner@darkwing.uoregon.edu).

SEXUAL HARASSMENT INFORMATION PRESENTATION, 3-4 p.m., M&A 235. All interested staff are welcome. Register on voice mail box 7775. Contact Julie Baker, Ext. 2199.

\* TAX HELP, food court area of the cafeteria, 9:30 a.m.-3 p.m. Contact: Tina Jaquez, Ext. 2336.

\* FOODSERVICES MENU, today: pork roast, chicken pot pie, beef casserole, Mediterranean stew, leek feta lasagna; main campus cafeteria. Contact: Della Mathews.

\* EVENING SUPERVISOR: Donna Koechig, Ext. 2321; pager 349-6806.

\* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## CLASSIFIED COUNCIL MEETS THURSDAY

Classified Council will meet Thursday, Feb. 8, from 8-9:30 a.m. in the loft above main stage lobby of Performing Arts. Skip Hubbard has the route well-marked. Expanding student/faculty representation will be featured topic.

## FACULTY COUNCIL SETS RESTRUCTURING FORUM FOR THURSDAY

Faculty Council is sponsoring a forum on restructuring. Please bring your questions ("So what does this really mean to me?") for a panel of those familiar with the process and the plan. Date: Thursday, Feb. 8. Time: 3-4:30 P.M. Place: Boardroom. For more information, please see <http://www.lanecce.edu/presoffc/restructure/index.htm>. Contact: Kyle Hammon.

## LCCEF CONVENTION DELEGATE NOMINATIONS DUE

LCCEF convention delegate nominations are due Friday, Feb. 9 by 5 p.m. Contact: Jan Kleminsky, Ext. 2195.

## PREPARE FOR THE NEXT CHAPTER OF YOUR LIFE

The Classified Professional Development Team invites all staff to participate in the winter term half-day training Tuesday, Feb. 13 at the Doubletree Hotel with Dr. Patt Schwab of FUNdamentall Speaking. The Classified professional Development Team's theme this year is "Preparing for the Next Chapter of Your Life." For each person, that chapter is different. This program is a reminder that as we rush from one commitment to the next, one project or report or customer to the next, every so often we need to stop and ask ourselves: What if the Hokey Pokey IS what it's all about? Questions? Julie Baker, Ext. 2199. Register at voice mail box 7775 for morning or afternoon session. If you wish to be included in the Breakfast or Lunch, reservations must be made by this Friday, Feb. 9.

## CAREER/JOB FAIR OFFERS STUDENTS OPPORTUNITIES TO MEET EMPLOYERS

The annual Lane County Career/Job Fair is open for all Lane students to attend and will be held Wednesday, Feb. 21, from 10 a.m. to 3 p.m., at Valley River Inn. The fair is free and hours of attendance are flexible. This an excellent opportunity for Lane students planning on entering the workforce or continue their education to preview companies for future employment. We expect more than 100 business participants who will be organized by areas of interest.

The event features several 30-minute workshops for students. One workshop will consist of an employer panel that will share employer expectations of job applicants and interviewing skills and demonstrate acceptable and unacceptable practices. Several other workshops are Career Direction: How to Figure Out What You Want To Do When You Grow Up and Ethics In The Workplace: It's A Matter of Respect. These workshops are given from 10 a.m. to 3 p.m.

Volunteer employers will also conduct mock interviews for students to practice their interview skills and receive professional feedback. It is recommended that students take a resume, cover letter and personal statement for the interviews or to hand to potential employers.

Please inform your students of this excellent opportunity. If you have any questions, please call Delna Coe, Ext. 2008.

#### WANTED: OUTSTANDING CLASSIFIED EMPLOYEES

The Classified Professional Development Team seeks nominations for Classified Employee of the Month for March. The award is to recognize classified employees who are outstanding in their work at the college. Applications should be received by the end of the day Feb. 16. Nomination applications may be obtained at the Personnel Services office or from Susan Tatar at Ext. 2727.

#### WINTER TERM HIRING PROCESS TRAININGS SCHEDULED

The two-day Hiring Process Training is scheduled with three options for winter term: Feb. 23 & 26; March 15 and 23; or Feb. 23 and March 23. This training is mandatory for all Lane managers and hiring committee chairs, and open to all Lane staff. Training focuses on how to's related to creating the postings, position description, interview questions, and evaluation process to get the best qualified person for the position. Reservation may be done on voice mail 7775. Questions? Julie Baker, Ext. 2199

#### NEW POLICIES ARE HIGHLIGHTED ON COPPS

The table of contents for the College Online Policy and Procedure System highlights new and revised information with "NEW" or "REV" following the policy/procedure name <http://lanecc.edu/cops/index.htm> . The highlights remain in place for approximately six months. Among the most recent changes to the COPPS are the following:

##### NEW PROCEDURES:

Shared Governance Appeal Procedure

<http://www.lanecc.edu/cops/sharedgv.htm>

Overtime for Classified and Management Support Employees Who Teach

<http://www.lanecc.edu/cops/overtcls.htm>

Insurance: Non-employee Claim

<http://www.lanecc.edu/cops/insurnon.htm>

Insurance: Stolen Property

<http://www.lanecc.edu/cops/insurst.htm>

##### REVISED PROCEDURES:

Overtime

<http://www.lanecc.edu/cops/overt.htm>

Equipment: Disposal

<http://www.lanecc.edu/cops/equipd.htm>

As always, the COPPS team welcomea your questions and comments. Tracy Simms 2889.

#### "CARING FOR OUR PARENTS" VIDEO AVAILABLE

Many of us are finding ourselves in the "sandwich generation." Our children still need our support and our parents are becoming our children. The Classified Professional Development Team has purchased from OPBS the video, "Growing Up and Growing Old: Caring For Our Parents." It is available in the Lane Library, MVP 840, for one week check out. Questions? Julie Baker, Ext. 2199.

#### DANCE THEATER PROJECT EXPLORES BREAST CANCER

"Amazing Grace," a full-length, multi-media dance theater piece that explores the emotional and spiritual transformations of women with breast cancer, performs for three days only, on Thursday, Friday and Saturday, February 15, 16 and 17 at 8 p.m. in the Lane Performance Hall. Tickets are \$10 adults; \$8 for seniors, Lane faculty, staff and students, and \$7 for all groups of 10 or more. This concert draws on the

talents of several local artists. Mary Seereiter, a dancer, choreographer, and movement educator is featured as a dancer and performs throughout the concert. Her choreographic and improvisational contributions are seen throughout the evening and revolve around her story about moving through the experience of breast cancer. Barbara Myrick, who has been free from breast cancer for six years, is a teacher, and musician. For this concert, she performs piano and dances in the biographical dance "Dear Brian". Through journal entries, photographs, movement, and song, the dance is tribute to her love for her son, who was four years old at the time of her diagnosis in 1994. Vocalists Kimberly McConnell and Penny Merritt sing "Amazing Grace" and the breathtaking duet "Lakme." Judith "Sparky" Roberts performs in two dramatic sections and her voice accompanies the dance "Breast. One. Two." Wind Kim and Bonnie Simoa dance throughout the piece, and Wind also plays flute. The photographs of local photographer Raku Mayers will be projected during the sections of the piece and displayed in the lobby. Jeff Defty, accomplished composer and musician has created music, engineered sound recordings, and will perform live cello, including the Allemande from Bach Cello Suite No. 1. Additional music accompaniment includes music by Dead Can Dance, Philip Glass, and Tuvan throat singers. Director Bonnie Simoa conducted interviews with several women from Lane Community College, who are dealing with or have breast cancer, which informed and shaped the piece. Call the Lane Ticket Office afternoons, Ext. 2202.

#### SNACK AND GAMES SOCIAL

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- \* Biology Instructor, Science Department, closing 3/23
- \* Anatomy & Physiology Instructor, Science Department, closing 3/23
- \* Physical Education Program Coordinator, closing 3/12

#### ADS

HOW ABOUT A BIG, BRIGHT, BOUNCY BALLOON bouquet for your sweetie this Valentine's Day, only \$4.99 at the Bookstore. Pre-order your bouquet now for best selection. We also carry cards, gifts, Euphoria chocolates and Fenton & Lee for your special Valentine. Free delivery to departments and offices on main campus. Remember to enter the Valentine's Day drawing. You may win a huge cuddly plush bear or a Euphoria chocolate heart shaped box filled with chocolates. The drawing will be held February 14 at 2

p.m. at the Bookstore. Need not be present to win. The DTC Bookstore is having a drawing for a Euphoria chocolate heart box filled with caramels. The DTC drawing will be at 1 p.m. on February 14.

FOR SALE: QUEEN SIZE mattress, box spring and frame. Brand new was \$500. In good shape. Asking \$200 or make offer. Sean MonDragon, Ext. 2263.

NEEDED: FIVE 64-OZ. Nancy's yogurt containers with lids. I'm allergic to dairy, so can't generate my own Nancy-ware any more. Would any yogurt eaters out there like to unload a few containers? If so, please call Cathy Miner at Ext. 2406. (By the way, I'm all set on the other sizes.)

WANTED: A FUTURE PEDIATRIC PHYSICIAN, now a high-schooler, needs help finding an anatomy book published in the 80s by Frank Netter. Call April at Ext. 3297 or e-mail [jonesa@lanecc.edu](mailto:jonesa@lanecc.edu).

1997 FORD EXPLORER XLT 4X4, Fully Loaded, P/S, P/W, P/L, Automatic, Cruise, 46K miles, Excellent Condition, Light Green. Kelley Blue Book \$16,000-20,810, asking \$16,700. Stan Swank, Science Ext. 2051 or 726-1809.

PORCELAIN HEART PINS are here again...new porcelain and pearl bracelets plus pendants, too. See Cheryl in C490 or call Ext. 2844 or schedule at time for the jewelry to come visit your area. Happy Valentine's Day.

A FORKLIFT SAFETY OPERATOR CERTIFICATION CLASS will be offered on campus. This is OSHA mandated training for anyone who even occasionally operates a forklift. Compliance specifics (Cpl 2-1.28) can be downloaded from the OSHA web site. Lecture time is from 8-10 a.m. on February 12. Lab sign up will be at 8 a.m. on February 12. This is a credit class and registration must be done through classline. Cost to Audit the class is \$43; cost to register for one credit is \$69.68. Instructor consent is required. Call Al or Steve at Ext. 2707 for details and instructor consent.

HOUSE FOR RENT in Creswell. Located on Art Lott Lane, older 2 bedroom/1 bath, 2 car garage lots of storage. HUGE yard with trees; also has separate bunkhouse. Rent \$700 plus \$150 non-refundable cleaning deposit. Ann Farmen Augard, Computer Services, Ext. 2246.

FOR SALE: 17 DRAWER TOOL BOX with tools, (complete auto mechanics set), make offer. 2 HP air compressor, \$100. Call 741-1795. ( Submitted by Barb Delansky.)

FOR RENT: WELL MAINTAINED two bedroom duplex in Springfield, electric heat, range, refrigerator, drapes. Includes washer/dryer hookup, single car garage, large fenced yard. Ten minutes to LCC, easy freeway access, no smoking/pets. \$600 per month plus first and last. If you are interested contact Arlene Hougland by e-mail.

HANDMADE VALENTINES for sale: There are a variety of designs. Each card is unique and individually handcrafted. Cost: \$3.50-4. Angela Miller, Institutional Advancement, ext. 2593.

SEND YOUR SWEETHEART SOMETHING EXTRAORDINARY this year! Don't just send flowers or chocolate on Valentine's Day. Send your love a personalized Dance-O-Gram. Surprise your sweetie with a gift they will never forget; here's a thought: I will also do wedding proposals. Contact me for more details. Traci Lea (LCC belly dance instructor), Ext. 2024 or e-mail [leat@lanecc.edu](mailto:leat@lanecc.edu).

SEND YOUR LOVE WITH SONG... Want to do something unique for your valentine? Why not have a women's' quartet serenade them! We will send a quartet from the Greater Eugene Chorus to your valentine or special someone on Wednesday, February 14. Two songs, flowers and a card, all for only \$25. Call Betty at 688-6467 for more information and/or to make your reservation. Don't delay; slots may fill up fast! (Gloria Vanderhorst, OISS, Ext. 2308.)

Here it is, than fun and exciting event that all of you have been waiting for, THE TRANSITIONS TO SUCCESS BOWL-A-THON. This extraordinary event will take place Saturday, March 10, from 3-5 p.m

at the Southtowne Bowling Alley. We need many male and female bowlers to collect pledges and bowl themselves crazy. Speaking of crazy, there will be a prize for the most outrageous outfit on a bowler. Oh yes, and the individual that brings in the most money will win the grand prize and the group that brings in the most money will win the other grand prize. So start working up those arm muscle and get ready for a great time on the lanes. Give me a call and I will get a bowler's packet with pledge sheet to you very fast. Charleen Maclean.

NEEDED: WORD 97 RUTKOSKY TEXTBOOKS. I am teaching low income people and some parishioners basic computer skills at my church. Several people have given me computers for this use. Now I need some books. Send to Business Technology with my name on them or call me at 484-7331. Thanks, Phyllis Hockley.

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# THE DAILY

Thursday, February 8, 2001

## TODAY

- \* "EYES ON THE PRIZE: AMERICA'S CIVIL RIGHTS YEARS," all day, Multi-Cultural Center (CEN 409), for Black History Month. Contact: Susan Matthews, Ext. 2276.
- \* CLASSIFIED COUNCIL, 8-9:30 a.m., loft above main stage lobby of Performing Arts. Contact: Carrol Barton.
- \* FACULTY COUNCIL RESTRUCTURING FORUM, 3-4:30 p.m., Boardroom. See <http://www.lanec.edu/presoffc/restructure/index.htm> . Contact: Kyle Hammon.
- \* TELECONFERENCE: "Control, Conflict, and Courseware: Intellectual Property in Online Education," Thursday, Feb. 8, 11:30 a.m.-1 p.m., CEN 10 (basement). See web site at <http://telelearning.dcccd.edu/08feb2001/default.htm> . Contact: Cynde Leathers, Ext. 2260.
- \* FOODSERVICES MENU, today: beef lasagna, quiche Lorraine, coconut chicken, noodles with peanut sauce, black bean chili; main campus cafeteria. Contact: Della Mathews.
- \* EVENING SUPERVISOR: Mike Ruiz, Ext. 2566; pager 349-6806.
- \* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## INTERNATIONAL STUDENTS VISIT CLASSROOMS

International Student Community Program students have been visiting classrooms all over campus to talk about the program and the activities offered to all students. They also let students know about the conversation partner program which is in full swing right now. Many instructors are giving extra credit to students who participate in this program. If you would like to have a student come visit your classroom for a short five-minute presentation or if you would just like to talk to us about the conversation partner program, please call Ext. 2165.

## LCCEF CONVENTION DELEGATE NOMINATIONS DUE

LCCEF convention delegate nominations are due Friday, Feb. 9 by 5 p.m. Contact: Jan Kleminsky, Ext. 2195.

## PRINTING DEADLINE REMINDER

Instructional packets and books needed for spring term classes should be submitted to Printing/Graphics by Friday, Feb. 16. Materials needed for the first day of spring term should be submitted by March 21. Thanks for your cooperation. Vicki Miller, Ext. 2373.

## CAREER/JOB FAIR OFFERS STUDENTS OPPORTUNITIES TO MEET EMPLOYERS

The annual Lane County Career/Job Fair is open to all Lane students and will be held Wednesday, Feb. 21, from 10 a.m. to 3 p.m. at Valley River Inn. The fair is free and hours of attendance are flexible. This an excellent opportunity for Lane students planning on entering the workforce or continue their education to preview companies for future employment. We expect more than 100 business participants who will be organized by areas of interest.

The event features several 30-minute workshops for students. One workshop will feature an employer panel who will share employer expectations of job applicants and interviewing skills and demonstrate acceptable and unacceptable practices. Other workshops are Career Direction: How to Figure Out What You Want To Do When You Grown Up and Ethics In The Workplace: It's A Matter of Respect. Workshops are given from 10 a.m. to 3 p.m. Volunteer employers will also conduct mock interviews for students to practice their interview skills and receive professional feedback. It is recommended that students take a resume, cover letter and personal statement for the interviews or to hand to potential employers.

Please inform your students of this excellent opportunity. If you have any questions, please call Delna Coe, Ext. 2008.

## PREPARE FOR THE NEXT CHAPTER OF YOUR LIFE

The Classified Professional Development Team invites all staff to participate in the winter term half-day training on Tuesday, Feb. 13 at the Doubletree Hotel with Dr. Patt Schwab of FUNdamentally Speaking. CPDT's theme this year is "Preparing for the Next Chapter of Your Life." For each person, that chapter is different. This program reminds us that as we rush from one commitment to the next, one project or report or customer to the next, every so often we need to stop and ask ourselves, "What if the Hokey Pokey IS what it's all about?" Register at voice mail box 7775 for morning or afternoon session. If you wish to be included in the breakfast or lunch, reservations must be made by this Friday, Feb. 9. Questions? Julie Baker, Ext. 2199.

#### CLASS SCHEDULE TO USE BUILDING NUMBERS

Lane will take the next step in its signage and wayfinding system by using building numbers rather than building abbreviations or names in the spring class schedule. This transition is planned to coincide with the opening of new buildings and the installation of new signs on the main campus. The signs will show building numbers and give the major functions in each. Large, white building numbers now appear on all buildings on the main campus with the exception of the Center Building, which retains its name. Staff are encouraged to become familiar with the numbers before spring term. A map with building numbers can be found on page 97 of the winter class schedule. This change in the class schedule was recommended by the Wayfinding Committee and adopted by the Class Schedule Improvement Team with the endorsement of the Executive Leadership Team. The goal is to make it easier for students and visitors to find their way around main campus. - Wayfinding and Class Schedule Improvement Teams

#### WINTER TERM HIRING PROCESS TRAININGS SCHEDULED

Winter term two-day Hiring Process Training is scheduled three times: Feb. 23 and 26; March 15 and 23; or Feb. 23 and March 23. This training is mandatory for all Lane managers and hiring committee chairs, and open to all staff. Training focuses on how to's related to creating the postings, position description, interview questions, and evaluation process to get the best qualified person for the position. Make reservations on voice mail 7775. Questions? Julie Baker, Ext. 2199

#### DANCE THEATER PROJECT EXPLORES BREAST CANCER

"Amazing Grace," a full-length multi-media dance theater piece that explores the emotional and spiritual transformations of women with breast cancer, performs for three days only, on Thursday, Friday and Saturday, February 15, 16 and 17 at 8 p.m. in the Lane Performance Hall. Tickets are \$10 adults; \$8 for seniors, Lane faculty, staff and students, and \$7 for all groups of 10 or more. Mary Seereiter, dancer, choreographer and movement educator, performs throughout the concert. Her choreographic and improvisational contributions are seen throughout the evening and revolve around her story of moving through the experience of breast cancer. Barbara Myrick, who has been free from breast cancer for six years, is a teacher, and musician. For this concert, she performs piano and dances in the biographical dance, "Dear Brian". Through journal entries, photographs, movement, and song, the dance is tribute to her love for her son, who was four years old at the time of her diagnosis in 1994. Vocalists Kimberly McConnell and Penny Merritt sing "Amazing Grace" and the breathtaking duet "Lakme." Judith "Sparky" Roberts performs in two dramatic sections and her voice accompanies the dance "Breast. One. Two." Wind Kim and Bonnie Simoa dance throughout the piece, and Wind also plays flute. Photographs by Raku Mayers will be projected during the sections of the piece and displayed in the lobby. Jeff Defty, composer and musician has created music, engineered sound recordings, and will perform live cello, including the Allemande from Bach Cello Suite No. 1. Additional accompaniment includes music by Dead Can Dance, Philip Glass, and Tuvan throat singers. Director Bonnie Simoa conducted interviews with several women from Lane who are dealing with or have breast cancer to develop the theme. For tickets, call Ext. 2202 afternoons.

#### COMPUTER CLASS OFFERINGS WINTER TERM

All classes will be held in CEN 423b and limited to eight participants. To register for a class call Ext. 7775 and register by letter. The schedule is also listed in the Lane's on-line calendar of events. For other training, department, small group, or one-on-one, please contact Sue Woods at Ext. 3148.

SEC	CLASS TITLE	DATE	TIME	INSTRUCTOR
D	Groupwise Overview,	Feb. 8,	1-3 p.m.	
E	Groupwise Overview,	Feb. 15,	1-3 p.m.	

- F Groupwise Overview, Feb. 22, 1-3 p.m.
- G Groupwise Overview, March 1, 1-3 p.m.
- H Groupwise Overview, March 8, 1-3 p.m.
- I Groupwise Overview, March 15, 1-3 p.m.
- K Address Book Groupwise, Feb. 20, 11-12 a.m.
- L Calendar Groupwise, Feb. 6, 11-12 a.m.
- M Calendar Groupwise, Feb. 27, 11-12 a.m.
- O WebCT: Learn How to Get Your Class Online with the Web Course Technology Software  
Part I, Feb. 20, 1-3 p.m.;  
Part II, Feb. 27, 1-3 p.m.;  
Part III, March 6, 1-3 p.m.;  
Part IV, March 13, 1-3 p.m.
- R Excel Formulas, Functions, Macros, Feb. 26, 2:30-4:30 p.m.
- S Excel Formulas, Functions, Macros, March 5, 2:30-4:30 p.m.
- T PowerPoint Basics, Feb. 5, 2:30-4:30 p.m.

#### GROUPWISE REMINDER

The "250-day rule" will automatically delete mail from your mailbox. As February is upon us we are approaching the 250-day mark from the beginning of the Groupwise installation. Please be sure you have archived those important messages. Remember to archive your important mail on a regular basis.

#### JOBS OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT

- \* Laundry Worker (.500 FTE), Laundry Department, closing 02/08

#### JOBS OPEN TO THE PUBLIC

- \* Instructor of Composition and Ethnic Literature, English Foreign Language & Speech Dept., closing 02/9
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# THE DAILY

Friday, February 9, 2001

## TODAY AND THIS WEEKEND

\* LCCEF CONVENTION DELEGATE NOMINATIONS DUE today by 5 p.m. Contact: Jan Kleminsky, Ext. 2195.

\* FOODSERVICES MENU, today: cook's choice, clam chowder; main campus cafeteria. Contact: Della Mathews.

\* SNACK AND GAMES SOCIAL with the International Student Community Program, Games Social, today, 2-4 p.m., northwest corner of the cafeteria. Contact: Mary Jo Erikson, Ext. 2165.

\* FREE TAX HELP, 9:30 a.m.-3 p.m., south side cafeteria, Tuesdays, Wednesdays and Fridays until April 16. Contact: Tina Jaquez, Ext. 2336.

\* SATURDAY SUPERVISOR: Shelley Dutton, Ext. 2675; pager 349-6806.

\* TITAN BASKETBALL v. Portland CC, Saturday, Feb. 10, women's game at 6 p.m. and men's game at 8 p.m., Lane main gym.

\* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## DRAFT AFFIRMATIVE ACTION PLAN ON THE WEB FOR YOUR REVIEW

A draft version of the 2000-01 Affirmative Action Plan is available for review and comment and may be found on the Affirmative Action/Diversity/Equal Opportunity web page at <http://www.lanecc.edu/afirmact/aap/draft01.html> . Please submit comments on this document to either Jason Mak [makj@lanecc.edu](mailto:makj@lanecc.edu) or Jose Ortal [ortalj@lanecc.edu](mailto:ortalj@lanecc.edu) by the close of business on February 28.

## FIRE ALARM TESTING SET FOR SATURDAY

On Saturday, Feb. 10, preliminary fire alarm testing will occur in the Science/Math Addition and the Student Services Building. Testing will begin at 7 a.m. and conclude at 12-noon. The Science building is the only occupied facility that will be affected by the testing.

During examination of the system, fire alarm horns, strobes, and smoke detectors will intermittently be engaged. Facilities Management personnel will monitor inspection of the fire system and be available, along with Public Safety staff, to evacuate occupants of the Science Building if an emergency should arise during the testing period. Occupants will be notified when fire testing has been concluded.

Preliminary testing of fire alarm systems is necessary to insure that the alarm system will pass next week's final testing by the Lane County Fire Marshal. In so doing, temporary occupancy permits will be secured for the Science/Math Addition and the Student Services Building.

Thank you for your patience during the fire alarm testing. Questions? Contact Nancy Nichols at Ext. 2027 or e-mail [bond@lanecc.edu](mailto:bond@lanecc.edu) .

## DISNEY WORLD COMING TO LANE

Disney World recruiters will be on campus Monday, Feb. 12 to interview students for spring and summer college program jobs in Orlando. The presentation by Disney World representatives will be at 2 p.m. in FOR 308. Interviews will begin immediately after the presentation. Students must be at least 18 to participate. For more information contact Jamie Kelsch, Cooperative Education, Ext. 2540.

## LEARN ABOUT PUBLIC SAFETY AND MEDICAL EMERGENCIES ON CAMPUS

The New Employee Orientation Information Series continues Wednesday with information on Public Safety and Medical Emergencies. What do you do if a student/staff is locked out of his/her car? Has a dead battery? Has a seizure during class? All staff are welcome at this informational session from 3-4 p.m. on Wednesday, Feb. 14, Building 11 (currently Math & Arts) Room 235. Please preregister at voice mail 7775.

## FREE ASTHMA SCREENING DAY FOR STAFF AND STUDENTS

Do you have trouble breathing when you walk or do simple chores? Do you cough or have shortness of breath at night? Does cold weather or exercise make breathing difficult? If so, you may have asthma. Asthma can kill you. Sadly, each year 5,000 people in the U.S. die from asthma. The good news

is it is highly treatable. Student Health Services is inviting you to attend our free asthma screening clinic on Wednesday, Feb. 21 from 12-4 p.m. The asthma clinic will have a limited number of 30-minute time slots available and ask that you call us to make an appointment. During your appointment time we will have you fill out a questionnaire, perform airway testing and consult with a local asthma specialist, Alice Chou, M.D. This clinic will be open to both students and staff. Please call SHS today at Ext. 2665 to make your half hour appointment.

#### FALL 2000 HONOR ROLL RELEASED

Lane has named 1,105 students to its fall 2000 honor roll. Honor roll students may qualify for one or more of four divisions. The Vice President's List requires a 3.55 to 3.99 GPA and had 617 students. The President's List requires a 4.00 GPA and had 361 students. The Vice President's Scholar's list requires a 3.55-3.99 GPA for three consecutive terms had 103 students. The President's Scholar's List requires a 4.00 GPA for three consecutive terms had 24 students. Institutional Advancement sent names of local honor roll students to 35 community newspapers; large dailies such as The Register-Guard do not publish college honor rolls.

#### ADA FORUM IS YOUR CHANCE TO SPEAK OUT

An ADA (Americans with Disabilities Act) forum will be held Monday, March 5, from 2-4 p.m. in ELEX 103. This is an opportunity voice any concerns, complaints or needs you may have about access issues on campus. If you need disability accommodations, contact Disability Services at Ext. 2150 at least one week in advance.

#### MARKETING GRANTS DUE MAY 10

An updated list of the marketing resources available at the college is available from Institutional Advancement. The flyer, "How To Get The Most From Marketing," outlines 27 resources at the college related to marketing and promoting college programs and services. The flyer lists sources of information for everything from creating advertising and brochures to applying for a marketing grant and utilizing the college's web site. For a copy of the "How To Get The Most From Marketing," or a marketing grant application packet, contact Daniel Moret by e-mail or at Ext. 2268. The next deadline for marketing grant applications is May 10.

#### INVITE AN INTERNATIONAL STUDENT TO ADDRESS YOUR CLASS

International Student Community Program students have been visiting classrooms all over campus to talk about the program and the activities offered to all students. They also let students know about the conversation partner program which is in full swing right now. Many instructors are giving extra credit to students who participate in this program. If you would like to have a student come visit your classroom for a short five-minute presentation or if you would just like to talk to us about the conversation partner program, please call Ext. 2165.

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#### ADS

FOR SALE: Two pieces of tempered glass for table tops. Beveled edges, gray smoked, rounded corners, excellent condition, half price. 32"x48"x1/4" - \$40, 27"x25"x1/4" - \$25. Bob Prokop, MAT, Ext. 2474, 341-1234.

FOR SALE: Pacific Fitness Weight Training all-in-one gym, small footprint, barely used. New - \$1,400, asking \$350. Bob Prokop, MAT, Ext. 2474, 341-1234.

FOR SALE: Unfinished mahogany wood coffee table base with carved legs and curved front, 35" wide, 17" deep and 12" high. \$40 Bob Prokop, Ext. 2474, 341-1234.

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# THE DAILY

Monday, February 12, 2001

## THIS WEEK

- \* DISNEY WORLD recruiters on campus, today, 2 p.m., FOR 308. Contact: Jamie Kelsch, Cooperative Education, Ext. 2540.
- \* EVENING SUPERVISOR, today: Matt Schubert, Ext. 2618; pager 349-6806.
- \* PREPARING FOR THE NEXT CHAPTER OF YOUR LIFE, half-day workshop with Dr. Pat Schwab of FUNDamentally Speaking, Tuesday, Feb. 13 at the Doubletree Hotel. Sponsored by the Classified Professional Development Team, all staff welcome to participate. Register at voice mail 7775 for morning or afternoon session. Contact: Julie Baker, Ext. 2199.
- \* PUBLIC SAFETY AND MEDICAL EMERGENCIES information presentation, Wednesday, Feb. 14, Building 11 (Math & Arts) Room 235, 3-4 p.m. all staff welcome. Register at voice mail 7775.
- \* CELEBRATE FREDERICK DOUGLAS BIRTHDAY: Join us in the Multi-Cultural Center, CEN 409, to watch the video, "Frederick Douglas: When the Lion Wrote History," Wednesday and Thursday, Feb. 14 and 15, noon-1 p.m. Contact: Susan Matthews, Ext. 2276.
- \* BOARD OF EDUCATION, Wednesday, Feb. 14: executive session for labor negotiator consultations at 5:15 p.m.; budget development work session at 6:15 p.m.; regular meeting at 7:30 p.m.; all in the Boardroom.
- \* WOMEN'S PROGRAMS BROWN BAG LUNCHEON PRESENTATION, "Welfare Reform & Women's Welfare: The Oregon Study," Thursday, Feb. 15, noon-1 p.m., Boardroom. Contact: Sharon Braaten.
- \* FACILITIES MANAGEMENT TEAM, Thursday, Feb. 15, 3-5 p.m., Boardroom. Contact: Judy Ann Fuller, Ext. 2564.
- \* DANCE THEATER, "Amazing Grace," exploring the emotional and spiritual transformations of women with breast cancer, three days only, Thursday, Friday and Saturday, February 15, 16 and 17, 8 p.m., Lane Performance Hall. Tickets are \$10 adults; \$8 for seniors, Lane faculty, staff and students; and \$7 for all groups of 10 or more. For tickets, call Ext. 2202 afternoons.
- \* PRINTING DEADLINE for instructional packets and books needed for spring term classes: Friday, Feb. 16. Contact: Vicki Miller, Ext. 2373.
- \* TITAN BASKETBALL HOME GAME v. Mt. Hood CC, Saturday, Feb. 17, women's game at 6 p.m. and men's game at 8 p.m., main gym.
- \* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## BOARD OF EDUCATION TO MEET

The Board of Education meets Wednesday, Feb. 14, in the Boardroom of Building #3. At 5:15 p.m., an executive session will be called to order under ORS 192.660(1)(d), Labor Negotiator Consultations. At approximately 6:15 p.m., a budget development work session will begin. The regular meeting begins at 7:30 p.m. Highlights on the 7:30 p.m. agenda: air conditioning system improvements; reappointment of college auditor; monitoring reports on emergency succession and communication and support; personnel appointments and retirements; benchmarks on gender and minority status of graduates, and students completing fewer credits than attempted; supplemental budget for funds from the legislative emergency board received this fiscal year; textbook pricing strategy; and March board retreat.

## BROWN BAG DISCUSSION TACKLES WELFARE AND WOMEN IN OREGON

The Women's Programs next brown bag luncheon presentation is, "Welfare Reform & Women's Welfare: The Oregon Study," to be held Thursday, Feb. 15, noon-1 p.m., in the Boardroom. The numbers of people on welfare in Oregon have been drastically reduced. This steep reduction has been hailed as a major success. But whose success? What is the real impact of this action? Bring your lunch and join us for this timely discussion. Contact: Sharon Braaten.

## ALL FACULTY MEETING SET FOR BARGAINING UPDATE

There will be an all faculty meeting on Tuesday, Feb. 20 from 3:30-5 p.m. in Forum 308 for an update and open discussion on bargaining for this year's step increases. If you cannot attend as a department representative, please ensure that someone from your department attends. There will be a faculty e-mail after the February 14 Board of Education meeting to update the faculty on any board decisions prior to the Feb. 20 meeting. Contact: Margaret Bayless.

#### FACULTY JOURNAL CALLS FOR BOOK REVIEWS

Faculty: The Community College Moment, the new faculty led journal, is making a call for book reviews for its inaugural edition which will be available in April. The review should include a brief summary and a critical response. Please make the review no longer than 500 words. Submit your book review to Anne McGrail (Ext. 2147) in English, Foreign Language and Speech or Maurice Hamington (Ext. 2155) in Business Administration by February 26. Give us a call if you have any questions.

#### HAS YOUR ADDRESS OR BANK ACCOUNT CHANGED?

Has your address or bank account changed? If so, please contact Nancy Nott, College Finance, at Ext. 2595. Deadline for changes is February 20 for end-of-month payroll. Any changes after the deadline will become effective in March payroll.

#### DRAFT AFFIRMATIVE ACTION PLAN ON THE WEB FOR YOUR REVIEW

A draft version of the 2000-01 Affirmative Action Plan is available for review and comment and may be found on the Affirmative Action/Diversity/Equal Opportunity web page at <http://www.lanecc.edu/afirmact/aap/draft01.html>. Please submit comments on this document to either Jason Mak [makj@lanecc.edu](mailto:makj@lanecc.edu) or Jose Ortal [ortalj@lanecc.edu](mailto:ortalj@lanecc.edu) by the close of business on February 28.

#### LEADERSHIP PROGRAM APPLICATIONS AVAILABLE

The Oregon Chapter of the American Association for Women in Community Colleges (AAWCC) is offering the 2001 Oregon Institute for Leadership Development (OILD) to a participant selected by each community college. The tenth annual OILD will be held at the Silver Falls Conference Center, June 18-21. OILD is modeled after the National Institute for Leadership Development, a professional development program for women in higher education. The Oregon version is an in-service opportunity for community college women interested in leadership and personal and professional growth.

This year, registration for the institute will be paid by the college (includes training, materials, food and lodging). If you are interested in receiving a brochure and application, contact Miriam Jordan, Office of Instruction and Student Services, Ext. 2315. The application deadline is Friday, March 30.

#### THANKS

The members of the Advanced Technology Division, especially the "Diesel Dudes," would like to thank Della in Food Services for the amazing menus she has created on our behalf, and for the gracious spirit she has always displayed.

#### CAREER/JOB FAIR OFFERS STUDENTS OPPORTUNITIES TO MEET EMPLOYERS

The annual Lane County Career/Job Fair is open to all Lane students and will be held Wednesday, Feb. 21, from 10 a.m. to 3 p.m. at Valley River Inn. The fair is free and hours of attendance are flexible. This an excellent opportunity for Lane students planning on entering the workforce or continue their education to preview companies for future employment. We expect more than 100 business participants who will be organized by areas of interest.

The event features several 30-minute workshops for students. One workshop will feature an employer panel who will share employer expectations of job applicants and interviewing skills and demonstrate acceptable and unacceptable practices. Other workshops are Career Direction: How to Figure Out What You Want To Do When You Grown Up and Ethics In The Workplace: It's A Matter of Respect. Workshops are given from 10 a.m. to 3 p.m. Volunteer employers will also conduct mock interviews for students to practice their interview skills and receive professional feedback. It is recommended that students take a resume, cover letter and personal statement for the interviews or to hand to potential employers.

Please inform your students of this excellent opportunity. If you have any questions, please call Delna Coe, Ext. 2008.

## WINTER TERM HIRING PROCESS TRAININGS SCHEDULED

Winter term two-day Hiring Process Training is scheduled three times: Feb. 23 and 26; March 15 and 23; or Feb. 23 and March 23. This training is mandatory for all Lane managers and hiring committee chairs, and open to all staff. Training focuses on how to's related to creating the postings, position description, interview questions, and evaluation process to get the best qualified person for the position. Make reservations on voice mail 7775. Questions? Julie Baker, Ext. 2199

## JOBS OPEN TO THE PUBLIC

- \* Instructor, Academic Learning Skills Dept., closing: 2/15
- \* Spanish Instructor, English Foreign Language & Speech, closing 02/16
- \* Instructional Specialist (.538 FTE position), Mathematics, closing 02/16
- \* Philosophy Instructor, Social Science, closing 02/16
- \* Psychology Instructor, Social Science, closing 02/16
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- \* Business Technologies Instructor, BEC/DTC, closing 03/09
- \* Cooperative Education Instructor, closing 3/16
- \* Biology Instructor, Science, closing 3/23
- \* Anatomy & Physiology Instructor, Science, closing 3/23
- \* Physical Education Program Coordinator, closing 3/12

## ADS

THE UNIVERSITY OF OREGON'S MULTICULTURAL CENTER will host a cultural dinner and silent auction at the Collier House, Saturday, March 3 at 6 p.m. This is an opportunity to reserve tables for you, your office and/or department. For only \$100 you and four of your guests can enjoy foods rarely available in the area, created from the soul of the MCC family. For further information for departments to transfer funds for advance ticket purchases contact Michael Samano, Coordinator, Ethnic Studies at Ext. 2186.

FOR SALE: STUNNING 1996 Volvo 850 Turbo four-door sedan, 222 horsepower, automatic, loaded, red with graphite leather interior, priced to sell at \$17,950. Call Annick Todd at Ext. 2946 or at 912-5611.

FOR SALE: Two pieces of tempered glass for table tops. Beveled edges, gray smoked, rounded corners, excellent condition, half price. 32"x48"x1/4" - \$40, 27"x25"x1/4" - \$25. Bob Prokop, MAT, Ext. 2474, 341-1234.

FOR SALE: Pacific Fitness Weight Training all-in-one gym, small footprint, barely used. New - \$1,400, asking \$350. Bob Prokop, MAT, Ext. 2474, 341-1234.

FOR SALE: Unfinished mahogany wood coffee table base with carved legs and curved front, 35" wide, 17" deep and 12" high. \$40 Bob Prokop, Ext. 2474, 341-1234.

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to [daily@lanecc.edu](mailto:daily@lanecc.edu) or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event and deadline announcement items run twice, or more often upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or a close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, at Ext. 2591. 02/12/01

# THE DAILY

Tuesday, February 13, 2001

## TODAY

\* EVENING SUPERVISOR, today: Steve John, Ext. 2447; pager 349-6806.

\* FREE TAX HELP, 9:30 a.m.-3 p.m., south side cafeteria, Tuesdays, Wednesdays and Fridays until April 16. Contact: Tina Jaquez, Ext. 2336.

\* PREPARING FOR THE NEXT CHAPTER OF YOUR LIFE, half-day workshop, register at voice mail 7775 for morning or afternoon session. Contact: Julie Baker, Ext. 2199.

\* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## INTERNATIONAL STUDENT COMMUNITY PROGRAM SKI/SNOWBOARD TRIP

Everyone is welcome to join the International Program on a ski/snowboard trip to Willamette Pass on Saturday, Feb. 24. Deadline to sign-up is Friday, Feb. 16 at 3 p.m. in CEN 414 or call Ext. 2165. Sorry, we can not accommodate children.

## EVER GET LOCKED OUT OF YOUR CAR ON CAMPUS?

Or had a dead battery? Did you know Campus Public Safety has a battery pack you can borrow to jump start your car. Did you get a flu shot this year? Did you know Student Health provides them? Find out about other services Campus Public Safety and Student Health offer to students and staff at the New Employee Informational session Wednesday, Feb. 14 from 3-4 p.m. in M&A 235 (Building 11). All staff are welcome.

## FREE ASTHMA SCREENING DAY FOR STAFF AND STUDENTS

Do you have trouble breathing when you walk or do simple chores? Do you cough or have shortness of breath at night? Does cold weather or exercise make breathing difficult? If so, you may have asthma. Asthma can kill you. Sadly, each year 5,000 people in the U.S. die from asthma. The good news is it is highly treatable. Student Health Services is inviting you to attend our free asthma screening clinic on Wednesday, Feb. 21 from 12-4 p.m. The asthma clinic will have a limited number of 30-minute time slots available and ask that you call us to make an appointment. During your appointment time we will have you fill out a questionnaire, perform airway testing and consult with a local asthma specialist, Alice Chou, M.D. This clinic will be open to both students and staff. Please call SHS today at Ext. 2665 to make your half hour appointment.

## DRAFT AFFIRMATIVE ACTION PLAN ON THE WEB FOR YOUR REVIEW

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## CLOSURE

All Lane Community College campuses and centers will be closed on Monday, Feb. 19, in observance of Presidents Day.

## HIRING PROCESS TRAINING

The winter term two-day Hiring Process Training is scheduled three times: Feb. 23 and 26; March 15 and 23; and Feb. 23 and March 23. This training is mandatory for all Lane managers and hiring committee chairs, and recommended for all other staff interested in serving on a hiring committee or learning about the hiring process at Lane. Register at voice mail 7775. Questions? Julie Baker, Ext. 2199

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- \* Physical Education Program Coordinator, closing 3/12

#### ADS

ONE CORD OF SEASONED FIR Firewood, ready to burn now. \$100/you haul. Will donate all proceeds to LCC Foundation. John Winquist, Counseling, 344-1125.

CATS - NEED A HOME for two friendly adult cats, happy to live inside or out. Healthy, neutered, shots. They would love a barn to live in or be perfectly willing to curl up in front of you fire. John Winquist, Counseling 344-1125 .

YOU CAN STILL GET INVOLVED in the fun, there are 24 days till the Great and Wonderful Bowl-a-thon. Plenty of time to collect pledges and warm up that bowling arm. Join the many individuals and teams that are gearing up for the big competition on March 10. These teams and individuals will compete for one of three very unique trophies and great prizes. One of the prizes will go to the most outrageous outfit on an individual and the team with the best group outfit. Rumor has it that the "Pin Head" team will be in full dress. Join in the fun. Just give me a call or e-mail me and I will get a bowlers packet to you.

INTRODUCING THE NEXT GREAT GENERATION. Explore the new generation of 18-year-olds on Sunday, Feb. 18, 7-9 p.m., Churchill High School, Auditorium, 1850 Bailey Hill Road, Eugene. The evening features William Strauss, coauthor of Millennials Rising, a performance by Encore Theater, and a special appearance by Eugene Opera. Eugene Opera will be performing songs from a new teen musical about this generation written by the featured speaker. This new youthful generation makes up 26 percent of the nation's population. Are they like Generation Xers? Are they like the Baby Boomers? How are they different? How will they rebel? You'll find out this and more during this memorable evening. The fee is \$1 for students, \$5 to \$10 sliding scale for adults. Register at the door. For more information phone 346-

3084. This event is part of Success in the Middle: A Conference For and About Middle School Boys and Girls. "Just for Middle School Boys and Girls" is offered on Monday, February 19 on the University campus. The full-day event focuses on decision making and communication skills and careers. For more information phone 346-1404 or visit [interact.uoregon.edu/tag](http://interact.uoregon.edu/tag). (Rita Grimes, BDC.)

DUPLEX FOR RENT: roomy two bedroom duplex in friendly, pretty, quiet neighborhood near 24th and Agate in Eugene. Easy access to U of O and LCC. house is on a hillside with a small patio in back and small yard in front. Well behaved pets are welcome with extra, refundable deposit, but there is no fenced yard.

\$550 per month, \$550 deposit, pets negotiable. Barbara Meininger x 2129 or better 343-2664. available after March 1.

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## TODAY

\* HAPPY VALENTINE'S DAY. Have you entered the Bookstore's Valentine's Day drawing? Enter to win a large Euphoria chocolate heart shaped box filled w/goodies or a huge cuddly plush bear. The Bookstore's Valentine's Day drawing is today at 2 p.m.. The DTC Bookstore drawing is today at 1 p.m.. Bright, bouncy balloon bouquets, Fenton & Lee and Euphoria chocolates are available at the Bookstore. Free delivery to offices on main campus.

\* PUBLIC SAFETY AND MEDICAL EMERGENCIES information session for all interested employees, 3-4 p.m., M&A 235 (Building 11). Register at voice mail 7775.

\* BOARD OF EDUCATION, executive session for labor negotiator consultations, 5:15 p.m.; budget development work session, 6:15 p.m.; regular meeting, 7:30 p.m.; all in the Boardroom. Contact: Laura Tamura, Ext. 2301.

\* FREE TAX HELP, 9:30 a.m.-3 p.m., south side cafeteria, Tuesdays, Wednesdays and Fridays until April 16. Contact: Tina Jaquez, Ext. 2336.

\* FOOD SERVICES menu today: Chicken stroganoff, roast beef, chili rellenos, tangy fricassee, tofu medley bake; main cafeteria. Contact: Della Mathews.

\* EVENING SUPERVISOR, today: Mary Parthemer, Ext. 3133; pager 349-6806.

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## BOND ALERT: FINAL FIRE ALARM TESTING

On Thursday, Feb. 15, final fire alarm testing will occur in the Science/Math Addition. Testing will begin at 8 a.m. and conclude on or about 2 p.m. While the testing will take place only in the addition, occupants in the Science building will be able to hear the alarms to a certain degree. Should alarms and strobes go off in the Science building during the testing period, the Science alarms must be regarded as legitimate indicators to evacuate the building.

Beginning today, signs notifying students of the addition's fire system testing will be posted on exterior doors of the Science facility. Bond Project Management Team personnel will be on site during inspection of the fire system and notify the main Science office when fire testing in the addition has concluded. It is anticipated that Thursday's final testing by the Lane County Fire Marshal will yield temporary occupancy permits for the Science/Math Addition.

Thank you for your patience during the fire alarm testing. Questions? Contact Nancy Nichols at Ext. 2027 or e-mail [bond@lanecc.edu](mailto:bond@lanecc.edu).

## BUDGET UPDATE

This is the time of the budget development cycle when many adjustments are made to projected revenues and expenditures that can swing our "bottom line" up and down. Our projected deficit for maintaining the college's current service level in 2001-2002 currently is \$1,145,600. The largest single change has been in expected expenditures on class sections to maintain our current student enrollment level. This year a large number of class sections (over 1000 FTE) were funded by legislative E-Board money (non-recurring) and other miscellaneous funds (also non-recurring), making it necessary to add these to the budget next year to maintain enrollment. Enrollment is important financially because of the tuition and state resources that student FTE brings to the college. Were we to not fund these class sections, we would have to make larger reductions to make up for lost state and tuition revenue. The Budget Leaders are meeting with managers and will be looking at the budget information submitted by divisions/departments as well as a lot of general college data in making recommendations to the Budget Committee about how to make up the projected deficit. General hearings for staff and students will be held after the Budget Leaders come up with some preliminary recommendations and before these recommendations go to the Budget Committee. If you have questions about the college budget process or any budget data, please contact College Operations (Ext. 2311) or your vice president's office.

## NATURE WRITERS TO MEET

The LCC Nature Writers Group will meet this Friday, Feb. 16, at 2:30 p.m. in 224 APPR. Anyone interested in reading/writing/talking/thinking together about "Nature" --as well as planning hikes and publishing a journal -- is encouraged to attend. Contact: Jeffrey Harrison.

#### SUPPLEMENT YOUR CLASS MATERIALS WITH A WEB PAGE

Are you ready to create a web page to supplement your class materials with a syllabus, a resource page, or are you interested in creating an online class? If so, please contact Roka Walsh in the Instructional Technology Center at Ext. 2751 or [walshr@lanecc.edu](mailto:walshr@lanecc.edu). She will provide you with the information you need to get you started and send you to the people and departments you'll need to contact for web accounts, information and training.

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- \* Biology Instructor, Science, closing 3/23
- \* Anatomy & Physiology Instructor, Science, closing 3/23
- \* Physical Education Program Coordinator, closing 3/12
- \* The Northwest Energy Education Institute, an affiliate of the Energy Management Program in the Science Division at LCC, has a time-sheet (averaging no more than 20 hours/week) program assistant position available. We are looking for someone who wants to work flexible hours, and is able to do a variety of tasks; marketing, brochure production, overseeing advisory boards, and is conversant in Microsoft Office. Call Helen Vidal at Ext. 3154 or e-mail: [vidalh@lanecc.edu](mailto:vidalh@lanecc.edu)

## ADS

REMODELING SALE! (available now) 1 set of sliding mirrored closet doors (mint condition), \$75. In next phase of this project (starting in about three weeks) 8 foot double pane sliding glass patio door, \$100; large garden window (I have to measure the size) \$100. All in good condition. Contact Linda Riepe, Ext. 2287 or home 687-1514.

CATS: NEED A HOME for two friendly adult cats, happy to live inside or out. Healthy, neutered, shots. They would love a barn to live in or be perfectly willing to curl up in front of you fire. John Winquist, Counseling 344-1125.

YOU CAN STILL GET INVOLVED in the fun, there are 24 days till the Great and Wonderful Bowl-a-thon. Plenty of time to collect pledges and warm up that bowling arm. Join the many individuals and teams that are gearing up for the big competition on March 10. These teams and individuals will compete for one of three very unique trophies and great prizes. One of the prizes will go to the most outrageous outfit on an individual and the team with the best group outfit. Rumor has it that the "Pin Head" team will be in full dress. Join in the fun. Just give me a call or e-mail me and I will get a bowlers packet to you.

INTRODUCING THE NEXT GREAT GENERATION. Explore the new generation of 18-year-olds on Sunday, Feb. 18, 7-9 p.m., Churchill High School, Auditorium, 1850 Bailey Hill Road, Eugene. The evening features William Strauss, coauthor of Millennials Rising, a performance by Encore Theater, and a special appearance by Eugene Opera. Eugene Opera will be performing songs from a new teen musical about this generation written by the featured speaker. This new youthful generation makes up 26 percent of the nation's population. Are they like Generation Xers? Are they like the Baby Boomers? How are they different? How will they rebel? You'll find out this and more during this memorable evening. The fee is \$1 for students, \$5 to \$10 sliding scale for adults. Register at the door. For more information phone 346-3084. This event is part of Success in the Middle: A Conference For and About Middle School Boys and Girls. "Just for Middle School Boys and Girls" is offered on Monday, February 19 on the University campus. The full-day event focuses on decision making and communication skills and careers. For more information phone 346-1404 or visit [interact.uoregon.edu/tag](http://interact.uoregon.edu/tag). (Rita Grimes, BDC.)

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FOR SALE: STUNNING 1996 Volvo 850 Turbo four-door sedan, 222 horsepower, automatic, loaded, red with graphite leather interior, priced to sell at \$17,950. Call Annick Todd at Ext. 2946 or at 912-5611.

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## TODAY

\* FINAL FIRE ALARM TESTING in Science/Math Addition, approximately 8 a.m.-2 p.m. While the testing will take place only in the addition, occupants in the Science building will be able to hear the alarms to a certain degree. Should alarms and strobes go off in the Science building during the testing period, the Science alarms must be regarded as legitimate indicators to evacuate the building. Contact Nancy Nichols at Ext. 2027 or e-mail [bond@lanecc.edu](mailto:bond@lanecc.edu).

\* WOMEN'S PROGRAMS BROWN BAG LUNCHEON PRESENTATION, "Welfare Reform & Women's Welfare: The Oregon Study," noon-1 p.m., Boardroom. Contact: Sharon Braaten.

\* FACILITIES MANAGEMENT TEAM, 3-5 p.m., Boardroom. Contact: Judy Ann Fuller, Ext. 2564.

\* EVENING SUPERVISOR, today: Steve Barton, Ext. 2487; pager 349-6806.

\* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## GROUPWISE WEB ACCESS UNDERGOES UPDATE

We are in the process of upgrading GroupWise WEB Access. This new version is faster, more intuitive, has spell checker, and gives additional features to calendaring. On March 1, this new and improved version of GroupWise WEB Access will become our standard. During the next two weeks, you will have the option to use either version. We encourage you to use this time to familiarize yourself with this new version prior to the March 1 changeover date. [Submitted by Andy Foelker]

## ISSC TO MEET

The Instructional Support Staff Association has moved its next meeting to Friday, Feb. 16, from 1:30-2:30 p.m. in MAC 217. The agenda includes workload, annual schedule, deadlines, and other topics. Contact: Pam McClelland, Ext. 2151.

## LCCEF AFT ANNOUNCES CONVENTION DELEGATE NOMINEE

LCCEF AFT Convention delegate nominees are Danny Avalos, Bob Baldwin, Carrol Barton, Elena Clegg, Randy Lindstrom and Steve Wickwire. No nominations received for the AFL-CIO Convention. Write-in candidates are permitted. The election will take place during the membership meeting February 22, 5 p.m. in FOR 309. For absentee voting, e-mail a request to Jan Kleminsky (Ext. 2195), Jane Shirley (Ext. 2609) or Juli Leonard (DTC, Ext. 2942) for intercampus delivery. Call to have questions answered or to make other arrangements.

## LEARN ABOUT STUDENT CONDUCT CODE, STUDENT CLUBS AND ACTIVITIES

The February 21 New Employee Information session will feature a presentation by Barb Delansky, Director of Student Activities, and focus on the student conduct code, student clubs and activities. While aimed at new employees, all employees are welcome to these information sessions. The session will be held in M&A 235, Building 11, from 3-4 p.m. Please preregister on voice mail 7775.

## TUTORS AVAILABLE TO ASSIST STUDENTS

Tutoring is available in the Multi-Cultural Center, CEN 409. Please let your students know that we have tutoring throughout the week in basic math, English, Spanish and English for Spanish speakers. Drop by or call Susan at Ext. 2276 for more information.

## REMINDERS

### BUDGET UPDATE

This is the time of the budget development cycle when many adjustments are made to projected revenues and expenditures that can swing our "bottom line" up and down. Our projected deficit for maintaining the college's current service level in 2001-2002 currently is \$1,145,600. The largest single change has been in expected expenditures on class sections to maintain our current student enrollment

level. This year a large number of class sections (over 1000 FTE) were funded by legislative E-Board money (non-recurring) and other miscellaneous funds (also non-recurring), making it necessary to add these to the budget next year to maintain enrollment. Enrollment is important financially because of the tuition and state resources that student FTE brings to the college. Were we to not fund these class sections, we would have to make larger reductions to make up for lost state and tuition revenue. The Budget Leaders are meeting with managers and will be looking at the budget information submitted by divisions/departments as well as a lot of general college data in making recommendations to the Budget Committee about how to make up the projected deficit. General hearings for staff and students will be held after the Budget Leaders come up with some preliminary recommendations and before these recommendations go to the Budget Committee. If you have questions about the college budget process or any budget data, please contact College Operations (Ext. 2311) or your vice president's office.

#### NATURE WRITERS TO MEET

The LCC Nature Writers Group will meet this Friday, Feb. 16, at 2:30 p.m. in 224 APPR. Anyone interested in reading/writing/talking/thinking together about "Nature" --as well as planning hikes and publishing a journal -- is encouraged to attend. Contact: Jeffrey Harrison.

#### INTERNATIONAL STUDENT COMMUNITY PROGRAM SKI/SNOWBOARD TRIP

Everyone is welcome to join the International Program on a ski/snowboard trip to Willamette Pass on Saturday, Feb. 24. Deadline to sign-up is Friday, Feb. 16 at 3 p.m. in CEN 414 or call Ext. 2165. Sorry, we can not accommodate children.

#### FREE ASTHMA SCREENING DAY FOR STAFF AND STUDENTS

Do you have trouble breathing when you walk or do simple chores? Do you cough or have shortness of breath at night? Does cold weather or exercise make breathing difficult? If so, you may have asthma. Asthma can kill you. Sadly, each year 5,000 people in the U.S. die from asthma. The good news is it is highly treatable. Student Health Services is inviting you to attend our free asthma screening clinic on Wednesday, Feb. 21 from 12-4 p.m. The asthma clinic will have a limited number of 30-minute time slots available and ask that you call us to make an appointment. During your appointment time we will have you fill out a questionnaire, perform airway testing and consult with a local asthma specialist, Alice Chou, M.D. This clinic will be open to both students and staff. Please call SHS today at Ext. 2665 to make your half hour appointment.

#### DRAFT AFFIRMATIVE ACTION PLAN ON THE WEB FOR YOUR REVIEW

A draft version of the 2000-01 Affirmative Action Plan is available for review and comment and may be found on the Affirmative Action/Diversity/Equal Opportunity web page at <http://www.lanecc.edu/afirmaact/aap/draft01.html>. Please submit comments on this document to either Jason Mak [makj@lanecc.edu](mailto:makj@lanecc.edu) or Jose Ortal [ortalj@lanecc.edu](mailto:ortalj@lanecc.edu) by the close of business on February 28.

#### ALL FACULTY MEETING SET FOR BARGAINING UPDATE

There will be an all faculty meeting on Tuesday, Feb. 20 from 3:30-5 p.m. in Forum 308 for an update and open discussion on bargaining for this year's step increases. If you cannot attend as a department representative, please ensure that someone from your department attends. There will be a faculty e-mail after the February 14 Board of Education meeting to update the faculty on any board decisions prior to the Feb. 20 meeting. Contact: Margaret Bayless.

#### LEADERSHIP PROGRAM APPLICATIONS AVAILABLE

The Oregon Chapter of the American Association for Women in Community Colleges (AAWCC) is offering the 2001 Oregon Institute for Leadership Development (OILD) to a participant selected by each community college. The tenth annual OILD will be held at the Silver Falls Conference Center, June 18-21. OILD is modeled after the National Institute for Leadership Development, a professional development program for women in higher education. The Oregon version is an in-service opportunity for community college women interested in leadership and personal and professional growth.

This year, registration for the institute will be paid by the college (includes training, materials, food and lodging). If you are interested in receiving a brochure and application, contact Miriam Jordan, Office of Instruction and Student Services, Ext. 2315. The application deadline is Friday, March 30.

## JOBS

### OPEN TO THE PUBLIC

- \* Instructor, Academic Learning Skills Dept., closing: 2/15
- \* Spanish Instructor, English Foreign Language & Speech, closing 02/16
- \* Instructional Specialist (.538 FTE position), Mathematics, closing 02/16
- \* Philosophy Instructor, Social Science, closing 02/16
- \* Psychology Instructor, Social Science, closing 02/16
- \* Foreign Language Lab Coordinator, English Foreign Language & Speech, closing 2/16
- \* Business Technologies Instructor, BEC/DTC, closing 03/09
- \* Cooperative Education Instructor, closing 3/16
- \* Biology Instructor, Science, closing 3/23
- \* Anatomy & Physiology Instructor, Science, closing 3/23
- \* Physical Education Program Coordinator, closing 3/12
- \* The Northwest Energy Education Institute, an affiliate of the Energy Management Program in the Science Division at LCC, has a time-sheet (averaging no more than 20 hours/week) program assistant position available. We are looking for someone who wants to work flexible hours, and is able to do a variety of tasks; marketing, brochure production, overseeing advisory boards, and is conversant in Microsoft Office. Call Helen Vidal at Ext. 3154 or e-mail: [vidalh@lanecc.edu](mailto:vidalh@lanecc.edu)
- \* Speech Communication Instructor, English Foreign Language & Speech Dept., closing 2/23

### ADS

CONGRATULATIONS to the winners of the Bookstore's Valentine's Day drawing. Sharon Stirtz is the winner of the Euphoria chocolate heart filled w/goodies and Karen Morrison is the winner of the huge cuddly plush bear. The DTC Bookstore winner of the Euphoria heart filled w/chocolates is Jill Burgoyne. Congratulations!

REMODELING SALE! (available now) 1 set of sliding mirrored closet doors (mint condition), \$75. In next phase of this project (starting in about three weeks) 8 foot double pane sliding glass patio door, \$100; large garden window (I have to measure the size) \$100. All in good condition. Contact Linda Riepe, Ext. 2287 or home 687-1514.

I NEED APPROXIMATELY THIRTY 2-liter soda bottles for a new biology telecourse. If you can contribute a bottle or more, please contact Kyle Hammon at Science 130, phone Ext. 2737, or email [hammonk@lanecc.edu](mailto:hammonk@lanecc.edu).

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# THE DAILY

Friday, February 16, 2001

## TODAY THROUGH THE WEEKEND

- \* FREE TAX HELP, 9:30 a.m.-3 p.m., south side cafeteria. Contact: Tina Jaquez, Ext. 2336.
- \* ISSC MEETING, today, 1:30-2:30 p.m., MAC 217. Contact: Pam McClelland, Ext. 2151.
- \* NATURE WRITERS MEETING, today, 2:30 p.m., 224 APPR. Contact: Jeffrey Harrison.
- \* DANCE THEATER, "Amazing Grace," exploring the emotional and spiritual transformations of women with breast cancer, today and Saturday, Feb. 16 and 17, 8 p.m., Lane Performance Hall. For tickets, call Ext. 2202 afternoons.
- \* PRINTING DEADLINE for instructional packets and books needed for spring term classes: today. Contact: Vicki Miller, Ext. 2373.
- \* INTERNATIONAL STUDENT COMMUNITY PROGRAM SKI/SNOWBOARD TRIP sign-up deadline, today. Everyone's welcome. Sign up in CEN 414 or call Ext. 2165.
- \* TITAN BASKETBALL HOME GAME v. Mt. Hood CC, Saturday, Feb. 17, women's game at 6 p.m. and men's game at 8 p.m., main gym.
- \* SATURDAY SUPERVISOR : Helen Garrett, Ext. 2686; pager 349-6806.
- \* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## CLOSURE

All Lane Community College campuses and centers will be closed on Monday, Feb. 19, in observance of Presidents Day.

## COLLEGE COUNCIL TO MEET

College Council meets on Tuesday, Feb. 20 from 1:30-3:30 p.m. in the Boardroom. Council will discuss the Board of Education February meeting and March agenda; hiring process; strategic plan core values; and campus smoking policy. Contact: Laura Tamura.

## KNND TO INTERVIEW BOARD CANDIDATES

KNND-AM 1400 in Cottage Grove will interview Board of Education Zone 4 candidates on Wednesday, Feb. 21. Marston Morgan of Cottage Grove is on the air at 8:30 a.m. and Kathleen Shelley of Vida interviews at 9 a.m. Contact: Joan Aschim.

## LANE AND UO FORGE DUAL ADMISSION AND ENROLLMENT PROGRAM

Students accepted into a new program will have full access to all the varied services and programs at both Lane Community College and the University of Oregon, thanks to an admission pact forged by the two institutions and announced on Thursday.

An initial group of up to 100 students will join the Dual Admission and Enrollment Program, scheduled to begin in fall of 2001. The program is expected to be popular with students who want to make sure that the courses taken at both schools work together toward a degree. In addition, the program will provide students with integrated advising and financial aid services at both institutions.

"For years, students have worn a path between Lane and the University of Oregon," said LCC President Jerry Moskus. "This agreement paves the way for students and straightens out the curves. Our students will be able to move much more quickly and smoothly toward fulfilling their educational goals," he explains.

The Dual Admission and Enrollment Program will enable students to move seamlessly between the two institutions and will simplify the administrative processes for them. The program breaks down administrative barriers and provides more comprehensive advising to smooth the transition processes for students.

"I am delighted that this agreement is now in place. With it, students will have access to a wider array of choices that will help students tailor their academic programs to fit their personal goals, preferences and needs," said UO President Dave Frohnmayer. "The end result will be higher retention and increased student satisfaction."

Students interested in becoming co-admitted to LCC and the UO will need to fill out a special joint application form that is available at both the UO Office of Admissions and LCC's Students First Center. Both new freshmen and transfer students are eligible to apply for the program. The application deadline for the program is May 15, 2001. For more information contact Students First! or Helen Garrett, Director of Enrollment Services, at Ext. 2686.

#### CAREER/JOB FAIR OFFERS STUDENTS OPPORTUNITIES TO MEET EMPLOYERS

The annual Lane County Career/Job Fair is open to all Lane students and will be held Wednesday, Feb. 21, from 10 a.m. to 3 p.m. at Valley River Inn. The fair is free and hours of attendance are flexible. This an excellent opportunity for Lane students planning on entering the workforce or continue their education to preview companies for future employment. We expect more than 100 business participants who will be organized by areas of interest.

The event features several 30-minute workshops for students. One workshop will feature an employer panel who will share employer expectations of job applicants and interviewing skills and demonstrate acceptable and unacceptable practices. Other workshops are Career Direction: How to Figure Out What You Want To Do When You Grown Up and Ethics In The Workplace: It's A Matter of Respect. Workshops are given from 10 a.m. to 3 p.m. Volunteer employers will also conduct mock interviews for students to practice their interview skills and receive professional feedback. It is recommended that students take a resume, cover letter and personal statement for the interviews or to hand to potential employers. Please inform your students of this excellent opportunity. If you have any questions, please call Delna Coe, Ext. 2008.

#### CONFERENCE ON FAMILIES SCHEDULED

Dr. Michael Popkin, author of the nationally recognized Active Parenting program, will be the presenter at the Eighth Annual Conference on Families, Saturday, Feb. 24. Popkin's four-part presentation includes: Character, Discipline, and Parenting in the 21st Century (keynote), Take Ten-Talking with Kids About Not Smoking, Violence in our Community and What We Can Do About It, and How to Talk So Kids Will Get It. Register by February 17 to take advantage of registration discounts. Conference flyers/registrations are available at Students First! and the Counseling and Advising Center, second floor, Center Building.

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- \* KNND-AM 1400 interviews Board of Education Zone 4 candidates Marston Morgan and Kathleen Shelley, Wednesday, Feb. 21, 8:30 a.m. Contact: Joan Aschim.
- \* LANE COUNTY CAREER/JOB FAIR, Wednesday, Feb. 21, 10 a.m.-3 p.m., Valley River Inn. Contact: Delna Coe, Ext. 2008.
- \* STUDENT CONDUCT CODE, CLUBS AND ACTIVITIES information session for new employees and interested others, Wednesday, Feb. 21, 3-4 p.m., M&A 235 (Bldg. 11). Register on voice mail 7775.
- \* TELECONFERENCE: "Lighten Up and Live Longer: Developing a Stress Resistant Personality," Thursday, Feb. 22, 9:30-10:30 a.m., CEN 10 and 12. Contact: Cynde Leathers, Ext. 2260.
- \* BLACK HISTORY MONTH VIDEO: "Malcolm X: Make it Plain," Thursday and Friday, Feb. 22 and 23, noon-1 p.m., Multi-Cultural Center, CEN 409. Contact: Susan Mathews.
- \* FACULTY COUNCIL, Thursday, Feb. 22, 3-4:30 p.m., Boardroom (Bldg. 3) Contact: Kyle Hammon Ext. 2737
- \* TITAN BASKETBALL HOME GAME v. Chemeketa CC, Saturday, Feb. 24, women's game at 6 p.m. and men's game at 8 p.m., main gym (Bldg. 5).
- \* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## BLACK HISTORY MONTH EVENTS CONTINUE

The video, "Malcolm X: Make it Plain," will be shown in the Multi-Cultural Center, CEN 409, on Thursday and Friday, Feb. 22 and 23, from noon-1 p.m. He entered prison known as Detroit Red and emerged as Malcolm X, the fiery, eloquent spokesman for the Nation of Islam. He was assassinated on February 22. See the definitive biography that integrates interviews, archival footage, photographs and an original film score. Call Susan Mathews at Ext. 2276 for details.

## FACULTY COUNCIL TO MEET

Faculty Council meets on Thursday, Feb. 22 from 3-4:30 p.m. in the Boardroom (Bldg. 3). All are welcome, especially from divisions without representation. Meeting highlights: finalize revisions to student evaluation of instructors, use of SSNs and privacy issues, Disability Services policy COPPS change. Contact: Kyle Hammon Ext. 2737, [hammonk@lanecc.edu](mailto:hammonk@lanecc.edu).

## TELECONFERENCE WILL EASE YOUR STRESS

"Lighten Up and Live Longer: Developing a Stress Resistant Personality," a live interactive teleconference, will be held on Thursday, Feb. 22 from 9:30-10:30 a.m. in CEN 10 and 12 (northeast corner of basement). All staff are invited to attend. Are you stressed-out with nowhere to go? Does your workload seem endless? Would you like to learn the secret to preventing "burnout"? If you've answered "yes" to any of these questions, help is on the way! This lively and entertaining program will help you see the lighter side of life and lead you to a healthier and more productive lifestyle. This teleconference is also being videotaped and will be available for check out from the library a few days after the event. For more information please call Cynde Leathers, Ext. 2260. This event is sponsored by Professional Development.

## LCCEF/AFT ANNOUNCES CONVENTION NOMINEES; MEETING THURSDAY

LCCEF/AFT Convention delegate nominees are Danny Avalos, Bob Baldwin, Carrol Barton, Elena Clegg, Randy Lindstrom and Steve Wickwire. No nominations received for the AFL-CIO Convention. Write-in candidates are permitted. The election will take place during the membership meeting Thursday, Feb. 22, at 5 p.m. in FOR 309 (Bldg. 17). For absentee voting, e-mail a request to Jan Kleminsky (Ext. 2195), Jane Shirley (Ext. 2609) or Juli Leonard (DTC, Ext. 2942) for intercampus delivery. Call to have questions answered or to make other arrangements.

#### LAST CALL FOR THIS MONTH'S HIRING PROCESS TRAINING

Last call for staff wanting to attend February's Hiring Process Training on Friday and Monday, Feb. 23 and 26. If this doesn't fit your busy schedule, a second training will be offered March 15 and 23. Or for a third combination, you may choose to attend February 23 and March 23. This training is highly recommended for all Lane staff who wish to serve on hiring committees, and required for managers and chairs of hiring committees. Contact Julie Baker, Ext. 2199 if you have questions. To register, please use voice mail box 7775.

#### DUAL ENROLLMENT APPLICATION PACKETS AVAILABLE NOW

The creation of a new partnership between Lane Community College and the University of Oregon was announced this week with the advent of the LCC/UO Dual Enrollment Program. Beginning fall 2001, 100 students will be accepted into the program, which allows students to be co-admitted and dually-enrolled at both institutions. The advantages for students in the program are expanded course offerings, access to a wider variety of academic programs, advising from both institutions and most importantly, if eligible, the ability to receive financial aid to attend either or both institutions. The deadline for students to apply is May 15 and applications may be obtained from Students First! or from the Office of Admissions at the University of Oregon. Students complete a Supplemental Dual Enrollment Application, along with a completed UO undergraduate application. There is a \$50 fee to apply. Questions on this new program should be directed to Lane's Dual Enrollment Coordinator, Helen Barker Garrett, Director of Enrollment services, Ext. 2686.

#### COLLEGE COUNCIL LOOKING FOR POSTERS

Are there framed "Unifying Principles" posters in your work area? "Unifying Principles" posters, produced in 1990, were framed and placed around the campus as a reminder to staff, students, and visitors about the goals of the college. A subcommittee of College Council is working to replace the 1990 poster with three up-to-date posters based on the Strategic Plan. Three new posters will highlight the vision and mission statements, strategic directions, and core values. Please check your work area, nearby classrooms, and meeting rooms to help the committee locate this poster. The poster committee will collect the old posters and frames and in a few months replace them with new posters, utilizing the existing frames. Please call and let us know of the locations of these posters. For locations on the main campus, contact Elizabeth Uhlig, Archives, Ext. 2466. For the Downtown Center, LCC Florence, LCC Cottage Grove, Flight Tech, and the Community Learning Centers, please contact Annick Todd, ELS, Ext. 2946. Thanks for your help.

#### UNITED WAY THANKS

Thanks to 164 Lane Community College employees, \$25,574 was given to the United Way to help children, families and those most in need throughout Lane County. This year's campaign raised a total of \$4.5 million, which represents a 11.5% increase over the contributions made during the previous year. - Linda Simmons

#### JOBS

##### OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT

\* Early Childhood Teacher/Family & Health Careers, closing 2/26

##### OPEN TO THE PUBLIC

\* Speech Communication Instructor, English, Foreign Language & Speech, closing 2/23

\* Business Technologies Instructor, BEC/DTC, closing 03/09

- \* Physical Education Program Coordinator, closing 3/12
- \* Cooperative Education Instructor, closing 3/16
- \* Biology Instructor, Science, closing 3/23
- \* Anatomy & Physiology Instructor, Science, closing 3/23
- \* The Northwest Energy Education Institute, an affiliate of the Energy Management Program in the Science Division at LCC, has a time-sheet (averaging no more than 20 hours/week) program assistant position available. We are looking for someone who wants to work flexible hours, and is able to do a variety of tasks; marketing, brochure production, overseeing advisory boards, and is conversant in Microsoft Office. Call Helen Vidal at Ext. 3154 or e-mail: [vidalh@lanecc.edu](mailto:vidalh@lanecc.edu)

#### ADS

I NEED APPROXIMATELY THIRTY 2-liter soda bottles for a new biology telecourse. If you can contribute a bottle or more, please contact Kyle Hammon at Science 130, Ext. 2737, or e-mail [hammonk@lanecc.edu](mailto:hammonk@lanecc.edu).

LOST: SET OF WORK KEYS with about 10-12 keys on a green carabeaner type clip. Could be around bookstore or personnel area or HEA/PE area. Please call if found. Reward! Kay Gidley, Ext. 2555 or 345-3706.

INDIA EARTHQUAKE RELIEF non-profit fundraiser: Saturday, Feb. 24, No Host Dinner by Taste of India, Starting at 5:30 p.m. Event location is Oak Hill School, 86397 Eastway Drive, (right across from the LCC main campus). The event will also include traditional and contemporary Indian dances, music and dance by Troupe Americanistan, classical Indian tabla (Indian drums) by Doug Scheuerell, UO instructor of music, studied from Swapan Chaudhuri, and speakers Dr. Pritam Rohila of Association For Communal, Harmony in Asia (ACHA), American Red Cross, BAPS, Swaminarayan Sanstha, plus slide show and much more! Tickets \$10 per person (children under 12 free). Tickets sold at the event and are tax deductible. For more information and advance ticket sales, call Traci Lea at Ext. 2024 or via e-mail [leat@lanecc.edu](mailto:leat@lanecc.edu).

FOR SALE: WHITE 1989 HONDA ACCORD LX sedan 4-door, one owner, great gas mileage. It has an automatic transmission and is loaded with air, power windows, door locks, antenna, cruise control, tilt wheel, factory AM-FM cassette. Immaculate interior, newer Michelin tires, 176K miles. Can view at LCC anytime. \$4,995 Kelly Blue Book value. Make offer. Call Joe Escobar at Ext. 2581.

FOR SALE: 1990 MAZDA B2200 Cab Plus 4-cylinder, 2.2-liter, 2WD truck. This is an extended cab pickup with air, automatic transmission, alarm system, power door locks, tinted windows, cruise control. Includes top of the line bedliner, frame mounted trailer hitch, and newer tires. Second owner. 128K miles. Can view at LCC. \$5,100 Kelly Blue Book value. Make offer. Call Joe Escobar at Ext. 2581.

SAVE-THE-DATE! Mark your calendars for Sunday, May 6 for the 13th Annual Womenspace Benefit Auction. Dessert buffet and silent auction at 2 p.m., oral auction at 3:30 p.m. at the Hilton. Now seeking donations of art, crafts, time at your vacation cabin, services, etc. Thanks to all the LCC staffers who have already donated! For more information, to donate or to volunteer, please contact Sue Thompson, H&PE, Ext. 2735.

ONLY 22 DAYS LEFT to join in the Transitions to Success Bowl-a-thon on March 10. You thought you missed it, well you didn't. There is still plenty of time to collect pledges, work up those arm muscles, start a new team or go for the prizes given to the individual bowler that brings in the most pledges. Teams and individuals will compete for one of three very unique trophies and great prizes. One of the prizes will go to the most outrageous outfit on an individual and the team with the best group outfit. Rumor has it that the "Pin Head" team will be in full dress. Call or e-mail me for a bowlers packet. Charleen Maclean at Ext. 2840.

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to

[daily@lanecc.edu](mailto:daily@lanecc.edu) or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event and deadline announcement items run twice, or more often upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or a close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, at Ext. 2591. 02/20/01

## TODAY

- \* KNND-AM 1400 interviews with Board of Education Zone 4 candidates Marston Morgan and Kathleen Shelley, 8:30 a.m. Contact: Joan Aschim.
- \* FREE TAX HELP, 9:30 a.m.-3 p.m., south side cafeteria, Tuesdays, Wednesdays and Fridays until April 16. Contact: Tina Jaquez, Ext. 2336.
- \* CAREER/JOB FAIR, 10 a.m.-3 p.m., Valley River Inn. Contact: Delna Coe, Ext. 2008.
- \* FOODSERVICE MENU, today: Chicken enchiladas, tuna noodle casserole, corned beef, eggplant parmesan, noodles with coconut gravy. Contact: Della Mathews, Ext. 2670.
- \* STUDENT CONDUCT CODE, CLUBS AND ACTIVITIES information session for new employees and interested others, 3-4 p.m., M&A 235 (Bldg. 11). Register on voice mail 7775.
- \* EVENING SUPERVISOR: Andrea Newton, Ext. 2509; pager 349-6806.
- \* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## DEFAZIO TO VISIT AMERICAN GOVERNMENT CLASS TODAY

U.S. Representative Peter DeFazio will speak to students in Steve Candee's American Government 202 class today at 10 a.m. in Center 402. Guests are welcome but space is limited. Contact: Steve Candee, Ext. 2188.

## RESTRUCTURING IMPLEMENTATION UPDATE

President Moskus has formed an advisory and oversight team to help with the implementation of the restructuring, named the Restructuring Implementation Oversight Team (RIOT). The wide variety of the membership on the team is intended to ensure a broad base of advisors. The members of RIOT are Anthony Baronti, ASLCC, past RST member, student; Margaret Bayless, LCCEA, faculty; Bert Ewing, past RST member, classified; Donna Koechig, past RST member, management; Patti Lake, management; Jose Ortal, Affirmative Action/Diversity/Equal Opportunity; Jerry Sirois, LCCEF, classified; and Stan Taylor, past RST member, faculty. The proposed timetable for the restructuring is as follows:

- January/February -- resolve remaining restructuring issues
- February/March -- create/revise job descriptions
- March -- advertise/post all new positions
- March/April -- hiring process
- May/June -- complete hiring/ board approval
- July 1 -- new organizational structure operational

## CONDOLENCES

Paul Miller, an officer with Lane's Public Safety Department, passed away Feb. 16 of heart failure. Paul began his service with Public Safety on August 4, 1986, and worked both the Downtown Center and main campus. Memorial services will be held Thursday, Feb. 22 at 2 p.m. at the Eugene Christian Fellowship located at 89780 N Game Farm Road. Paul's retirement plaque will be presented to his widow at the memorial service with this inscription: "By His Devotion To Duty And Professionalism Has Reflected Great Credit Upon Himself, Lane Community College And The Public Safety Department." A fund will be set up and donations to his wife and family may be made at this time to the Public Safety Department. Contact: Debra Roach.

## CLASSIFIED COUNCIL TO MEET

Please join us as we welcome Jennifer Hayward to Classified Council's meeting on Thursday, Feb. 22 from 8-9:30 a.m. in Performing Arts Building lobby loft. Contact: Carrol Barton.

## DRAFT AFFIRMATIVE ACTION PLAN ON THE WEB FOR YOUR REVIEW

A draft version of the 2000-01 Affirmative Action Plan is available for review and comment and may be found on the Affirmative Action/Diversity/Equal Opportunity web page at

<http://www.lanecc.edu/afirmaact/aap/draft01.html> . Please submit comments on this document to either Jason Mak [makj@lanecc.edu](mailto:makj@lanecc.edu) or Jose Ortal [ortalj@lanecc.edu](mailto:ortalj@lanecc.edu) by the close of business on February 28.

#### CONFERENCE ON FAMILIES SCHEDULED FOR FEBRUARY 24

Saturday Circus, the parent education program at Lane, and the Oregon Society of Individual Psychology, will hold their day-long Eighth Annual Conference on Families on Saturday, Feb. 24. The event will begin at 9 a.m. at the Doubletree Motel in Springfield. The presenter for the full-day conference will be Dr. Michael Popkin, nationally recognized author of "Active Parenting."

The conference theme and title of the keynote is, "Character, Discipline, and Parenting in the 21st Century." After the keynote, Popkin will focus on three topics that would be useful for anyone who wants to increase effectiveness and play an influential role in the development of children and youth. The topics will be, "Take Ten-Taking to Children and Youth About Not Smoking," "Violence in Our Community and What We Can Do About It," and "How to Talk So Kids Will Get It."

Advance registration is important to ensure seating and luncheon reservation. For a brochure or information about credit registration, leave a voice mail message including name and address at Ext. 2234. Brochures are also available at Lane's Main Campus Student First!, the Downtown Center, and outreach and community learning centers.

#### GROUPWISE WEB ACCESS UPDATE REMINDER

We are in the process of upgrading GroupWise WEB Access. This new version is faster, more intuitive, has spell checker, and gives additional features to calendaring. On March 1, 2001 this new and improved version of GroupWise WEB Access will become our standard. During the next two weeks, you will have the option to use either version. We encourage you to use this time to familiarize yourself with this new version prior to the March 1 cut-over date. Within the next few days when you remotely login you will have the choice of clicking either the old GroupWise Mail or the new GroupWise Mail buttons. The major difference is the New GroupWise mail is more browser friendly. [Submitted by Andy Foelker.]

#### LEADERSHIP PROGRAM APPLICATIONS AVAILABLE

The Oregon Chapter of the American Association for Women in Community Colleges (AAWCC) is offering the 2001 Oregon Institute for Leadership Development (OILD) to a participant selected by each community college. The tenth annual OILD will be held at the Silver Falls Conference Center, June 18-21. OILD is modeled after the National Institute for Leadership Development, a professional development program for women in higher education. The Oregon version is an in-service opportunity for community college women interested in leadership and personal and professional growth.

This year, registration for the institute will be paid by the college (includes training, materials, food and lodging). If you are interested in receiving a brochure and application, contact Miriam Jordan, Office of Instruction and Student Services, Ext. 2315. The application deadline is Friday, March 30.

#### JOBS

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##### OPEN TO THE PUBLIC

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\* The Northwest Energy Education Institute, an affiliate of the Energy Management Program in the Science Division at LCC, has a time-sheet (averaging no more than 20 hours/week) program assistant position available. We are looking for someone who wants to work flexible hours, and is able to do a variety of tasks; marketing, brochure production, overseeing advisory boards, and is conversant in Microsoft Office. Call Helen Vidal at Ext. 3154 or e-mail: [vidalh@lanecc.edu](mailto:vidalh@lanecc.edu)

## ADS

ROOM FOR RENT: Quiet neighborhood, close to bus lines, shopping centers, Beltline & I-5, Springfield area. Spacious home, hardwood floors, has desk and bookshelves. Perfect for student. Facilities included \$275 / month. Female preferred. Please Contact: Cynthia at 747-8415. Submitted by Celia Maximin.

FOR SALE: Oak china hutch, like new condition. Clear leaded glass doors, glass shelves, interior light, new \$650, for \$300. Double-sized maple bookcase headboard and bedframe with mattress, \$150. Six maple captain's chairs, \$40 each or all six for \$200. Maple coffee table w/formica top, \$50. Two sofas, one blue colonial style with wood trim, \$150, and one 'Tim Blood Special' handmade futon frame, with like new, blue futon, make offer. Call Judith Gabriel at Ext. 2699 or at home at 344-2754.

GARAGE SALE: Saturday, Feb. 24, 8 a.m.-4 p.m., 2892 Powderhorn St. (north Ferry St. Bridge area.) Miscellaneous kitchen items and other stuff. Call Ext. 2699 or 344-2754. Judith Gabriel.

FOR SALE: STROBEL 1850 waveless California King waterbed mattress. Five years old, good condition, heater included. \$100. Call Jana Ariane Nelson, Mathematics, Ext. 2393.

EXTREMELY OVERSIZED beautiful Oriental rug. Paid \$1,000, will accept \$250 OBO or trade for DVD player. Call Casandra Rich at Ext. 2692 or Matt at 915-5388 if interested.

I NEED APPROXIMATELY THIRTY 2-liter soda bottles for a new biology telecourse. If you can contribute a bottle or more, please contact Kyle Hammon at Science 130, Ext. 2737, or e-mail [hammonk@lanecc.edu](mailto:hammonk@lanecc.edu).

LOST: SET OF WORK KEYS with about 10-12 keys on a green carabeaner type clip. Could be around bookstore or personnel area or HEA/PE area. Please call if found. Reward! Kay Gidley, Ext. 2555 or 345-3706.

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TRANSITIONS TO SUCCESS BOWL-A-THON is March 10. You thought you missed it, well you didn't. There is still plenty of time to collect pledges, work up those arm muscles, start a new team or go for the prizes given to the individual bowler that brings in the most pledges. Teams and individuals will compete for one of three very unique trophies and great prizes. One of the prizes will go to the most outrageous outfit on an individual and the team with the best group outfit. Rumor has it that the "Pin Head" team will be in full dress. Call or e-mail me for a bowlers packet. Charleen Maclean at Ext. 2840.

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# THE DAILY

Thursday, February 22, 2001

## TODAY

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\* TELECONFERENCE: "Lighten Up and Live Longer: Developing a Stress Resistant Personality," 9:30-10:30 a.m., CEN 10 and 12. Contact: Cynde Leathers, Ext. 2260.

\* BLACK HISTORY MONTH VIDEO: "Malcolm X: Make it Plain," today and Friday, noon-1 p.m., Multi-Cultural Center, CEN 409. Contact: Susan Mathews.

\* SERVICES for Paul Miller, Public Safety officer since 1986, who passed away Feb. 16; 2 p.m., Eugene Christian Fellowship, 89780 N. Game Farm Road. Contact: Debra Roach.

\* FACULTY COUNCIL, 3-4:30 p.m., Boardroom (Bldg. 3) Contact: Kyle Hammon Ext. 2737

\* FOODSERVICE MENU: roast turkey, polish sausage with peppers, mushroom beef casserole, vegetable sauté with tomatoes, pasta with carrot sauce. Contact: Della Mathews, Ext. 2670.

\* EVENING SUPERVISOR: Jerry Moskus, Ext. 2300; pager 349-6806.

\* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## GROUPWISE CUT-OVER DATE EXTENDED

We are in the process of upgrading GroupWise WEB Access. This new version is faster, more intuitive, has spell checker, and gives additional features to calendaring. On March 7, this new and improved version of GroupWise WEB Access will become our standard. During the next two weeks, you will have the option to use either version. We encourage you to use this time to familiarize yourself with this new version prior to the March 7 cut-over date. Within the next few days when you remotely login you will have the choice of clicking either the Old GroupWise Mail or the New GroupWise Mail buttons. The major difference is the New GroupWise Mail is more browserfriendly. Thank You - Computer Services

## TWO SCHOLARSHIPS ANNOUNCED FOR CRIMINAL JUSTICE STUDENTS

The Oregon State Sheriffs Association has provided two \$500 scholarships for Lane Community College students currently enrolled in the criminal justice program. Each scholarship requires a minimum GPA of 3.0 for the applicant. The David N. Burks Scholarship requires that the student must have completed 45 college credits and the other scholarship requires that the student to have completed at least 36 college credits. Applications are available in the Social Science office and from John del Nero in CEN 432, Ext. 2286. All applications must be submitted no later than Friday, March 2.

## FACULTY JOURNAL CALLS FOR BOOK REVIEWS BY FEBRUARY 26

The Community College Moment, the new faculty led journal, is making a call for book reviews for its inaugural edition in April. The review should include a brief summary and a critical response. Please make the review no longer than 500 words. Submit your book review to Anne McGrail (Ext. 2147) in English, Foreign Language and Speech or Maurice Hamington (Ext. 2155) in Business Administration by February 26. Give us a call if you have any questions.

## COMMENT ON AFFIRMATIVE ACTION PLAN BY FEBRUARY 28

A draft version of the 2000-01 Affirmative Action Plan is available for review and comment and may be found on the Affirmative Action/Diversity/Equal Opportunity web page at <http://www.lanecce.edu/afirmact/aap/draft01.html>. Please submit comments on this document to either Jason Mak [makj@lanecce.edu](mailto:makj@lanecce.edu) or Jose Ortal [ortalj@lanecce.edu](mailto:ortalj@lanecce.edu) by the close of business on February 28.

## ADA FORUM IS YOUR CHANCE TO SPEAK OUT

An ADA (Americans with Disabilities Act) forum will be held Monday, March 5, from 2-4 p.m. in ELEX 103. This is an opportunity voice any concerns, complaints or needs you may have about access issues on campus. If you need disability accommodations, contact Disability Services at Ext. 2150 at least one week in advance.

## INTERNATIONAL STUDENTS VISIT CLASSROOMS

International Student Community Program students have been visiting classrooms all over campus to talk about the program and the activities offered to all students. They also let students know about the conversation partner program which is in full swing right now. Many instructors are giving extra credit to students who participate in this program. If you would like to have a student come visit your classroom for a short five-minute presentation or if you would just like to talk to us about the conversation partner program, please call Ext. 2165.

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## ADS

NEED LOVING HOME(S) for two adult cats. One is a 3-year-old male tiger stripe, green eyes, short hair, declawed (will need to be an indoor cat). He is sweet and friendly and OK w/dogs. His name is Moochie and he has been neutered. Please call Lisa at 729-2449 if interested. The other cat is a friendly, 5-7-year old female tortoise shell Manx. She has had shots and she is spayed. If interested, please call Gee at 746-3317. Submitted by Georia Nissen.

DUPLEX FOR RENT: roomy two-bedroom duplex in friendly, pretty, quiet neighborhood near 24th and Agate in Eugene. Easy access to U of O and LCC. House is on a hillside with a small patio in back and small yard in front. Well behaved pets with responsible human companions are welcome, but there is no fenced yard. (If you called me last week, but didn't get a chance to see the apartment, please call again as I lost my list of phone numbers!) \$550 per month, \$550 deposit, pets negotiable. Barbara Meininger(Math) Ext. 2129 or better 343-2664. Available after March 1.

SOUTH EUGENE HIGH School is presenting the Pulitzer prize-winning play, "The Effects of Gamma Rays on Man-in-the-Moon Marigolds," in SEHS's little theater. The play starts at 7 p.m. and will be performed Thursday through Saturday, February 22-24. Student tickets are \$3 and adult tickets are \$4. Elaine Phillips, BDC, Ext. 4606.

ROOM FOR RENT: Quiet neighborhood, close to bus lines, shopping centers, Beltline & I-5, Springfield area. Spacious home, hardwood floors, has desk and bookshelves. Perfect for student. Facilities included \$275 / month. Female preferred. Please Contact: Cynthia at 747-8415. Submitted by Celia Maximin.

FOR SALE: Oak china hutch, like new condition. Clear leaded glass doors, glass shelves, interior light, new \$650, for \$300. Double-sized maple bookcase headboard and bedframe with mattress, \$150. Six maple captain's chairs, \$40 each or all six for \$200. Maple coffee table w/formica top, \$50. Two sofas, one blue colonial style with wood trim, \$150, and one 'Tim Blood Special' handmade futon frame, with like new, blue futon, make offer. Call Judith Gabriel at Ext. 2699 or at home at 344-2754.

GARAGE SALE: Saturday, Feb. 24, from 8 a.m.-4 p.m., 2892 Powderhorn St. (north Ferry St. Bridge area.) Miscellaneous kitchen items and other stuff. Call Ext. 2699 or 344-2754. Judith Gabriel.

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EXTREMELY OVERSIZED beautiful Oriental rug. Paid \$1,000, will accept \$250 OBO or trade for DVD player. Call Casandra Rich at Ext. 2692 or Matt at 915-5388 if interested.

I NEED APPROXIMATELY THIRTY 2-liter soda bottles for a new biology telecourse. If you can contribute a bottle or more, please contact Kyle Hammon at Science 130, Ext. 2737, or e-mail [hammonk@lanecc.edu](mailto:hammonk@lanecc.edu).

LOST: SET OF WORK KEYS with about 10-12 keys on a green carabeaner type clip. Could be around bookstore or personnel area or HEA/PE area. Please call if found. Reward! Kay Gidley, Ext. 2555 or 345-3706.

INDIA EARTHQUAKE RELIEF non-profit fundraiser: Saturday, Feb. 24, No Host Dinner by Taste of India, Starting at 5:30 p.m. Event location is Oak Hill School, 86397 Eastway Drive, (right across from the LCC main campus). The event will also include traditional and contemporary Indian dances, music and dance by Troupe Americanistan, classical Indian tabla (Indian drums) by Doug Scheuerell, UO instructor of music, studied from Swapan Chaudhuri, and speakers Dr. Pritam Rohila of Association For Communal Harmony in Asia (ACHA), American Red Cross, BAPS, Swaminarayan Sanstha, plus slide show and much more! Tickets \$10 per person (children under 12 free). Tickets sold at the event and are tax deductible. For more information and advance ticket sales, call Traci Lea at Ext. 2024 or via e-mail [leat@lanecc.edu](mailto:leat@lanecc.edu).

FOR SALE: WHITE 1989 HONDA ACCORD LX sedan 4-door, one owner, great gas mileage. It has an automatic transmission and is loaded with air, power windows, door locks, antenna, cruise control, tilt wheel, factory AM-FM cassette. Immaculate interior, newer Michelin tires, 176K miles. Can view at LCC anytime. \$4,995 Kelly Blue Book value. Make offer. Call Joe Escobar at Ext. 2581.

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SAVE-THE-DATE! Mark your calendars for Sunday, May 6 for the 13th Annual Womenspace Benefit Auction. Dessert buffet and silent auction at 2 p.m., oral auction at 3:30 p.m. at the Hilton. Now seeking donations of art, crafts, time at your vacation cabin, services, etc. Thanks to all the LCC staffers who have already donated! For more information, to donate or to volunteer, please contact Sue Thompson, H&PE, Ext. 2735.

TRANSITIONS TO SUCCESS BOWL-A-THON is March 10. You thought you missed it, well you didn't. There is still plenty of time to collect pledges, work up those arm muscles, start a new team or go for the prizes given to the individual bowler that brings in the most pledges. Teams and individuals will compete for one of three very unique trophies and great prizes. One of the prizes will go to the most outrageous outfit on an individual and the team with the best group outfit. Rumor has it that the "Pin Head" team will be in full dress. Call or e-mail me for a bowlers packet. Charleen Maclean at Ext. 2840.

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to [daily@lanecc.edu](mailto:daily@lanecc.edu) or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and

Associated Press style. News items run once, event and deadline announcement items run twice, or more often upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or a close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, at Ext. 2591. 02/22/01

# THE DAILY

Friday, February 23, 2001

## TODAY AND THIS WEEKEND

- \* FREE TAX HELP, today, 9:30 a.m.-3 p.m., south side cafeteria. Contact: Tina Jaquez, Ext. 2336.
- \* BLACK HISTORY MONTH VIDEO: "Malcolm X: Make it Plain," today, noon-1 p.m., Multi-Cultural Center, CEN 409. Contact: Susan Mathews.
- \* CONFERENCE ON FAMILIES, Saturday, Feb. 24, 9 a.m., Doubletree Motel in Springfield. Contact: Carol Lynn Morse, Ext. 2234
- \* TITAN BASKETBALL HOME GAME v. Chemeketa CC, Saturday, Feb. 24, women's game at 6 p.m. and men's game at 8 p.m., main gym (Bldg. 5).
- \* SATURDAY SUPERVISOR: Shelley Dutton, Ext. 2675; pager 349-6806.
- \* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## NORTHEAST ENTRANCE RAMP TO BE TEMPORARILY CLOSED

Notice: The northeast entrance ramp will be closed Saturday, Feb. 24 beginning at 7 a.m. The closure will last all day Saturday and possibly part of Sunday, Feb. 25. This is the ramp that runs along the west side of Bldg. 7 (Campus Services). The closure is due to the relocation of the fire hydrant in the area. Questions or concerns? Contact Facilities Management & Planning at Ext. 2216. Thank you for your patience and understanding.

## LEARN ABOUT STUDENT PRIVACY LAW

Join us Wednesday, Feb. 28 from 3-4 p.m. in Bldg. 11, Rm. 235, for an information session on FERPA and student privacy. While this informational session is geared to new employees, all employees are welcome. Please pre-register on voice mail box 7775. The March 7 session will feature a discussion of Lane's substance abuse policy.

## FUTURE TUTOR CENTER SEEKING INPUT

From Tutoring Services Coordinator Liz Coleman: Starting spring term 2002, we will be opening a 2000-square-foot grand central tutor center, providing free tutoring services to credit students across most academic disciplines. Currently, Tutoring Services provides free academic support for 8,500 hours to approximately 1,000 students per term. Tutoring always has taken place in hallways nestled within departments, and the cafeteria. Please help me create a center that will carry the ambiance and user-friendliness of a smaller department and the efficiency of a larger center. I have visited many campus tutor centers and spoken with a number of tutor coordinators around the nation to gather information on functional tutor centers. Now I want to share with you what I have gleaned and learn from your experience. I have created a survey to ask for specific information as well as broad based questions and hope to be meeting with you soon. Meanwhile if you have questions or comments, contact Liz Coleman at Ext. 2783.

## STUDENT LITERARY CONTEST DEADLINE APPROACHES

Attention, instructors: The 2001 League for Innovation Student Literary Contest deadline is fast approaching! Please encourage your students to enter their personal essays, short stories, poems, or one-act plays by 4 p.m. on Friday, March 2. Cash prizes are offered for first, second, and third place in each category -- \$500, \$200, and \$100 respectively -- and will be published in a literary journal. Guidelines and rules are in the reception area of the English Department, CEN 448, Ext. 4241. The contest is open to currently registered (credit) LCC students. – Kathleen Shull

## PLAN NOW FOR GRADUATION

This year, college and Adult Basic and Secondary Education graduation will be held on Friday, June 1, beginning at 7:30 p.m. The event will be held at the Lane County Fairgrounds in the Exhibit Hall and tickets will not be required. Volunteers are always welcome! Some other important dates to take note of:

April 17: Announcements will be available for purchase in the Bookstore on the main campus.

April 30: Last day for students who want their names to be in the graduation programs to apply for their degree.

May 24: Caps and gowns will be available for graduates to purchase in the Bookstore and will continue to be available up to the graduation date; costs will still be \$15.95 for the cap/gown ensemble. Faculty and staff can order their caps and gowns through Vickie Colley in the Bookstore at Ext. 2772.

More information will be given as the date grows closer. You can also contact Tina Jaquez in Student Activities at Ext. 2336 for more information.

#### FAMILY TUITION WAIVER CERTIFICATION REMINDER

Bargaining unit classified, contracted faculty, and management employees need only certify an eligible dependent (includes spouse and same-sex domestic partner) one time. If you have not filled out a family tuition waiver certification form on a prior occasion, you must do so prior to the dependent registering. Eligible part-time faculty and hourly classified employees need to certify their eligible dependent each term. If you are not sure if your dependent is certified, please call Ext. 2211, dial 0.

#### REMINDER: GROUPWISE CUT-OVER DATE EXTENDED

We are in the process of upgrading GroupWise WEB Access. This new version is faster, more intuitive, has spell checker, and gives additional features to calendaring. On March 7, this new and improved version of GroupWise WEB Access will become our standard. During the next two weeks, you will have the option to use either version. We encourage you to use this time to familiarize yourself with this new version prior to the March 7 cut-over date. Within the next few days when you remotely login you will have the choice of clicking either the Old GroupWise Mail or the New GroupWise Mail buttons. The major difference is the New GroupWise Mail is more browser friendly. Thank You - Computer Services

#### REMINDER: SCHOLARSHIPS ANNOUNCED FOR CRIMINAL JUSTICE STUDENTS

The Oregon State Sheriffs Association has provided two \$500 scholarships for Lane Community College students currently enrolled in the criminal justice program. Each scholarship requires a minimum GPA of 3.0 for the applicant. The David N. Burks Scholarship requires that the student must have completed 45 college credits and the other scholarship requires that the student to have completed at least 36 college credits. Applications are available in the Social Science office and from John del Nero in CEN 432, Ext. 2286. All applications must be submitted no later than Friday, March 2.

#### JOBS

##### OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT

\* Early Childhood Teacher/Family & Health Careers, closing 2/26

##### OPEN TO THE PUBLIC

\* Speech Communication Instructor, English, Foreign Language & Speech, closing 2/23

\* Business Technologies Instructor, BEC/DTC, closing 03/09

\* Physical Education Program Coordinator, closing 3/12

\* Cooperative Education Instructor, closing 3/16

\* Biology Instructor, Science, closing 3/23

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\* The Northwest Energy Education Institute, an affiliate of the Energy Management Program in the Science Division at LCC, has a time-sheet (averaging no more than 20 hours/week) program assistant position available. We are looking for someone who wants to work flexible hours, and is able to do a variety of tasks; marketing, brochure production, overseeing advisory boards, and is conversant in Microsoft Office. Call Helen Vidal at Ext. 3154 or e-mail: [vidalh@lanecc.edu](mailto:vidalh@lanecc.edu)

#### ADS

SPRING IS NEARLY UPON US and there's gardening aplenty: Looking for a yard tractor-type vehicle to make our backyard more accessible to my alter-abled husband, as an alternative to a wheelchair. Must be fairly small, as the yard is naturally landscaped and existing pathways are not large enough to

accommodate a big tractor. If you have one you'd like to part with, contact Gibby Bridge at Ext. 3304, by e-mail at [bridgea@lanecc.edu](mailto:bridgea@lanecc.edu) or cell phone 513-7662.

OPEN HOUSE Sunday, Feb. 25, 12-4 p.m. Beautiful cottage, 2-bedroom, 1-bathroom, huge yard, shop with electricity. No work to do here. Move right in. Quiet street. For info contact Von Young, Ext. 2028.

YAKIMA BIKE RACK: Like new "LOCK JAW" Yakima bike rack; used twice. New price \$85. Sandy's price \$50 OBO. Ext. 2105; home 343-8322. Sandy Cutler.

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# THE DAILY

Monday, February 26, 2001

## THIS WEEK

- \* STUDIO ASSISTANTS ART EXHIBIT, today through March 16; artists' reception, Thursday, March 1, 5-7 p.m., Art Department Gallery. Contact: [ahepner@darkwing.uoregon.edu](mailto:ahepner@darkwing.uoregon.edu).
- \* FOODSERVICES menu, today: pork roast, baked chicken, sausage rigatoni, tomato lentil and barley soup, Arabian moussaka stew, pasta with peas and zesty red sauce.
- \* BLACK HISTORY MONTH video, "Against the Odds: The Artists of the Harlem Renaissance," today and Tuesday, noon-1 p.m., Multi-Cultural Center, CEN 409. Contact: Susan Mathews, Ext. 2276.
- \* EVENING SUPERVISOR, today: Steve John, Ext. 2447; beeper 349-6806.
- \* FREE TAX HELP, 9:30 a.m.-3 p.m., south side cafeteria, Tuesdays, Wednesdays and Fridays until April 16. Contact: Tina Jaquez, Ext. 2336.
- \* FERPA STUDENT PRIVACY LAW information session for new employees and interested others, Wednesday, Feb. 28, 3-4 p.m., Bldg. 11, Rm. 235. Pre-register on voice mail box 7775.
- \* AFFIRMATIVE ACTION PLAN feedback due Wednesday, Feb. 28, to Jason Mak [makj@lanecc.edu](mailto:makj@lanecc.edu) or Jose Ortal [ortalj@lanecc.edu](mailto:ortalj@lanecc.edu). A draft version of the 2000-01 plan is available at <http://www.lanecc.edu/afirmact/aap/draft01.html>.
- \* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## ART STUDIO ASSISTANTS EXHIBIT OPENS TODAY

Thanks to all of you who took the time to come and see the art work of Corvallis artists John Maul and Kay Campbell. The next show is up today through March 16. It features the LCC Art Department studio assistants: Walter Teichman - ceramics, Lynn Wysocky -metals, and Tanner Teipel - sculpture. Please come and support these fine artists. The opening reception is March 1 from 5-7 p.m. in the gallery. Any questions or comments about the gallery or shows? E-mail Annette at [ahepner@darkwing.uoregon.edu](mailto:ahepner@darkwing.uoregon.edu).

## LASR INFORMATION ON THE WEB

Information about the Lane Administrative Systems Renewal (LASR) project is now available on the web at <http://lanecc.edu/lasr/>. The LASR project will replace the HP 3000 and CoCo software in phases over the next several years. The project team is currently developing a Request for Proposals (RFP) to be mailed to vendors on March 16. If you have questions or comments about the project please contact me or any member of the project team listed on the web site. - Stephen Pruch, Associate VP for Information Technology

## BLACK HISTORY MONTH VIDEO SERIES CONTINUES

The video, "Against the Odds: The Artists of the Harlem Renaissance," will be shown today and Tuesday from noon-1 p.m. in the Multi-Cultural Center, CEN 409, in observance of Black History Month. Witness the triumph of personal expression over prejudice and discrimination. Discover how African-American visual artists of the 1920s and 1930s overcame a white dominated society to make our own voices heard. Set against the backdrop of original works, rare archival footage and personal oral accounts, artists provide a firsthand perspective on this important artistic and cultural period. Contact: Susan Mathews, Ext. 2276.

## RUSSIAN CHESS MASTER TO HOLD CLINIC

Russian chess master Sergei Grabuzov will hold a drop-in chess clinic Thursday, March 1 from 2-4 p.m. in the cafeteria. Sergei is visiting Eugene for two months helping to coach members of the South Eugene Chess Club. He is a coach with the highest qualifications, with 25 years of experience training chess players at all levels, from beginners to grand masters. He is the author of many articles and educational materials published in leading Russian chess magazines. He teaches chess at the Academy of Physical Culture in Moscow. The Academy is where Russian Olympic athletes and many of the top chess players in the world are trained. The Chess Department prepares chess coaches and players. The South Eugene Chess Club brought Sergei to Eugene last year for a month in November to work with their chess

team to train for the Nationals. The team won the K-8 championship in Tucson last spring. Sergei is back this year to work with the club again. This clinic is sponsored by the LCC Chess Club. For more information contact Bill Griffiths at Ext. 2124.

#### AMAZING GRACE TO PERFORM IN FLORENCE

"Amazing Grace," the dance-theatre concert about breast cancer performed here a week ago to very appreciative audiences, will play for one night only, on Saturday, March 10 at 7 p.m. at the Convention and Performing Arts Center in Florence. Tickets are \$9 (includes service fee) reserved seating. All tickets are sold through the ticket office in Florence; their toll-free number is 1-888-968-4086. The dance faculty would like to thank the eight women from Lane who shared their stories about breast cancer so openly and generously to provide the context for "Amazing Grace." Excerpts from these stories with portraits of these women will continue to be displayed in the Performance Hall lobby through March 8. Large numbers of Lane staff and faculty attended "Amazing Grace," and the many written responses from you have been received with grateful and full appreciation. Thank you very much for your overwhelming support of this project.

#### GRADUATIONS COMBINED

This year, the college is combining credit graduation with the Adult High School Completion and Adult Basic Education. The date set for graduation is Friday, June 1, at 7:30 p.m. College credit students must be within 24 credits to apply for their degree or certificate. Credit students must fill out an application for degree or certificate and pay the \$15 application fee at Students First! Students who wish to "walk" with the graduating class this spring must have nine credits or less remaining at the end of spring term to be eligible. The deadline for credit students to apply and have their name in the graduation commencement program is April 30. Information regarding the graduation commencement will be sent to students who are eligible to graduate about two weeks prior to graduation. Students with questions should contact one of the degree evaluators at Ext. 2692 or Ext. 2894. Other important dates: April 17, announcements available for purchase in the main campus Bookstore; May 24, caps and gowns available for graduates to purchase in the Bookstore and will continue to be available up to the graduation date, at \$15.95 for the cap/gown ensemble. Faculty and staff can order their caps and gowns through Vickie Colley in the Bookstore at Ext. 2772.

#### NEWS FOR REMOTE ACCESS USERS

The new version of GroupWise Web Access is now available. When you go to <https://webmail.lanecc.edu>, you now see two choices: Old Version of GroupWise Mail and the New Version of GroupWise Mail. If you want to try out the new version, you will have to go through the same certification process that you went through when we changed from the Banyan system to GroupWise Web Access last summer. Just remember to keep clicking "Continue" until you reach the THIRD page. On this page, you will be presented with three choices. Make sure you click in a dot next to the choice that says "accept this certificate forever or until it expires." When you get to the log in page, you may make a bookmark for easy future reference.

#### DEPARTMENT CLOSURE

The Daily will not be published on Thursday, March 1, due to staff absence.

#### JOBS OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT

\* Early Childhood Teacher/Family & Health Careers, closing 2/26

#### JOBS OPEN TO THE PUBLIC

\* Business Technologies Instructor, BEC/DTC, closing 3/09

\* Physical Education Program Coordinator, closing 3/12

\* Cooperative Education Instructor, closing 3/16

\* Biology Instructor, Science, closing 3/23

\* Anatomy & Physiology Instructor, Science, closing 3/23

\* Coordinator, Health Occupations and General Community Health Programming (.500 FTE position), Continuing Education, closing 4/06

ADS

SEAMSTRESS WANTED: Does anyone know of a seamstress who could repair a torn coat? Please E-mail me at [clarke@lanecc.edu](mailto:clarke@lanecc.edu) or call Ext. 2153. Connie Clark.

ALMOST NEW! 4 studded tires on wheels, 205/95/14. \$150 takes all four! Call Roni (Veronica Stumpf) at Ext. 2323.

LOOKING FOR A YARD TRACTOR-TYPE VEHICLE to make our backyard more accessible to my alter-abled husband, as an alternative to a wheelchair. Must be fairly small, as the yard is naturally landscaped and existing pathways are not large enough to accommodate a big tractor. If you have one you'd like to part with, contact Gibby Bridge at Ext. 3304, by e-mail at [bridgea@lanecc.edu](mailto:bridgea@lanecc.edu) or cell phone 513-7662.

YAKIMA BIKE RACK: Like new "LOCK JAW" Yakima bike rack; used twice. New price \$85. Sandy's price \$50 OBO. Ext. 2105; home 343-8322. Sandy Cutler.

NEED LOVING HOME(S) for two adult cats. One is a 3-year-old male tiger stripe, green eyes, short hair, declawed (will need to be an indoor cat). He is sweet and friendly and OK w/dogs. His name is Moochie and he has been neutered. Please call Lisa at 729-2449 if interested. The other cat is a friendly, 5-7-year old female tortoise shell Manx. She has had shots and she is spayed. If interested, please call Gee at 746-3317. Submitted by Georgia Nissen.

FOR RENT: roomy two-bedroom duplex in friendly, pretty, quiet neighborhood near 24th and Agate in Eugene. Easy access to UO and LCC. House is on a hillside with a small patio in back and small yard in front. Well behaved pets with responsible human companions are welcome, but there is no fenced yard. (If you called me last week, but didn't get a chance to see the apartment, please call again as I lost my list of phone numbers!) \$550 per month, \$550 deposit, pets negotiable. Barbara Meininger(Math) Ext. 2129 or better 343-2664. Available after March 1.

FOR SALE: WHITE 1989 HONDA ACCORD LX sedan 4-door, one owner, great gas mileage. It has an automatic transmission and is loaded with air, power windows, door locks, antenna, cruise control, tilt wheel, factory AM-FM cassette. Immaculate interior, newer Michelin tires, 176K miles. Can view at LCC anytime. \$4,995 Kelly Blue Book value. Make offer. Call Joe Escobar at Ext. 2581.

FOR SALE: 1990 MAZDA B2200 Cab Plus 4-cylinder, 2.2-liter, 2WD truck. This is an extended cab pickup with air, automatic transmission, alarm system, power door locks, tinted windows, cruise control. Includes top of the line bedliner, frame mounted trailer hitch, and newer tires. Second owner. 128K miles. Can view at LCC. \$5,100 Kelly Blue Book value. Make offer. Call Joe Escobar at Ext. 2581.

SAVE-THE-DATE! Mark your calendars for Sunday, May 6 for the 13th Annual Womenspace Benefit Auction. Dessert buffet and silent auction at 2 p.m., oral auction at 3:30 p.m. at the Hilton. Now seeking donations of art, crafts, time at your vacation cabin, services, etc. Thanks to all the LCC staffers who have already donated! For more information, to donate or to volunteer, please contact Sue Thompson, H&PE, Ext. 2735.

TRANSITIONS TO SUCCESS BOWL-A-THON is March 10. You thought you missed it, well you didn't. There is still plenty of time to collect pledges, work up those arm muscles, start a new team or go for the prizes given to the individual bowler that brings in the most pledges. Teams and individuals will compete for one of three very unique trophies and great prizes. One of the prizes will go to the most outrageous outfit on an individual and the team with the best group outfit. Rumor has it that the "Pin Head" team will be in full dress. Call or e-mail me for a bowlers packet. Charleen Maclean at Ext. 2840.

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to

[daily@lanecc.edu](mailto:daily@lanecc.edu) or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event and deadline announcement items run twice, or more often upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or a close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, at Ext. 2591. 02/26/01

## TODAY

- \* FREE TAX HELP, 9:30 a.m.-3 p.m., south side cafeteria. Contact: Tina Jaquez, Ext. 2336.
- \* BLACK HISTORY MONTH video, "Against the Odds: The Artists of the Harlem Renaissance," noon-1 p.m., Multi-Cultural Center, CEN 409. Contact: Susan Mathews, Ext. 2276.
- \* EVENING SUPERVISOR: Joyce Godels, Ext. 2447628; beeper 349-6806.
- \* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## HOW TO READ THE NEW GROUPWISE WEB ACCESS DESKTOP ICONS

When you log in to the New Version of GroupWise Mail, you will see a very different look to the desktop. Five icons are now arranged along the far left side of the page. Listing the icon functions from the top, these icons allow you to send a message, reminder, note or task; do an address search, give access to the calendar, do a document search, and exit your e-mail. The fourth icon from the top, document search, is a feature that has not yet been implemented on the LCC system.

## POETRY UNITES STUDENTS AND COMMUNITY

Writing instructor Jennifer von Ammon's students are leaving "the four walls of the classroom" to teach poetry writing workshops to young and old community members. Workshops are scheduled during March, National Poetry Month, on Wednesday, March 7, from 1-2:30 p.m. at Looking Glass New Roads School, and another on Friday, March 9, from 2:30-3:30 p.m. at Fox Hollow Residential Care. By spring term the workshops will be blended into Lane's first service-learning course, "Poet in the City."

Service-learning uses real-world experience to broaden student understanding of the subject matter, says instructor von Ammon. "When we engage with the community outside our classrooms, our civic awareness grows and our education diversifies."

For the past year, von Ammon and her students have conducted pilot workshops for at-risk youth and just recently for seniors. Both groups need to tell their stories, says von Ammon, and the students learn by doing. "There is a reciprocal relationship between teaching and learning," one student wrote after a pilot workshop. "One cannot happen without the other."

The workshops have been made possible by donations of funds or space from several organizations including Lane Arts Council, Selco Credit Union, Looking Glass Youth & Family Services, Fox Hollow Residential Care Community, and Out of the Fog Coffeehouse. Local musicians have participated, including Debbie Diedrich, David Helfhand, Peter Wilde, and Mare Wakefield. On the side, von Ammon is planning an anthology of workshop poems such as "Fear" by one 15-year-old participant named Marcella: "Fear is a final wave good-bye / If this fear had a taste, I imagine / it would taste as nothing / for saying good-bye to someone is / at least at first / a loss of everything / even the want to taste / Or be enriched."

This fall, Von Ammon received a Pat on the Back Award from the Eldon G. Schafer Endowment for workshops conducted last year for at-risk youth. Service learning is one of this year's Strategic Learning Initiative projects (see the web at <http://sliunix.lanec.edu/~sli/>).

Von Ammon first taught poetry to at-risk youth while a graduate student in Florida. After joining Lane, she designed workshops for local teens and elders. "Poet in the City" begins April 3 and will meet Tuesdays and Thursdays from 10-11:30 a.m. on main campus in Center 449, plus community workshops beginning the fourth week of the term. Submitted by Joan Aschim.

## CURRICULUM APPROVAL COMMITTEE MEETING CANCELLED

The March 7 Curriculum Approval Committee Meeting has been cancelled. The next meeting will be on Wednesday, April 4. If you have any questions call Melanie at Ext. 2362.

## WANTED: OUTSTANDING CLASSIFIED EMPLOYEES

The Classified Professional Development Team seeks nominations for Classified Employee of the Month for April. The award is to recognize classified employees who are outstanding in their work at the

college. Applications should be received by the end of the day March 16. Nomination applications may be obtained at the Personnel Services office or from Susan Tatar at Ext. 2727.

#### INSIDE THE WEB FOR TEACHER EDUCATION

"Inside The Web For Teacher Education," an interactive teleconference, will be held on Thursday, March 1, from 11 a.m.-12:30 p.m., in CEN 10 (northeast corner of the basement). Teacher education is the leading concern for all educational institutions from K-12 schools to university faculty to state and federal education agencies to industry trainers. The Net is changing how teachers are recruited, trained and certified. How can broadband multimedia provide an effective delivery platform that sustains their core competencies and engages educators with practical and robust courseware? This program presents field research, model programs, views from the classroom, and policy and funding initiatives to provide 21st century students with dynamic and well-trained educational leaders. This program is the second in the What's Real, What's Not and What Really Matters in Higher Education. All staff are invited to attend. This teleconference will also be video taped and will be available for 2-day check-out from the library. Please contact Cynde Leathers with any questions, Ext. 2260.

#### SERVING ON A HIRING COMMITTEE REQUIRES TRAINING

If you are planning on chairing or participating on a hiring committee this year, now is your chance to get excellent training in Lane's hiring procedures. This two-day training is required of all chairs, and open to all interested staff. Learn how to analyze job functions and to write job descriptions and interview questions to find the best skill match for the job. Questions? Julie Baker, Ext. 2199. Please preregister at voice mail box 7775.

#### THANKS

The Public Safety Department would like to take this opportunity to thank everyone who attended Officer Paul Miller's memorial service last Thursday. We would also like to express our appreciation to those who contributed to the memorial fund. - Mike Mayer, Director, Public Safety

#### REMINDER: LASR INFORMATION ON THE WEB

Information about the Lane Administrative Systems Renewal (LASR) project is now available on the web at <http://lanecc.edu/lasr/>. The LASR project will replace the HP 3000 and CoCo software in phases over the next several years. The project team is currently developing a Request for Proposals (RFP) to be mailed to vendors on March 16. If you have questions or comments about the project please contact me or any member of the project team listed on the web site. - Stephen Pruch, Associate VP for Information Technology

#### REMINDER: ADA FORUM IS YOUR CHANCE TO SPEAK OUT

An ADA (Americans with Disabilities Act) forum will be held Monday, March 5, from 2-4 p.m. in Bldg. 13, Rm. 103 (Electronics modular). This is an opportunity voice any concerns, complaints or needs you may have about access issues on campus. If you need disability accommodations, contact Disability Services at Ext. 2150 at least one week in advance.

#### REMINDER: SCHOLARSHIPS ANNOUNCED FOR CRIMINAL JUSTICE STUDENTS

The Oregon State Sheriffs Association has provided two \$500 scholarships for Lane Community College students currently enrolled in the criminal justice program. Each scholarship requires a minimum GPA of 3.0 for the applicant. The David N. Burks Scholarship requires that the student must have completed 45 college credits and the other scholarship requires that the student to have completed at least 36 college credits. Applications are available in the Social Science office and from John del Nero in CEN 432, Ext. 2286. All applications must be submitted no later than Friday, March 2.

#### REMINDER: DEPARTMENT CLOSURE

The Daily will not be published on Thursday, March 1, due to staff absence.

#### JOBS OPEN TO THE PUBLIC

\* Business Technologies Instructor, BEC/DTC, closing 3/09

\* Physical Education Program Coordinator, closing 3/12

- \* Cooperative Education Instructor, closing 3/16
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BEAUTIFUL WHITE LILIES for sale. 6" potted plants. \$10 each. Grown by Johnson Brothers. Please order by March 9. Lilies available the first part of April. Contact Andrea Newton Ext. 2494 or e-mail [newtona@lanecc.edu](mailto:newtona@lanecc.edu). Proceeds go to my daughter's soccer team for an out of town tournament.

KAREN KARBO, novelist, speaks to the MID-VALLEY Willamette Writers group on Thursday, March 1, 7 p.m., Amazon Community Center at 2700 Hilyard in Eugene Information for guest attendees may be directed to Patsy Hand at 686-0189 or former Lane staffer Valerie Brooks at 896-3511. Joan Aschim.

SEAMSTRESS WANTED: Does anyone know of a seamstress who could repair a torn coat? Please E-mail me at [clarke@lanecc.edu](mailto:clarke@lanecc.edu) or call Ext. 2153. Connie Clark.

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## TODAY

- \* FREE TAX HELP, 9:30 a.m.-3 p.m., south side cafeteria. Contact: Tina Jaquez, Ext. 2336.
- \* FOODSERVICES menu: chicken pot pie, poached cod, beef casserole, creamy garlic and herb pasta, sweet and sour vegetables, African peanut soup. Contact: Della Mathews, Ext. 2670.
- \* FERPA STUDENT PRIVACY LAW information session for new employees and interested others, 3-4 p.m., Bldg. 11, Rm. 235. Pre-register on voice mail box 7775.
- \* EVENING SUPERVISOR:, Donna Koechig, Ext. 2321; beeper 349-6806.
- \* FOR A FULL CALENDAR OF EVENTS AT LANE, check the online college calendar at <http://206.98.102.225/LCC/events.phtml?show=week> Contact: Therese Picado, Ext. 2060.

## LEGISLATORS HOLD HEARINGS ON COMMUNITY COLLEGE BUDGET

The state legislative Ways and Means Subcommittee on Education is meeting weekdays (except Friday) through Thursday, March 8, from 1-3 p.m. in Hearing Room F at the state capitol in Salem to hold hearings on the community college budget. Observers are welcome at the hearings; the room seats about 90 people. Lane's Governmental Relations Action Team says attending a hearing is a great learning experience. If you'd like to attend a hearing or want more information, contact Miriam Jordan at Ext. 2315 or by e-mail.

## WRITER PAULA KAMEN TO SPEAK AT LANE

Lane staff and faculty are invited to attend a free luncheon with Paula Kamen on Friday, March 2, from 11:45 a.m.-12:45 p.m. in the northeast corner of the cafeteria. Paula is a Chicago-based writer who has distinguished herself as a national commentator on young women, feminism and the media. Respectfully and often humorously, she helps stimulate thoughtful dialogue on the women's movement by raising important issues that touch everyone, including work, family, homophobia, sexual violence and racism. In the past eight years, Kamen has spoken at more than 60 colleges. Space is extremely limited. To reserve your space at the luncheon, please RSVP to Ariel Zimmer, ASLCC, Ext. 2330, by 5 p.m. on March 1.

## INSIDE THE WEB FOR TEACHER EDUCATION

"Inside The Web For Teacher Education," an interactive teleconference, will be held on Thursday, March 1, from 11 a.m.-12:30 p.m. in CEN 10 (northeast corner of the basement). Teacher education is the leading concern for all educational institutions from K-12 schools to university faculty to state and federal education agencies to industry trainers. The Net is changing how teachers are recruited, trained and certified. How can broadband multimedia provide an effective delivery platform that sustains their core competencies and engages educators with practical and robust courseware? This program presents field research, model programs, views from the classroom, and policy and funding initiatives to provide 21st century students with dynamic and well-trained educational leaders. This program is the second in the "What's Real, What's Not and What Really Matters in Higher Education" series. All staff are invited to attend. This teleconference will also be videotaped and will be available for two-day check-out from the library. Please contact Cynde Leathers with any questions, Ext. 2260.

## FACULTY CALL FOR SERVICE-LEARNING PROPOSALS

The service-learning team is now accepting requests for curriculum development funds to create service-learning activities in your classes. The models for service learning are varied and can be as simple as interviews with the elderly to full co-op internships. Service-learning blends community service with your course objectives to promote student learning and civic responsibility. Our goal is to support faculty efforts to enhance student learning, build a stronger community, and promote our college as a community leader and proponent for positive social change. If you already include service-learning activities in your courses, the SL team would like to know more about these assignments so that your success may be shared with others. For application materials or to learn more, visit <http://sliunix.lanecce.edu/~sli/servicelearn.htm>, or contact Service-Learning Coordinator, Jennifer von Ammon, Ext. 2140. Deadline for proposals is March 8. Sponsored by the Strategic Learning Initiative.

## BOND UPDATE

RELOCATING? HERE'S SOME ADVICE. Speaking from personal experience, moving is no fun. Going through closets, drawers, and boxes while trying to weed out those items that I haven't seen, let alone used in several years is hard; after all, I don't know when, but I might need that stuff! My worst moving case scenario is the junk drawer. Over the years, I have consistently moved one junk drawer from house to house. I simply dumped the drawer's contents into a box, moved the box to my new place, and then dumped the entire box into its new location. Presto-instant junk drawer! Susan Tatar, the Bond Moving Officer, stresses that I am the sort of mover she is trying to reeducate. In an ongoing attempt to instruct personnel about the need to trim down amounts of materials to be moved, the Bond Project Management Office has repeatedly communicated the need for departments to "reduce, recycle and archive". However, volumes of material and tight work schedules can lead to difficult decision making about what objects to keep or recycle. Here are some helpful tips to expedite the critical task of thinning out your materials.

First, consider if you have materials that can be archived. Without a doubt, the records retention schedule at the Archives web site will inform you if your materials have archival value. The web site is located at <http://www.lanec.edu/archive/rrds.htm> and can also be accessed through Lane's home page under College Business, Archives. The records retention schedule provides a complete listing of differing types of media, the associated required periods of retention, as well as proper procedures for deposition of materials. If you need to send information to LCC's annals, contact Elizabeth Uhlig at Ext. 2466 in order to secure necessary archival containers. Elizabeth is also available to answer archival questions you might not be able to locate at the web site.

For those items not sent to Archives, be sure to consider recycling. Jennifer Hayward, LCC's Recycling Coordinator, indicates that just about every type of paper can be recycled: flip charts, old file folders, magazines, books, even paper ream wrappers. The center also takes used or working office supplies such as binders, file folders, and staples. If you have large amounts of confidential items to be shredded, Recycling can also save you valuable time. Confidential items can be picked up and immediately shredded, or, at the outside, stored in locked containers for a short time until destroyed. If you have questions about materials that can be recycled, or shredding of confidential items, contact Jennifer at Ext. 2594. If you need containers for recycling materials due to upcoming bond moves, please contact Susan Tatar at Ext. 2727 or the Recycling Center at 2714. Don't be like me and simply transfer unnecessary items into boxes at the last minute. Be an effective mover: investigate options, plan ahead, start early, and "reduce, recycle and archive." In so doing, your move will be able to unfold in a more efficient, timely, and beneficial manner."

**BUILDING PERMITS FOR WORKFORCE TRAINING CENTER EXPECTED THIS WEEK.** Heavy workloads in the Lane County Building Department have delayed issuance of a building permit for the Workforce Training Center until this week; fortunately, codes have allowed foundational work at the site to proceed prior to acquisition of permits. Consequently, excavation activities are underway at the west-end of the Apprenticeship Building where the future conference center will be located. A foundational gravel pad for the facility is now established and workers are excavating different areas of the gravel in order to establish footings for the conference center. Footings are reinforced, concrete load-bearing pads that support the structural frame of a building. During the latter part of February, and in anticipation of remodeling activities on the first floor of the Apprenticeship Building, Ed Hume's Welding II students dismantled and moved welding booths out of the department's former location.

**GENERATOR HOLDS UP TEMPORARY OCCUPANCY PERMITS FOR STUDENT SERVICES.** The generator that will provide emergency electrical power for the Student Services Building and Workforce Training Center was not delivered from the east coast as expeditiously as expected. As a result, with delivery sometime the first part of March, and completion of connections taking up to three weeks, the generator will be operational the latter part of the March. It is anticipated that once the generator is working, final tests to the fire system will yield a temporary occupancy permit. A delay with the generator does not translate into an impediment for various departments moving to the building since necessary change order work will continue unaffected.

**FINAL INSPECTION OF HEALTH TECH THIS WEEK.** Final inspection of the first floor Health Tech Remodel will take place this week by gLAs architects, Essex Construction, KPFF Engineers, and the Bond Health Tech Project Manager. In so doing, all areas will be viewed and systems engaged to determine what generally amounts to minor deficiencies in the project. Those items that must be attended to

are put on a punchlist. Typical examples of punchlist items include rubber floor molding pulling away from the wall, a cover plate on the light switch that does not conceal the entire opening in the drywall, or even a dirty wall that needs cleaning. Once the punch list is issued, Essex Construction will have 30 days to make the corrections. In the Health Tech Remodel, final fire alarm testing will take place during work on punchlist items. Once fire alarm testing and punchlist items are accomplished, substantial completion will be achieved, the project closed out, and temporary occupancy permits issued. Throughout the month of March, personnel from Dental Hygiene and Dental Assisting will move into their new quarters. Classes are scheduled in the newly remodeled area the beginning of spring term.

**BOARD MEMBERS TOUR BOND CONSTRUCTION.** Two weeks ago, LCC Board of Education members George Alvergue and Ralph Wheeler toured the four bond projects nearing completion: the first floor Health Tech Remodel, the LTD/LCC Bus Station, the Student Services Building, and the Math/Science Addition. The last time board members viewed bond construction was approximately 18 months ago. At that time, the Math/Science Addition was at a fairly bare bones stage, and construction on the bus station, the Health Tech remodel, and the Student Services Building had not yet begun. Not surprisingly, Alvergue and Wheeler were generally impressed with the quality, spaciousness, and architectural designs reflected in future areas of the college. As to the Student Services Building, members commented on the multiple possibilities the lobby could accommodate and the detail of the Students First! stations. The roominess of the operatory area on the first floor of Health Tech, and the design elements of the main corridor between the Science Building and Addition both drew positive reactions.

FOR MORE INFORMATION on bond projects call Nancy Nichols at Ext. 2027, e-mail [bond@lanecc.edu](mailto:bond@lanecc.edu) , or check out the bond web site at [http://lanecc.edu/campsvcs/ie/ns\\_bond.htm](http://lanecc.edu/campsvcs/ie/ns_bond.htm) .

#### GROUPWISE WEB ACCESS HAS MULTIPLE MESSAGE DELETION FEATURE

A new feature many of you have asked for is the ability to delete multiple messages in GroupWise Web Access. Each message that appears in your mailbox now has an empty square to the left of it. When you click on the square, a check appears. Look up to the right-hand side of the mailbox window. Above the message column headers of "Subject," "Date," "From," etc, you will see five small boxes labeled "Delete, Move, Accept, Decline and Complete." Clicking on "Delete" will delete the message that you have checked. If you wish to delete multiple messages, you may check the boxes next to all the messages you want to delete and then press the delete box up at the top. Submitted by Patricia Seagrove.

#### CREATE A FLYER TO ADVERTISE YOUR NEW CLASS

Come to the Instructional Technology Center (CEN 421) and create a flyer to advertise your new class. You can add scanned photos, artwork and slides to enhance and personalize your flyer. Call Roka Walsh at Ext. 2751 and make an appointment.

#### CREATE A WEB PAGE TO SUPPLEMENT YOUR CLASS MATERIALS

Are you ready to create a web page to supplement your class materials with a syllabus, a resource page, or are you interested in creating an online class? If so, contact Roka Walsh in the Instructional Technology Center (CEN 421) at Ext. 2751 or [walshr@lanecc.edu](mailto:walshr@lanecc.edu) . She will provide you with the information you need to get you started and send you to the people and departments you'll need to contact for web accounts, information, and training.

#### HIRING PROCESS WORKSHOP MARCH 15 AND 23

If you are planning on chairing or participating on a hiring committee this year, now is your chance to get excellent training in Lane's hiring procedures. This two-day training is required of all chairs, and open to all interested staff. Learn how to analyze job functions and to write job descriptions and interview questions to find the best skill match for the job. Questions? Julie Baker, Ext. 2199. Please preregister at voice mail box 7775.

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LOOKING FOR A YARD TRACTOR-TYPE VEHICLE to make our backyard more accessible to my alter-abled husband, as an alternative to a wheelchair. Must be fairly small, as the yard is naturally landscaped and existing pathways are not large enough to accommodate a big tractor. If you have one you'd like to part with, contact Gibby Bridge at Ext. 3304, by e-mail at [bridgea@lanecc.edu](mailto:bridgea@lanecc.edu) or cell phone 513-7662.

YAKIMA BIKE RACK: Like new "LOCK JAW" Yakima bike rack; used twice. New price \$85. Sandy's price \$50 OBO. Ext. 2105; home 343-8322. Sandy Cutler.

HOW TO USE THE DAILY. The Daily is e-mailed mornings Mondays through Fridays during fall, winter and spring terms, and Tuesdays only during summer and term breaks. E-mail submissions to [daily@lanecc.edu](mailto:daily@lanecc.edu) or fax to (541)744-3989, or mail to The Daily, Lane Community College, 4000 E. 30th Ave., Eugene OR 97405. Contact information is required to run with the item. Deadline is noon of the day before publication. Next day placement cannot be guaranteed. All items are edited for brevity and Associated Press style. News items run once, event and deadline announcement items run twice, or more often upon request. Ads run three times, or up to six times per term upon request. Ads are free and may be placed only by employees, retirees or board members. Health and bereavement notices must be approved by the subject, family member, or a close personal friend. Opinion pieces, political advocacy, personal ads, and corporate ads prohibited. For more information, contact Joan Aschim, Editor, at Ext. 2591. 02/28/01