

## NEWS

### LCC IN TOP 5 IN THE NATION FOR ONLINE INSTRUCTION

In April 2004, Ed2Go extended congratulations to the top 25 performing colleges for online instruction in the U.S. LCC was number five in providing instruction to 2,657 students in 20 different zip codes. When asked their objective in taking an online course, 68.5 percent of online students said "to develop new skills" and 60 percent said "to improve existing skills. 96.5 percent said that "they plan to take online courses in the future." Ed2Go classes serve more than 1,000 educational partners across North America and provide instruction to more than 150,000 students each year. For more information, visit their website at [www.Ed2Go.com/lanecc](http://www.Ed2Go.com/lanecc). Submitted by Jeff Davis, ext. 5915.

## EVENTS

### SUMMER ACCESS DATABASE LAB SERIES

These labs are located in Building 12, Room 119A. Please email [levickm@lanecc.edu](mailto:levickm@lanecc.edu) to reserve a seat and get directions:

July 7, 8-10 a.m., Database Concepts and Table Design; and 10 a.m.-12 p.m., Creating and Using Queries.

July 14: 8-10 a.m., Creating and Using Forms; and 10 a.m.-12 p.m., Creating and Using Reports.

July 21, 8-10 a.m., Building Table Relationships; and 10 a.m.-12p.m., Setting Properties.

### JOIN THE VIRTUAL WALK TO FLORENCE

Join LIFE, LCC's Employee Wellness Program, in a virtual walk to Florence. Come get a pedometer and attend a training session and start walking or jogging. Report your mileage weekly and if you complete the 65 miles by the end of the summer, you can keep your pedometer plus you will receive an additional reward. Training sessions will be held on the track this week only: Tuesday 11 a.m.-1 p.m., Wednesday 1-3 p.m., and Thursday 8-10 a.m. The supply of pedometers is limited and will be distributed on a first come, first served basis. For more information and forms, check [www.lanecc.edu/wellness/walktocoast.htm](http://www.lanecc.edu/wellness/walktocoast.htm). Submitted by Jennifer Jordan, ext. 5263.

### HEALTHY EATING, HEALTH YOU

Starting today, from 11:30 a.m.-12:30 p.m., Tamberly Koorndyk will be presenting a four-week series on healthy eating. Meet in Building 5, Room 206, all Tuesdays in July. Tamberly will guide you through the process of making healthy food choices. Contact Jennifer Jordan ([jordanj@lanecc.edu](mailto:jordanj@lanecc.edu)) if you're interested in attending.

### ADA FORUM

July 7, 2-3 p.m. This Americans with Disabilities Act forum is an opportunity voice any concerns, complaints or needs you may have about access issues on campus. The meeting is in Building 16, Room 213. We hope to see you there! If you need disability accommodations, please contact Disability Services at 463-5150 at least one week in advance. Submitted by Jane Love.

## FAMOUS CHEF TO DEMONSTRATE ASIAN PACIFIC CUISINE

Chef Kusuma Cooray will be at Lane July 15-16 to demonstrate Asian Pacific cuisine. Participants will have the opportunity to cook with Chef Cooray, who is one of Hawaii's most celebrated chefs. The demonstration and hands-on experience will use her "Burst of Flavor, the Fine Art of Cooking with Spices" cookbook as a guide. A special price of \$195 (which includes a signed copy of her cookbook, tasting and culmination dinner on the 16th) is being offered to Lane employees and their families and friends. Call Robin Johnson at 463-3518 to register. Please register soon because space is limited to 24 participants. Registration deadline is Friday, July 9. To register for the dinner only, the cost is \$35 per person.

## MIDNIGHT MADNESS GOLF TOURNEY BENEFITTING LANE ATHLETICS

Place: ShortRidge at RiverRidge

Cost: \$140 per foursome

Includes: 4 glow balls, food, 9 holes

Date: July 9

Time: first flight at 9:30 p.m., second flight at 10:45 p.m.

Contact: Sean MonDragon, ext. 5548

## GOLF FOR LIFE

Join Marie Matsen at ShortRidge and SuttonRidge Friday, July 9, for a fun golf outing. Tee times start at 7:30 a.m.; you can choose to play 9 or 18 holes. Cost will be \$8 for 9 holes at ShortRidge, \$14 for 9 holes at SuttonRidge or \$22 for 18 holes at both ShortRidge and SuttonRidge. Email [jordani@lanecc.edu](mailto:jordani@lanecc.edu) before July 7 at noon, indicating how many holes you want to play (also include which course you want to play if playing 9 holes).

## NEW HIRE TRAINING SESSION

NEW-HIRE I.T. ORIENTATION : Introduction to LCC computer technology, including logins, email, and time sheets. Located in Building 12, Room 119A. Please email [levickm@lanecc.edu](mailto:levickm@lanecc.edu) to reserve a seat and get directions. Dates and times:

Friday, July 9, 10 a.m.-12 p.m.

## SUMMER/FALL HIRING TRAINING SCHEDULE

Hiring Training modules will be delivered during the following dates and times, followed by registration deadlines. The trainings will be held in Building 16, Room 217, except for the October 15 training, which is tentatively scheduled for Florence.

\* 07/19/04, 8 a.m.-12 p.m., register by 07/14/04

\* 07/26/04, 1-5 p.m., register by 07/21/04

\* 08/03/04, 8 a.m.-12 p.m., register by 07/28/04

\* 08/31/04, 1-5 p.m., register by 08/23/04

\* 09/08/04, 8 a.m.-12 p.m., register by 09/03/04

\* 09/15/04, 1-5 p.m., register by 09/10/04

\* 09/23/04, 8 a.m.-12 p.m. register by 09/17/04

\* 09/30/04, 1-5 p.m., register by 09/24/04

\* 10/08/04, 8 a.m.-12 p.m., register by 10/01/04

\* 10/15/04, 1-5 p.m. (tentatively scheduled for the Florence center.)

Please register through Victoria Payton at [paytonv@lanecc.edu](mailto:paytonv@lanecc.edu) . Submitted by Jose Ortal.

## FAIR BOOTH VOLUNTEERS NEEDED

Volunteers are needed now to staff the Lane Community College booth at the Lane County Fair from August 17-22. Free admission the day of your shift! Answer questions about the college and assist fair-goers with reading the catalog and schedule. This is great opportunity to represent Lane. Shifts go quickly, so reserve your space ASAP. There are three shifts throughout the day and two spots per shift.

TUESDAY- Joe Nichols concert 7:30 p.m. Shifts: 10:45 to 2 p.m.; 1:45 to 6 p.m.; and 5:45 to 10 p.m.

WEDNESDAY-The Doobie Brothers. Shifts: 10:45 to 2 p.m.; 1:45 to 6 p.m.; and 5:45 to 10 p.m.

THURSDAY- The Temptations Review. Shifts: 10:45 to 2 p.m.; 1:45 to 6 p.m.; and 5:45 to 10 p.m.

FRIDAY- Chris Le Doux, 7:30 p.m. Shifts: 10:45 to 3:30 p.m.; 3:15 to 7:30 p.m.; and 7:15 to 11 p.m.

SATURDAY- Jo Dee Messina, 7:30 p.m. Shifts: 10:45 to 3:30 p.m.; 3:15 to 7:30 p.m.; and 7:15 to 11 p.m.

SUNDAY- George Thorogood and The Destroyers, 3 p.m. Shifts: 10:45 to 2 p.m.; 1:45 to 5 p.m.; evening shift already filled.

Contact Tina Lymath at ext. 5336 (on campus) or email [lymath@lanecc.edu](mailto:lymath@lanecc.edu) to sign up. Your help is always appreciated!

## "FIDDLER ON THE ROOF,"

Presented by Lane Summer Musical Theatre, this musical will be held in the Performance Hall, Building 6, on July 16, 17, 22, 23, 24, 29, 30 and 31 at 7:30 p.m., and July 18 and 25 at 2 p.m. Tickets are \$20 adults and \$18 students and seniors, or \$22 at the door the day of the show. Tickets are available at TicketsWest outlets, Ticketswest.com or 1-800-992-TIXX, or Lane's box office, 463-5202. Contact: Ron Bertucci.

## HOURS

ASLCC LEGAL SERVICES open on Mondays through Thursdays during summer term. Attorney available Tuesdays, 10 a.m.-2 p.m. Contact: Bette Dorris, ext. 5365.

BOOKSTORE hours through August 17: Mondays through Thursdays, 8 a.m. - 4:30 p.m., Fridays, 9 a.m. -1 p.m. Contact: Vicki Colley, ext. 5772.

BUSINESS DEVELOPMENT CENTER AND CONTRACT TRAINING through September 3: 8 a.m. to 12 p.m., and 1-5 p.m., Mondays through Thursdays; and 8 a.m. to 12 p.m. Fridays. Contact Angela Dodson 463-5255 or [dodsona@lanecc.edu](mailto:dodsona@lanecc.edu).

BUSINESS TECHNOLOGIES open 8 a.m.-3 p.m. Mondays through Thursdays, closed Fridays. Contact: Kirsa Whedon, ext. 5534.

COMPUTER INFORMATION TECHNOLOGY summer hours: Mondays-Thursdays, 7:30 a.m.-4:30 p.m. Submitted by Helen Mikkelsen.

CULINARY AND HOSPITALITY hours through September 6: 8 a.m.-5 p.m. Mondays and Tuesdays, 8 a.m.-noon Wednesdays, closed Thursdays and Fridays. During closures, contact the Center for Meeting and Learning at ext. 3500. All other times, contact Annie Caredio, ext. 3503.

ENGLISH, FOREIGN LANGUAGE AND SPEECH hours through September 10: 7:30 a.m.- 5 p.m. Mondays through Thursdays, 8 a.m.-12 p.m. Fridays. Contact: Donna Zmolek, ext. 5750.

FITNESS EDUCATION CENTER hours through September 10: Mondays through Fridays, 6:30 a.m.-2 p.m. Contact: Amy Riggins, ext. 5552.

HEALTH CLINIC hours: 8 a.m.- 4 p.m. Mondays through Thursdays for the first eight weeks of summer term; then 8 a.m.-12 p.m. Mondays through Thursdays for the last four weeks. Contact: Mona Arbuckle, ext. 5665.

INSTRUCTIONAL TECHNOLOGY CENTER hours July 6 through September 15: open Tuesdays, Wednesdays and Thursdays from 8:30 a.m. to 2 o=p.m., closed for lunch from 11 a.m.-11:30 p.m.

LIBRARY hours through September 12: Mondays-Thursdays 7 a.m. - 6 p.m.; Fridays 9 a.m.-1 p.m.; Saturdays and Sundays closed.  
MATHEMATICS will be close Friday, July 9 and reopen at 8:30 a.m. on Monday, July 12. Hours of operation the weeks of July 6 and 12 will be 8:30 a.m.- 5 pm. Beginning Monday, July 19, the office will return to regular hours and open at 7:45 a.m., closing at 5 p.m. Contact: Jana Ariane Nelson, ext. 5393.

SOCIAL SCIENCE hours through September 10: Mondays through Thursdays, 7:30 a.m.-5 p.m. and Fridays 8 a.m.-12 p.m. Contact: Carrie Munger.

THE DAILY publishes Tuesday's only summer term. Deadline for submissions is noon Monday. See <http://www.lanecc.edu/cops/daily.htm> Contact: Joan Aschim.

WOMEN'S CENTER open Mondays, Wednesdays and Thursdays 9 a.m.-5 p.m.; Tuesdays 9 a.m.-6:30 p.m.; and Fridays 9 a.m.-4 p.m. Contact: Paula Sena.

JOBS - submitted by Human Resources  
No current postings

ADS - published as submitted

I AM LOOKING FOR A CONDO or small house ( for two or three people) at the beach for two nights , July 27 and 28. You may call me at my home at 344-6483. Thanks, Linda Myers, Cooperative Education.`

PHI THETA KAPPA IS HOLDING A CAR WASH on July 17 - 18, 2004 to help raise money for their Relay for Life team. The car wash will be held at the Santa Clara Burger King from 12:00 p.m. - 4:00 p.m. on both days. Please come out and help us to raise money for this great cause.`

TENNIS, ANYONE? My regular tennis buddy and I are looking for a few people to play doubles. Even if there's just one of you, we can improvise. We play Mondays @ 5:30 at the courts at Amazon. Our playing level is Advanced Beginner/Intermediate, with some sporadic skilled moments. Anyone interested please contact me, Karen Edmonds ext. 5688 or [edmondsk@lanecc.edu](mailto:edmondsk@lanecc.edu) `

WANTED - I AM LOOKING for a clean twin bed for my 2 year old. Please contact me at 5614 or email me at [bakerd@lanecc.edu](mailto:bakerd@lanecc.edu) `

FOR SALE: '92 Ford Taurus, 4-door; automatic; 53,000 original miles. Clean and excellent condition. Well maintained. \$2,295 Call Joyce or Gabby Garibay 686-0867.`

FOR SALE: '77 TERRY 28 ft.Trailer. Excellent condition. AC, central heating, Fridge/freezer, 4-burner stove/oven, full bath w/ shower. Sleeps 8. New water pipes, pump, curtains, cushions. Tons of storage. \$1600.00 obo. Contact John at ext. 5672 or 342-2336.`

FOR SALE: VERY NICE SET of white wicker furniture consisting of two chairs, one table, and one loveseat, \$200. Call 912-5611.`

SANDLOT BASEBALL CAMP is a three day a week baseball game for kids ages 10 - 14. LCC Instructor Robert Sposato has run this "neighborhood" baseball game program since 1999 in Washington Park in South Eugene. If you know a young baseball player who loves playing the game with other healthy kids in a supportive environment, contact Sposato at 683-1018, email: [robspo@hotmail.com](mailto:robspo@hotmail.com) or through web site: [www.safeathome.4t.com](http://www.safeathome.4t.com) `

RENTAL AVAILABLE CLOSE TO LCC: Double-wide mobile home, 2 bedroom, 2 bath on Seavey Loop. Heat pump, wood stove, all appliances, sewer & water included. Drive by 34166 Seavey Loop. \$750 per month. Tracy & Paul Rea 747-9916.``

FOR SALE: 1996 FORD TAURUS station wagon, forest green, 57,000 mi, "loaded", over-all condition excellent. \$3500. Call Patrick Sloan, 521-9058. Submitted by Jana Ariane Nelson, Mathematics, ext. 5393.``

1984 VOLVO FOR SALE - Make offer. Only 168,000 miles but needs a new head (ran low on oil and camshaft seized up.) Body and interior are both in good condition. Brown 240DL. Please call 342-7506 and leave message for Janet.``

ONE-BEDROOM FURNISHED APARTMENT; Quiet and clean. No smoking, even outside. No pets. No party animals....great for people who like it quiet. 1472 Pearl, off-street parking, nice yard, available immediately. \$450 rent, \$400 refundable deposit, and \$125 nonrefundable cleaning fee. We pay garbage, sewer and water. Tenant pays electricity. Clarice Bates retired, FHC, 345-3126.``

QUIET CLEAN FURNISHED STUDIO: Shares bath and kitchen with 2 men, (nice tidy guys), no smoking, no pets, no loud music or partying. Wonderful for serious students. Near UO and town, near 1468 Pearl, \$250 per month plus 200 security deposit and \$50 nonrefundable cleaning fee. We pay utilities. Clarice Bates retired FHC 345-3126.``

DO YOU NEED STRESS RELIEF? Do you like Tea Parties? Do you enjoy dressing up for these Tea Parties, but don't have your own hat? How about making one? I am hosting a "Make Your Own Hat" class August 9 - 12, from 12-1 p.m., in Building 12, Room 219. Space is limited, so reserve your space today. Contact me to see a photo of a sample hat and details. [mcmurrend@lanecc.edu](mailto:mcmurrend@lanecc.edu) x5379.``

FOR RENT Two bedroom duplex at 2602 Onyx. Quiet, charming neighborhood. Newer carpet and vinyl, carport and washer/dryer hookups. Cat OK with responsible human companions \$575, \$400 deposit. Barbara Meininger, Math, 343-2664 or [meiningerb@lanecc.edu](mailto:meiningerb@lanecc.edu) ``

HOUSE FOR RENT. 3 bedrooms, one bath. Den or 4th bedroom. 441 West 15th, near downtown. Cat OK, washer/dryer hookups. Covered patio, fireplace. \$975, \$600 deposit. Barbara Meininger, Math, 343-2664, or [meiningerb@lanecc.edu](mailto:meiningerb@lanecc.edu) ``

FOR SALE: BASSETT COUCH and rocking chair. Great condition. Cotton upholstery. Couch: light blue stripes, pillow back and throw pillows. Rocker: light blue seersucker. Very comfortable. \$500 for both. Call Liz. 688-7184``

1997 TOYOTA 4-RUNNER SR5, 4WD, 55K miles, fully loaded, moonroof, V6, excellent condition, asking \$13,500 (middle-blue book). Call Stan Swank, Science, 726-1809.``

AMANA "COOL ZONE" window air conditioner, large capacity. Used to cool 300+ square feet of living space. Designed for vertical-opening window at least 24 inches wide. \$65. Polly--434-0377.``

VERY SMALL YET CUTE and cozy one bedroom apartment on W. 8th and Polk. Newly remodeled (new laminate floors and vinyl, new counters and carpet on stairs, new shower, new paint throughout) \$425/month includes utilities (except phone and garbage). First, last and security deposit. Available July 1st. 520-1842, Pete, or 463-5476, Bojana or email at [stefanovskab@lanecc.edu](mailto:stefanovskab@lanecc.edu) ``

HOUSE FOR RENT: Beautiful, newer 3 Bedroom, 2 Bath home, over 1700 square feet, in excellent Springfield neighborhood, near the Willamette River bike/hiking trail, less than 10 minutes to LCC and U of O. New carpet and floors, fresh paint. Attached 2 car garage with opener and remotes. Fenced back yard with sprinklers. Includes refrigerator, washer/dryer, microwave. Available August 1. \$1100-\$1200 per month. Call Joe at x5581 or 736-9600.``

BERRY LOVERS - THEY'RE HERE! Yes, our blueberries, marionberries, and boysenberries are ripening. I've done a taste test and they're excellent this year. Give me a call or email me to get your order in for these luscious treats. Christine Krygier, OSBDCN, Ext. 5106 or 689-8254, [krygierc@lanecc.edu](mailto:krygierc@lanecc.edu) ``

THE DAILY is the official employee newsletter of Lane Community College. Employees should review each issue to stay informed of college business, policies, news, and events. The Daily is emailed Tuesdays only during summer term and term breaks. See user guidelines at <http://www.lanecc.edu/cops/daily.htm> or email [daily@lanecc.edu](mailto:daily@lanecc.edu)  
Tuesday, July 6, 2004



**NEWS****ACCREDITATION NOTICE REMINDER**

An evaluation team from the Northwest Commission on Colleges and Universities will conduct an accreditation evaluation at Lane Community College on October 6, 7 and 8. The team will appraise the performance, integrity and quality of the college, as well as provide commendations for accomplishments and recommendations for improvement. Lane's self-study document will be provided to the team. The self-study is available on the web at <http://www.lanecc.edu/selfstudy/index.htm> and updates will be posted as they are completed.

NWCCU is an institutional accrediting body recognized by the U.S. Department of Education. It is the regional accrediting authority for higher education in a seven-state region including Alaska, Idaho, Montana, Nevada, Oregon, Utah, and Washington.

Lane was last accredited by the Northwest Association of Schools and Colleges and Universities in 1994. The Commission completed an interim visit at Lane in 1999.

The commission invites written and signed comments on the college's qualifications for accreditation. Comments should be submitted to the Northwest Commission on Colleges and Universities, 8060 165th Avenue NE Suite 100, Redmond, Washington 98052. Comments must be received by the commission no later than September 6, 2004. - Editor

**NEW STRATEGIC DIRECTIONS**

The Board of Education approved new Strategic Directions for the college that go into effect this month. Marketing and Public Relations staff are in the process of updating the framed posters that contain the Vision, Mission, Core Values and new Strategic Directions. A smaller, unframed version of the new posters (10 by 17 inches) is available upon request. Contact: Daniel Moret, ext. 5268, [moretd@lanecc.edu](mailto:moretd@lanecc.edu)

**NATIVE AMERICAN WORD FOR THE WEEK**

Today's Native American Word for the Week is "tohan." This is "when" in the Lakota language, sometimes erroneously called "Sioux." If this word "tohan" is pronounced with the voice stress or accent on the first syllable, "TO-han," it means "when" in reference to an event that took place in the past. If the accent is on the second, or latter syllable, "to-HAN," it means "when" in the future will an event occur. If one were to say "When will you go home?" it would translate as "to-HAN yaGNIN kta hwo?" in Lakota, if the speaker were male, or "to-HAN yaGNIN kta he?" if the speaker were female. Different question enclitics "he" or "hwo" exist, depending on whether the speaker is female or male, marking this sentence as a question. Our phrase "to-HAN yaGNIN kta hwo?" is a future action, and we only know this from the accent when the first word is spoken. The same word, "tohan," when pronounced in two slightly different syllabic stresses, changes the meaning a great deal. Lane's course AIL 100 "Foundations of American Indian Languages" continues this summer, and will be repeated in the Fall. It will be the prerequisite for taking the new courses on actual American Indian languages AIL 101, 102, and 103 that will commence in the fall. Contact: Dr. Don Addison, English Department

**EFFECTIVE INTERNAL CONTROLS RELY ON COMMUNICATIONS**

Communication is a core building block of effective internal controls. An excerpt from Lane's Mission, Vision and Core Values indicates the significance Lane Community College attributes to the cultivation and maintenance of purposeful communication. Lane defines integrity as qualities which: "Foster an environment of respect, fairness, honesty, and openness [and] Promote responsible stewardship of resources and public trust." Therefore, communication is the link between respecting each individual, and working together to demonstrate respect for the public's and College's assets and direction.

In previous articles, I've written about business processes and internal controls. These processes, implemented by you good people, provide reasonable assurance of effectively operating to achieve the college's Vision, Mission, Strategic Direction and Core Values. What can your department do? Make sure college and departmental level policies and operating procedures are formalized and communicated. Document policies and procedures, and make them accessible to each other. Share knowledge! This helps provide day-to-day guidance for staff and ensures that each member continues to merit the public trust. Remember, everyone in the department has responsibility for applying internal controls, and everyone benefits. Please direct any questions or comments to [internalcontrolsfeedback@lanecc.edu](mailto:internalcontrolsfeedback@lanecc.edu). And contact us if you would like assistance in evaluating the internal controls in your department. Thanks so much! Contact: Laura Martin, ext. 5795

#### JUNE ADVISORY COMMITTEE REVIEWS

Each month the Professional Technical Education Coordinating Committee (PTECC) interviews one of the Professional Technical advisory committees about its participation with the college program. In June we reviewed the dental programs.

**DENTAL ADMINISTRATION / ASSISTING PROGRAM:** This advisory committee works very hard to keep the curriculum current to meet accreditation standards and keep up with the field. By using employers, students, and student national exam results, they are gaining updated information to make sections of the curriculum more defined and strengthened. The program is initiating a Dental Spanish course through continuing education for additional skills that are not required for the program but will help students be more employable in the future. The dental assisting program gives each student three different cooperative work experiences in dental offices, providing them with excellent hands-on learning. If you would like more information on the Dental Administration/Assisting Program please contact Sandy Stice at 463-5638.

**DENTAL HYGIENE PROGRAM:** This quality Lane program has had many challenges with budget cuts, differential pricing, and a reduced number of student slots with a waiting list. The advisory committee has been working as part of a regional advisory committee to help strengthen and expand programs throughout the state, as Lane and Linn Benton are nearly the only programs available for this field of study. An advantage to being one of the only programs means excellent job opportunities, placements, and wages for graduating students. The committee is also focusing on bringing more diversity and minorities into the program. If you would like more information on the Dental Hygiene Program please contact Sharon Hagan at 463-5616. Contact: Chantell Hayson, Cooperative Education

#### COPPS ANNUAL REVIEW DUE SEPTEMBER 3

While you're enjoying the sunshine this summer, please make time for your annual review of the College Online Policy and Procedure System (COPPS). As a manager, you may be the contact for one or more policies and/or procedures. As stated in the annual review procedure at <http://www.lanecc.edu/cops/prorev.htm> the process for review in even-numbered years is less intense than odd-numbered years. If we do not



receive an update from you prior to September 3, it will be noted that the language was reviewed by you and is accurate as stated. If your review results in needing to make a change, please consult Policies and Procedures: Adding, Revising or Deleting at <http://www.lanecc.edu/cops/prochg.htm> . I look forward to helping you with this process any way I can; please don't hesitate to call. Thank you for your cooperation. Contact: Tracy Simms, Executive Assistant to the President

#### EMPLOYEE WINS BEST OF SHOW AWARD FOR PHOTOGRAPHY

At the PhotoZone Gallery's 16th Annual Juried Photography Show, the Best of Show award was given to a work by Daniel Moret of Marketing and Public Relations. Awards were announced at an opening reception last Friday, and the show will be running through the end of July at the Emerald Art Center at 500 Main Street in Springfield. Photographers were allowed to submit up to three pieces, and 35 photographers had work selected for the show. Frank Rossini of Academic Learning Skills also had three pieces accepted into the show, and former Lane staffer Susan Sutton won an Honorable Mention award. Daniel Moret's prizewinning black-and-white photograph, "The Chair, Sassi District, Matera, Italy," can also be seen on his new website at [www. moretphotography.com](http://www.moretphotography.com). - Editor

#### BIRTHDAY CARD RETURNED

The Mailroom has a returned piece of mail containing a birthday card for a Jayson Ryan. It was sent back because of an insufficient address -- it needs the apartment number. The letter was addressed to 13800 Park Center, Justin, CA 92782. The return address was Lane's but there was no name. The card is signed Mom and Scott. It was in a 5-1/2 by 8-1/2 green envelope. If you mailed this card, please contact David Macon in Mail Services.

#### APPLYING FOR A JOB AT LANE?

A strong, well thought-out application package (Lane application, resume, cover letter, etc.) will help you organize your qualifications for the position on paper. Interview preparation for a specific job you're applying for will help you confidently describe your experience and skills to the interview committee. If you'd like some help with this process, call Lynne Swift, Counseling, at 345-9454.

#### FAIR SHIFTS ARE STILL AVAILABLE

Volunteers are still needed for Lane's booth at the Lane County Fair. Working a shift entitles you to free admission into the fair for that day. Shifts that need to be filled:

- \* Tuesday, August 17 from 5:45-10 p.m. (2 shifts open)
- \* Wednesday, August 18 from 5:45-10 p.m. (1 shift open)
- \* Thursday, August 19 from 5:45-10 p.m. (2 shifts open)
- \* Friday, August 20 10:45 a.m.-3:30 p.m., and 7:15 -11 p.m. (2 shifts open)
- \* Saturday, August 21 7:25-11 p.m. (1 shift)

Everything else is filled. Your dedication is appreciated very much. To book your shift, call Tina Lymath at 5336.

#### EVENTS

##### RETIREMENT RECEPTION FOR TWILA LOVAAS BAILEY

Join us on Wednesday, July 14, to honor Twila Lovaas Bailey. Twila has been a friend, co-worker, and charge person extraordinaire at the Bookstore for almost a quarter

of a century (23+ years). We'll be serving cake from 10 a.m.-2 p.m., or until the last piece is served. Questions? Contact Vicki, ext. 5772.

#### I.T. LABS

Labs are located in Building 12, Room 119A. Please email [levickm@lanecc.edu](mailto:levickm@lanecc.edu) to reserve a seat and get directions:

- \* CREATING AND USING FORMS, Wednesday, July 14, 8-10 a.m.
- \* CREATING AND USING REPORTS, Wednesday, July 14, 10 a.m.-12 p.m.
- \* GROUPWISE JUNK MAIL HANDLING, Thursday, July 15, 10 a.m.-11 a.m. Learn how to junk or block unwanted email using GroupWise junk mail and rule features.
- \* BUILDING TABLE RELATIONSHIPS, Wednesday, July 21, 8-10 a.m.
- \* SETTING PROPERTIES, Wednesday, July 21, 10 a.m.-12 p.m.

#### SPEAKER SERIES WILL ADDRESS ENERGY ISSUES

Four presentations are offered by the Northwest Energy Education Institute (NEEI) at Lane Community College in partnership with the Eugene Water & Electric Board (EWEB) and the Oregon Department of Energy (ODOE). The seminars are free and open to the public.

Sunlight is Life: Solar Architecture on the Rise, with Steven Strong, Solar Design Associates; Wednesday, July 14, 7-9 p.m.; Lillis Business Complex, University of Oregon, Room 182. Architects and engineers with vision understand that good building design goes beyond aesthetics. Strong will present a visual perspective on current developments in solar electrical generation.

Social Imperatives of Renewable Energy, with Donald Aitken, Ph.D., Donald Aitken Associates; Thursday, July 15, 7-9 p.m.; Lillis Business Complex, University of Oregon, Room 182. Dr. Aitken has been on the renewable energy forefront for 30-plus years. Hear his perspective on the impact of renewable energy on society.

Oil and War: Fighting to Feed Our Addiction, with Richard Heinberg, New College of California; Wednesday, July 21, 7-10 p.m.; Lillis Business Complex, University of Oregon, Room 182. Richard Heinberg, author of "The Party's Over: Oil, War, and The Fate of Industrial Societies," has an opinion about the future of oil. Followed by a showing of "The End of Suburbia" and a group discussion.

Innovations in Facility Management, with Jim Lloyd, facility manager, Oregon State University; Thursday, July 22, 7-9 p.m.; EWEB Headquarters Training Center, 500 E 4th Street, Eugene. Facility management isn't as straightforward as you might think. Hear how one of the most progressive facility managers in the country took OSU facilities from a good operation to the leading edge of energy effectiveness.

For more information go to [www.nweei.org](http://www.nweei.org). Contact: Roger Ebbage

#### FACILITIES MANAGEMENT TEAM MEETING

The Facilities Management Team meets Thursday, July 15, from 3-5 p.m. in the Boardroom, Building 3. Facilitator: Stephen Pruch. Minutes and the current agenda can be found on the Facilities Management and Planning website at:

[http://www.lanecc.edu/campsvcs/ie/ns\\_fmc.htm?MSCOMTB=ICP\\_FMT%20Minutes](http://www.lanecc.edu/campsvcs/ie/ns_fmc.htm?MSCOMTB=ICP_FMT%20Minutes)

#### HIKE THE RIDGELINE TRAIL

Interested in exploring the Ridgeline trail in the South Hills area of Eugene? Come join LIFE, Lane's Employee Wellness Program and Lyndell Wilken on a hike, Saturday July 17, from 8:30 a.m.-noon. You can hike for 3-4 miles and catch the shuttle back to LCC, or walk back for a 6-7 mile hike. Contact Jennifer Jordan at ext. 5263 or [jordanj@lanecc.edu](mailto:jordanj@lanecc.edu) for more information or to sign up.

## GOLF FOR LIFE

Join the Employee Wellness Program at RiverRidge on Friday, July 23 for the next "Golf for LIFE" event. Meet Marie Matsen and your co-workers for a tee time starting at 7:30 a.m. to play either 9 or 18 holes. Cost will be \$15 to play 9 holes or \$28 to play 18. Email Jennifer Jordan at [jordani@lanecc.edu](mailto:jordani@lanecc.edu) on or before July 20 to sign up - please indicate how many holes you want to play.

## "FIDDLER ON THE ROOF" OPENS FRIDAY

"Fiddler on the Roof" will be held in the Performance Hall, Building 6, on July 16, 17, 22, 23, 24, 29, 30 and 31 at 7:30 p.m., and July 18 and 25 at 2 p.m. Tickets are \$20 adults and \$18 students and seniors, or \$22 at the door the day of the show. Tickets are available at TicketsWest outlets, Ticketswest.com or 1-800-992-TIXX, or Lane's box office, 463-5202. Contact: Ron Bertucci.

## SUMMER/FALL HIRING TRAINING SCHEDULE

Hiring Training modules will be delivered during the following dates and times, followed by registration deadlines. The trainings will be held in Building 16, Room 217, except for the October 15 training, which is tentatively scheduled for Florence.

- \* 07/19/04, 8 a.m.-12 p.m., register by 07/14/04
- \* 07/26/04, 1-5 p.m., register by 07/21/04
- \* 08/03/04, 8 a.m.-12 p.m., register by 07/28/04
- \* 08/31/04, 1-5 p.m., register by 08/23/04
- \* 09/08/04, 8 a.m.-12 p.m., register by 09/03/04
- \* 09/15/04, 1-5 p.m., register by 09/10/04
- \* 09/23/04, 8 a.m.-12 p.m. register by 09/17/04
- \* 09/30/04, 1-5 p.m., register by 09/24/04
- \* 10/08/04, 8 a.m.-12 p.m., register by 10/01/04
- \* 10/15/04, 1-5 p.m. (tentatively scheduled for the Florence center.)

Register through Victoria Payton at [paytonv@lanecc.edu](mailto:paytonv@lanecc.edu).

## HOURS

ASLCC LEGAL SERVICES open Mondays through Thursdays during summer term. Attorney available Tuesdays, 10 a.m.-2 p.m. Contact: Bette Dorris, ext. 5365.

BOOKSTORE hours through August 17: Mondays through Thursdays, 8 a.m. - 4:30 p.m., Fridays, 9 a.m.-1 p.m. Contact: Vicki Colley, ext. 5772.

BUSINESS DEVELOPMENT CENTER AND CONTRACT TRAINING through September 3: 8 a.m.-12 p.m., and 1-5 p.m., Mondays through Thursdays; and 8 a.m.-12 p.m. Fridays. Contact Angela Dodson 463-5255 or [dodsona@lanecc.edu](mailto:dodsona@lanecc.edu).

BUSINESS TECHNOLOGIES open 8 a.m.-3 p.m. Mondays through Thursdays, closed Fridays. Contact: Kirsa Whedon, ext. 5534.

COMPUTER INFORMATION TECHNOLOGY summer hours: Mondays through Thursdays, 7:30 a.m.-4:30 p.m. Contact: Helen Mikkelsen.

CENTER FOR MEETING AND LEARNING AND CATERING office open Mondays through Thursdays, 8 a.m.- 5 p.m.; Fridays, 8 a.m.-noon, until Labor Day. Contact: Deborah Reedal.

CULINARY AND HOSPITALITY hours through September 6: 8 a.m.-5 p.m. Mondays and Tuesdays, 8 a.m.-noon Wednesdays, closed Thursdays and Fridays. During closures, contact the Center for Meeting and Learning at ext. 3500. All other times, contact Annie Caredio, ext. 3503.

ENGLISH, FOREIGN LANGUAGE AND SPEECH hours through September 10: 7:30 a.m.- 5 p.m. Mondays through Thursdays, 8 a.m.-12 p.m. Fridays. Contact: Donna Zmolek, ext. 5750.

FITNESS EDUCATION CENTER hours through September 10: Mondays through Fridays, 6:30 a.m.-2 p.m. Contact: Amy Riggins, ext. 5552.

HEALTH CLINIC hours: 8 a.m.- 4 p.m. Mondays through Thursdays for the first eight weeks of summer term; then 8 a.m.-12 p.m. Mondays through Thursdays for the last four weeks. Contact: Mona Arbuckle, ext. 5665.

INSTRUCTIONAL TECHNOLOGY CENTER hours through September 15: open Tuesdays, Wednesdays and Thursdays from 8:30 a.m.-2 p.m., closed for lunch from 11 a.m.-11:30 p.m.

LIBRARY hours through September 12: Mondays-Thursdays 7 a.m.-6 p.m.; Fridays 9 a.m.-1 p.m.; Saturdays and Sundays closed.

MATHEMATICS hours this week: 8:30 a.m.- 5 pm. Beginning July 19, the office will return to regular hours, 7:45 a.m.-5 p.m. Contact: Jana Ariane Nelson, ext. 5393.

SOCIAL SCIENCE hours through September 10: Mondays through Thursdays, 7:30 a.m.-5 p.m. and Fridays 8 a.m.-12 p.m. Contact: Carrie Munger.

THE DAILY publishes Tuesday's only summer term. Deadline for submissions is noon Monday. See <http://www.lanecc.edu/cops/daily.htm> Contact: Joan Aschim.

WOMEN'S CENTER open Mondays, Wednesdays and Thursdays 9 a.m.-5 p.m.; Tuesdays 9 a.m.-6:30 p.m.; and Fridays 9 a.m.-4 p.m. Contact: Paula Sena.

**JOBS** - submitted by Human Resources

OPEN TO THE PUBLIC:

\* Event Coordinator/Center for Meeting and Learning, closing 7/20

**ADS** - published as submitted

PHI THETA KAPPA CAR WASH JULY 17-18, to help raise money for their Relay for Life team. The car wash will be held at the Santa Clara Burger King from 12-4 p.m. on both days. Please come out and help us to raise money for this great cause."

SNEAK PREVIEW THIS WEEK ONLY, Monday-Friday! We're moving to Central Oregon! Close-in country - Pleasant Hill, 10 minutes from LCC in quiet setting: ranch style, 3 bedrooms, 2 baths, .9 acre, oversized 2-car garage, vaulted beam knotty pine ceiling plus lots of wood accents, 2 year old roof, wood stove insert, huge fenced back yard, dog run, Mt. Pisgah views, large deck with southern exposure, fenced field with room for critters or kids. \$229,900. Joe & Cindi Farmer, 746-9458.'

LOOKING TO BREED MY AKC ROTTWEILER male to other AKC Rottie female. Excellent papers and family tree on my side and looking for same. Cost will be pick of the litter possible future breedings also. If interested please call Chantell at 915-7456 or x5203 to see Caine in person.'

1999 GULFSTREAM 32 ft class c motorhome. 14 ft slideout, microwave/convection oven, walk around queen bed, sleeps 8, tv/vcr, onan 5500 generator. Nice and clean. \$39,000.00. Call Mary Ellen at 729.1200.'

STEREO \$120. Includes Kenwood 5-disk CD player, Kenwood dual cassette, Kenwood receiver, Marantz Equalizer, Speakers, sounds great. Girls 20", 6-speed Huffy bike, \$20. 344-7529, 3133 or [parthemerm@lanecc.edu](mailto:parthemerm@lanecc.edu).

TWO 9-MONTH OLD MALE KITTENS need permanent homes. Both have current shots and are neutered. One is a black/brown tabby that is extremely friendly and one is white with a gray toupee and has one gold eye and one blue eye. \$25 donation to Stray Cat Alliance is requested. Call Cathy at 689-0397 or email at [millionsofcats@aol.com](mailto:millionsofcats@aol.com) Georgia Nissen.

OREGON NEUTERMOBILE and the Stray Cat Alliance presents the "Big Fix" low-cost spay/neuter clinic for cats and dogs July 16 through August 29 in Eugene. Dogs: Female \$60, Male \$50. Cats: Female \$35, Male \$25. Discounts for multiple animals. For an appointment call 607-4219. Georgia Nissen.

I WOULD LIKE TO RENT a small RV or camper van for short term occasional use during the summer. Do you have one that you would be willing to rent to a responsible person? If so, please contact LaRosa at [rosed@lanecc.edu](mailto:rosed@lanecc.edu) or ext. 5722.

FOR SALE: 1985 PONTIAC FIERO 2M4, 2.5 Liter 4-cylinder, 105,300 miles, automatic transmission, tilt steering, AM/FM/Cassette player, removable moon roof, front bra and seat covers, new starter, P185/75R14 tires, registered through January 2005. \$800. See the photo at [members.aol.com/davidfors/PontiacFiero.jpg](http://members.aol.com/davidfors/PontiacFiero.jpg) Dave 942-1883 or email [davidfors@aol.com](mailto:davidfors@aol.com).

LOOKING FOR A RECREATIONAL KAYAK with a large cockpit to possible tryout and/or trade for the summer with my Eddyline Merlin with a smaller cockpit that is creating back problems for me. Contact LaRosa at [rosed@lanecc.edu](mailto:rosed@lanecc.edu) or ext. 5722.

FOR SALE: GIRLS CLOTHING: jeans, shorts, shirts, sweaters, fleece and shoes. Good condition, brands of Gap, Old Navy, Arizona & American Eagle, Sizes medium & large. \$1or \$2/item. Call Gail at 344-8377.

HAVE A HOUSE IN FRIENDLY, SUNDANCE, OR AMAZON NEIGHBORHOOD? I have sold my beautiful garden home to LCC community members, and now my family needs to find our new home! We are searching in the Friendly neighborhood most of all, and are also interested in anything east of Willamette and between about 23rd and 43rd, and along the Amazon Pky a bit further. We are a family with 3 daughters, all attending South Eugene schools next year (3 different ones!), into organic gardening and making friends with the neighbors, long time Oregon Country Fair family-we'll be out there all this week, but please, if you know of a house that is going up for sale soon, in the \$189,000-\$205,000 range, in the areas mentioned, leave a voice mail at X5882 for Fiora Starchild-Wolf, or email me at [starchildt@lanecc.edu](mailto:starchildt@lanecc.edu). Thank you!

4 BEDROOM 2 BATH HOUSE for sale in South East Eugene with 2 living rooms, garden room and bonus room, 2 car garage come with this 2,780 sf. ft. brick house at 1180 East 37th. Asking \$220,000. For an more information or an appointment to view please call Brian or Mila at 683-6916. Submitted by Rick Venturi, SES, ext 5102.

STILL CLEANING OUT MY GARAGE. I have a Craftsman table saw (\$75), drill press (\$100) and two air compressors (one is 220), the smaller for \$50 and the larger for \$75.

All are old and haven't been used in many years, but were bought and maintained by a machinist, i.e., a guy who was picky about his tools. I also have lots of compressor-driven tools, many of which are new. Barbara Sullivan 687-1422.`

FOR SALE: RETAIL DISPLAY SET including 12 retail display grids with stands, 3 large stainless steel clothing racks on wheels, and 3 waterfalls for displaying items on grids. \$200, call 912-5611.`

HOST FAMILIES NEEDED: Volunteer host families are needed for 10 Vietnamese middle school age students coming to study in LCC's Summer English Academy. Academy dates are July 26-August 13. Families needed July 15-August 15. If interested, please contact Son Le at 463-5516 or 953-4699. Thank you.`

FOR SALE: USED GEM canopy for shortbed pickup truck. Sliding side windows with screens, front sliding cab window, hydraulic back window lift. Locking with 2 keys. Light and wiring. 4 clamps. In good condition. \$75.00 OBO. BLACK UTILITY BOX for pickup truck. Fits accross behind cab. Locking side accesses. 2 years old. \$75.00 OBO. Call Shirley Nagy, H 744-8918, W 463-5316 or [nagys@lanecc.edu](mailto:nagys@lanecc.edu) `

THE DAILY is the official employee newsletter of Lane Community College. Employees should review each issue to stay informed of college business, policies, news, and events. The Daily is emailed Tuesdays only during summer term and term breaks. See user guidelines at <http://www.lanecc.edu/cops/daily.htm> or email [daily@lanecc.edu](mailto:daily@lanecc.edu)  
Tuesday, July 13, 2004



**NEWS****CLAIRE RANNEY NAMED EMPLOYEE OF THE MONTH**

Claire Ranney has been named Employee of the Month for August. She has been a Lane employee since September 1989. She is the nursing lab coordinator in the Family and Health Careers Department. Her nominating colleagues praised Claire for her outstanding efforts assisting instructors and being creative with life-like scenarios in the nursing lab, coaching students with the special software in the F/HC computer lab, and cheerfully tackling difficult Banner processes. Claire is an expert at quickly procuring F/HC supplies and even providing alternative solutions if equipment is not readily available, and sending email reminder prompts and timely lab equipment lists -- a valuable asset to faculty members in a crunch. Often Claire becomes involved outside of the office in numerous activities such as the annual local high school Health Occupation Skills Contest and participating with various hiring committees. Her friendly, "just do it" attitude combine with good-natured humor is welcome with all those she comes in contact. Please join the Classified Professional Development team in congratulating Claire Ranney for her well deserved recognition!

To nominate someone you feel works above and beyond the call of duty with extra special efforts, go to the CPDT website at <http://www.lanecc.edu/cpdt/eomnominationform.html> or contact Leigh Alice Petty at ext. 5091 or Colby Sheldon at ext. 5165 for EOM applications. The next EOM application deadline is September 15.

**GOOD-BYE TO MORGAN GREEN, ENROLLMENT SERVICES**

It with great love and admiration for a job well done that Enrollment Services bids Morgan Green, Students First! representative, good-bye and aloha and she leaves for a new life in Honolulu, Hawaii! Morgan first started in Student Records as a work-study student in March of 1984 and has now completed a very successful career of 20 years with our department. Morgan has answered Students First! phones all-day long, day after day, and did so with a positive attitude and a dedication to serving, what are more often than not, anxious and some times unhappy callers. Morgan is going to pursue a bachelor's degree in psychology at the University of Hawaii. Thank you Morgan for being such an integral part of Lane. You will be greatly missed! -- Helen Barker Garrett, ext. 5686

**FACULTY PROFESSIONAL DEVELOPMENT NOTICE**

As of July 1, the duties of Ann Wilkerson in support of faculty professional development will be transferred to Wendy Ames, the new administrative specialist for CCIL (Center for Connection and Innovation in Learning) and Faculty Professional Development. Please forward all inquiries, paperwork, applications, etc. directly to Wendy in Building 20. Her extension is ext. 3650 and her email is [amesw@lanecc.edu](mailto:amesw@lanecc.edu) - Jerry Ross, LCCEA Coordinator for Faculty Professional Development

**NEW ADDRESS CHANGE FEATURE IN EXPRESSLANE**

Beginning this week, all users of ExpressLane will see a new feature which prompts the user to verify their address in the system. Users who have made changes to their addresses in ExpressLane or when their address has not yet been verified, will

receive a message when they first enter ExpressLane asking if they want to verify their address. Users can click past this, but until they verify that we have a correct address the prompt will continue to display.

We will also conduct a verification of all user addresses four times a year, the week before regular registration begins. Again, this will simply involve checking that your address is correct, clicking submit and the display won't come up again until the next term's check or when a change has been made to the address.

We are optimistic that this will save all us of money and time, in terms of postage and chasing down folks who have changed their address and not made the change in ExpressLane. - Helen Barker Garrett, ext. 5686

## SERVICE DEPARMENTS BACK HOME

Counseling And Advising, Career and Employment Services, and Testing are all back home again in Building 1. Students can find Counseling and Advising and Career and Employment Services in 102/103 Building 1, and Testing in 116 Building 1. Stop by and see the beautiful new tile that replaces the carpet! - Rodney Brown

## SCHOLARSHIP OPPORTUNITY

At Career and Employment Services, we do take scholarships seriously. However, as a recent Register-Guard article pointed out, there are some off-beat scholarships out there. In the spirit of summer fun and American's love for duck tape, check-out the following scholarships at CES: "Stuck In Traffic" or "Rock around the Roll" or "Duck Tape Around the World". Winners are selected monthly. Contact Career and Employment Services for more information. - Jackie Bryson, ext. 5164

## RISK ASSESSMENT

Last week we talked about communication, which is the first installment in a five part series about the internal controls framework. the second is risk assessment, which is the process of identifying and analyzing both internal and external deterrents to achieving Lane's mission, vision, core values and strategic directions. A comprehensive analysis of these risks will form the basis for planning for successful risk management. Some of these risks can be changes in operating environment, new or revamped information systems and personnel turnover.

The risk assessment process can be expressed in five steps. First, determine your control objectives, which form the specific collegewide or application level goals Lane wishes to achieve. Next, prioritize your requirements. Which assets, functions, people or processes are critical to continued operations and safeguarding the public trust? Third, identify risks and potential threats, and fourth determine the probability of occurrence. At that point you have enough information to build a decision matrix to identify and establish relationships between the four assessed items, and a model to create the fifth step: a risk management decision tree.

Okay, real world example: A control objective in the accounts payable cycle is to make sure that payments are only made to vendors that have actually provided an authorized and approved product or service. Priority? Pretty high up there, I'd say! What's at risk? Someone getting a check because Banner procedures aren't written out and the authorization process has evolved without documentation. Or perhaps a collaborator approved a purchase order and authorized payment to a fictitious vendor. Does that violate Lane's mission? The public trust? The law? What are the probabilities it could really happen? We've just outlined a simple risk analysis model to form the basis of a risk management decision that answers the question: "So, what are we going to do about it?" Thanks for your continued interest in Lane's internal controls. Coming soon:

the IC website featuring cool links, hot information and anonymous feedback. Please continue to visit [internalcontrolsfeedback@lanecc.edu](mailto:internalcontrolsfeedback@lanecc.edu) - Laura Martin, ext. 5795

## EVENTS

### SPACE ASSIGNMENT COMMITTEE

The Space Assignment Committee meets Wednesday, July 21, from 3:15-5 p.m. in the Building 7 conference room. Submitted by Bob Mention.

### GOLF FOR LIFE

Join the Employee Wellness Program at RiverRidge on Friday, July 23 for the next "Golf for LIFE" event. Meet Marie Matsen and your co-workers for a tee time starting at 7:30 a.m. to play either 9 or 18 holes. Cost is be \$15 for 9 holes or \$28 for 18. Email [jordani@lanecc.edu](mailto:jordani@lanecc.edu) on or before July 20 to sign up - please indicate how many holes you want to play.

### I.T. TRAINING LABS

These labs are located in Building 12, Room 119A. Please email [levickm@lanecc.edu](mailto:levickm@lanecc.edu) to reserve a seat and get directions:

--NEW-HIRE I.T. ORIENTATION- Introduction to LCC computer technology, including email and time sheets. Wednesday, July 21, 1:30 - 3:30 p.m. OR Tuesday, July 27, 10 a.m. - 12 p.m.

--FACULTY EXPRESSLANE & CLASS LISTS - Log into the Faculty & Advisor Services module in ExpressLane and view your class schedules, class roster lists, wait lists, student information, and grade worksheets. Print out class lists and create attendance sheets or grade logs using templates provided in the lab. Thursday, July 22, 10 a.m. - 12 p.m.

--GROUPWISE ESSENTIALS - Master all the basic GroupWise functions, including email, calendars, folders, attachments, address books, reminders, and options. Thursday, July 22, 1 - 3 p.m.

--I.T. DROP-IN LAB - Bring your work and get help with whatever software questions you have. Friday July 23, 1 - 3 p.m. OR Wednesday, July 28, 10 a.m. - 12 p.m.

--BANNER GENERAL NAVIGATION - New users of Native Banner should attend this class to learn basic login, navigation, terminology and usage that applies to all Banner modules. Thursday, July 29, 10 a.m. - 12 p.m.

--EXCEL HELP LAB - Bring your spreadsheet project and get help with Excel questions. No reservation needed. Friday, July 30, 10 a.m. - 12 p.m.

--GROUPWISE SETUP OPTIONS - Learn about and set options to make GroupWise work the way you want it to, including views, formats, and mail handling. Friday, July 30, 1 - 3 p.m.

### rites of Passage Capstone Ceremony

The capstone ceremony for the Rites of Passage Summer Academy cultural immersion program will be held Friday, August 6, in the Performance Hall, Building 6. Native American dancing will begin at 5 p.m. on the lawn outside, followed by a program from 6-8 p.m. featuring presentations, performances and displays by middle and high school students in the academy. Everyone's invited to this colorful, dramatic and educational event. There is no charge. Rites of Passage provides education specific to students' ethnic heritage through four tracks: African American Rites of Passage, Asian/Asian American Rites of Passage, Umista Native American Rites of Passage, and Puertas Abiertas Latino/Latina Rites of Passage. Classes in the month-long daily

program include tai chi, folklore, history, life skills, literature, problem solving, health and gender issues, and more. Activities include rafting, community empowerment, and ropes training. The program was founded in 1996 by coordinator Greg Evans and has received national attention. For more information contact Greg at ext. 5340.

#### **FAIR SHIFTS STILL AVAILABLE**

Volunteers are still needed for Lane's booth at the Lane County Fair. Working a shift entitles you to free admission into the fair for that day. Shifts that need to be filled:

- \* Tuesday, August 17 from 5:45-10 p.m. (2 shifts open)
- \* Wednesday, August 18 from 5:45-10 p.m. (1 shift open)
- \* Thursday, August 19 from 5:45-10 p.m. (2 shifts open)
- \* Friday, August 20 10:45 a.m.-3:30 p.m., and 7:15 -11 p.m. (2 shifts open)
- \* Saturday, August 21 7:25-11 p.m. (1 shift)

Everything else is filled. Your dedication is appreciated very much. To book your shift, call Tina Lymath at 5336.

#### **HOURS**

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BOOKSTORE hours through August 17: Mondays through Thursdays, 8 a.m. - 4:30 p.m., Fridays, 9 a.m.-1 p.m. Contact: Vicki Colley, ext. 5772.

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CENTER FOR MEETING AND LEARNING AND CATERING office open Mondays through Thursdays, 8 a.m.- 5 p.m.; Fridays, 8 a.m.-noon, until Labor Day. Contact: Deborah Reedal.

COLLEGE NOW open by appointment only July 19-August 17. Leave a message for Judith Gabriel at ext. 5699 or contact Carol Woodman at ext. 5509.

CULINARY AND HOSPITALITY hours through September 6: 8 a.m.-5 p.m. Mondays and Tuesdays, 8 a.m.-noon Wednesdays, closed Thursdays and Fridays. During closures, contact the Center for Meeting and Learning at ext. 3500. All other times, contact Annie Caredio, ext. 3503.

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**JOBS** - submitted by Human Resources

OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT:

\* Student Charge Specialist/Bookstore, closing 7/23

OPEN TO THE PUBLIC:

\* Event Coordinator/Center for Meeting and Learning, closing 7/20

**ADS** - published as submitted

ROCK GIVEAWAY TODAY AND TOMORROW: We're clearing out some petrified wood, jasper, and other cherty stuff (plus assorted other rocks) from the geology stockroom. Drop by the east entrance to the Science/Math Building 16, today, July 20, after 2:30 p.m. to pick and choose. These make great bookends and paper weights. U-haul. Any rocks left after Wednesday will be disposed of by the grounds crew. - Sarah Ulerick, ext. 5450.

3 BEDROOM 2 BATH HOUSE with a 1-car attached garage for sale in Eugene. House has been completely remodeled with new windows, electricity, flooring, a 30-year roof, fresh paint throughout, remodeled bathrooms and kitchen, and new landscaping. House is approximately 1200 square feet at 1880 W 10th. Asking \$142,000. for more information or an appointment to view, please call Scott at 914-6704.

CRAZY HATS PARTY: Home and Garden Party in Creswell on September 1st. We will be playing a fun auction game with play money that you will earn to win prizes by bringing or doing something fun, call for more details! Lots of cool stuff to see and buy for birthdays, holidays, etc. If interested please contact Kathy Holleman, 895-3992. Submitted by Chantell Hayson.

FOR SALE: 7 GENERAL ADMISSION TICKETS to Six Flags Marine World near San Francisco. Formerly known as Marine World Africa U.S.A, this is the only combination wildlife park, oceanarium, and theme park in the country. Paid \$330 for all 7 at start of season anticipating a vacation, but will sell all 7 for \$180 or \$30 a piece if broken up. Email Scott at [bells@lanecc.edu](mailto:bells@lanecc.edu) if interested.

FOR SALE: '93 FORD XL 150. Extended cab pickup (seats 6), long bed, matching Gem Top canopy. Power steering, power brakes, auto transmission. Fresh 6 cylinder engine, with 50,000 miles. Air conditioning, AM/FM/tape deck. \$3995 or best offer.

FOR SALE: EXTRA LARGE DOG KENNEL, like new. 40"L x 27"W x 30"H. \$49.00. Buck Arbuckle, EFL&SP, 484-1743. Ernest "Buck" Arbuckle, Jr. [ecabuck@comcast.net](mailto:ecabuck@comcast.net)  
[arbuckle@4j.lane.edu](mailto:arbuckle@4j.lane.edu)

FOR SALE: MACINTOSH PERFORMA 575 + HP 540 Deskwriter Printer. Great starter combo for student. \$99. Buck Arbuckle, EFL&SP. 484-1743. Ernest "Buck" Arbuckle, Jr. [ecabuck@comcast.net](mailto:ecabuck@comcast.net) [arbuckle@4j.lane.edu](mailto:arbuckle@4j.lane.edu)

FOR SALE: Sevylor 3 person raft with 2 sets of oars. Used only three times. \$100. Tow bar for a small car. \$25. Nadine 726-2180.

HELP! I am the blond dumbo ear rat that was in the daily earlier. My six-year-old mommy was proven too young for me. I need more attention than her attention span allows. I came with a buddy and a three-layer cage for \$120. Now it's just me, my cage, my toys, and however much food and bedding I have left when I leave. My family wants to find a good home for me, I will go for \$30 OBO...as long as I do not become snake food. Please call my Aunt Jenny at 653-2224.

HOUSE FOR RENT: Quality duplex in quiet, residential River Road area now available. Two bedrooms, fireplace, garage with automatic opener, large fenced yard--great for gardening! Nearly new carpeting in living/dining room areas, hardwood floors in bedrooms. Nice bright kitchen, stove, fridge. Pet considered, especially neutered cat. This is really a nice place to live and study in (former occupants were grad students now graduated!). Great neighbors. Drive by at 1282 Golden Ave. off Horn Lane in River Road area, and phone to view the interior. Rent is \$675 per month, plus deposits. Phone Demetri Lontos in ESL at x-4969 or at home 345-0207.

I SUBMITTED TWO COLOR PHOTO SLIDES to the Spring Student Show held by the media arts dept. at the end of spring term, one of red rhodies and the other of a lily. I would love to have them back. Please email [minimel134@hotmail.com](mailto:minimel134@hotmail.com) or call (541)741-4494 if you have them or know where they are. Thanks! Melissa Vandever, Torch. Joyce or Gabby Garibay 686-0867.

MOVING BOXES WANTED: Please contact Laura Loftus at work: ext. 4623, home 689-4507 or email [loftusl@lanecc.edu](mailto:loftusl@lanecc.edu). Thanks!

OLD BUT SHARP; Plenty of Power, Get-up and Go! 1988 MAZDA 929, Sedan 4-Door; Fully equipped, V6, 3.0 liter engine, automatic transmission. Luxury package with sliding sun roof (no leaks). Car is clean and has been maintained; has records. Only two owners. Good vehicle to get around town or for that first time driver. Asking \$1200 or best offer. Call Rob or Patty at 485-4920 after 5 p.m. or Patty at ext. 5099 during work day.

PRACTICE YOUR SPANISH AT MERCADO LATINO THIS SUMMER: Mercado Latino Entertainment Calendar August 2004: Sunday, August 1, Caliente and Lo Nuestro play all day long! Come celebrate NEDCO's 25th Anniversary! Sunday, August 8, 11:30am: Macaco Velho plays Brazilian songs from the forró and samba traditions of dance music. 12:30pm: Piñata for kids. 2:00pm: Grupo Condor plays traditional and contemporary Latin American sounds reflecting Native American, European, and African influences. \* Sunday, August 15, 11:30am: Grupo Condor plays traditional and contemporary Latin American sounds reflecting Native American, European, and African influences; 12:30pm: Piñata for kids; 2:00pm: Ricardo Cardenas plays traditional South American guitar music. \* Sunday, August 22, 11:30am: Lo Nuestro plays traditional music from Latin America including music from the Andes, Venezuelan Folk Music, and traditional Mexican music such as boleros, son cubano, son veracruzano, and huapango; 12:30pm:



Piñata for kids; 2:00pm: Trio Primavera plays traditional Mexican folk music. \* Sunday, August 29, 11:30am: Ricardo Cardenas plays traditional South American guitar music; 12:30pm: Storytelling and Singing with Jessie Marquez.; 1:30pm: Piñata for kids; 2:00pm: Sun Bossa plays Brazilian samba, choro, and bossa nova. - Indira Bakshi  
ESL/ALS ext 5916`

ROOMMATE WANTED: Quiet adult seeking male or female roommate to share 2 bedroom rented duplex with fireplace, laundry facilities, a great view, and bus stop only 1 block away. \$400 includes utilities, cable, and internet access. Smoking allowed on the deck. \$75 refundable deposit. Call Roc at 434-6342.`

RV FOR SALE: 98 Four Winds 5000 RV, Ford V10 Triden, 28-foot, Class C. 36,000 miles. Self contained. Back bedroom with queen island bed. Generator, awning, dinette, microwave, couch, sleeps seven or eight. \$34,000. Contact Sallie, x6000 or 338-4477.`

SELLING WOMAN'S CAMP TRAILS external frame backpack, excellent condition - \$35.00. Carol Woodman, Ext. 5509.`

SUMMER HEAT GETTING YOU DOWN? We're selling our 2003 MAYTAG PORTABLE AIR CONDITIONER (on wheels) with 8,000 BTUs, window exhaust kit, and remote control. Manuals, receipt, and 5-year warranty included for \$450. We purchased this A/C new last year from Home Depot and used it for only a couple of months but need to replace it with a smaller window unit. Call Jennifer or Carrie, 684-9101.`

TROPICAL FISH TANK FOR SALE: Eclipse 6-Gallon tank with built-in filter system, pump, and fluorescent light. Tank is used, roughly two years old, and is in perfect working condition (but does show signs of stress lines in some of the plastic areas - these are harmless). System includes: Tank, Vacuum, Base rocks, Fish Net, Cleaning Pad, Tank Rock Decoration, Plastic Plant Decorations: Approx Total Value new is 80.00+. Price: \$ 25.00 Contact Lloyd Rain at 726-2000.`

UPRIGHT FREEZER FOR SALE: \$50, works great...we have no room for it. Call Lorina at 461-5833 or email.`

THE DAILY is the official employee newsletter of Lane Community College. Employees should review each issue to stay informed of college business, policies, news, and events. The Daily is emailed Tuesdays only during summer term and term breaks. See user guidelines at <http://www.lanecc.edu/cops/daily.htm> or email [daily@lanecc.edu](mailto:daily@lanecc.edu)  
Tuesday, July 20, 2004

## NEWS

### CATALOGS AVAILABLE

The 2004-05 college catalogs are now available. Submit an ICO to Facilities to request delivery of catalogs to your department. - Angela Miller, 5593

### NEED CATERING THIS SUMMER?

Help us help you, your students and special groups. If you are scheduling a large group (20 or more) on campus during the summer, Please let Food Services know at ext. 5671 or email us at [gregorybj@lanecc.edu](mailto:gregorybj@lanecc.edu) or [bennettd@lanecc.edu](mailto:bennettd@lanecc.edu) or [winslowg@lanecc.edu](mailto:winslowg@lanecc.edu) or [johnsonr@lanecc.edu](mailto:johnsonr@lanecc.edu) . Please let us know the date, number of possible patrons, and the time they may be on campus. This will help us plan accordingly and serve everyone better. Submitted by Rhonda Johnson.

### NEW EDUCATION CAREERS SUMMER ACADEMY TO DEBUT IN AUGUST

Lane is holding its first ever Summer Academy for Education Careers. These credit classes are designed for current teachers and instructional assistants, or those who are interested in becoming teachers or instructional assistants. The academy will be held between August 9-20 in the Center Building. A student can earn as many as six credits in a two-week period. The three offerings are Education Foundations (2 credits #12073), Spanish for Educators (3 credits #12122), and Instructional Strategies for Paraprofessionals (1 credit, Fridays only #12145). Anyone who is interested in taking one or all of these courses can contact the Cooperative Education division at 463-5203 for information, or simply enroll through Lane's registration process. Submitted by Andrea Newton.

### IMPLEMENTING CONTROLS

Together we've learned about two components in a five-part model of Internal Controls. The role of communication in creating a positive controls environment is to express expectations through policies and procedures. Risk analysis models determine where controls can be most effective when designed properly, to successfully steward the college's assets and merit the public trust (funding). Yet perfectly designed controls are completely useless until they are put into action!

Implementation, according to dictionary.com is to put into practical effect; to carry out, or to provide a practical means for accomplishing something. Critical to the success of any endeavor is the identification and sensible management of business risk, yet inherent in this environment is the greater risk that lack of implementation will undermine the organizations objectives. Of all the slogans that have emerged from the advertising world, perhaps the most relevant to this discussion is Just do it!

Lane has created an atmosphere where many business processes are owned at the level of implementation. This means that you, at your desk, forklift or computer, are often the person most in a position to put policies and procedures into practice as designed. The college benefits when we all join in the development and timely implementation of mutually agreed upon goals, solutions and controls. Lets learn to differentiate between the way its always been done and the optimal path for the future. And lets get excited about what we can accomplish for Lane, for each other, and for the community! - Laura Martin, ext. 5795, [internalcontrolsfeedback@lanecc.edu](mailto:internalcontrolsfeedback@lanecc.edu)

## NEW STRATEGIC DIRECTIONS POSTERS AVAILABLE

The Board of Education approved new Strategic Directions for the college that go into effect this month. Marketing and Public Relations staff are in the process of updating the framed posters that contain the Vision, Mission, Core Values and new Strategic Directions. A smaller, unframed version of the new posters (10 by 17 inches) is available upon request. Contact: Daniel Moret, ext. 5268, [moretd@lanecc.edu](mailto:moretd@lanecc.edu)

## APPLYING FOR A JOB AT LANE?

A strong, well thought-out application package (Lane application, resume, cover letter, etc.) will help you organize your qualifications for the position on paper. Interview preparation for a specific job you're applying for will help you confidently describe your experience and skills to the interview committee. If you'd like some help with this process, call Lynne Swift, Counseling, at 345-9454.

## SMALL BUSINESS DEVELOPMENT CENTERS MAKE A POSITIVE DIFFERENCE

An independent study completed for the State of Oregon finds that Oregon's Small Business Development Centers have a direct, positive impact on the businesses they assist. Assisted businesses created 3,300 new jobs in 2003 and paid more than \$53,000,000 in new wages. Small Business Development Centers assist over 6,400 small business owners each year.

Small firms with 50 or fewer employees represent 96 percent of Oregon's businesses and employ 49 percent of its private work force. Campbell DeLong Resources, Inc. of Portland conducted the study and interviewed clients served by organizations funded through the Oregon Economic and Community Development Department. Over 80 percent of small businesses assisted by the OECDD are reached through the Small Business Development Centers.

According to the Small Business Program Survey & Assessment Report, the Small Business Development Center Program received excellent marks for quality and service. "Ratings for both importance and quality of the services are consistently high," and "clients give programs credit for their ability to take positive actions." One of the more impressive findings was, "the businesses credit the services with helping them stay in business." Overall clients credit the services they received with having a major positive impact on their ability to improve and/or expand their business by hiring new employees, opening for business, improving profitability or productivity, or increasing sales.

William Carter, state director of the Oregon Small Business Development Center Network headquartered at Lane, said, "It's gratifying when our clients tell independent evaluators of their satisfaction with the services they receive and when we know that the service we give is making a positive impact on Oregon's economy."

The Oregon Legislature established the Oregon Small Business Development Center Network in 1983. Twenty centers around the state provide key services to Oregon's small businesses including business counseling, training, and referrals to other vital resources and services.

## WASTE NOT WANT NOT AT LCC

Science faculty member Sarah Ulerick is teaching this summer. When she asked for some Saran wrap and waxed paper from Lab Coordinator Randy Manford, he quickly located the items in the Physical Science stockroom. The Saran wrap was a little yellowed and brittle, but the waxed paper was sturdy enough. The box, however, brought up childhood memories. Turns out this particular box in its original turquoise and

cream colors was made in 1967! LCC opened its doors in 1964. The roll is about 3/4 full so we'll continue to keep it around. Submitted by Sarah Ulerick.

## EVENTS

### NSF CHECKING ORIENTATION SESSIONS

Tasha Drake and Michael Levick will offer NSF checking orientation from 1-3 p.m. on Tuesday, July 27 and Thursday, July 29. During these sessions, we will demonstrate and provide practice on:

- How NSF checking works
- What budgets will be affected
- How to tell if you have funds to cover your P.O. or journal voucher
- How to read the new NSF detail and summary query reports

Please let Michael know if you need this orientation but are unable to attend one of the above times. E-mail [LevickM@lanecc.edu](mailto:LevickM@lanecc.edu) or call 463-3349.

### I.T. TRAINING LABS

These labs are located in Building 12, Room 119A. Please email [levickm@lanecc.edu](mailto:levickm@lanecc.edu) to reserve a seat and get directions:

--I.T. DROP-IN LAB - Bring your work and get help with whatever software questions you have. Wednesday, July 28, 10 a.m. - 12 p.m.

--BANNER GENERAL NAVIGATION - New users of Native Banner should attend this class to learn basic login, navigation, terminology and usage that applies to all Banner modules. Thursday, July 29, 10 a.m. - 12 p.m.

--EXCEL HELP LAB - Bring your spreadsheet project and get help with Excel questions. No reservation needed. Friday, July 30, 10 a.m. - 12 p.m.

--GROUPWISE SETUP OPTIONS - Learn about and set options to make GroupWise work the way you want it to, including views, formats, and mail handling. Friday, July 30, 1 - 3 p.m.

### GOLF FOR LIFE

Join the Employee Wellness Program at RiverRidge on Friday, July 30 for the next "Golf for LIFE" event. Meet Marie Matsen and your co-workers for a tee time starting at 7:30 a.m. to play either 9 or 18 holes. Cost will be \$15 to play 9 holes or \$28 to play 18. Email [jordani@lanecc.edu](mailto:jordani@lanecc.edu) to sign up - please indicate how many holes you want to play.

### TAKING A VIRTUAL WALK TO FLORENCE

There's a traffic jam of LCC staff and their families on Hwy 126 between the main LCC campus and Florence! Over 350 people are participating in this summer's virtual walk, with over 6,000 miles having been reported as of last week. If you'd like to join us, there are a few pedometers left or if you've lost your pedometer and would like to buy a replacement (\$10.63), please call ext. 5263. If you're on your way, but haven't yet reported your mileage, please do so by e-mailing [jordani@lanecc.edu](mailto:jordani@lanecc.edu).

### RITES OF PASSAGE CAPSTONE CEREMONY

The capstone ceremony for the Rites of Passage Summer Academy cultural immersion program will be held Friday, August 6, in the Performance Hall, Building 6. Native American dancing will begin at 5 p.m. on the lawn outside, followed by a program from 6-8 p.m. featuring presentations, performances and displays by middle and high school students in the academy. Everyone's invited to this colorful, dramatic and

educational event. There is no charge. Rites of Passage provides education specific to students' ethnic heritage through four tracks: African American Rites of Passage, Asian/Asian American Rites of Passage, Umista Native American Rites of Passage, and Puertas Abiertas Latino/Latina Rites of Passage. Classes in the month-long daily program include tai chi, folklore, history, life skills, literature, problem solving, health and gender issues, and more. Activities include rafting, community empowerment, and ropes training. The program was founded in 1996 by coordinator Greg Evans and has received national attention. For more information contact Greg at ext. 5340.

#### COLLEGE TO CLOSE ALL DAY FOR SEPTEMBER 21 IN-SERVICE

Lane will be closed all day September 21 to provide classified staff the opportunity to participate in in-service. The all-day closure is a change since the 2004/05 academic calendar was first approved last fall. - Tim Craig, Executive Director, Community Education and Workforce Development

#### HOURS

ASLCC LEGAL SERVICES open Mondays through Thursdays summer term. Attorney available Tuesdays, 10 a.m.-2 p.m. Contact: Bette Dorris, ext. 5365.

BOOKSTORE hours through August 17: Mondays through Thursdays, 8 a.m. - 4:30 p.m., Fridays, 9 a.m.-1 p.m. Contact: Vicki Colley, ext. 5772.

BUSINESS DEVELOPMENT CENTER AND CONTRACT TRAINING through September 3: 8 a.m.-12 p.m., and 1-5 p.m., Mondays through Thursdays; and 8 a.m.-12 p.m. Fridays. Contact Angela Dodson 463-5255 or [dodsona@lanecc.edu](mailto:dodsona@lanecc.edu).

BUSINESS TECHNOLOGIES open 8 a.m.-3 p.m. Mondays through Thursdays, closed Fridays. Contact: Kirsia Whedon, ext. 5534.

COMPUTER INFORMATION TECHNOLOGY summer hours: Mondays through Thursdays, 7:30 a.m.-4:30 p.m. Contact: Helen Mikkelsen.

CENTER FOR MEETING AND LEARNING AND CATERING office open Mondays through Thursdays, 8 a.m.- 5 p.m.; Fridays, 8 a.m.-noon, until Labor Day. Contact: Deborah Reedal.

COLLEGE NOW open by appointment only through August 17. Leave a message for Judith Gabriel at ext. 5699 or contact Carol Woodman at ext. 5509.

CULINARY AND HOSPITALITY hours through September 6: 8 a.m.-5 p.m. Mondays and Tuesdays, 8 a.m.-noon Wednesdays, closed Thursdays and Fridays. During closures, contact the Center for Meeting and Learning at ext. 3500. All other times, contact Annie Caredio, ext. 3503.

ENGLISH, FOREIGN LANGUAGE AND SPEECH hours through September 10: 7:30 a.m.- 5 p.m. Mondays through Thursdays, 8 a.m.-12 p.m. Fridays. Contact: Donna Zmolek, ext. 5750.

FITNESS EDUCATION CENTER hours through September 10: Mondays through Fridays, 6:30 a.m.-2 p.m. Contact: Amy Riggins, ext. 5552.

HEALTH CLINIC hours: 8 a.m.- 4 p.m. Mondays through Thursdays for the first eight weeks of summer term; then 8 a.m.-12 p.m. Mondays through Thursdays for the last four weeks. Contact: Mona Arbuckle, ext. 5665.

INSTRUCTIONAL TECHNOLOGY CENTER hours through September 15: open Tuesdays, Wednesdays and Thursdays from 8:30 a.m.-2 p.m., closed for lunch from 11 a.m.-11:30 p.m.

LIBRARY hours through September 12: Mondays-Thursday 7 a.m.-6 p.m.; Fridays 9 a.m.-1 p.m.; Saturdays and Sundays closed.

MATHEMATICS hours 7:45 a.m.-5 p.m. Contact: Jana Ariane Nelson, ext. 5393.

SOCIAL SCIENCE hours through September 10: Mondays through Thursdays, 7:30 a.m. -5 p.m. and Fridays 8 a.m.-12 p.m. Contact: Carrie Munger.

THE DAILY publishes Tuesday's only summer term. Deadline for submissions is noon Monday. See <http://www.lanecc.edu/cops/daily.htm> Contact: Joan Aschim.

WOMEN'S CENTER open Mondays, Wednesdays and Thursdays 9 a.m.-5 p.m.; Tuesdays 9 a.m.-6:30 p.m.; and Fridays 9 a.m.-4 p.m. Contact: Paula Sena.

## **JOBS**

OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT

\* Library Computer Support Specialist (.500 FTE)/Library, closing 7/28

OPEN TO THE PUBLIC

\* Native American Student Program Coordinator/Student Life and Leadership, closing 8/27

## **ADS**

FOR SALE: '93 FORD XL 150. Extended cab pickup (seats 6), long bed, matching Gem Top canopy. Power steering, power brakes, auto transmission. Fresh 6 cylinder engine, with 50,000 miles. Air conditioning, AM/FM/tape deck. \$3995 or best offer. Call Joyce or Gabby Garibay, 686-0867.

KITTENS: YOU WANT THEM? We have 16 of them. All were rescued from deplorable situations in the Harrisburg and Cheshire areas. Many have been neutered/spayed--11 were too small for surgery. So--we have black; lilac point male Siamese; long-hair flamepoint male 10 weeks old; three grays 2 male/1 female; long-hair white/black; dark brown tabby 10-12 weeks and weighs only 1 pound; calico/tabby. Need people to foster or adopt. Call Jody at 541-758-9392. Also, 4-month female ragdoll, Siamese look alike w/dark brown ears, tail and facial mask, little white socks, white on nose, main color is cream w/beautiful blue eyes. She is very friendly and likes laps. She has been treated for fleas and had her first vaccinations. Asking a \$25 donation to Stray Cat Alliance. Call Cathy @ 689-0397. Georgia Nissen.

\$850/MO. HARLOW RD on Angel Lane. 1300 sq. ft. Cottage. 2 BR +office, 1 BA, oversize single garage, close to LCC. Small Pet ok. Kristen Murphy 686-2025 HR/President's Office.

FOR SALE: ONE FENDER AMP system with totally portable speakers and system (reverb etc.), includes a microphone stand and excellent microphone, \$ 500.00, contact John del Nero, 463-5286

FUTON FOR SALE: Full-sized couch which opens to a bed with 78" x 50" Futon mattress and cover; Wood portions are light-colored maple with small dark-maple inserts; Mattress cover is light brown and white in a modern design; Includes two dark brown accent pillows; Futon is roughly five years old but has hardly ever been used; it is in perfect shape; Original cost was about \$250. Asking \$100. Contact Lloyd Rain, 726-2000.



CANOE: 16 foot aluminum \$125, OBO. Call Else 686-5556. Submitted by Beverly Farfan, ext. 5395.`

1998 SUBARU LEGACY L Wagon. AWD, power windows/locks, cruise, automatic. 87,000 miles. Good condition, has had loving care and has time remaining on extended warranty. \$7500. Contact Mary Parthemer, 344-7529, [parthemerm@lanecc.edu](mailto:parthemerm@lanecc.edu)`.`

HOUSE FOR RENT: Beautiful home on quiet street in West Eugene. Three small bedrooms, fenced yard, gas heat and stove, new carpets and paint throughout. Washer and dryer. Bus stop at corner. One or two cats OK. Drive by 2250 Orr Lane and call to see interior. Rent is \$850 per month plus deposits. Phone Maura at 345-3627. Submitted by LaRosa, ext. 5722.`

SEEKING A COMPANION for my 97-year old dad. Dad just lost mom after 60+ years of marriage and he is rather lost. He likes to cook, but says it's not fun to cook for one person. He likes to eat in restaurants, but not alone. He is very alert and has a quick wit. He is still in good health and still drives. I think the ideal companion would be an old-fashioned, quiet living woman in good health, who enjoys cooking, housework and watching TV. He would be willing to discuss compensation or free rent for two private rooms in his home. Please call Ellice at 741-7777 if you can recommend someone.`

DUPLEX IN JUNCTION CITY for rent. Two bedroom, large fenced yard, carport with storage. Please call Gordon 935-0522.`

NICE COACH, NICE PRICE, 1991 Coachman 27, 5th wheel, non-smoking, clean, large two way fridge, large shower, queen bed, rear kitchen, a/c, cable ready, hitch, all other usual amenities. a must see to appreciate @ \$6700.00. Call Susan Carlile, Flight Technology x4320 or 998-3942.`

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Tuesday, July 27, 2004