# THE DAILY

# TODAY

LANE EVENTS ONLINE: http://showlane.lanecc.edu:28000/wv3\_servlet/urd/run/wv\_event.DayList?evfilter=15691

DIA DE LOS MUERTOS will be observed today and Tuesday in the Multi-Cultural Center. Contact: Susan Mathews, ext. 3245, or Connie Mesquita ext. 5144.

NATURE WRITERS MEET today and Thursday, November 1 and 4. Choose either session: Monday, 3-4 p.m. or Thursday, 3:30-4:30 p.m., both in Center 407. Sessions will be every other week. Contributions to the Nature Writers Magazine are welcome. Contact Ken Zimmerman (ext. 5760) or Jeff Harrison (ext. 5145).

# NEWS

#### BERT EWING WINS OUTSTANDING EMPLOYEE AWARD

Congratulations to our first Classified Employee of the Month recipient for 2004-05, Bert Ewing. An outstanding employee in the Information Technology department, Bert is not only celebrating his November selection for Employee of the Month, but on October 22 he celebrated his 20th year of service here at Lane. Co-workers praise his wealth of knowledge, expertise, innovation, and resourcefulness that he brings to the job daily. Specifically he has implemented valuable tools and programs for departments to use post-COCO and because of many of the Banner transitions. One shared that, "his job requires accurate and concise analysis and processes, and his work is meticulous and exceptional" and he "has saved us hours of work and helped streamline many process for our department." Bert has been the devoted LCCEF union treasurer for many years, is an active and proud member of the LCC's Friends of Grandpa club (Grandpa is the infamous Computer Services cat), and a big chocolate fan (watch the candy baskets on your desks when he's around).

If you'd like to nominate your favorite classified employee who goes above and beyond the call of duty in their job, pick up a nomination form in the HR department or go to the CPDT website to copy and paste the latest version (sorry, not downloadable yet). <u>http://www.lanecc.edu/cpdt/eom.html</u> Nominations are accepted by the 15th of each month. Please help us recognize Lane's exceptional employees, like Bert Ewing! Submitted by Leigh Alice Petty and Colby Sheldon, CPDT members, EOM Co-Chairs, ext. 5165.

## FALL FITNESS CHALLENGERS ARE OFF AND RUNNING

Fifty-seven teams of over 200 employees are competing in this Fall Challenge to improve their strength and stamina. The Axis of X-ercisers, Buff Science Chicks, Dancing Divas, I Think Icon, Mujeres con Destino, Rat Pack, Testing Our Limits, and the VIPs are just a few of the teams participating. Great job to these challengers, only three weeks to go! Contact: Wendy Simmons.

#### NATIVE AMERICAN WORD FOR THE WEEK

This week's Native American Word for the Week is "shuk-ha a-num-pa," which is the indigenous Choctaw term for a category of literature. Literally, "shuk-ha" means "pig"

and "a-num-pa" means "talk," or something akin to "hog wash." It actually refers, however, to a huge body of oral narratives used in storytelling that is highly revered in Choctaw cultures. This is the only (literary genre) Native term remaining in use today and brings together two seemingly disparate groups of stories within one category: humorous stories and animal tales. Interestingly enough, the Lakota (erroneously called "Sioux" of the Northern Plains) word for "dog" is "shun-ka" but linguists firmly believe only coincidence provides an explanation for this seemingly similar animal term of the Choctaw of the Southeast. AIL 100 "Foundations of American Indian Languages" continues this term, and will be offered next term. Contact Dr. Don Addison, 344-4758.

#### COLLEGE FAIR THANK YOU

On behalf of the dedicated group of high school counselors who put on the annual Mid-Willamette College Fair, I would like to thank all of the Lane staff who contributed to its success. The fair, held on October 24, allowed more than 1,000 high school students and parents to gather information about colleges and universities from across the country. Lane enjoys hosting this fair every year, but it doesn't happen without help from many areas. Special thanks to Brent Ellison and the PE/Athletics Department, Nancy Schwoerer and LCC Catering, Delna Coe, Wendell Butler, and Joan Aschim for their contributions to this event. Gratefully submitted by Karen Edmonds, High School and Community Relations Coordinator.

#### CHILD CARE AVAILABLE ON CAMPUS

Looking for quality child care at an affordable price? Well, look no further...you have found it. The Child Development Center here at Lane is a state of the art facility with professionally trained staff and we have space available for your children ages 2 - 5 years old. We also have an infant center, however we do have a waiting list for children under 2. We cordially invite you to come by for a personal tour and allow us to answer any questions you may have about your child care needs. We have space available now, and we are also accepting applications for Winter term. We look forward to hearing from you soon. Please call Karen Wygle, ext. 5519, or Michel Ronning, ext. 3522, to schedule your tour or for more information.

#### **EVENTS**

#### MEMORIAL SERVICE

A memorial service for David Victor Untz, "Davey," much beloved son of Lane English instructor Lynn Untz, will be held this Friday, November 5 at 4 p.m. at St. Mary's Episcopal Church, 166 E. 13th Ave (corner of Pearl; (541) 343-9253). Davey died on October 28 after an heroic battle with leukemia. He would have been four years old on November 18. Davey attended Lane's Childcare Center from 2001-2003. Flowers may be sent to the church. Submitted by Anne B. McGrail, Ph.D.

#### ASLCC VIDEO: MANCHURIAN CANDIDATE

November 2, 2:30-4:30 p.m. and November 5, 11:30 a.m.-1:30 p.m., "The Manchurian Candidate" (1962, with Frank Sinatra and Angela Lansbury) will be shown, sponsored by ASLCC. For more information or to suggest a movie for future dates contact Elizabeth A. Rosso, ASLCC Campus Events and Multi-Cultural Program Coordinator, 463-5332 or rossoe@lanecc.edu

CREATIVE WAYS TO MANAGE YOUR STRESS

Would you like to take a break from the stress in your life? How about learning some new ways of managing your stress? If so, come join us Wednesday, November 3 in the Boardroom from 11:30 a.m.-12:15 p.m. for 45 minutes of stress relief. Health instructor Tina Davis will teach you these techniques to help your fall term become more stress-free. E-mail or call Wendy Simmons at ext. 5551 or to sign up.

### OPEN ENROLLMENT FOR SUPPLEMENTAL LIFE

Open enrollment for supplemental life initial enrollment or changes to current enrollment for classified and management is November 8 through 24 with changes effective January 1, 2005. Enrollment forms are available in Human Resources. Learn more about supplemental life insurance by attending the Ask an Insurance Expert meeting November 3, starting at 4 p.m. in PE 206 or by attending the Benefits Fair on November 18 from 1-4:30 p.m. in CML 104. For questions regarding supplemental life, please call Carol Goldsberry in Human Resources at ext. 5114.

#### GOVERNANCE COUNCILS ORIENTATION BROWN BAG LUNCH

The Governance Subcommittee will provide an orientation to the new governance system on Tuesday, November 4 at noon in the Boardroom. The primary purpose is to meet with those who could not attend the October 15 session, but any governance council member or interested staff member will be welcomed to ask questions or make comments after the orientation is finished. Submitted by Ted Romoser.

## FALL MUSHROOMS OF THE OREGON CASCADES

Cascade Mycological Society invites all to a presentation, "Fall Mushrooms of the Oregon Cascades." Professor emeritus Mike Beug of Evergreen State University in Washington will present a slide show and share his decades of knowledge as a mycologist, ecologist, and naturalist. This promises to be a great opportunity to learn about the mushrooms one is most likely to encounter on hikes in the Cascades.

Where: Main Campus, Science Building, Room 115 When: Thursday, November 11 at 7:30 p.m. Contact: Kyle Hammon 463-5447, hammonk@lanecc.edu

# KEZI TO FEATURE CONTINUING EDUCATION CLASSES

KEZI NEWS 9 (ABC affiliate) will visit some Continuing Education classes the week of November 15. The morning news airs from 5:30-7 a.m. The schedule: Monday, November 15, jewelry and metalcrafting with instructor Marcia McDonald at Lane's lab; Tuesday, November 16, veterinary assistant training with instructor Celeste Moring at Westmoreland Animal Clinic in West Eugene; Wednesday, November 17, gourmet sausage making with instructor Greg Winslow in Lane's Renaissance Room; Thursday, November 18, appliance repair with Lane electronics graduate David Schnelli at The Appliance Store in Glenwood; and Friday, November 18, introduction to tile setting with instructor Tim Parker at The Tile Store in West Eugene. Contact: Carl Horstrup.

#### THANKSGIVING HOLIDAY RAFFLE AT THE BOOKSTORE

Tickets are available now for the Thanksgiving Holiday Raffle at the Bookstore. Purchase your tickets to win the Blues and Brews basket which includes an AM/FM stereo CD player; Panasonic cordless phone; Melita Fast Brew coffee machine; Lane travel mug; coffee, tea and coffee time CD. Tickets are just \$1 each or 6 for \$5. The drawing will be held Monday, November 22. All proceeds will benefit Lane student families during the Thanksgiving holiday.

# TRAININGS

- I.T. TRAINING COMPUTER LABS
- -- GroupWise Essentials (11/2, 10 a.m. 12 p.m., LCC12 119A)
- -- Native Banner General Navigation (11/2, 3 4 p.m., LCC02 107)
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- -- New-Hire I.T. Orientation (11/9, 9 11 p.m., LCC12 119A)
- -- Excel Spreadsheet Intermediate (11/10 & 12, 2 5 p.m., LCC02 202)
- -- Access Database Basics (11/15 & 17, 8:00 12:00 a.m., LCC12 119A)
- -- Lane Events Room Request Process (11/16, 11 a.m. 12 p.m., LCC12 119A)

Please e-mail <u>levickm@lanecc.edu</u> to reserve a seat and get directions. Visit <u>www.lanecc.edu/it/training</u> for lab descriptions, schedules, and resources. Contact Michael Levick for training, coaching, or answers to software questions at ext. 3349 or levickm@lanecc.edu.

# ATTENTION WEBCT USERS

The Online Teaching Forum is looking for anyone who is willing to be a WebCT mentor to someone new to teaching online with WebCT. If you can spare a little time and share your knowledge and experience, it would be a great help to the instructor that you're mentoring as well as their students. For more information, call Roka at ext. 3292 or e-mail her at walshr@lanecc.edu

# WORKSHOPS IN THE INSTRUCTIONAL TECHNOLOGY CENTER

ITC trainings are free to all Lane employees. You may also call to make a oneon-one appointment for help with specific skills and applications. All workshops held in the Instructional Technology Center, Bldg 19, Room 249. Registration is required. Basic computer skills necessary. Call Roka at ext 3292 or e-mail at <u>walshr@lanecc.edu</u> to register or for more information.

# JOBS

OPEN TO THE PUBLIC:

\* Art & Applied Design and Music, Dance & Theatre Arts Division Chair, closing 11/5

\* Custodian/Groundskeeper at LCC Florence, .50 FTE position, closing 11/9

- \* All Things Considered Host-Producer-Editor, KLCC, temp. until 6/05, closing 11/9
- \* Division Co-Chair, Center for Learning Advancement, .915 FTE, closing 11/12

\* Sociology Instructor, Social Sciences, closing 11/15

\* Speech Communication Instructor/English, Foreign Language and Speech Division, closing 11/29

\* Audiovisual/Computer Specialist/Center for Meeting and Learning, closing 11/10

\* Costumer/Music, Dance and Theatre Arts, closing 1/3/05

# ADS

VISIT LANE MARKET CENTRAL. Crafts, gifts and information vendors now are located in the south end of the cafeteria in the new Lane Market Central. That's where you'll also find new vending machines with upgraded selections for your quick snack and beverage needs. Don't miss the Holiday Bazaar November 15-19. Contact: Tina Lymath, ext. 3336.```

FIREWOOD, mostly oak and madrone, a little fir, seasoned and split; approx. 15-17" lengths. \$175 a cord, delivered in this area, or \$150 you pick up. Dick Reid, 998-9056.`

CARPOOLING WEBSITE: If you are interested in carpooling to LCC, please check out <u>www.rideshare.us</u> Our lookup code is "lcc". You can post your commuting times, location, and find people who travel to LCC at similar times to you. Moriah Demers, ASLCC.

WOULD LIKE TO PURCHASE one or two single futons in green or brown (natural) tones in good condition for use as chairs that convert to comfortable guest bedding. Plum might also work. Prints or solids. Prefer wood rather than metal for frame. Please let me know what you might have, and an asking price. <u>martinl@lanecc.edu</u> Thanks! Laura x 5795

LOOKING FOR A NEW RESIDENCE. Due to the arrival of new noisy/disrespectful neighbors at my duplex, I am currently seeking a new home. I would like to plan on moving by the first of the year (I am no longer getting any sleep). I would like a duplex or small house for \$625/month or less. Need 2 bedrooms, electric heat (no gas), washer/dryer hook-up, carport/garage, no roommates. Looking for a QUIET area. I am single (no children/pets), work two jobs and go to school. I can supply references if needed. If you hear of anything coming up, please contact me at (541) 729-8847. Thanks, Brandy.`

I SELL MARY KAY and give 25% off all orders. I am not in it for the money but for the discounts I get on products. I am also selling new spa products from a company by the name of Spa Destinations. They have only been around for one year and I am the only consultant in Oregon and Washington. Interested?? call me.. Tina 221-1453 or ext. 5336.`

EAT PIZZA & ICE CREAM FOR A GOOD CAUSE. Bring a coupon into Papa's Pizza on November 2nd, and they will donate 50% of your purchase to Leukemia Lymphoma Society. On November 8th Cold Stone Creamery will also donate a % of your purchase. Both these organizations have offered to help me fundraise my goal of \$3,900 for the society. If interested or if you know others that might be interested contact me and I will e-mail or hand deliver the coupons. Thank you!463- 5660 or <u>lopezr@lanecc.edu</u> ``

ART FOR DUCK FANS. Rare early Rie Munoz silkscreen, originally purchased in Juneau, 1976. Signed and numbered, 57/94. Raft of Ducks, in gold and black. Framed, matted, overall size 19 1/4" x 25 1/4". Perfect Christmas surprise for someone who has everything. Valued at around \$2000 on after sale market. Asking \$1600. Sarah Ulerick, Science. x5450 or evenings 683-1453.``

ONE BEDROOM APARTMENT downstairs in my split-level home. Quite neighborhood, deck, lots of windows, trees, 1 block from Wayne Morse Ranch. \$500/month, includes garbage and cable TV. Possible reduction in exchange for housekeeping. No pets. Barbara Sullivan: 687-1422``

DO YOU NEED A ROUND CROCKPOT LID or pot (for free)? My crock-pot heating element broke and I have replaced my crock-pot, but I don't want to throw away a

perfectly good lid and pot. So...if yours has broken, call Tracy @ ext. 3406 or e-mail <u>henningert@lanecc.edu</u> ``

DOUBLE FUTON MATTRESS in richly colored fabric, with black metal frame, usable for spare room. \$25 or best offer. Call Ellen, 343-8005.``

THE DAILY is the official employee newsletter of Lane Community College. User guidelines are posted at <u>http://www.lanecc.edu/cops/daily.htm</u> or e-mail <u>daily@lanecc.edu</u> Monday, November 1, 2004

# THE DAILY

# TODAY

LANE EVENTS ONLINE: http://showlane.lanecc.edu:28000/wv3\_servlet/urd/run/wv\_event.DayList?evfilter=15691

CAFÉ FRANÇAIS French language table, every Tuesday morning at 7:30 a.m. in the northeast corner of the cafeteria. Brush up on your French and have fun. A bientôt! If you have questions call Fay at 5140 or Monique at 3172.

SPANISH ONLY TABLE, Tuesdays at 1 p.m., back of the cafeteria. Any and all who want to practice their Spanish language skills are welcome. All levels welcome. Contact Judy McKenzie for more information <u>mckenziej@lanecc.edu</u>

# NEWS

#### HEALTH CLINIC EARNS AWARD

Lane's Health Clinic received the 2004 Golden Gull Award for Clinical Practice from the Pacific Coast College Health Association at its annual meeting in Spokane last month. The award was presented in recognition of the Strategic Breathing Initiative implemented by the clinic last year and spearheaded by Nadine Wilkes. The initiative improved provider training in treating asthma and related breathing programs, improved equipment for handling breathing emergencies, and fostered a collaboration of Lane respiratory therapy students and local allergists to provide free screening for staff and students. The initiative previously won an Eldon G. Schafer Pat on the Back Award. Lane is pleased to receive the PCCHA award which is peer-awarded and includes health centers representing major public universities, private universities, and a few community colleges in British Columbia, Washington, Oregon, California, Idaho, Wyoming, Nevada, and Arizona. PCCHA is an affiliate of the American College Health Association. Contact: Sandy Ing-Wiese.

# WORKSTATION REPLACEMENT PROJECT/COMPUTER SUPPORT STANDARDS PAGE UPDATE

We are making progress! See our latest update at <u>http://www.lanecc.edu/it/helpdesk/workstation.html</u>. The Computer Support Standards webpage has been updated as well. See the changes at <u>http://www.lanecc.edu/cops/compstds.htm</u>. Please direct questions to Todd Lutz, Manager of Technology Support Services.

# DID YOU KNOW WE HAD A CAMPUS LAUNDRY?

The campus laundry serves Lane's own campus needs and some off-site contracts as well. Laundry staff also provide work training opportunities to students who require intensive or unique supports in order to meet their educational goals. The laundry staff is now offering a new service to Lane employees to help with those hard-tolaunder items you might have at home. So, if you have put off some of your fall cleaning, this might be a good time to consider pulling out those comforters, area rugs, table cloths, sleeping bags, or tarps and getting them laundered at very reasonable prices. This not a dry cleaning process; it is a laundering process and staff will determine if an article is too fragile or difficult to launder if you have questions. Please visit our website for specific details and prices at <u>www.lanecc.edu/ses/laundry</u> Submitted by Patty Parks.

#### UNITED WAY/FOUNDATION RAFFLE WINNERS

United Way/Foundation raffle winners are Roma Cusimano, Cashew Roca donated by Nancy Hart; Kirsa Whedon, 20 gold coins donated by Don McNair; Elizabeth Andrade, Roxanne Atter's mom's award winning pie; Patricia Hine, lunch for two at the Renaissance Room donated by Ken Murdoff; Laura Maitland, one month membership to Oakway Fitness donated by the Foundation. Next drawing: November 5. Submitted by Tracy Rea.

#### DONATIONS REQUESTED

Lane's Chapter of the American Association of Women in Community Colleges is seeking donations for its Holiday Silent Auction to be held in December. Funds raised from the auction go to fund the AAWCC Leadership Scholarship and club activities. Hand crafted items are big sellers, but if you have other items to donate we will gladly accept them as well. Please contact Carol Woodman at ext. 5509 if you have items to donate.

#### FACULTY LEVEL CHANGE PROCESS

After completion of three or more years of teaching at Lane, any faculty employee with a master's degree or equivalent may become eligible to advance to a higher level on the salary schedule through the accumulation of career advancement points earned for experience, academic credits and degrees not used in original placement or in previous level advancement (Article 28.2 of the LCCEA contract.) Applications for a level change will be due on January 5, 2005. Application forms, time line, helpful hints, and names of committee members are available at <u>http://www.lanecc.edu/library/level/</u> Submitted by Nadine Williams, Library Director and Chair, Faculty Level Change Committee, ext. 5824.

## EVENTS

#### BLOOD DONORS NEEDED

Blood donors are still needed for Wednesday, November 10. Currently 11 employees have reserved times and there are still 31 appointments available, starting at 9:15 a.m. and ending at 2:45 p.m. If you're interested and eligible to donate blood, please email Robin Geyer your preferred time at: <u>geyerr@lanecc.edu</u>

#### PRINT SHOP DEADLINES FOR WINTER AND SPRING

Winter term: Packets to Printing/Graphics by November 12. First-day materials due December 6. Spring term: Packets to Printing/Graphics by February 11. First-day materials due March 16. Observing these deadlines assures timely production of your materials by the print shop and processing by the Bookstore. Questions? Contact Tom Johnson, ext. 5373.

#### DAILY HOLIDAY SCHEDULE

The Daily will publish twice only the week of Thanksgiving, on Monday and Tuesday, November 22 and 23. Publication will be twice only during winter break (December 12 to January 2) on December 14 and 28. Deadline is always noon of the working day before publication. For complete user guidelines, see <a href="http://www.lanecc.edu/cops/daily.htm">http://www.lanecc.edu/cops/daily.htm</a> . Contact: Joan Aschim, editor, <a href="http://www.lanecc.edu/cops/daily.htm">daily@lanecc.edu/cops/daily.htm</a> .

# TRAININGS

# FACUTLY WEBMASTER SERVICES

Your faculty webmasters provide Internet server access and support to all instructors interested in integrating web technologies into their courses for the benefit of their students. Services range from providing a simple website where students can access course syllabi and handouts, to more comprehensive tools such as online testing, bulletin boards, and even complete online courses. Explore your technology options. Attend any of the following three hands-on technology workshops offered this fall term:

- New LCC Department Web Page Designs (Monday, November 15, 2:30-3:30 p.m. Design choices and DreamWeaver templates. For department managers, classified staff, and faculty.

- Easy Instructor Website (Thursday, November 18, 12-1 p.m. Easy to use course website builder for non-tech users.

- Moodle (Thursday, December 1, 12-1 p.m. Course management system designed to help educators who want to create quality online courses.

All workshops are presented by your faculty webmasters, Joe Escobar and Meredith Keene-Wilson and are held in the Experimental Classroom, Building 19, Room 245. For more information on these workshops or any other service provided by your faculty webmasters, visit <u>http://teach.lanecc.edu</u> or email: <u>online@lanecc.edu</u>

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# APPLYING FOR A JOB AT LANE?

A strong, well thought-out application package (Lane application, resume, cover letter, etc.) will help you organize your qualifications for the position on paper. Interview preparation for a specific job you're applying for will help you confidently describe your experience and skills to the interview committee. If you'd like some help with this process, call Lynne Swift, Counseling, at 345-9454.

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\* Speech Communication Instructor/English, Foreign Language and Speech Division, closing 11/29

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# ADS

DID YOU KNOW... The Bookstore has Burt's Bees cosmetics and lotions? These are all natural products and not tested on animals. Blushers, eye shadows, lip colors, cuticle cream, hand cream, toothpaste, and much more.

QUIET MUSICIAN SEEKING Roommate (male or female) to share 2 bedroom rented duplex just 10 minutes from LCC. Fireplace, washer/dryer, great view, bus stop is 1 block away. \$400 includes all utilities and cable. \$75 refundable deposit. Smoking allowed outside. Call Roc at 434-6342.`

IT'S COOKIE SEASON! Quebec fund-raise for Alex's fifth grade class. Three pound tubs of frozen cookie dough that can be refrozen up to four times. Chocolate chip, oatmeal, oatmeal raisin, oatmeal chocolate chip, peanut butter, peanut butter chocolate chip, sugar for \$10 per tub. White chocolate macadamia nut, chocolate chocolate chip for \$12 per tub. Coffee and beef jerky are also available. 463-3133, 344-7529, or parthemerm@lanecc.edu

ONE YEAR NEW 29 gallon fish tank, complete with filter, heater, hood, decorations (castle, mermaid, etc.), rocks, fish and stand only \$110. The original set-up was nearly \$200. It is set up and running, ready for a new home. Call Kimberly X5045.`

FOR SALE: 2000 Toyota Camry CE, 35,600 miles. Excellent condition, driven by retired English teacher. Lunar Mist Metallic (Silver) exterior, gray interior. Has 5 speed manual transmission, cruise control, air conditioning, CD player, Cassette, AM/FM radio. Power windows, locks, steering. Asking \$10,000. Contact Dave Sherman, English, Foreign Language and Speech (retired) at <u>shermandv@lanecc.edu</u> or call 344 - 3890.`

OLD SCHOOL GAMERS! I have a wide assortment of old table games to sell, including Adventure games, RPGs, Sports games, Strategy, and Wargames! Contact <u>zeppas@lanecc.edu</u> for a complete list of available titles.`

SUV FOR SALE: 1997 GMC Yukon 2/4 Wheel Drive, 8-cylinder, Automatic. Totally loaded, power everything, excellent condition, Color: white exterior/burgundy interior. 79,000 well-cared for miles, \$9875. John Lukacs 342-5723 jrlukacs@darkwing.uoreogn.edu or Shirley Lukacs x 3244 lukacss@lanecc.edu.```

CLASSIC VOLVO FOR SALE. 1981 GLT, silver non-turbo, 'sport model' Volvo for sale. One owner, sun roof, in great mechanical shape (had a checkup at the good Volvo garage). Body clean, good upholstery, etc. Suzy would be a great car for someone who needs a daily driver, gets good mileage (22 town, 28 hwy), or wants to shine her up for a classic. \$1,400 firm. Call Judith at 5699 or Richard, evenings at 344 2754.`

FIREWOOD, mostly oak and madrone, a little fir, seasoned and split; approx. 15-17" lengths. \$175 a cord, delivered in this area, or \$150 you pick up. Dick Reid, 998-9056.``

CARPOOLING WEBSITE: If you are interested in carpooling to LCC, please check out <u>www.rideshare.us</u> Our lookup code is "lcc". You can post your commuting times, location, and find people who travel to LCC at similar times to you. Moriah Demers, ASLCC.``

WOULD LIKE TO PURCHASE one or two single futons in green or brown (natural) tones in good condition for use as chairs that convert to comfortable guest bedding. Plum might also work. Prints or solids. Prefer wood rather than metal for frame. Please let me know what you might have, and an asking price. <u>martinl@lanecc.edu</u> Thanks! Laura x 5795``

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ART FOR DUCK FANS. Rare early Rie Munoz silkscreen, originally purchased in Juneau, 1976. Signed and numbered, 57/94. Raft of Ducks, in gold and black. Framed, matted, overall size 19 1/4" x 25 1/4". Perfect Christmas surprise for someone who has everything. Valued at around \$2000 on after sale market. Asking \$1600. Sarah Ulerick, Science. x5450 or evenings 683-1453.```

ONE BEDROOM APARTMENT downstairs in my split-level home. Quite neighborhood, deck, lots of windows, trees, 1 block from Wayne Morse Ranch. \$500/month, includes

garbage and cable TV. Possible reduction in exchange for housekeeping. No pets. Barbara Sullivan: 687-1422```

DO YOU NEED A ROUND CROCKPOT LID or pot (for free)? My crock-pot heating element broke and I have replaced my crock-pot, but I don't want to throw away a perfectly good lid and pot. So...if yours has broken, call Tracy @ ext. 3406 or e-mail henningert@lanecc.edu ```

DOUBLE FUTON MATTRESS in richly colored fabric, with black metal frame, usable for spare room. \$25 or best offer. Call Ellen, 343-8005.```

THE DAILY is the official employee newsletter of Lane Community College. User guidelines are posted at <u>http://www.lanecc.edu/cops/daily.htm</u> or e-mail <u>daily@lanecc.edu</u> Tuesday, November 2, 2004

# THE DAILY

# TODAY

LANE EVENTS ONLINE: http://showlane.lanecc.edu:28000/wv3\_servlet/urd/run/wv\_event.DayList?evfilter=15691

#### NEWS

# FLU VACCINE UPDATE

Through the efforts of the Centers for Disease Control and Prevention, the Lane Health Clinic has received a small amount of flu vaccine to immunize high-risk students and staff. We have received less than 25 percent of our original order quantity. We will comply with the Oregon emergency law that imposes a \$500 civil penalty on anyone who gives shots to those who are not at high-risk. At the time of immunization you will be asked to sign a form stating which high-risk criteria you meet. The high risk criteria are as follows:

\* Children from 6-23 months

\* Adults 65 years or older

\* Adults and children 2-64 years of age with underlying chronic lung or heart disorders including heart disease and asthma; chronic metabolic diseases including diabetes; kidney diseases; blood disorders (such as sickle cell anemia); or weakened immune systems (such as those with HIV/AIDS or on immunosuppressive medical therapy)

\* Women who will be pregnant during the flu season

- \* Residents of nursing homes or long-term care facilities
- \* Children and teenagers, 6 months to 18 years of age, who take aspirin daily
- \* Health-care workers who deliver direct patient care

\* Household members and out-of-home caregivers of infants younger than 6 months If you meet one or more of the high-risk criteria please call us at ext. 5665 to

schedule your immunization. We will reserve vaccine by phone only until our supply is exhausted. We will not have a walk-in clinic for flu vaccine immunizations. In an effort to maximize accessibility we will be administering the vaccine at two different times:

Monday, November 8, from 2-3:30 p.m., and Tuesday November 9 from 9-10:30 a.m. Immunizations will cost \$15 and must be paid for by cash or check. You will not be able to charge the immunization to a Lane L# account. Thank you in advance for your patience and assistance during this difficult time. Contact: Duke Vandervort.

# WELLNESS TIP: SIMPLE STEPS TO PREVENT THE FLU

Due to the acute shortage of flu vaccine, a lot of healthy Americans won't receive the vaccine this year. We can help prevent the spread of colds and the flu virus, by taking some positive steps. The National Wellness Institute recommends the following. Wash your hands often and avoid touching your eyes, nose or mouth. Avoid close contact with people who are sick. Drink a lot of water, get enough sleep, maintain a healthy diet, exercise regularly, and manage your stress. Submitted by Windy Simmons.

# MLK JR. AWARD NOMINATIONS OPEN

Do you know someone who you feel is a real pathfinder, someone who is dedicated to multi-culturalism? Is this person accessible to the campus and community, dedicated to their cause and outreach to the community? Are their accomplishments distinguished on campus? If so, in 500 words or less nominate this person for the Martin Luther King award. Nominees must be a student or staff at Lane. Submit nominations to Elizibeth A. Rosso, ASLCC Campus Multi-Cultural and Events Coordinator, Building 1, Room 210 or by e-mail <u>Rossoe@lanecc.edu</u> by 5 p.m. December 1.

# EVENTS

#### MEMORIAL SERVICE

Memorial contributions for Davey Untz can be sent to the Cascade Medical Team c/o Sacred Heart Medical Foundation, PO Box 10905, Eugene OR 97440 <u>http://www.cmt-oregon.org/</u>; Children's Cancer Association <u>http://www.childrenscancerassociation.org/</u> or Habitat for Humanity <u>http://www.habitat.org/</u>. Memorial services for Davey, son of Lane English instructor Lynn Untz, will be held this Friday, November 5 at 4 p.m. at St. Mary's Episcopal Church in Eugene, 166 E. 13th Ave (corner of Pearl); (541) 343-9253). Davey died on October 28 after an heroic battle with leukemia. He would have been four years old on November 18. Flowers may be sent to the church. Submitted by Anne McGrail.

#### ANNUAL OSAA TRACK MEET

The annual OSAA State Cross Country Meet will be held on main campus on Saturday, November 6, from 8 a.m. to 4 p.m. The Eldon Schafer entrance from East 30th Avenue will be closed during meet hours, but the Gonyea Road west entrance will remain open. Lane Transit District bus service will run as scheduled. For any updates, please contact the LTD office. Contact: Sharon Foster, ext. 5599.

#### LANE CLOSED NOVEMBER 11 FOR VETERANS DAY

All Lane Community College locations will be closed Thursday, November 11, for the Veterans Day holiday. No services will be available and no classes will be held. Submitted by the editor.

#### BAHA'I HOLY DAY

The Birthday of Baha'u'llah, an important Baha'i Holy Day, is Friday, November 12, and you are invited from 2-4 p.m., in the Multi-Cultural Center. Dr. Don Addison will talk about "Native American Prophecies and Fulfillment" and include Native American drumming, singing and a prayer in Navajo. We are honored to share this day with everyone at Lane and the Eugene/Springfield community. Please join us and call Susan Matthews for more information at ext. 3245.

#### HINDU FESTIVAL

Celebrate Diwali, the Hindu festival of lights symbolizing the human urge to move toward the light. Traditionally there are gift exchanges, fireworks and festive meals. Starting at 5 p.m. on Friday, November 12, we'll have traditional Indian food, music, dancing, followed by a Bollywood movie (Hollywood style movie made in Bombay). Some traditional Indian and Nepalese food will be provided and everyone is asked to bring some vegetarian food to share. Join us and celebrate this fun time in the Multi-Cultural Center, Building Room 201. Susan Matthews, ext. 3245

#### TRAININGS

I.T. TRAINING COMPUTER LABS -- MS Windows General Skills (11/4, 2 - 4 p.m., LCC12 119A)

- -- New-Hire I.T. Orientation (11/9, 9 11 p.m., LCC12 119A)
- -- Excel Spreadsheet Intermediate (11/10 & 12, 2 5 p.m., LCC02 202)
- -- Access Database Basics (11/15 & 17, 8:00 12:00 a.m., LCC12 119A)
- -- Lane Events Room Request Process (11/16, 11 a.m. 12 p.m., LCC12 119A)

Please e-mail <u>levickm@lanecc.edu</u> to reserve a seat and get directions. Visit <u>www.lanecc.edu/it/training</u> for lab descriptions, schedules, and resources. Contact Michael Levick for training, coaching, or answers to software questions at ext. 3349 or <u>levickm@lanecc.edu</u>.

#### HOW TO CREATE A WEBPAGE OR PRESENTATION

Do you need to create a webpage or presentation but are unsure of how to proceed? You can contact Roka in the Instructional Technology Center for instructional help in putting together your project from start to finish...scan photos or use the ITC digital camera to take the photographs you'll need, use Adobe PhotoShop to edit and resize the photos, find graphics on the Internet or use Adobe PhotoShop to create them, learn to use Macromedia DreamWeaver to create your webpage or Microsoft PowerPoint to create your presentation, learn how to upload your page to one of Lane's web servers and how to use Lane's laptop/projector cart to show your project to your class. Call Roka at ext .3292 or email her at <u>walshr@lanecc.edu</u>.

ITC trainings are free to all Lane employees. You may also call to make a oneon-one appointment for help with specific skills and applications. All workshops held in the Instructional Technology Center, Bldg 19, Room 249. Registration is required. Basic computer skills necessary. Call Roka at ext 3292 or e-mail at <u>walshr@lanecc.edu</u> to register or for more information.

#### JOBS

OPEN TO THE PUBLIC:

- \* Art & Applied Design and Music, Dance & Theatre Arts Division Chair, closing 11/5
- \* Custodian/Groundskeeper at LCC Florence, .50 FTE position, closing 11/9
- \* All Things Considered Host-Producer-Editor, KLCC, temp. until 6/05, closing 11/9
- \* Audiovisual/Computer Specialist/Center for Meeting and Learning, closing 11/10
- \* Division Co-Chair, Center for Learning Advancement, .915 FTE, closing 11/12
- \* Sociology Instructor, Social Sciences, closing 11/15

\* Speech Communication Instructor/English, Foreign Language and Speech Division, closing 11/29

\* Costumer/Music, Dance and Theatre Arts, closing 1/3/05

BUSINESS DEVELOPMENT CENTER AND CONTRACT TRAINING POSITIONS \* PART-TIME ADMINISTRATIVE SPECIALIST for Contract Training. Up to 19 hours per week, flexible schedule, some evenings required. Opening for a part-time administrative support position for the Contract Training department of the Business Development Center and Contract Training; requires someone able to multi-task, possessing multiskills, including clerical and phone support; database maintenance and manipulation (using ACT, FileMaker Pro, Banner); workshop and class coordination; as well as customer service to students, college and public. The successful applicant will provide front line sales, support services, and information for clients, customers and companies involved with the college's contract trainings and public workshops. Pay Level 9, Step 1-3 (\$13.17-\$14.33). Closing date: open until filled.

\* PART-TIME MARKETING ASSISTANT for Business Development Center and Contract Training. Up to 19 hours per week, flexible schedule, some evenings required.

Opening for a part-time administrative and marketing support position for the Business Development Center and Contract Training; requires someone able to multi-task, possessing multi-skills, including excellent skills in copywriting, proofreading and editing for clarity and impact, technical writing and layout skills for workbooks and manuals; able to use word processing and graphic design software (Microsoft Office Suite, PageMaker, Photoshop) for marketing and class material production; clerical and phone support; database manipulation; customer service skills for front-line sales, support services, and information dissemination. Pay Level 9, Step 1-3 (\$13.17-\$14.33); Closing date: open until filled.

Send application and cover letter (clearly identifying which position you are applying for) to the Lane Community College Business Development Center and Contract Training, 1445 Willamette Street, Ste 1, Eugene, OR 97401.

#### ADS

NEED LEAVES?. I've got' em! You rake and haul them away and they're all yours for mulching, land fill, garden beds. Great mix of types of leaves. Close-in River Road area. Shan Ambika, H&PE, x 5816, 461-8044.`

SECOND ANNUAL ATHLETIC SPAGHETTI FEED and Silent Auction. November 19, 5:30 p.m., cafeteria. Adults \$8, children 12 and under \$5, family \$25 (2 adults 3 kids). Contact Sean MonDragon or Sharon Foster in Athletics for more information.``

OLCC SERVERS CLASS November 15 at the Center for Meeting and Learning, Building 19, Room 226, open to anyone interested in getting certified to serve alcohol in Oregon. The permit fee is \$23 for this 4-1/2 hour class can be mailed to the OLCC directly and a separate class fee of \$30 is due the day of the class to the provider. To sign up for the class, e-mail <u>postona@lanecc.edu</u> or call ext. 3509. Submitted by Amanda Poston, Coordinator of Conference Services, CML.``

CIVIL WAR FUNDRAISER: If you an avid Duck or Beaver fan, how would you like to have a 20-30 piece band play your fight song for someone right before the Civil War game? The Springfield High School Marching Band will be available on Thursday, November 18 to play the fight song for the person of your choice (within a reasonable distance) for \$40. A form at <a href="http://teach.lanecc.edu/arnaudv/form.doc">http://teach.lanecc.edu/arnaudv/form.doc</a> can be printed. Please submit your completed form and payment as soon as possible to Velda Arnaud in Business Technologies.``

REFRIGERATOR NEEDED: Do you have a nice fridge that you would like to donate to the English as a Second Language Program? Our evening program staff is in great need of a refrigerator for the staff break room. Even a nice, small refrigerator would be extremely helpful. If you have a fridge you'd like to donate to the evening program, please call Annick Todd at ext. 3405.``

FOR SALE: Nice, large photography book for your coffee table: "A Day in the Life of Hollywood" Part of the series of "A Day in the Life of..." photography books by Collins Publishers of San Francisco, \$7. Call ext. 3405.``

I HAVE A SPIFFY INFANT CAR SEAT in great condition which could use a new occupant. If you or someone you know is expecting to need one soon, let me know! Jill Siegfried, Counseling <u>siegfriedj@lanecc.edu</u> ``

GIFT WRAP FOR WOMENSPACE AT HOLIDAY MARKET! Volunteers needed: get 2-3 of your colleagues, family, club/groups, friends, etc. together for a fun shift or two. Shifts are 3 hours long, starting at 10am, 12:45, and 3:30. The dates are Nov. 20, 21, 26, 27, & 28, Dec. 4, 5, 11, 12, 18, 19, 22, 23, & 24. On Dec. 24 shifts start at 10am, 12:00 and 2pm. To sign up or to get more details, please call Sue Thompson, x5735 or email to thompsons@lanecc.edu ``

1986 MAZDA 626: A great little ride with 160K, 5-speed manual, 4 dr, fold down back seat for LOTS of hauling room, well maintained and looking for new home. \$850 Call Meg @ 5604 or rowlesm@lanecc.edu ``

QUIET MUSICIAN SEEKING Roommate (male or female) to share 2 bedroom rented duplex just 10 minutes from LCC. Fireplace, washer/dryer, great view, bus stop is 1 block away. \$400 includes all utilities and cable. \$75 refundable deposit. Smoking allowed outside. Call Roc at 434-6342.``

I WANT TO SHARE A RIDE to the San Francisco Bay Area over Thanksgiving weekend. My final destination will be Santa Rosa, CA. If you want a passenger in your car in return for sharing gas please contact Dianne at 684-0166 or <u>pixie@efn.org</u> ``

ONE YEAR NEW 29 gallon fish tank, complete with filter, heater, hood, decorations (castle, mermaid, etc.), rocks, fish and stand only \$110. The original set-up was nearly \$200. It is set up and running, ready for a new home. Call Kimberly X5045.``

FOR SALE: 2000 Toyota Camry CE, 35,600 miles. Excellent condition, driven by retired English teacher. Lunar Mist Metallic (Silver) exterior, gray interior. Has 5 speed manual transmission, cruise control, air conditioning, CD player, Cassette, AM/FM radio. Power windows, locks, steering. Asking \$10,000. Contact Dave Sherman, English, Foreign Language and Speech (retired) at <u>shermandv@lanecc.edu</u> or call 344 - 3890.`

OLD SCHOOL GAMERS! I have a wide assortment of old table games to sell, including Adventure games, RPGs, Sports games, Strategy, and Wargames! Contact <u>zeppas@lanecc.edu</u> for a complete list of available titles.``

CLASSIC VOLVO FOR SALE. 1981 GLT, silver non-turbo, 'sport model' Volvo for sale. One owner, sun roof, in great mechanical shape (had a checkup at the good Volvo garage). Body clean, good upholstery, etc. Suzy would be a great car for someone who needs a daily driver, gets good mileage (22 town, 28 hwy), or wants to shine her up for a classic. \$1,400 firm. Call Judith at 5699 or Richard, evenings at 344 2754.``

FIREWOOD, mostly oak and madrone, a little fir, seasoned and split; approx. 15-17" lengths. \$175 a cord, delivered in this area, or \$150 you pick up. Dick Reid, 998-9056.```

WOULD LIKE TO PURCHASE one or two single futons in green or brown (natural) tones in good condition for use as chairs that convert to comfortable guest bedding. Plum might also work. Prints or solids. Prefer wood rather than metal for frame. Please let me know what you might have, and an asking price. <u>martinl@lanecc.edu</u> Thanks! Laura x 5795```

LOOKING FOR A NEW RESIDENCE. Due to the arrival of new noisy/disrespectful neighbors at my duplex, I am currently seeking a new home. I would like to plan on moving by the first of the year (I am no longer getting any sleep). I would like a duplex or small house for \$625/month or less. Need 2 bedrooms, electric heat (no gas), washer/dryer hook-up, carport/garage, no roommates. Looking for a QUIET area. I am single (no children/pets), work two jobs and go to school. I can supply references if needed. If you hear of anything coming up, please contact me at (541) 729-8847. Thanks, Brandy.```

I SELL MARY KAY and give 25% off all orders. I am not in it for the money but for the discounts I get on products. Interested? Call me.. Tina 221-1453 or ext. 5336.```

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# THE DAILY

# TODAY

LANE EVENTS ONLINE: http://showlane.lanecc.edu:28000/wv3\_servlet/urd/run/wv\_event.DayList?evfilter=15691

#### NEWS

#### A FRIENDLY STAFF, A GREAT PLACE

Eugene Weekly readers may have noticed a letter to the editor from Albert Kaufman of Portland. He attended the Bioneers live satellite conference in the Center for Meeting and Learning recently and wrote, "The conference staff did a great job of hosting the conference. The staff at LCC are friendly and helpful and made the event go smoothly. The college is a great place for such an event and I look forward to returning for years to come." - Editor

#### TWO JAPANESE MAYORS VISIT LANE

On October 15, two mayors from Japan visited Lane. Jun-ichi Shinmura, the mayor of Kakegawa, and Noriyuki Itoh, the mayor of Osuka, visited the English as a Second Language Program and a jewelry/metalsmithing class at main campus. They also met with Jeff Davis, Director of Continuing Education. The Japanese Ministry of Education has given Mayor Shinmura a grant to study the continuing education system in the U.S. Because of Kakegawa and Eugene's sister-city relationship, Mayor Shinmura decided to visit Lane to begin his research. Beth Schenderlein, Student Services Advisor for International English as a Second Language, served as a translator for the sister city delegation. - Annick Todd

#### FINAL CAMPAIGN STRETCH

Remember to turn in your United Way/Foundation Pledge cards to Tracy Rea in the Bookstore. Only 10 days left to get your cards turned in. We have two more pledge card drawings remaining on November 12 and 18. Fifty percent of the United Way/Foundation Campaign Goal has been met. Come on team, lets meet our goal!

#### WHAT A RESPONSE

Lane really responded to our ballot boxes. I took in 660 ballots; only had eight without signatures and five of those came in to sign. Now we have the Holiday Giving Tree coming soon. It will be in the lobby of Building 1 this year. - Bette Dorris, Student Life and Leadership Development

#### DID YOU KNOW THAT LANE HAS A MOTOR POOL?

Motor pool use is available to all Lane staff and faculty. The motor pool is administrated in the Facilities Management and Planning office, Building 7, Room 204. You can make reservations via email at <a href="mailto:motorpool@lanecc.edu">motorpool@lanecc.edu</a>. For more information visit the COPPS (College Online Policy and Procedure System) site at <a href="http://www.lanecc.edu/cops/veh.htm">http://www.lanecc.edu/cops/veh.htm</a>. - Dawn Rupp, Facilities Management and Planning

# APPLYING FOR A JOB AT LANE?

A strong, well thought-out application package (Lane application, resume, cover letter, etc.) will help you organize your qualifications for the position on paper. Interview preparation for a specific job you're applying for will help you confidently describe your experience and skills to the interview committee. If you'd like some help with this process, call Lynne Swift, Counseling, at 345-9454.

## **EVENTS**

#### BLOOD DONORS NEEDED

Blood donors are still needed on Wednesday, November 10 between 9 a.m. and 3:45 p.m. If you're eligible and wish to donate, please email Robin Geyer at <u>geyerr@lanecc.edu</u> with a preferred appointment time and she'll contact you.

#### PRESIDENT TO HOLD OPEN OFFICE HOUR

President Mary Spilde will hold an open office hour on Wednesday, December 1, from 10-11 a.m. Call the President's Office at ext. 5200 to schedule your 15-minute appointment.

# OPEN ENROLLMENT FOR SECTION 125, LONG TERM CARE AND SUPPLEMENTAL LIFE INSURANCE

Open enrollment for supplemental life initial enrollment or changes to current enrollment for classified and management, Section 125 Plan for the 2005 calendar year, and the new long term care product is November 8-24. Learn more about these benefits by attending the Ask an Insurance Expert meeting on November 10:

Supplemental Life Insurance: 3:30-4 p.m. in PE 214

Section 125: 4-4:30 p.m. in PE 206

Long Term Care: 4:30-5 p.m. in PE 206

Enrollment forms will be available at the information sessions or in Human Resources. More information will also be forthcoming at the Benefits Fair on November 18 from 1-4:30 p.m. in the Center for Meeting and Learning, Room 104. If you have questions regarding these benefits, please call Carol Goldsberry at ext. 5114 or Vicki Ellison at ext. 5113.

## BOOK SALE AND RAFFLE

English, Foreign Language and Speech is sponsoring a book/CD sale and raffle on Wednesday, November 10. The sale will be in the cafeteria from 9 a.m.-4 p.m. The proceeds are to go to Lynn Untz, an English instructor, and the Davey Untz Cancer Fund. Please help us support Lynn. There will be all kinds of books, CDs and cassettes available. The raffle will be held shortly after 4 p.m. on November 10. You don't need to be present to win. You may also purchase raffle tickets in the English Division office in Center 457. Tickets will be \$1 each or six for \$5. Raffle items can be seen at the book sale area and will include a self-powered radio, gift certificates, along with many other items. Thank you for your support. - Linda Schantol, EFLS Division, ext. 5419

#### SPANISH ONLY TABLE ADDS MORNING MEETING TIME

There is a small group of people interested in morning meetings of the Spanish-Only Table. I'd like to try it for the rest of the term. So, for the balance of the term, the Tuesday lunch Spanish Table will meet at 1 p.m. near Student Health. The new morning group will meet Thursday mornings at 7:30 a.m. near the coffee bar. Hope to see folks there! Contact: Judy McKenzie.

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#### TRAININGS

I.T. TRAINING COMPUTER LABS

- -- New-Hire I.T. Orientation (11/9, 9 11 p.m., LCC12 119A)
- -- Excel Spreadsheet Intermediate (11/10 & 12, 2 5 p.m., LCC02 202)
- -- Access Database Basics (11/15 & 17, 8:00 12:00 a.m., LCC12 119A)

-- Lane Events Room Request Process (11/16, 11 a.m. - 12 p.m., LCC12 119A) Please e-mail <u>levickm@lanecc.edu</u> to reserve a seat and get directions. Visit <u>www.lanecc.edu/it/training</u> for lab descriptions, schedules, and resources. Contact Michael Levick for training, coaching, or answers to software questions at ext. 3349 or levickm@lanecc.edu.

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Do you need to create a webpage or presentation but are unsure of how to proceed? You can contact Roka in the Instructional Technology Center for instructional help in putting together your project from start to finish...scan photos or use the ITC digital camera to take the photographs you'll need, use Adobe PhotoShop to edit and resize the photos, find graphics on the Internet or use Adobe PhotoShop to create them, learn to use Macromedia DreamWeaver to create your webpage or Microsoft PowerPoint to create your presentation, learn how to upload your page to one of Lane's web servers and how to use Lane's laptop/projector cart to show your project to your class. Call Roka at ext .3292 or email her at <u>walshr@lanecc.edu</u>.

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## FACUTLY WEBMASTER SERVICES AND WORKSHOPS

--New LCC Department Web Page Designs-Monday, November 15, 2:30-3:30 p.m., Design choices and DreamWeaver templates. For department managers, classified staff, and faculty.

--Easy Instructor Website, Thursday, November 18, 12-1 p.m. Easy to use course website builder for non-tech users.

--Moodle-Thursday, December 1, 12-1 p.m. Course management system designed to help educators who want to create quality online courses.

All workshops are presented by your faculty webmasters, Joe Escobar and Meredith Keene-Wilson and are held in the Experimental Classroom, Building 19, Room 245. For more information on these workshops or any other service provided by your faculty webmasters, visit <u>http://teach.lanecc.edu</u> or email: <u>online@lanecc.edu</u>

#### JOBS

OPEN TO THE PUBLIC:

\* Custodian/Groundskeeper at LCC Florence, .50 FTE position, closing 11/9

\* All Things Considered Host-Producer-Editor, KLCC, temp. until 6/05, closing 11/9

\* Audiovisual/Computer Specialist/Center for Meeting and Learning, closing 11/10

- \* Division Co-Chair, Center for Learning Advancement, .915 FTE, closing 11/12
- \* Sociology Instructor, Social Sciences, closing 11/15

\* Speech Communication Instructor/English, Foreign Language and Speech Division, closing 11/29

\* Costumer/Music, Dance and Theatre Arts, closing 1/3/05

OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT

\* Administrative Support Specialist/Family and Health Careers, closing 11/12

# ADS

THE ENGLISH, FOREIGN LANGUAGE AND SPEECH Division is seeking CD's, DVD's and tapes (thank you we have plenty of books) for the Davey Untz CD/Book sale November 10. Please bring them to the English office - CEN 457 - or call me at ext. 5419 if you would like to donate something. Submitted by Linda Schantol, EFLS Division.`

ATHLETIC SPAGHETTI FEED AND SILENT AUCTION: Nov. 19th 5:30-7:30 PM. Adults \$8. Children 12 and under \$5. Family (2 adults and 3 children). Contact: Sean MonDragon or Sharon Foster in Athletics.`

MAKE THIS HOLIDAY SEASON DIFFERENT than any other. Give your dogs and dog loving friends some delicious, nutritious and auspicious DOGGIE FORTUNE COOKIES! These bone shaped cookies are individually wrapped with a special message for you and your pooch. They cost \$5.00/bag and 10% of our profits will be donated to the Greenhill Humane Society. Call Amy 689-4749 or Debbie 988-3822 and check out the web site! www.doggiefortunecookies.com/

SEVERAL YEARS AGO Disability Services purchased a kneeling chair (I believe it was black) for an accommodation for a student in the Art Dept. The chair has vanished into thin air. My question is has anyone seen this chair? If so, please Call Jane in Disability Services at x5662.`

I STILL HAVE THAT OAK contemporary entertainment center that I would like to sell. It is in great condition, but doesn't fit with the rest of my furniture so it needs a new home. I would like to get \$300 for it but am willing to barter a bit. IF interested please call Jane x5662 during the day or 895-2051 evenings.`

PET SAFETY CAR BARRIER- expandable black barrier for use in SUV's, station wagons, vans, to keep your pet safely behind the passengers. Extra lengths for use in vans with split rear seats.\$30.00. SOFA/BED (extremely comfy mattress) solid construction \$50. Gibby:x3304 or <u>bridgea@lanecc.edu</u>

WONDERFUL DOG for adoption: Moving to a location not ideal for my best buddy, Dharma. Looking for a good home for her-She's 4yrs old, in great health- very smart, active, loves to run, catch balls, etc. lives with cats and good with my neighbor's kids. She's medium in build and coat, black and white and looks and acts much like a German Shorthair. Needs some space (we have 1/2 acre), and someone to love. Warning: I will be VERY picky about where she goes.Gibbyx3304 or bridgea@lanecc.edu NEED LEAVES?. I've got 'em! You rake and haul them away and they're all yours for mulching, land fill, garden beds. Great mix of types of leaves. Close-in River Road area. Shan Ambika, H&PE, x 5816, 461-8044.``

CIVIL WAR FUNDRAISER: If you an avid Duck or Beaver fan, how would you like to have a 20-30 piece band play your fight song for someone right before the Civil War game? The Springfield High School Marching Band will be available on Thursday, November 18 to play the fight song for the person of your choice (within a reasonable distance) for \$40. A form at <a href="http://teach.lanecc.edu/arnaudv/form.doc">http://teach.lanecc.edu/arnaudv/form.doc</a> can be printed. Please submit your completed form and payment as soon as possible to Velda Arnaud in Business Technologies.```

REFRIGERATOR NEEDED: Do you have a nice fridge that you would like to donate to the English as a Second Language Program? Our evening program staff is in great need of a refrigerator for the staff break room. Even a nice, small refrigerator would be extremely helpful. If you have a fridge you'd like to donate to the evening program, please call Annick Todd at ext. 3405.```

FOR SALE: Nice, large photography book for your coffee table: "A Day in the Life of Hollywood" Part of the series of "A Day in the Life of..." photography books by Collins Publishers of San Francisco, \$7. Call ext. 3405.``

I HAVE A SPIFFY INFANT CAR SEAT in great condition which could use a new occupant. If you or someone you know is expecting to need one soon, let me know! Jill Siegfried, Counseling <u>siegfriedj@lanecc.edu</u>```

GIFT WRAP FOR WOMENSPACE AT HOLIDAY MARKET! Volunteers needed: get 2-3 of your colleagues, family, club/groups, friends, etc. together for a fun shift or two. Shifts are 3 hours long, starting at 10am, 12:45, and 3:30. The dates are Nov. 20, 21, 26, 27, & 28, Dec. 4, 5, 11, 12, 18, 19, 22, 23, & 24. On Dec. 24 shifts start at 10am, 12:00 and 2pm. To sign up or to get more details, please call Sue Thompson, x5735 or email to thompsons@lanecc.edu ```

QUIET MUSICIAN SEEKING Roommate (male or female) to share 2 bedroom rented duplex just 10 minutes from LCC. Fireplace, washer/dryer, great view, bus stop is 1 block away. \$400 includes all utilities and cable. \$75 refundable deposit. Smoking allowed outside. Call Roc at 434-6342.``

I WANT TO SHARE A RIDE to the San Francisco Bay Area over Thanksgiving weekend. My final destination will be Santa Rosa, CA. If you want a passenger in your car in return for sharing gas please contact Dianne at 684-0166 or <u>pixie@efn.org</u> ```

ONE YEAR NEW 29 gallon fish tank, complete with filter, heater, hood, decorations (castle, mermaid, etc.), rocks, fish and stand only \$110. The original set-up was nearly \$200. It is set up and running, ready for a new home. Call Kimberly X5045.``

FOR SALE: 2000 Toyota Camry CE, 35,600 miles. Excellent condition, driven by retired English teacher. Lunar Mist Metallic (Silver) exterior, gray interior. Has 5 speed manual transmission, cruise control, air conditioning, CD player, Cassette, AM/FM radio. Power

windows, locks, steering. Asking \$10,000. Contact Dave Sherman, English, Foreign Language and Speech (retired) at <u>shermandv@lanecc.edu</u> or call 344 - 3890.```

THE DAILY is the official employee newsletter of Lane Community College. Deadline is always noon of the day before publication. There is no Friday issue. Complete user guidelines are posted at <u>http://www.lanecc.edu/cops/daily.htm</u> or e-mail <u>daily@lanecc.edu</u> Monday, November 8, 2004

# THE DAILY

# TODAY

LANE EVENTS ONLINE: http://showlane.lanecc.edu:28000/wv3\_servlet/urd/run/wv\_event.DayList?evfilter=15691

ELIZABETH WARNER, JEWELER from Ashland, will be selling her jewelry in the Lane Market Central today. She is only here once or twice a term and has beautiful jewelry that is enjoyed by many staff and faculty. Please make a trip when you have a minute to stop and visit her booth in Lane Market Central, south end of the cafeteria. She is located just inside the door. Contact: Tina Lymath.

# NEWS

#### SPACE ASSIGNMENT COMMITTEE ANNOUNCES DEADLINES

The Space Assignment Committee has established two deadlines for accepting Requests for Space during the 2004/05 academic year. These two deadlines are January 31 and June 11. SAC considers Requests for Space in "batches" unless they are an emergency. The batch deadlines mean that SAC will consider all those requests submitted prior to the deadline. Requests submitted after the deadline will not be considered until the next deadline has passed. Contact: Bob Mention, ext. 5747.

#### TRACK MEET THANK YOU

Four-thousand students and spectators arrived on campus this past Saturday to witness another successful state cross country championship meet. Lane has hosted the event since 1972. Thank you to those staff members who assisted in the effort. Special thanks to the Health/PE/Athletics Staff, Grounds Department, Public Safety, General Services, and Housekeeping. Next year's date is scheduled for Saturday, November 5, 2005. Contact: Grady O'Connor, Meet Director.

#### UNITED WAY/FOUNDATION RAFFLE WINNERS

United Way/Foundation Drawing Winners: Jay Frasier won a LCC Fitness Education embroidered T-shirt donated by Amy Riggins; David Macon won Shelley's Mom's award winning pie; Chuck Fike won a \$25 Bookstore gift certificate donated by Nadine Williams; Jennifer Love won a Renaissance Room gift certificate donated by Bob Mention; Jennifer Jordan won a one-month membership to Oakway Fitness donated by the Foundation. We still have two drawings remaining. Friday's prizes are: A Wellness Fitness Assessment, two dozen cookies, \$15 Renaissance Room gift certificate, decorative pottery plate and a hand strung pearl necklace. If you don't turn in that pledge card, you can't win! Contact: Tracy Rea, Bookstore.

## STUDENT LITERARY COMPETITION

Do you have students in your classes whose writing ability has particularly caught your eye? The League for Innovation in the Community College Student Literary Competition will be coming up winter term--encourage them to enter! Lane students have traditionally done very well--last year at the national level Debra Schneider won first place in personal essay, with an accompanying award of \$500; Kyla Wtherell took third place in short story with an accompanying award of \$100; and Lara Coley received

honorable mention in poetry. Categories include short story, personal essay, poetry, and one-act play; authors who win or place at the national level are also published in the League literary magazine.

Posters will soon be going up around campus, and applications will be available winter term, but if you or any of your students have questions, please feel free to contact me (Sharon Hainley) in the EFL&S office, 9:30 a.m.-2:30 p.m., Mondays through Fridays, and I'll be glad to answer them for you.

#### EVENTS

#### **BLOOD DONATION REQUEST**

Blood donors are still needed for Wednesday, November 10. Currently, 27 staff are scheduled and 20 appointments are still available.

The entire process takes only 45 minutes, but your donation will help local people encountering loss of blood products due to auto accidents, burns, surgeries, childbirth and chemotherapy. There is no substitute for human blood, yet only 5 percent of eligible donors actually give blood each year.

If you are interested and eligible to donate blood during this campus visit, please email Robin Geyer at <u>geyerr@lanecc.edu</u> and identify the time you prefer to donate. If you're unsure about your eligibility to donate blood, call Lane Memorial Blood Bank at 484-9111 and ask to speak to a nurse.

#### REMINDER FOR SECTION 125 PLAN OPEN ENROLLMENT

Even if you participated in the Section 125 plan for the 2004 calendar year and want to continue to participate in 2005, you are required to fill out a new enrollment form for the new calendar year. Enrollment packets are available in Human Resources, or for more information, plan on attending the Ask an Insurance Expert session on November 10 for Section 125 from 4-4:30 p.m. in PE 206. If you have any questions, please call Carol Goldsberry at ext. 5114 or Vicki Ellison at ext. 5113.

#### PRESENTATION ON OLD GROWTH FORESTS

A presentation and slideshow on protecting Oregon's old growth forests and roadless areas will be held Wednesday, November 10 from 12-1 p.m. in Building 1, Room 206, co-sponsored by OSPIRG, Cascadia Wildlands Project, and Oregon Natural Resources Council. The Roadless Area Conservation Rule passed in 2001 protects 2 million acres of wildlands in Oregon but there is a Bush administration proposal to repeal some of the acts protections. Citizens may comment on the proposal until Monday, November 15. Contact Caitlin at ext. 5166 for more information.

#### PAINTINGS ON EXHIBIT

Oil on canvas landscapes of Northwest scenes by Will Klausmeier are on exhibit at the Secret House Winery and Gallery in Veneta through January 1. A reception will be held Thursday, November 11 from 1-3 p.m. and oil painting demonstrations will be given November 26 and 27. Klausmeier teaches chemistry at Lane.

Oil paintings by Jerry Ross are on exhibit at Eugene Wine Cellars, 255 Madison Street (see <u>http://rossjerry.tripod.com/NovDecShows.htm</u>). Receptions will be held November 12 and 19 from 4-6 p.m. In addition, there will be a two-person show at Bario's Bar in Milan, Italy, from December 2 to 22, featuring oils by Ross and Clarice Zdanski. Ross teaches Computer Information Technology at Lane.

For more information contact the instructors.

#### JILL COHN TO PERFORM

Enjoy the sounds of singer songwriter Jill Cohn on Monday, November 15, from 12-1:30 p.m. in the cafeteria. To hear a sample of her work go to Jillcohn.com. Contact: Elizabeth A. Rosso, ASLCC Campus Events and Multi-cultural Coordinator

# BOARD OF EDUCATION NOVEMBER MEETINGS

The Lane Community College Board of Education will hold its regular monthly meeting on Tuesday, November 16, at 6:30 p.m. in the Boardroom, Building 3, main campus in Eugene. See the agenda at

http://www.lanecc.edu/presoffc/board/agenda.htm .

The board will hold two extended work sessions, on Monday, November 22, and Monday, November 29, both from 3-7 p.m. in the Boardroom, to discuss college planning. Contact: Editor.

# ALUMNI AWARD WINNER TO DISCUSS MONOTROPOIDEAE

Dan Luoma will present on "Mysteries of the Monotropoideae Revisited: 20 Years of Demystification," on Monday, November 22, at 7:30 p.m. in Building 17 (Forum) Room 308. Dan is one of four former Lane students to win a Distinguished Alumni Award presented in conjunction with the college's 40th anniversary year (see the fall class schedule cover story and photo).

Dan now is assistant professor, senior research, in the Department of Forest Science at Oregon State University. In his presentation he will discuss monotropoideae, which is a sub-family within the ericaceae (heath family). Member species of monotropoideae lack chlorophyll and are dependent on fungi for their nutrition. Dan will integrate wildflower and mushroom natural history through discussion of nutritional and physical symbioses in the monotropoideae. He will also summarize recent literature on the genetic relationships of monotropoideae species. Co-sponsored by Cascade Mycological Society and Native Plant Society of Oregon. Contacts: Gail Baker, ext. 5085, or Kyle Hammon, ext. 5447.

# TRAININGS

I.T. TRAINING COMPUTER LABS

- -- New-Hire I.T. Orientation (11/9, 9 11 p.m., LCC12 119A)
- -- Excel Spreadsheet Intermediate (11/10 & 12, 2 5 p.m., LCC02 202)
- -- Access Database Basics (11/15 & 17, 8:00 12:00 a.m., LCC12 119A)
- -- Lane Events Room Request Process (11/16, 11 a.m. 12 p.m., LCC12 119A)
- -- GroupWise Rules for Mail Handling (11/19, 10:30 a.m. 12 p.m., LCC12 119A)
- -- Banner Finance Training & Support (11/22, 9:30 11:30 a.m., LCC12 119A)
- -- Banner Finance Training & Support (11/29, 9:30 11:30 a.m., LCC12 119A)
- -- Access Database Intermediate (12/1 & 3, 8:00 12:00 a.m., LCC12 119A)

-- Banner Finance Training & Support (12/6, 9:30 - 11:30 a.m., LCC12 119A) Please e-mail <u>levickm@lanecc.edu</u> to reserve a seat and get directions. Visit <u>www.lanecc.edu/it/training</u> for lab descriptions, schedules, and resources. Contact Michael Levick for training, coaching, or answers to software questions at ext. 3349 or <u>levickm@lanecc.edu</u>.

# I.T.C. TRAININGS

ITC trainings are free to all Lane employees. You may also call to make a oneon-one appointment for help with specific skills and applications. All workshops held in the Instructional Technology Center, Building 9, Room 249. Registration is required. Basic computer skills necessary. Call Roka at ext 3292 or e-mail at <u>walshr@lanecc.edu</u> to register or for more information.

# FACULTY WEBMASTER SERVICES AND WORKSHOPS

--New LCC Department Web Page Designs-Monday, November 15, 2:30-3:30 p.m. Design choices and DreamWeaver templates. For department managers, classified staff, and faculty. Presented in conjunction with Information Technology/Lori Brenden. --Easy Instructor Website, Thursday, November 18, 12-1 p.m. Easy to use course website builder for non-tech users.

--Moodle-Thursday, December 1, 12-1 p.m. Course management system designed to help educators who want to create quality online courses.

All workshops are presented by your faculty webmasters, Joe Escobar and Meredith Keene-Wilson and are held in the Experimental Classroom, Building 19, Room 245. For more information on these workshops or any other service provided by your faculty webmasters, visit <u>http://teach.lanecc.edu</u> or email: <u>online@lanecc.edu</u>

# JOBS

# OPEN TO THE PUBLIC:

\* Custodian/Groundskeeper at LCC Florence, .50 FTE position, closing 11/9

\* All Things Considered Host-Producer-Editor, KLCC, temp. until 6/05, closing 11/9

\* Audiovisual/Computer Specialist/Center for Meeting and Learning, closing 11/10

\* Division Co-Chair, Center for Learning Advancement, .915 FTE, closing 11/12

\* Sociology Instructor, Social Sciences, closing 11/15

\* Speech Communication Instructor/English, Foreign Language and Speech Division, closing 11/29

\* Costumer/Music, Dance and Theatre Arts, closing 1/3/05

OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT

\* Administrative Support Specialist/Family and Health Careers, closing 11/12

# ADS

I'M ASKING for positive thoughts, healing energy, and prayers. My husband will have surgery Thursday morning to remove his right kidney, after a CT scan Friday showed a large growth. Doctors are optimistic, and we're hoping for a network of good thoughts from the caring people here at Lane. Thank you. Denise Engen, Distance Learning Dept.`

THANKSGIVING HOLIDAY RAFFLE AT THE BOOKSTORE: Tickets are available now for the Thanksgiving Holiday Raffle at the Bookstore. Purchase your tickets to win the "Blues and Brews" basket which includes an AM/FM Stereo CD Player; Panasonic Cordless Phone; Melitta Fast Brew Coffee Machine; Lane Travel Mug; coffee, tea and coffee time CD. Tickets are just \$1 each or 6 for \$5. The drawing will be held Monday, November 22. All proceeds will benefit Lane student families during the Thanksgiving holiday.`

DID YOU KNOW that faculty, staff and students at Lane get a free 20-word classified ad in the Torch every week? You can buy, sell, announce events, or choose from one of the other thirteen ad categories. Pick up a form and drop off your classified ad at the Torch offices in Building 18, or submit by email to <u>torch@lanecc.edu</u>. For identification purposes, remember to include your name, L number, the date, and the text of your ad. Susan Wahlberg, Managing Editor, The Torch.`

DID YOU KNOW...The Bookstore has educational toys and games by EduShape for children from infant to elementary age. A perfect gift for your grandchildren, nieces, nephews, or to donate to Toys for Tots this holiday season. These products are of very good quality and reasonably priced. (We also have free gift wrapping with purchase). Questions? Contact Ava or Peggy, ext. 5716.`

ENTERTAINMENT BOOK: Is anyone selling the '05 entertainment book? Call ext 3298 or email <u>knights@lanecc.edu</u> if you'd like to sell me one.`

MY SON HAS TWO VERY CUTE male Beagle puppies, that are ready for new homes. He would like families to adopt this little guys, so they will get lots of love and attention. Father is AKC, mother is UKC and therefore puppies are not registered but are purebred. Adoption fee is \$175, call Korey 746-1044, Cherrill Hemminger/Enrollment Services x5894.`

BJ IS A 6 YEAR OLD NEUTERED Australian Cattle dog. He is in need of a home with older children and no cats/chickens. He is friendly and good with people. He would be okay with one other dog, no puppies. He likes walks, and has excellent house manners. Please contact Daphene at <u>sampsond@lanecc.edu</u> or 935-1294

DO YOU HAVE AN OLD DOG CRATE that you don't want anymore? I need one for a puppy who is about 55 lbs. If you are interested in either giving one away, or selling one for a fair price, please call or email me...Dina Jeffrey 513-0369, jeffreyd@lanecc.edu`

IT'S THAT TIME OF THE YEAR AGAIN, so why not beat the holiday rush! Mark your calendars, for our annual "Books are Fun" book fair to benefit the Child Development Centers. We have Thursday, November 18th, from 7:30 - 5:00 pm, and Friday, Nov 19th from 7:30 - 4:30 pm reserved just for you. We will have hundreds of books and gift items for all ages, all priced well below retail. It promises to be a huge affair! Cash and carry, as always, credit cards accepted too. We look forward to seeing you again this year! Karen Wygle.

TWO-BEDROOM HOUSE in residential neighborhood 6 blocks from the U of O at 2375 Onyx Street. Fireplace, dining room, separate laundry room. No smoking (even outside) or pets. No loud music or parties. Great for serious students or working people. Available immediately. \$830 per month, \$600 deposits and \$200 non-refundable cleaning fee. Clarice Bates, FHC 345-3126.`

THE ENGLISH, FOREIGN LANGUAGE AND SPEECH Division is seeking CD's, DVD's and tapes (thank you we have plenty of books) for the Davey Untz CD/Book sale November 10. Please bring them to the English office - CEN 457 - or call me at ext. 5419 if you would like to donate something. Submitted by Linda Schantol, EFLS Division.``

ATHLETIC SPAGHETTI FEED AND SILENT AUCTION: Nov. 19th 5:30-7:30 PM. Adults \$8. Children 12 and under \$5. Family (2 adults and 3 children) \$25. Contact: Sean MonDragon or Sharon Foster in Athletics.``

MAKE THIS HOLIDAY SEASON DIFFERENT than any other. Give your dogs and dog loving friends some delicious, nutritious and auspicious DOGGIE FORTUNE COOKIES! These bone shaped cookies are individually wrapped with a special message for you and your pooch. They cost \$5.00/bag and 10% of our profits will be donated to the Greenhill Humane Society. Call Amy 689-4749 or Debbie 988-3822 and check out the web site! www.doggiefortunecookies.com

SEVERAL YEARS AGO Disability Services purchased a kneeling chair (I believe it was black) for an accommodation for a student in the Art Dept. The chair has vanished into thin air. My question is has anyone seen this chair? If so, please Call Jane in Disability Services at x5662.``

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# THE DAILY

# TODAY

LANE EVENTS ONLINE: http://showlane.lanecc.edu:28000/wv3\_servlet/urd/run/wv\_event.DayList?evfilter=15691

BOOK/CD SALE AND RAFFLE, 9 a.m.-4 p.m., cafeteria, benefit for the Davey Untz Cancer Fund, sponsored by EFL&S. Contact: Linda Schantol, ext. 5419.

THE BLOODMOBILE is on campus today from 9 a.m.-4 p.m., parked next to the east entrance of the cafeteria. A few more blood donors are needed, so if you're eligible and willing, please stop by and speak to a blood drive volunteer. You will find the volunteers located inside the cafeteria near the espresso bar. Contact: Vicki Doughty.

OLD GROWTH FORESTS presentation with OSPIRG, Cascadia Wildlands Project, and Oregon Natural Resources Council, 12-1 p.m., Building 1, Room 206. Contact: Caitlin, ext. 5166.

FILM: "To Wong Foo, Thanks for Everything! Julie Newman," 3:30 p.m., Multi-Cultural Center, Building 1, Room 201. Contact: Susan Mathews, ext. 5276.

INSURANCE OPEN ENROLLMENT information session, 4-4:30 p.m., Building 5 (PE) Room 206. Contact: Human Resources.

# NEWS

#### IN MEMORY

Steve Carter, faculty member in Adult Basic and Secondary Education for more than 14 years, died Sunday, November 7. He was diagnosed with brain cancer 10 months ago. Steve was loved by his colleagues and students. A memorial service honoring his life will be held Sunday, November 14 from 2-4 p.m. in the Center for Meeting and Learning on main campus, Building 19, Room 104. Contact: Dawn DeWolf.

#### VETERANS THANK YOU

In recognition of Veterans Day, the LCC Continuing Education Department gives thanks to our co-workers and armed services veterans Carl Horstrup, Ross Jackson, Bob Harrington and Jack Jones, and to all veterans everywhere. Thank you. Submitted by Jeff Davis for Continuing Education.

#### NEW LEARNING COMMUNITY ATTRACTS STUDENTS

Fast Lane to Success is a new Learning Community at Lane aimed at increasing first-year students' success in college and beyond. Two linked classes, Effective Learning and College Success: On Course teach effective study and learning skills, as well as empowerment strategies so students become responsible, self-motivated learners. Fast Lane to Success is developing and teaching the On Course curriculum developed by Skip Downing. It is a powerful, positive, learner-centered curriculum that helps students learn to be in charge of their lives. One sign of the need for this learning community at Lane was its enrollment filled during early registration, and a large number

of students tried to get into the class after it filled. Instructors Judy McKenzie and Mary Parthemer are planning to offer it again in spring term. The Learning Community instructors will work with Institutional Research, Assessment and Planning to track the impact of Fast Lane to Success on students success at Lane. They are committed to following these students until next fall to see how students do on success measures such as grade point averages, course completion rates, and persistence; they will also collect qualitative data from students. To learn more about learning communities, contact Anne McGrail, Learning Communities Coordinator, at ext. 3657.

#### PRINT SHOP DEADLINES FOR WINTER AND SPRING

Winter term: Packets to Printing/Graphics by November 12. First-day materials due December 6. Spring term: Packets to Printing/Graphics by February 11. First-day materials due March 16. Observing these deadlines assures timely production of your materials by the print shop and processing by the Bookstore. Questions? Contact Tom Johnson, ext. 5373.

#### EVENTS

#### FALL MUSHROOMS OF THE OREGON CASCADES

"Fall Mushrooms of the Oregon Cascades" with professor emeritus Mike Beug of Evergreen State University in Washington will be presented by the Cascade Mycological Society on Thursday, November 11, at 7:30 p.m. in the Science Building, Room 115. Contact: Kyle Hammon 463-5447, <u>hammonk@lanecc.edu</u>

#### VETERANS DAY CLOSURE

All Lane Community College locations will be closed Thursday, November 11, for the Veterans Day holiday. No services will be available and no classes will be held. Contact: Editor.

## BAHA'I HOLY DAY

Baha'i Holy Day will be observed Friday, November 12, from 2-4 p.m., in the Multi-Cultural Center, Building 1, Room 201. Dr. Don Addison will talk about "Native American Prophecies and Fulfillment" and include Native American drumming, singing and a prayer in Navajo. Contact: Susan Matthews, ext. 3245.

#### HINDU FESTIVAL

Diwali, the Hindu festival of lights, will be observed Friday, November 12 at 5 p.m. in the Multi-Cultural Center, Building 1, Room 201. There will be music and dancing, followed by a Bollywood movie (Hollywood style movie made in Bombay). Some traditional Indian and Nepalese food will be provided and everyone is asked to bring some vegetarian food to share. Contact: Susan Matthews, ext. 3245.

#### LANE ART GALLERY HOSTS PRINTERMAKER KEN PAUL

The Lane Art Gallery is exhibiting the work of Ken Paul, printmaker and former professor of art at the University of Oregon. There will be a reception for the artist on Friday, November 12, from 5-7 p.m. Then on Tuesday, November 16, from 11 a.m.-12 p.m., the artist will speak about his work. The gallery is on the main floor of Building 11. Events are open to the public. For more information call ext. 5409.

## READING TOGETHER PRESENTS ORAL HISTORY WORKSHOP SERIES

The Reading Together project is proud to sponsor the first in a year-long series of workshops involving oral history and reader's theatre. The first event will be Tuesday, November 16, from 11:30 a.m.-1 p.m. in the Center for Meeting and Learning Room 102, Building 19. This year's Reading Together books, "House on Mango Street" by Sandra Cisneros and "A Larger Memory: A History of Our Diversity, With Voices" by Ronald Takaki, demonstrate, according to Takaki, that, "As Americans we have been, all along, more complex and multi-dimensional than many of us may think we are," that our diverse stories tell about the making of Americans and America, and that we need open up ways to hear, as Takaki says, our "varied carols" in order to "create a community of a larger memory."

In the spirit of our two Reading Together authors, Greg Evans will kick-off the workshop by showing and discussing a video produced by the Asian-American Rites of Passage students, consisting of oral histories and images involving the diverse Asian-American experience. Lane Archivist Elizabeth Uhlig will discuss the process and rewards of engaging in an oral history project. Finally, Lane instructors Elaine Pray and Susan Reddoor will introduce the concept of reader's theatre. Using excerpts from the two Reading Together books as a guide, we will all participate in reflective writing drawn from our individual experience but connected to the excerpt's theme. Those who wish, will then share their work with the rest of the workshop, thereby initiating the process of creating a reader's theatre script.

Reader's theatre is an ideal tool for giving voice to a diversity of backgrounds, experiences, and cultures. Participants may draw from their own experiences, or from others; in fact, reader's theater offers an excellent opportunity for an oral family history project. Future workshops will include more reader's theatre work, oral history projects, and, for those who are interested in participating in culminating productions at Lane's Blue Door Theatre, instruction in performance by Theatre Instructor Patrick Torelle.

All are invited. Instructors, please announce to your classes. For further information, please contact Ellen Cantor, ext. 3660.

## PROMOTE YOUR PROGRAM AT LCC NIGHT

Looking for a chance to promote your program to a high school audience? The High School and Community Relations Office, College Now, and North Eugene High School counseling staff are teaming up to offer LCC Night once again. This will be the third LCC Night, a college fair that specifically highlights Lane's programs. It is an "open house" where high school students and their parents can visit with representatives from professional technical and transfer programs, student services, and admissions. It will be held in the North Eugene High School cafeteria, 200 Silver Lane, on Wednesday, February 2 from 5:30-7 p.m. All high school students in Lane County are invited. If you would like to represent your program at the event, you can reserve a table to set up a display and answer students' questions. Please contact Karen Edmonds at <u>edmondsk@lanecc.edu</u> or ext. 5688; or Delna Coe at <u>coed@lanecc.edu</u> or ext. 5008.

# TRAININGS

FALL/WINTER HIRING TRAINING SCHEDULE The Fall/Winter Hiring Training Schedule has been set as follows:
DAT / TIME / LOCATION / REGISTRATION DEADLINE
11/22/04 8:00 A.M.-12:00 Noon TO BE ANNOUNCED (TBA) 11/18/04
11/29/04 1:00-5:00 P.M. TBA 11/25/04
12/07/04 8:00 A.M.-12:00 Noon TBA 12/02/04 12/14/04 1:00-5:00 P.M. TBA 12/09/04 12/22/04 8:00 A.M.-12:00 Noon TBA 12/16/04 01/05/05 1:00-5:00 P.M. TBA 12/27/04 01/13/05 8:00 A.M.-12:00 Noon TBA 01/03/05 01/20/05 1:00-5:00 P.M. TBA 01/10/05 01/28/05 8:00 A.M.-12:00 Noon TBA 01/17/05 02/04/05 1:00-5:00 P.M. TBA 01/24/05 Please register through Adrian Mcleod ( <u>mcleoda@lanecc.edu</u> ) by the identified

## dates.

#### I.T. TRAINING COMPUTER LABS

-- Excel Spreadsheet Intermediate (11/10 and 12, 2 - 5 p.m., LCC02 202)

-- Access Database Basics (11/15 and 17, 8:00 - 12:00 a.m., LCC12 119A)

-- Lane Events Room Request Process (11/16, 11 a.m. - 12 p.m., LCC12 119A)

-- GroupWise Rules for Mail Handling (11/19, 10:30 a.m. - 12 p.m., LCC12 119A)

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-- Banner Finance Training and Support (11/29, 9:30 - 11:30 a.m., LCC12 119A)

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-- Banner Finance Training and Support (12/6, 9:30 - 11:30 a.m., LCC12 119Å) Please e-mail <u>levickm@lanecc.edu</u> to reserve a seat and get directions. Visit <u>www.lanecc.edu/it/training</u> for lab descriptions, schedules, and resources. Contact Michael Levick for training, coaching, or answers to software questions at ext. 3349 or <u>levickm@lanecc.edu</u>.

#### FACULTY WEBMASTER SERVICES AND WORKSHOPS

--New LCC Department Web Page Designs-Monday, November 15, 2:30-3:30 p.m. Design choices and DreamWeaver templates. For department managers, classified staff, and faculty. Presented in conjunction with Information Technology/Lori Brenden. --Easy Instructor Website, Thursday, November 18, 12-1 p.m. Easy to use course website builder for non-tech users.

--Moodle-Thursday, December 1, 12-1 p.m. Course management system designed to help educators who want to create quality online courses.

All workshops are presented by your faculty webmasters, Joe Escobar and Meredith Keene-Wilson and are held in the Experimental Classroom, Building 19, Room 245. For more information on these workshops or any other service provided by your faculty webmasters, visit <u>http://teach.lanecc.edu</u> or email: <u>online@lanecc.edu</u>

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# JOBS

OPEN TO THE PUBLIC:

\* Audiovisual/Computer Specialist/Center for Meeting and Learning, closing 11/10

\* Division Co-Chair, Center for Learning Advancement, .915 FTE, closing 11/12

\* Sociology Instructor, Social Sciences, closing 11/15

\* Speech Communication Instructor/English, Foreign Language and Speech Division, closing 11/29

\* Costumer/Music, Dance and Theatre Arts, closing 1/3/05

OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT

\* Administrative Support Specialist/Family and Health Careers, closing 11/12

# ADS

TODAY-- BOOK/CD SALE AND RAFFLE FUNDRAISER, 9 a.m.-4 p.m., cafeteria, sponsored by English, Foreign Language and Speech. Proceeds will go to Lynn Untz, English instructor, and the Davey Untz Cancer Fund. Please help us support Lynn. There will be all kinds of books, CD's and cassettes available. The raffle will be held shortly after 4 p.m. (need not be present to win). You may also purchase raffle tickets in the English Division office - CEN 457. Tickets will be \$1 each or six for \$5. Raffle items include two tickets to a U of O Women's basketball game, an AM/FM/CDC player for a vehicle donated by the Stereo Store, (valued at \$150.00), a Freeplay self- powered radio, an Emerson Portable CD player with car kit, a \$25.00 gift certificate from the LCC Bookstore, a \$25.00 off service gift from the Eugene Wellness Center, and some beautiful African Bead necklaces. Thank you for your support. Submitted by Linda Schantol, EFLS Division, ext. 5419.`

2001 VOLKSWAGEN Jetta GL Sedan 4D. Red. Excellent condition. Owner has taken immaculate care of car. 37,600 miles. 4-Cyl. 2.0 Liter. 5 Speed Manual. Air Conditioning. Power Steering. Power Door Locks. Tilt Wheel. AM/FM Stereo. Installed single compact disc player. Dual Front Air Bags. ABS (4-Wheel). Kelly Blue Book private party valued at \$11,430. Asking 9,950 FIRM. Call Juanita at 345-0996 or e-mail at <u>benedictoj@lanecc.edu</u>`

I JUST SEW STRAIGHT STICHES, so no fancy-schmancy sewing machines need apply. Something simple, PORTABLE and no more than 50.00. I am making Christmas stockings, ornaments, gift tags, special dollies as Christmas presents, so I need one ASAP. contact me by e-mail @ mcleoda@lanecc.edu. Submitted by Adrian McLeod.`

FOR SALE: 2 TICKETS to the Duck/UCLA game on November 13th. Section 25, Row 67. This is the last home Duck game this year.

Will sell for \$100 for the two tickets. Call Carole Napier at ext. 5605 or at home - 726-3758.`

HOLIDAY TRIMMINGS AND TREASURES: The Stray Cat Alliance (SCA) is a non-profit organization that provides funds for low-income people to spay/neuter their cats and stray/feral cats. We also provide funding for emergency veterinary services, and we provide cat food when requested. We will hold a fund raiser on November 17, 18, 19 at the Holiday Bazaar at Lane Market Central. Drop by our table between 10a and 3p to see our wonderful treasures. Your purchases will help control animal overpopulation and hunger. Purchases/donations are tax deductible. Georgia Nissen, 942-2597.`

NEIGHBORS HELPING NEIGHBORS, The community is coming together to put on the Annual Free Community Thanksgiving Dinner, Thursday November 25th from 11am to 3pm. This dinner serves more than 2500 men, women, and children in our local area.

This event is done entirely by volunteers and community donations. We are in need of volunteers to help Sunday, November 21st here at LCC for food preparation. We are grateful to the LCC Culinary program for cooking most of the food served at the dinner. Also volunteers are needed Wednesday, Nov. 24th 4pm to 8pm for set-up, and during the dinner on November 25th from 8am to 6pm at the Whiteaker Community Head Start Center (formerly Whiteaker School). We will be giving away items to people in need and are in need of warm winter clothes, blankets, sleeping bags, and toiletries. Call 458-8179 to sign up to volunteer or for information about donations. Submitted by Beverly Farfan ext. 5395.`

LOOKING FOR A COZY HOME TO BUY...Are you thinking of selling your home? Or is one of your neighbors? I am looking for a new home near 24th and Hilyard, in lower College Hill, or in the Friendly St. neighborhood, maybe sometime in the next six months or so, and would greatly appreciate any leads!!! Hadley Brown, ESL brownh@lanecc.edu

FOR SALE: 4 TONS OF GOOD GRASS HAY. No rain. \$75 per ton. Call Fay D'Ambrosia at 937-2339 or Extension 5140.`

THE DAILY is the official employee newsletter of Lane Community College. Deadline is always noon of the day before publication. There is no Friday issue. Complete user guidelines are posted at <u>http://www.lanecc.edu/cops/daily.htm</u> or e-mail <u>daily@lanecc.edu</u> Wednesday, November 10, 2004

# THE DAILY Wednesday, November 10, 2004 – Open Enrollment Clarification

OPEN ENROLLMENT FOR SECTION 125, LONG TERM CARE AND SUPPLEMENTAL LIFE INSURANCE

Open enrollment for supplemental life initial enrollment or changes to current enrollment for classified and management; Section 125 Plan for the 2005 calendar year; and the new Long Term Care product for classified, faculty and management; is November 8 through 24. Learn more about these benefits by attending an Ask an Insurance Expert session today, November 10. The schedule of sessions is as follows: -- Supplemental Life Insurance: 3:30-4 p.m. in PE 214

-- Section 125: 4-4:30 p.m. in PE 206

-- Long Term Care: 4:30-5 p.m. in PE 206

Enrollment forms will be available at the information sessions or in Human Resources. More information will also be forthcoming at the Benefits Fair on November 18 from 1-4:30 p.m. in the Center for Meeting and Learning, Room 104. Building 19. If you have questions regarding these benefits, please call Carol Goldsberry at ext. 5114 or Vicki Ellison at ext. 5113.

# THE DAILY

# TODAY

LANE EVENTS ONLINE: http://showlane.lanecc.edu:28000/wv3\_servlet/urd/run/wv\_event.DayList?evfilter=15691

HOLIDAY MARKET at Lane Market Central in the cafeteria is all week long from 9 a.m. to 3 p.m. Items for sale include Avon, soy, gel and PartyLite candles, Mary Kay, jewelry, crafts, filberts, holiday greeting cards and a variety of neat and inexpensive gifts. All proceeds from the vendors will go to the kids on the annual Holiday Giving Tree sponsored by ASLCC whose names do not get picked. We also adopt a few children from the tree and buy for them. Questions? Tina Lymath ext. 5336.

TACO SPECIAL: The food court's Rancho is having a special all week. Join us for a chicken taco with black bean and corn salsa with 22-oz. fountain drink for \$2.50. Contact: Greg Winslow.

### NEWS

LANE FORENSICS STUDENTS SHOW PROMISING START

Lane forensics students recently have competed in debate tournaments. At the Betsy Karl Designated Tournament in October at Pacific Lutheran University in Tacoma, Lane won the Overall Team Sweepstakes Award Third Place, Division III; and Steven "Skippy" Coatsworth won the Novice Impromptu Finalist award. In the 32nd Annual Smelt Forensics Classic in November at Lower Columbia College in Longview, Dallas Brown and Sean Gremer were Semi-Finalists in the Novice Parli Debate; Michael Lichens won Second Place in Open Dramatic Interpretation, and Steven "Skippy" Coatsworth won Novice Impromptu Finalist.

Instructor/coach Andy Kemp writes, "These students are getting their acts together quickly, especially for such a young squad (coach included). Although I am decidedly satisfied with our beginnings and optimistic about our future together, we have begun to learn about ourselves, the LCC Forensic Titans. In the first two tournaments we have learned not to open the van door while the coach is driving (even if you "really want to go say 'Hi' to that girl from the speech tournament), we've learned that lunch never goes as quickly as it needs to, that we still need to work on remembering all of our basic argumentative tools, that we need to work on organizing our comments and assertions, and that we need to work on cooperating more efficiently during the brief preparation time before our debates, and that we need to use our class time more productively. Despite these lessons, we have managed to bring home a modest, but encouraging amount of hardware in just these two tournaments." Kemp also cites the students' participation in the 2004 People Speak Forum, which brought Mayor of Eugene Kitty Piercy and a \$500 public debate stipend to the Lane campus, and in the Third Presidential Debate Watch scheduled in cooperation with Steve Candee of Social Science.

#### NOTICE OF SCHOLARSHIP DEADLINE EXTENSION

The \$2,500 All-USA Academic Team Scholarship deadline has been extended to November 17 at 5 p.m. If you have a GPA above 3.25, finishing your associate's degree

by August 2005, willing to find three references and write a 500-word essay, please come by Career and Employment Services, Building 1, Room 102 to pick-up the application. For more information call Jackie Bryson at 5164.

#### EVENTS

#### KEZI TO FEATURE CONTINUING EDUCATION CLASSES

KEZI NEWS 9 from 5:30-7 a.m. is featuring some Continuing Education classes this week: Tuesday, November 16, veterinary assistant training with instructor Celeste Moring at Westmoreland Animal Clinic in West Eugene; Wednesday, November 17, gourmet sausage making with instructor Greg Winslow in Lane's Renaissance Room; Thursday, November 18, appliance repair with Lane electronics graduate David Schnelli at The Appliance Store in Glenwood; and Friday, November 18, introduction to tile setting with instructor Tim Parker at The Tile Store in West Eugene. Contact: Carl Horstrup.

#### NATURE WRITERS TO MEET

The nature writers group will meet twice this week: Monday at 3 p.m. and Thursday at 3:30 p.m., both in Center 407. Anyone interested in sharing an appreciation for nature through writing and images is welcome to come to either session. The group is planning to publish an expanded edition of "Earth Tithe" this year; if you'd like to submit writing or artwork, please do. For more info, call Jeff Harrison (ext. 5145) or Ken Zimmerman (ext. 5760).

#### JOIN US FOR LUNCH IN THE RENAISSANCE ROOM

The Culinary Arts Program cordially invites you to dine with us for lunch in the Renaissance Room. The Ren Room is a student-run fine dining establishment, located in the Center Building on the first floor at the east end of the Food Court Dining Room. Among menu selections this week are: salmon croquettes with match stick potatoes, maple glazed carrots and snow peas; chicken breast saute with roasted red pepper coulis, duchesse potatoes and poached asparagus. We are open from 11:45 a.m. until 1 p.m. Make a reservation by calling 463-3533.

Too busy to dine in the Ren Room? Look for Chappy's Omelet Bar, located near Blender's in the Food Court Dining Room on the first floor of the Center Building. We are serving omeletes with your choice of three toppings for \$3 from 10:30 a.m. until 1 p.m. A quick and nutritious treat! Submitted by Robin Johnson.

#### CAFÉ FRANÇAIS

Join the French language table every Tuesday morning from 7:30-8:20 a.m. to brush up on your French; northeast corner of the cafeteria. Contacts: Fay at ext. 5140 or Monique at ext. 3172.

# READING TOGETHER PRESENTS ORAL HISTORY AND READER'S THEATER WORKSHOP SERIES

The Reading Together project is proud to sponsor the first in a year-long series of workshops involving oral history and Reader's Theatre. The first event will be Tuesday, November 16, from 11:30 a.m.-1 p.m. in the Center for Meeting and Learning Room 102, Building 19. This year's Reading Together books, "House on Mango Street" by Sandra Cisneros and "A Larger Memory: A History of Our Diversity, With Voices" by Ronald Takaki, demonstrate, according to Takaki, that, "As Americans we have been, all along, more complex and multi-dimensional than many of us may think we are," that our diverse stories tell about the making of Americans and America, and that we need open up ways to hear, as Takaki says, our "varied carols" in order to "create a community of a larger memory."

In the spirit of our two Reading Together authors, Greg Evans will kick-off the workshop by showing and discussing a video produced by the Asian-American Rites of Passage students, consisting of oral histories and images involving the diverse Asian-American experience. Lane Archivist Elizabeth Uhlig will discuss the process and rewards of engaging in an oral history project. Finally, Lane instructors Elaine Pray and Susan Reddoor will introduce the concept of reader's theatre. Using excerpts from the two Reading Together books as a guide, we will all participate in reflective writing drawn from our individual experience but connected to the excerpt's theme. Those who wish, will then share their work with the rest of the workshop, thereby initiating the process of creating a reader's theatre script.

Reader's Theatre is an ideal tool for giving voice to a diversity of backgrounds, experiences, and cultures. Participants may draw from their own experiences, or from others; in fact, Reader's Theatre offers an excellent opportunity for an oral family history project. Future workshops will include more Reader's Theatre work, oral history projects, and, for those who are interested in participating in culminating productions at Lane's Blue Door Theatre, instruction in performance by theatre instructor Patrick Torelle.

All are invited. Instructors, please announce to your classes. For further information, please contact Ellen Cantor, ext. 3660.

#### BOARD OF EDUCATION NOVEMBER MEETING

The Lane Community College Board of Education will hold its regular monthly meeting on Tuesday, November 16, at 6:30 p.m. in the Boardroom, Building 3, main campus in Eugene. Agenda: http://www.lanecc.edu/presoffc/board/agenda.htm .

The board will hold two extended work sessions, on Monday, November 22, and Monday, November 29, both from 3-7 p.m. in the Boardroom, to discuss college planning. Contact: Editor.

# OPEN ENROLLMENT FOR SECTION 125, LONG TERM CARE AND SUPPLEMENTAL LIFE INSURANCE

Open enrollment for supplemental life initial enrollment or changes to current enrollment for classified and management, Section 125 Plan for the 2005 calendar year for classified, faculty and management and the new Long Term Care product for classified, faculty and management is November 8 through 24. Learn more about these benefits by attending the Ask an Insurance Expert meeting on November 17 in the Boardroom (Building 3, Room 216). The schedule of the sessions is as follows:

Supplemental Life Insurance: 3:30 to 4 p.m.

Section 125: 4 to 4:30 p.m.

Long Term Care: 4:30 to 5 p.m.

Enrollment forms will be available at the information sessions or in Human Resources. Insurance experts will also be available to answer your questions on these benefits at the Benefits Fair on November 18 from 1-4:30 p.m. in Center for Meeting and Learning, Room104, Building 19. Questions? Call Carol Goldsberry at ext. 5114 or Vicki Ellison at ext. 5113.

#### FACILITIES MANAGEMENT TEAM MEETING

The Facilities Management Team meets Thursday, November 18 from 3-5 p.m. in the Boardroom, Building 3, Room 216. The current agenda and past minutes can be found on the Facilities Management and Planning website:

<u>http://www.lanecc.edu/campsvcs/ie/ns\_fmc.htm?MSCOMTB=ICP\_FMT%20Minutes</u> . Facilitator: Stephen Pruch.

# GREAT AMERICAN SMOKEOUT DAY SEMINAR

If you have ever thought about quitting smoking or giving up tobacco, this seminar will help you learn what to do on your former cigarette break and provide you with new strategies and interventions for becoming a non-smoker. This will also help those who are supporting others in trying to quit. "Quit kits" will be available if you would like to participate in quitting for the day in honor of the Great American Smokeout on Thursday, November 18, from 12-12:30 p.m. in the Boardroom (Building 3, Room 216). Nadine Wilkes from our Health Clinic will conduct this seminar and will be available for questions from 12:30-12:45 p.m. To sign up please email or call Wendy Simmons at simmonsws@lanecc.edu or ext. 5551.

# TRAININGS

- I.T. TRAINING COMPUTER LABS
- -- Purchase Order Approvals (By request: contact Bob Baldwin baldwinb@lanecc.edu)
- -- Excel Spreadsheet Intermediate (11/10 & 12, 2 5 p.m., LCC02 202)
- -- Access Database Basics (11/15 & 17, 8:00 12:00 a.m., LCC12 119A)
- -- Lane Events Room Request Process (11/16, 11 a.m. 12 p.m., LCC12 119A)
- -- GroupWise Essentials (11/17, 2 4 p.m., LCC12 119A)
- -- GroupWise Rules for Mail Handling (11/19, 10:30 a.m. 12 p.m., LCC12 119A)
- -- Banner Finance Training & Support (11/22, 9:30 11:30 a.m., LCC12 119A)
- -- Banner Purchase Order Processing (11/23, 2 4 p.m., LCC12 119A)
- -- Banner Finance Training & Support (11/29, 9:30 11:30 a.m., LCC12 119A)
- -- Access Database Intermediate (12/1 & 3, 8:00 12:00 a.m., LCC12 119A)
- -- Banner Finance Training & Support (12/6, 9:30 11:30 a.m., LCC12 119A)

Please email <u>levickm@lanecc.edu</u> to reserve a seat and get directions.

Visit <u>www.lanecc.edu/it/training</u> for lab descriptions, schedules, and resources. Contact Michael Levick for training, coaching, or answers to software questions at ext. 3349 or <u>levickm@lanecc.edu</u>.

# FACULTY WEBMASTER SERVICES AND WORKSHOPS

-- New LCC Department Web Page Designs-Monday, November 15, 2:30-3:30 p.m. Design choices and DreamWeaver templates. For department managers, classified staff, and faculty. Presented in conjunction with Information Technology/Lori Brenden. -- Easy Instructor Website, Thursday, November 18, 12-1 p.m. Easy to use course website builder for non-tech users.

-- Moodle-Thursday, December 1, 12-1 p.m. Course management system designed to help educators who want to create quality online courses.

All workshops are presented by your faculty webmasters, Joe Escobar and Meredith Keene-Wilson and are held in the Experimental Classroom, Building 19, Room 245. For more information on these workshops or any other service provided by your faculty webmasters, visit <u>http://teach.lanecc.edu</u> or email: <u>online@lanecc.edu</u>

# JOBS

OPEN TO THE PUBLIC:

\* Sociology Instructor, Social Sciences, closing 11/15

\* Speech Communication Instructor/English, Foreign Language and Speech Division, closing 11/29

\* Costumer/Music, Dance and Theatre Arts, closing 1/3/05

OPEN TO LCC CLASSIFIED EMPLOYEES AS DEFINED IN ARTICLE 11.6.1 OF THE CLASSIFIED CONTRACT no current openings

### ADS

THE NATIVE AMERICAN STUDENT ASSOCIATION NEEDS HELP in removing the bark from cedar logs planned to be used in the construction of the LCC Longhouse. Contact Drew Viles (x5480; <u>vilesa@lanecc.edu</u>), please.`

FOR RENT Winter Term ONLY Two-story house with large, upstairs master bedroom (perfect for couple). Large, bright kitchen/ dining area, washer/ dryer / dishwasher / gas stove / gas heat. No smoking or pets. Covered parking, on bus route. Available 12/23/04 - 3/19/05. Be responsible for 2 friendly cats and houseplants. Located at 1490 Jefferson Street. \$625 per month, \$200 deposit and \$50 fee. W. Loren 344-7534 OR lorenw@lanecc.edu or givingtree@earthlink.net

DID ANYONE SEE someone messing around the front of a black Pontiac Fierro on Tuesday Nov. 9 in lot "N" near building 7. If so please let me know at <u>conkling@lanecc.edu</u>.`

WOODLAND FRIENDS HOLIDAY BAZAAR. When: November 19th and 20th 2004. Time: 9 AM- 4 PM. Location: 89515 Territorial Road Elmira. For more information Call 541-935-2059.`

NICE TWO BEDROOM, one bathroom home for rent in central Springfield 10 minutes from campus. Includes single garage, inside utility, dishwasher, garden shed, covered patio and large fenced yard with garden area. \$645 per month. Located at 1053 Olympic Street. Call 741-9708 for info or Emerald Property Management 741-4676 to see.`

WANTED TO RENT: I would like to rent a condo or house at the beach for December 19,20,21. We need two bedrooms to sleep four people, kitchen, etc. Contact Linda Myers at 344-6483. Thanks.`

GREAT TRUCK! 93 Chevy diesel dually, 1 ton ext. cab, auto, new transmission, tires, Rancho shocks, air bags, A/C, tow, excellent mechanical and body, sell for \$6500. Perfect for 5th wheel, camper or work truck. Runs like a top! Call Richard @ 344 2574. Judith Gabriel, 5699.`

CRASH PAD DAYS GONE FOREVER! Do you have a single bed--box spring and mattress, preferably with headboard--or a day bed you no longer need? My guests are getting too old and creaky to sleep on my futon-on-the-floor. <u>cadburya@lanecc.edu</u>`

POWWOW CART DRIVERS NEEDED! Last year several Lane workers had the joyful experience of driving the school's golf carts during the NASA powwow, helping elders get from the parking lot and helping vendors move their wares in and out. Once again, we're seeking volunteers from faculty and staff to help out for three-hour shifts. The

powwow is Saturday, December 4th, in the LCC gym. Please call or email Jeff Harrison. <u>harrisonj@lanecc.edu</u> x5145.`

VOLUNTEERS NEEDED for Festival of Trees, November 23-28th. Over 900 volunteers are need to transform the Valley River Inn into Lane County's premier holiday extravaganza. Santas are in high demand and suits are supplied but a wide range of volunteer opportunities are still available for each 2-3 hour shift. The fun and glamour of the event is second to none, and so are the lasting effects of your efforts. To volunteer, call Thelma Clemons at 741-4606, or email <u>thecle@mckweb.com</u> `

MOVING DAY is getting closer and I still haven't found a good home for my dog, Dharma. If you know someone who is a reliable pet person, and is looking for an adoring buddy, please give then my phone number-914-2522 or <u>email-bridgea@lanecc.edu.l</u> only have two weeks! Still have the trampoline, and moving day is getting very close. My son wanted \$50. for it, but at this point I could be haggled with. Call 914-2522 or email <u>bridgea@lanecc.edu</u> A huge THANK YOU to all of you who called about my house a few weeks back. I was so overwhelmed by responses to my ad that I wasn't able to get back to each and every one of you, so my apologies to those of you who I didn't call. Amazingly, the house sold in less than one day--not to one of our staff however. I hope that some of you made it to the open house and at least got a look.`

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# THE DAILY

# TODAY

LANE EVENTS ONLINE: http://showlane.lanecc.edu:28000/wv3\_servlet/urd/run/wv\_event.DayList?evfilter=15691

SPANISH ONLY TABLE, Tuesdays at 7:30 a.m. near the coffee bar in the cafeteria, and at 1 p.m., back of the cafeteria. Practice your Spanish language skills. All levels welcome. Contact Judy McKenzie for more information at <u>mckenziej@lanecc.edu</u>

PRINTMAKER KEN PAUL discusses his exhibit in the Lane Art Gallery, 11 a.m.-12 p.m., Building 11. Open to the public. For information call ext. 5409.

READING TOGETHER ORAL HISTORY AND READER'S THEATER WORKSHOP, 11:30 a.m.-1 p.m., Center for Meeting and Learning, Room 102, Building 19. See <u>http://www.lanecc.edu/library/read.htm</u> for details. Contact: Ellen Cantor, ext. 3660.

BOARD OF EDUCATION, 6:30 p.m. Boardroom, Building 3. See agenda at <u>http://www.lanecc.edu/presoffc/board/agenda.htm</u>. Contact: Editor.

HEALTH CARE IN THE US: CRISIS IN COST, ACCESS AND CARE, speaker panel in Steve Candee's Problems in U.S. Politics class, 7-8:50 p.m., Building 19, Room 257. Panelists: Dr. Bill Disher; health care advocate Marc Shapiro; and attorney Patrick Lynd of Jaqua & Wheatley. Guests are welcome; contact Steve Candee at ext. 5188.

## NEWS

WHAT DID STUDENTS TELL US?

The spring term 2004 ACT Student Opinion Survey of students enrolled in credit classes told us this:

1. 96 percent of the respondents agreed that Lane's general environment is welcoming and accepting to all students, regardless of their race or national origin, gender, religion, physical ability, age, or sexual orientation.

2. 96 percent of the respondents agreed that Lane's instructors strive to create a classroom environment that is comfortable and fair to all students regardless of their race or national origin, gender, religion, physical ability, age, or sexual orientation.

3. 50 percent of the respondents reported that a major reason they chose to attend Lane was because Lane "offered the courses they wanted" (compared to 51 percent of all Oregon community college respondents).

Thanks to all those faculty who helped us conduct this biennial statewide survey. For more information contact Craig Taylor (IRAP, ext. 5364 or visit the IRAP website for a summary of findings from the survey -- <u>http://www.lanecc.edu/research/index.htm</u>).

#### NEW BUILDING BY THE TRACK IS A REPLACEMENT

The new wood-frame building going up near the main campus track is a longplanned replacement of the former modular building used by PE and Athletics for storing track and field equipment such as hurdles. Construction technology students in Leonard Keene's class are doing the framing and sheeting for class credit under the supervision of Facilities staff. The project has long been planned by the Facilities Management Team. FMT allocated about \$54,000 from the capital repair and improvements fund in May to replace the modular, which was rotting. It was demolished about a month ago. The new building should be completed this term.

Nearby, two old child care modulars (buildings 30 and 31) recently were removed. One of those sites is being prepared in anticipation of the long house project next summer, contingent upon fund-raising. Finally, another storage building is being built by Facilities staff in Florence to replace the old Quonset hut storage building.

For FMT minutes, see <u>http://www.lanecc.edu/campsvcs/ie/ns\_fmc.htm</u>. For FMT policy and procedure, see <u>http://www.lanecc.edu/cops/fcom.htm</u>. Contact: Editor.

#### DONATIONS REQUESTED

Lane's Chapter of American Association of Women in Community Colleges (AAWCC) is seeking donations for its Holiday Silent Auction to be held in December. Funds raised from the auction go to fund the AAWCC Leadership Scholarship and club activities. Hand crafted items are big sellers, but if you have other items to donate we will gladly accept them as well. Please contact Carol Woodman at ext. 5509 if you have items to donate.

#### EVENTS

#### ARAB AMERICAN IDENTITY POST 9/11

You are invited to a special Back to Back program with Kera Abraham. Now writing for the Eugene Weekly, Kera is an Arab American with a recent M.A. in magazine journalism from the University of Oregon School of Journalism. She is author of several essays on the Arab American experience and the stereotyping of Arab Americans, based on interviews as well as on her own family history and experience. Kera will share a PowerPoint presentation she has developed, "Arab American Identity Post 9/11," on Wednesday, November 17 at 7:30 p.m., at the CALC House, 458 Blair Blvd. in Eugene. Bring your friends. This program is the first in a two-part series. In February, we will work with others to present "Dispelling Illusions: Understanding Our Arab/Muslim and Sikh Neighbors." Watch for details. Back to Back (B2B) is a program of Community Alliance of Lane County (CALC). B2B works against overt bigotry and subtle discrimination as practiced by individuals and institutions. We are committed to becoming better allies to one another by educating ourselves and offering educational programs for the community, with a focus on racism, anti-Semitism and heterosexism. Over the past year, B2B and CALC have sponsored workshops and presentations on racism, anti-Semitism, ageism, and LGBTQ issues. Submitted by Jim Garcia, Diversity Coordinator.

#### VIDEOS THIS WEEK

Multi-Cultural Center, Building 1, Room 201: "La Cage aux Folles," Wednesday November 17, 3:30 p.m.; contact Susan Mathews, ext. 5276.

ASLCC/Student Life and Leadership Development, Building 1, Room 206: "Fahrenheit 451," Friday, November 19, 11:30 a.m.-1:30 p.m. Contact: Elizabeth Rosso, ASLCC.

#### HOURS

The Daily will publish twice only the week of Thanksgiving, on Monday and Tuesday, November 22 and 23. Deadline is always noon of the working day before publication. Always e-mail submissions directly to The Daily (in the GroupWise user

directory, or <u>daily@lanecc.edu</u>). For more information see <u>http://www.lanecc.edu/cops/daily.htm</u>. Contact: Joan Aschim, <u>daily@lanecc.edu</u>

#### TRAININGS

WORKSHOPS IN THE INSTRUCTIONAL TECHNOLOGY CENTER THIS WEEK -- Webpage Intro/DreamWeaver: Create a webpage or website; Wednesday, November 17, 12 p.m. - 1:30 pm; and Tuesday, November 23, 9:30-11:30 a.m.

-- PowerPoint: Create presentations for projector or website viewing; Wednesday, November 17, 9:30-11 a.m.

-- PhotoShop: Scanning artwork and photos; Thursday, November 18, 10-11 a.m.

-- PhotoShop: Edit scanned photographs; Thursday, November 18, 12:30-1:30 p.m. ITC workshops are free to employees. You may also call to make a one-on-one appointment for help with specific skills and applications. All workshops held in the Instructional Technology Center, Building 19, Room 249. Registration is required. Basic computer skills necessary. Call Roka at ext 3292 or email at <u>walshr@lanecc.edu</u> to register or for more information.

#### I.T. TRAINING COMPUTER LABS THIS WEEK

- -- Lane Events Room Request Process (11/16, 11 a.m. 12 p.m., LCC12 119A)
- -- Access Database Basics (11/17, 8:00 12 a.m., LCC12 119A)
- -- GroupWise Essentials (11/17, 2 4 p.m., LCC12 119A)

-- GroupWise Rules for Mail Handling (11/19, 10:30 a.m. - 12 p.m., LCC12 119A) Please email <u>levickm@lanecc.edu</u> to reserve a seat and get directions. Visit www.lanecc.edu/it/training for lab descriptions, schedules, and resources.

#### FALL/WINTER HIRING TRAINING SCHEDULE

The Fall/Winter Hiring Training Schedule has been set as follows: DATE / TIME / LOCATION / REGISTRATION DEADLINE

11/22/04, 8 a.m.-12 p.m., TO BE ANNOUNCED (TBA) 11/18/04

11/29/04, 1-5 p.m., TBA 11/25/04

12/07/04, 8 a.m.-12 p.m., TBA 12/02/04

12/14/04, 1-5 p.m., TBA 12/09/04

12/22/04, 8 a.m.-12 p.m., TBA 12/16/04

01/05/05 1-5 p.m., TBA 12/27/04

01/13/05, 8 a.m.-12 p.m., TBA 01/03/05

01/20/05, 1-5 p.m., TBA 01/10/05

01/28/05, 8 a.m.-12 p.m. TBA 01/17/05

02/04/05, 1-5 p.m., TBA 01/24/05

Register through Adrian Mcleod (<u>mcleoda@lanecc.edu</u>) by the identified dates.

#### JOBS

OPEN TO THE PUBLIC:

\* Sociology Instructor, Social Sciences, closing 11/15

\* Speech Communication Instructor/English, Foreign Language and Speech Division, closing 11/29

\* Costumer/Music, Dance and Theatre Arts, closing 1/3/05

\* Sociology Instructor, Social Sciences, to increase the applicant pool the closing date has been extended to 1/15/05.

#### ADS

TOASTMASTERS of South Hills Open House. Tuesday, November 16, 7-8:30 p.m., Unity of the Valley (39th and Hilyard). Join us for refreshments and learn how you can become a better speaker. For more information contact Joe McCully @ 463-3516.```

SPAGHETTI FEED AND SILENT AUCTION for Athletics, November 19, 5:30 p.m., cafeteria. Adults \$8, children 12 and under \$5, family \$25 (2 adults 3 kids). Contact Sean MonDragon at 5548 or Sharon Foster at 5599 for more information.`

THANKSGIVING HOLIDAY RAFFLE AT THE BOOKSTORE: Tickets are available now for the Thanksgiving Holiday Raffle at the Bookstore. Purchase your tickets to win the "Blues and Brews" basket which includes an AM/FM Stereo CD Player; Panasonic Cordless Phone; Melitta Fast Brew Coffee Machine; Lane Travel Mug; coffee, tea and coffee time CD. Tickets are just \$1 each or 6 for \$5. The drawing will be held Monday, November 22. All proceeds will benefit Lane student families during the Thanksgiving holiday.`

MOTORCYCLE FOR SALE: Great Holiday gift for your favorite motorcycle mama (or papa). 2000 Suzuki Intruder 800. Less than 7000 miles. Windshield. Passenger back rest. Shaft drive. Excellent condition. Includes cover, 2 cargo bags, battery charger, new helmet. \$3990. Lisa Anderson. 484-6785. 726-3525 x214.`

GORGEOUS, THREE BEDROOM, one bath home for rent in Springfield minutes from campus. Gas heat and hot water, hardwood floors, inside utility, washer/dryer, covered patio with storage and drop-down work benches, large fenced back yard, maintenance-free front yard with huge fir tree. Great neighborhood off Centennial. Pet accepted. \$695 per month. Located at 1249 Parker. Call 543-3351 to see.`

NUTS! (Last chance at current prices). I will be selling shelled filberts in the cafeteria during the Holiday Faire on Wed Nov 17 and Thurs Nov 18. Hours 9-3. Plain - \$2.25 lb. / Dry roasted (no salt) - \$2.50 lb. / Dry roasted (salted) - \$3.00 lb. Our supplier has just raised his prices, so we will be passing on this increase after this sale. Thanks, and see you there, Judy Eisel, Students First, 463-3207.`

DID YOU KNOW that when you purchase any "Assemble your own Gift Bag" at the Bookstore, you will receive a 25% discount on any Trade paperback book or novel, for your special someone. Free gift wrap with purchase. For more information contact Ava or Peggy, ext. 5716.```

CAL KING WATERBED MATTRESS for sale: Strobel Hydro Support 1900. 2-3 years old, very firm, great condition. \$150. Call Jana Nelson, Math, ext. 5393, or home, 689-6846. Available Thanksgiving weekend.`

GIGANTIC, beautiful split leaf philodendron needs loving office/home. (Has grown too large for my living room). Comes with small 3-legged stand. You haul (need truck or van). Free. Call Jana Nelson, Math, ext. 5393, or home, 689-6846.`

HOLIDAY TRIMMINGS and Treasures: The Stray Cat Alliance (SCA) is a non-profit organization that provides funds for low-income people to spay/neuter their cats and stray/feral cats. We also provide funding for emergency veterinary services, and we provide cat food when requested. We will hold a fund raiser on November 17, 18, 19 at the Holiday Bazaar at Lane Market Central. Drop by our table between 10a and 3p to see our wonderful treasures. Your purchases will help control animal overpopulation and hunger. Georgia Nissen, 942-2597.

THE NATIVE AMERICAN STUDENT ASSOCIATION NEEDS HELP in removing the bark from cedar logs planned to be used in the construction of the LCC Longhouse. Contact Drew Viles (x5480; vilesa@lanecc.edu), please.``

FOR RENT Winter Term ONLY Two-story house with large, upstairs master bedroom (perfect for couple). Large, bright kitchen/ dining area, washer/ dryer / dishwasher / gas stove / gas heat. No smoking or pets. Covered parking, on bus route. Available 12/23/04 - 3/19/05. Be responsible for 2 friendly cats and houseplants. Located at 1490 Jefferson Street. \$625 per month, \$200 deposit and \$50 fee. W. Loren 344-7534 OR lorenw@lanecc.edu or givingtree@earthlink.net

DID ANYONE SEE someone messing around the front of a black Pontiac Fierro on Tuesday Nov. 9 in lot "N" near building 7. If so please let me know at <u>conkling@lanecc.edu</u>.``

WOODLAND FRIENDS HOLIDAY BAZAAR. When: November 19th and 20th 2004. Time: 9 AM- 4 PM. Location: 89515 Territorial Road Elmira. For more information Call 541-935-2059.``

2001 VOLKSWAGEN Jetta GL Sedan 4D. Red. Excellent condition. Owner has taken immaculate care of car. 37,600 miles. 4-Cyl. 2.0 Liter. 5 Speed Manual. Air Conditioning. Power Steering. Power Door Locks. Tilt Wheel. AM/FM Stereo. Installed single compact disc player. Dual Front Air Bags. ABS (4-Wheel). Kelly Blue Book private party valued at \$11,430. Asking 9,950 FIRM. Call Juanita at 345-0996 or e-mail at <u>benedictoj@lanecc.edu</u>

ANNUAL FREE COMMUNITY THANKSGIVING DINNER, Thursday November 25th from 11am to 3pm. This dinner serves more than 2500 men, women, and children in our local area. This event is done entirely by volunteers and community donations. We are in need of volunteers to help Sunday, November 21st here at LCC for food preparation. We are grateful to the LCC Culinary program for cooking most of the food served at the dinner. Also volunteers are needed Wednesday, Nov. 24th 4pm to 8pm for set-up, and during the dinner on November 25th from 8am to 6pm at the Whiteaker Community Head Start Center (formerly Whiteaker School). We will be giving away items to people in need and are in need of warm winter clothes, blankets, sleeping bags, and toiletries. Call 458-8179 to sign up to volunteer or for information about donations. Submitted by Beverly Farfan ext. 5395.``

LOOKING FOR A COZY HOME TO BUY...Are you thinking of selling your home? Or is one of your neighbors? I am looking for a new home near 24th and Hilyard, in lower College Hill, or in the Friendly St. neighborhood, maybe sometime in the next six months or so, and would greatly appreciate any leads!!! Hadley Brown, ESL brownh@lanecc.edu ``

THE DAILY is the official employee newsletter of Lane Community College. Deadline is always noon of the day before publication. There is no Friday issue. Complete user

guidelines are posted at <u>http://www.lanecc.edu/cops/daily.htm</u> or e-mail <u>daily@lanecc.edu</u> Tuesday, November 16, 2004

# THE DAILY

# TODAY

LANE EVENTS ONLINE: http://showlane.lanecc.edu:28000/wv3\_servlet/urd/run/wv\_event.DayList?evfilter=15691

HOLIDAY MARKET continues all week in the cafeteria from 9 a.m.-3 p.m. Shop for holiday greeting cards, a variety of neat and inexpensive gifts Items, jewelry, crafts, filberts, Avon, soy, gel and PartyLite candles, and Mary Kay. All proceeds from the vendors will go to the kids on the annual Holiday Giving Tree sponsored by ASLCC whose names do not get picked. We also adopt a few children from the tree and buy for them. Questions? Tina Lymath, ext. 5336.

BAKE SALE AT HOLIDAY MARKET by Specialized Employment Services to raise funds for our Summer Recreation Program student-workers. Goodies include banana bread, cranberry bread, walnut clusters, and more. See you today and Thursday in the cafeteria. Contact: Josie Skeers, SES.

ATHLETIC FUNDRAISER in the cafeteria, today and Friday, 12-1 p.m. Order your oranges, buy candy bars, raffle tickets for a quilt, and tickets for the November 19 spaghetti feed, at Pat Hansen's table. Questions? Call Sharon Foster, ext. 5599.

OPEN ENROLLMENT for supplemental life initial enrollment or changes to current enrollment for classified and management, Section 125 Plan for the 2005 calendar year for classified, faculty and management, and the new long term care product for classified, faculty and management ends November 24. Learn more at an Ask an Insurance Expert session today in the Boardroom, Building 3, as follows: Supplemental Life Insurance, 3:30-4 p.m.; Section 125, 4-4:30 p.m.; Long Term Care, 4:30-5 p.m. Enrollment forms available at the sessions or in Human Resources. Insurance experts will also be available to answer your questions on these benefits at the Benefits Fair on November 18 from 1-4:30 p.m. in Center for Meeting and Learning, Room104, Building 19. Questions? Call Carol Goldsberry at ext. 5114 or Vicki Ellison at ext. 5113.

VIDEO in the Multi-Cultural Center, Building 1, Room 201: "La Cage aux Folles," 3:30 p.m.; contact Susan Mathews, ext. 5276.

MEET THE TITANS TONIGHT at 7:15 p.m. in the main gym. Get to know your very own Lane Community College Men's Basketball Team. There will be an intersquad scrimmage at 7:20 p.m., a dunk contest, a 3-point contest, fan contests, and even a Student Government vs. PE/Athletics Staff and Faculty game. Prizes will be awarded. Admission is free. Contact: Matt Swagerty, Men's Basketball Head Coach, ext. 5553.

## NEWS

ESL FACULTY AND THE ORTESOL CONFERENCE

Faculty from the English as a Second Language Program presented at the ORTESOL (Oregon Teachers of English to Speakers of Other Languages) 2004 Annual Conference in Portland on November 5 and 6. Indy Bakshi presented the English

Language Civics curriculum being developed by evening ESL Faculty. Other ESL faculty who attended the two-day professional development event include Michael Weinstein, Stacey Zinniker, Diane Daudt, Leah Claypool, and Agnieszka Alboszta.

ORTESOL promotes scholarship, disseminates information, strengthens instruction and research in the teaching of English to speakers of other languages or dialects, and cooperates with other groups having similar concerns. It is the local affiliate of the global organization of TESOL.

Teaching ESL is a multi-faceted, academic discipline requiring training in linguistics, second language acquisition, language pedagogy, methodology, materials, development, testing and research, curriculum and syllabus design, program administration, and cross-cultural communication. Submitted by Annick Todd.

#### FLU SHOTS

The Lane Health Clinic still has flu vaccine available for those who meet the criteria. For questions or to schedule an appointment call 463-5665.

#### THANK YOU

The English as a Second Language Program would like to thank the English Department for hosting a reception to welcome ESL faculty and staff to the 30th Avenue Campus. We appreciated the warm reception, the great food, and the opportunity to meet faculty and staff from the English, Foreign Language and Speech Department. Submitted by Annick Todd.

#### CLOSED

The Financial Aid Office will be closed on Thursday and Friday, November 18 and 19, for a departmental in-service. Staff needing assistance can contact Student's First! Submitted by Melinda Dunnick, ext. 5347.

#### STUDENT LITERARY COMPETITION

Do you have students in your classes whose writing ability has particularly caught your eye? The League for Innovation in the Community College Student Literary Competition will be coming up winter term--encourage them to enter! Lane students have traditionally done very well--last year at the national level Debra Schneider won first place in personal essay, with an accompanying award of \$500; Kyla Wtherell took third place in short story with an accompanying award of \$100; and Lara Coley received honorable mention in poetry. Categories include short story, personal essay, poetry, and one-act play; authors who win or place at the national level are also published in the League literary magazine. Posters will soon be going up around campus, and applications will be available winter term, but if you or any of your students have questions, please feel free to contact me (Sharon Hainley) in the EFL&S office, 9:30 a.m.-2:30 p.m., Mondays through Fridays, and I'll be glad to answer them for you.

#### NEW LEARNING COMMUNITY ATTRACTS STUDENTS

Fast Lane to Success is a new Learning Community at Lane aimed at increasing first-year students' success in college and beyond. Two linked classes, Effective Learning and College Success: On Course teach effective study and learning skills, as well as empowerment strategies so students become responsible, self-motivated learners. Fast Lane to Success is developing and teaching the On Course curriculum developed by Skip Downing. It is a powerful, positive, learner-centered curriculum that helps students learn to be in charge of their lives. One sign of the need for this learning community at Lane was its enrollment filled during early registration, and a large number

of students tried to get into the class after it filled. Instructors Judy McKenzie and Mary Parthemer are planning to offer it again in spring term. The Learning Community instructors will work with Institutional Research, Assessment and Planning to track the impact of Fast Lane to Success on students success at Lane. They are committed to following these students until next fall to see how students do on success measures such as grade point averages, course completion rates, and persistence; they will also collect qualitative data from students. To learn more about learning communities, contact Anne McGrail, Learning Communities Coordinator, at ext. 3657.

#### EVENTS

#### GREEN BAG LUNCH ON SUSTAINABILITY IN CURRICULUM

In spring 2004, Lane launched a collegewide Sustainability Initiative. A subcommittee was created to focus on sustainability principles as they relate to curricular issues. In order to move forward with this idea, faculty and other interested staff are invited to attend a "green bag" lunch on Thursday, November 18 from 12-12:50 p.m. in the Center for Meeting and Learning, Room 220, Building 19. Juice and soda will be provided. Bring your lunch and your creative thoughts as we explore the instructional role in this important initiative. Submitted by Jennifer Hayward, ext. 5594.

#### GREAT AMERICAN SMOKEOUT DAY SEMINAR

If you have ever thought about quitting smoking or giving up tobacco, this seminar will help you learn what to do on your former cigarette break and provide you with new strategies and interventions for becoming a non-smoker. This will also help those who are supporting others in trying to quit. "Quit kits" will be available if you would like to participate in quitting for the day in honor of the Great American Smokeout on Thursday, November 18, from 12-12:30 p.m. in the Boardroom (Building 3, Room 216). Nadine Wilkes from our Health Clinic will conduct this seminar and will be available for questions from 12:30-12:45 p.m. To sign up please email or call Wendy Simmons at simmonsws@lanecc.edu or ext. 5551.

#### PROMOTE YOUR PROGRAM AT LCC NIGHT

Looking for a chance to promote your program to a high school audience? The High School and Community Relations Office, College Now, and North Eugene High School counseling staff are teaming up to offer LCC Night once again. This will be the third LCC Night, a college fair that specifically highlights Lane's programs. It is an "open house" where high school students and their parents can visit with representatives from professional technical and transfer programs, student services, and admissions. It will be held in the North Eugene High School cafeteria, 200 Silver Lane, on Wednesday, February 2 from 5:30-7 p.m. All high school students in Lane County are invited. If you would like to represent your program at the event, you can reserve a table to set up a display and answer students' questions. Please contact Karen Edmonds at <u>edmondsk@lanecc.edu</u> or ext. 5688; or Delna Coe at <u>coed@lanecc.edu</u> or ext. 5008.

#### TRAININGS

WORKSHOPS IN THE INSTRUCTIONAL TECHNOLOGY CENTER THIS WEEK -- Webpage Intro/DreamWeaver: Create a webpage or website; Wednesday, November 17, 12-1:30 p.m.; and Tuesday, November 23, 9:30-11:30 a.m.

-- PowerPoint: Create presentations for projector or website viewing; Wednesday, November 17, 9:30-11 a.m.

-- PhotoShop: Scanning artwork and photos; Thursday, November 18, 10-11 a.m.

-- PhotoShop: Edit scanned photographs; Thursday, November 18, 12:30-1:30 p.m. ITC workshops are free to employees. You may also call to make a one-on-one appointment for help with specific skills and applications. All workshops held in the Instructional Technology Center, Building 19, Room 249. Registration is required. Basic computer skills necessary. Call Roka at ext 3292 or email at <u>walshr@lanecc.edu</u> to register or for more information.

I.T. TRAINING COMPUTER LABS THIS WEEK

-- Access Database Basics (11/17, 8:00 - 12 a.m., LCC12 119A)

-- GroupWise Essentials (11/17, 2 - 4 p.m., LCC12 119A)

-- GroupWise Rules for Mail Handling (11/19, 10:30 a.m. - 12 p.m., LCC12 119A) Please email <u>levickm@lanecc.edu</u> to reserve a seat and get directions. Visit www.lanecc.edu/it/training for lab descriptions, schedules, and resources.

FALL/WINTER HIRING TRAINING SCHEDULE

The Fall/Winter Hiring Training Schedule has been set as follows:

DATE / TIME / LOCATION / REGISTRATION DEADLINE

11/22/04, 8 a.m.-12 p.m., TO BE ANNOUNCED (TBA) 11/18/04

11/29/04, 1-5 p.m., TBA 11/25/04

12/07/04, 8 a.m.-12 p.m., TBA 12/02/04

12/14/04, 1-5 p.m., TBA 12/09/04

12/22/04, 8 a.m.-12 p.m., TBA 12/16/04

01/05/05 1-5 p.m., TBA 12/27/04

01/13/05, 8 a.m.-12 p.m., TBA 01/03/05

01/20/05, 1-5 p.m., TBA 01/10/05

01/28/05, 8 a.m.-12 p.m. TBA 01/17/05

02/04/05, 1-5 p.m., TBA 01/24/05

Register through Adrian Mcleod (<u>mcleoda@lanecc.edu</u>) by the identified dates.

FACULTY WEBMASTER SERVICES AND WORKSHOPS

-- Easy Instructor Website, Thursday, November 18, 12-1 p.m. Easy to use course website builder for non-tech users.

-- Moodle for Beginners, Thursday, December 2, 12-1 p.m. Course management system designed to help educators who want to create quality online courses.

All workshops are presented by your faculty webmasters, Joe Escobar and Meredith Keene-Wilson and are held in the Experimental Classroom, Building 19, Room 245. For more information on these workshops or any other service provided by your faculty webmasters, visit http://teach.lanecc.edu or email: online@lanecc.edu

# JOBS

OPEN TO THE PUBLIC:

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\* Costumer/Music, Dance and Theatre Arts, closing 1/3/05

\* Sociology Instructor, Social Sciences, to increase the applicant pool the closing date has been extended to 1/15/05

"BOOKS ARE FUN" BOOK FAIR THURSDAY AND FRIDAY: It's that time of the year again, so why not beat the holiday rush! Mark your calendars, for our annual "Books are Fun" book fair to benefit the Child Development Centers. We have Thursday, November 18th, from 7:30 - 5:00 pm, and Friday, Nov 19th from 7:30 - 4:30 pm reserved just for you. We will have hundreds of books and gift items for all ages, all priced well below retail. It promises to be a huge affair! Cash and carry, as always, credit cards accepted too. We look forward to seeing you again this year! Karen Wygle, Child Development Center.

HOLIDAY GIVING TREE (located in the Lobby of Building 1) will have names to pick up by November 17, if not, I have them in my office. If you know of any student how might benefit from the tree please have them call or come to my office this week. I am asking that all presents be returned by December 10, Friday. I really appreciate all the loving care by the faculty and staff here at Lane for this event. This is the tenth year that I have gathered names for children and hopefully when I retire someone will continue with the giving tree. Thank you. #5365 Bette Dorris, Building 1, Room 210.`

ARE YOU READY FOR THE THANKSGIVING HOLIDAY? There still is time to get those area rugs, linen, & comforters cleaned for those out-of-town guests or to just finish that fall cleaning you may have not gotten around to completing with your busy schedule. Remember the LCC Laundry is available to launder those hard-to-clean articles. This is a pilot project with easy access for staff that want to drop off their laundry on their way to work in the mornings. The goal is a 2-day turn around time, so check out the website for details and prices at <u>www.lanecc.edu/ses/laundry</u>. When you do business with the laundry, you also help the program they run. Staff provide work training opportunities to students who require intensive or unique supports in order to meet their educational goals. Submitted by Patty Parks.

FOR SALE: Lovely solid oak dining table. Handmade, 42" diameter. Tabletop and pedestal come apart for easy handling. \$300. Contact: Nadine Williams, Library Director, Ext. 5824

ANYONE MOVING? Need boxes? I've got an array of boxes, all shapes and sizes. A couple of wardrobe boxes, too. <u>PostonA@lanecc.edu</u> or ext. 3509

MOTORCYCLE FOR SALE: Great Holiday gift for your favorite motorcycle mama (or papa). 2000 Suzuki Intruder 800. Less than 7000 miles. Windshield. Passenger back rest. Shaft drive. Excellent condition. Includes cover, 2 cargo bags, battery charger, new helmet. \$3990. Lisa Anderson. 484-6785. 726-3525 x214.`

YOGA OF SOUND WEEKEND: Internationally acclaimed musician from Madras, India will provide many opportunities to create a chanting practice, or deepen your connection to sound and healing. Russill Paul will lead a Yoga of Sound workshop Saturday Nov 20 from 11am - 4pm (\$50); concert/kirtan at 7:30pm (\$15). Sunday Nov 21 chant meditation from 1-4pm (\$20). Monday Nov 22 7:30-9pm Deep Chant experience (\$15). All events held at Unity of the Valley in Eugene. Students half price. For more information contact Netti Garner @ ext 3270 or call Unity of the Valley at 345-9913

ART OPENING EXTENDED: Oregon Wine Cellars 3rd and Madison St. 1. this Wed 6-10 pm - wine tasting - picture viewing (each Wed same thru end of Dec). 2. this Friday only

4-6 pm Reception for artist -- studio sale at Winery. Jerry Ross. More information: ext 5827.`

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GREEN BAG LUNCH ON SUSTAINABILITY IN CURRICULUM, today, 12-12:50 p.m., Center for Meeting and Learning, Room 220, Building 19. Juice and soda provided; bring your lunch and your creative thoughts as we explore the instructional role in sustainability. Submitted by Jennifer Hayward, ext. 5594.

GREAT AMERICAN SMOKEOUT seminar with Nadine Wilkes: strategies, interventions, quit kits, QandA; today, 12-12:30 p.m. Boardroom, Building 3. E-mail or call Wendy Simmons at <u>simmonsws@lanecc.edu</u> or ext. 5551 to sign up.

BENEFITS FAIR, 1-4:30 p.m., Center for Meeting and Learning, Room 104, Building 19. Contacts: Carol Goldsberry at ext. 5114 or Vicki Ellison at ext. 5113.

#### NEWS

#### NATIVE AMERICAN WORD FOR THE WEEK

Today's Native American Word for the Week is "Ee-TO-ka-gha-bla" which means in Lakota (Sioux) "I am going south." This phrase actually comes from the infinitive "Ee-TO-ka-gha-ee-YA-ya" which literally means "to have gone south." (Capital letters stand for accented syllables in spoken Lakota.) Ironically "going south" (as in English) can also be understood metaphorically as "to have died." A soul was supposed to travel to the spirit land by way of the Milky Way, from north to south. Its fate was determined where the Milky Way divides into two branches in the south. One can fairly accurately assume some Christian/European influence has crept into this explanation. In traditional Lakota thought the term "Ee-to-ka-gha" literally means "the place where they make faces"---"kagha" meaning "to make"--and therefore is a much more ancient meaning than the references to the Milky Way, and the implications of a "fate" divided into "two directions" (probably a heaven and a hell concept) none of which is Native in origin. This discussion, however, clearly illustrates how languages change over time and as Europeans arrived on the Great Plains, their influences on Native languages became considerable. The class AIL 100 Foundations of Native American Languages continues this term. Dr. Don Addison, 344-4758.

#### UNITED WAY/FOUNDATION CAMPAIGN RAFFLE WINNERS

United Way/Foundation weekly winners are: Trisha Wilton won a fitness assessment donated by Wendy Simmons; Bob Haley won two dozen cookies donated by Peg Allison; Bill Klupenger won a hand strung pearl necklace donated by Janet Anderson; Allison Cadbury won a \$15 Renaissance Room gift certificate donated by Leigh Alice Petty; Kathryn Calise won a decorative pottery plate donated by Barb Delansky. Only one more drawing, get your pledge card turned in. Bring your pledge card to the Benefits Fair on Thursday, November 18 from 1-4:30 p.m. in the Center for Meeting and Learning, Room 10. Submitted by Tracy Rea.

#### CONTINUING EDUCATION INSTRUCTOR EXHIBITS PAINTINGS

Continuing Education art instructor Richard Quigley is currently showing his distinctive, acrylic paintings at the Galeria VallARTa in Puerto Villarta, Mexico. His show, called "Seeing Eyes" began on November 10 and will run through November 24. Richard will again be offering classes winter term at Lane, including beginning/advanced watercolor and beginning drawing, information available at <a href="http://www.lanecc.edu/cont\_ed/cehome.htm">http://www.lanecc.edu/cont\_ed/cehome.htm</a> Submitted by Peggy Hudson, <a href="http://www.lanecc.edu/cont\_ed/cehome.htm">http://www.lanecc.edu/cont\_ed/cehome.htm</a> Submitted by Peggy Hudson,

#### THANKS

The English Department sends our thanks to all who participated in the fundraiser to help Lynn Untz last Wednesday. Whether you donated books, purchased books or raffle tickets, or helped during the event, it meant a lot to all of us on the fundraiser committee to have your support. We were very successful in raising over \$1,500 for Lynn. Again many thanks to everyone. Submitted by Linda Schantol.

#### SPACE ASSIGNMENT COMMITTEE ANNOUNCES DEADLINES

The Space Assignment Committee has established two deadlines for accepting Requests for Space during the 2004/05 academic year. These two deadlines are January 31 and June 11. SAC considers Requests for Space in "batches" unless they are an emergency. The batch deadlines mean that SAC will consider all those requests submitted prior to the deadline. Requests submitted after the deadline will not be considered until the next deadline has passed. - Bob Mention, ext. 5747

#### JOIN US FOR LUNCH IN THE RENAISSANCE ROOM

The Culinary Arts Program cordially invites you to dine with us for lunch in the Renaissance Room. The Ren Room is a student-run fine dining establishment, located in the Center Building on the first floor at the east end of the Food Court Dining Room. Among menu selections this week are: salmon croquettes with match stick potatoes, maple glazed carrots and snow peas; chicken breast saute with roasted red pepper coulis, duchesse potatoes and poached asparagus. We are open from 11:45 a.m. until 1 p.m. Make a reservation by calling 463-3533.

Too busy to dine in the Ren Room? Look for Chappy's Omelet Bar, located near Blender's in the Food Court Dining Room on the first floor of the Center Building. We are serving omeletes with your choice of three toppings for \$3 from 10:30 a.m. until 1 p.m. A quick and nutritious treat! Submitted by Robin Johnson.

### EVENTS

#### WOMEN'S CENTER VIDEO

"Hope is a Literate Woman" narrated by Hillary Clinton will be shown in the Women's Center in Building 1, Room 202, on Friday, November 19, from 12-1 p.m. The film addresses efforts by the Laubach Literacy International organization to improve the condition of women and their families by teaching them to read and write. Contact: Jill Bradley.

#### LEARNING COUNCIL TO MEET SECOND AND FOURTH FRIDAYS

The Learning Council welcomes all faculty, staff and students to its meetings which are held the second and fourth Fridays of every month from 1-3 p.m. in Building 5, Room 206, excluding holidays and summer. The Council is currently meeting more frequently to develop its work plan, begin the process of creating an academic/learning plan for the college, and refine its membership. The next meeting is scheduled for Friday, November 19 same time and location. For more information contact Tamara Pinkas, Learning Council Chair, ext. 5011.

#### FREE CONCERTS AT LANE

The Lane Jazz Ensemble and the Lane Symphonic Band invite students and staff to free concerts on campus in the Performance Hall (Building 6). The Jazz Ensemble will play on Friday, November 19 from 2:10-3 p.m., and the Symphonic Band will play on Monday, November 22 from 12:10-12:50 p.m. Both groups are preparing for evening concerts and your attendance will really help our groups in the process of preparing. Come and enjoy the music. Lane Symphonic Band is playing some really exciting music; overtures, dances and music you know! Lane Jazz Ensemble plays some of the best music written for pro big bands such as Count Basie, Stan Kenton, Buddy Rich and others. Ron Bertucci from the Lane music program directs these instrumental music concerts. Remember, they're free! Contact: Myrna Seifert.

#### CHAMBER ORECHESTRA AT THE NEWMAN CENTER ON SUNDAY

The Lane Chamber Orchestra directed by Ron Bertucci of the Music, Dance and Theatre Arts department will play a concert at the Newman Center near 18th and Emerald Street near the University of Oregon on Sunday, November 21 at 4 p.m. Admission is by donation, \$4-\$6 recommended. The program includes: H.M.S. Pinafore Overture by Arthur Sullivan, edited by John Bauser; Ancient Airs and Dances by Ottorino Respighi; and Symphony No. 4 "Italian" by Felix Mendelssohn. Contact: Myrna Seifert.

#### HOLIDAY SILENT AUCTION

Lane's Chapter of American Association for Women in Community Colleges (AAWCC) is hosting its annual Holiday Silent Auction on Tuesday, November 30, in Building 19, Room 220 from 5:30-8 p.m. Many wonderful items have been graciously donated by Lane employees, departments, and community businesses. This will be a festive evening for friends and colleagues filled with food, fun, and holiday celebration. Funds from the auction help pay for AAWCC activities and our leadership scholarship awarded each year to a Lane student. For more information, please contact Donna Zmolek at ext. 5750. Hope to see you there!

#### NATIVE AMERICAN POWWOW TO BE HELD

The 12th Annual Native American Student Association Powwow will be held Saturday, December 4, with grand entries at 1 p.m. and 6 p.m. in the main gym, Building 5. Lane's powwow is one of the largest in the Northwest. For more information, contact NASA at 463-3235.

#### ARTICULATION AND TRANSFER CONFERENCE REGISTRATION DUE

Don't forget to send in your registration for the annual 2004 Articulation and Transfer Conference to be held at Lane Community College on Friday, December 10. All interested faculty, student services staff and administrators are welcome to attend this conference. Registration information is available at

<u>http://www.odccwd.state.or.us/Conference.htm</u> Please feel free to copy and distribute these to colleagues who might not have received this e-mail. The web site also has directions, lodging information, and a draft agenda. You may mail the registration form with your check or fax it with your credit card information as noted on the form. Please contact Linda Hutchins (<u>linda.hutchins@state.or.us</u>) if you need an alternative method. We look forward to seeing you December 10th for a great conference. Submitted by Shirley Lukacs.

## HOURS

FINANCIAL AID closed today and Friday, November 18 and 19, for in-service. For assistance contact Student's First! Submitted by Melinda Dunnick, ext. 5347.

THE DAILY will publish twice only the week of Thanksgiving, on Monday and Tuesday, November 22 and 23. Deadline is always noon of the working day before publication. Always e-mail submissions directly to The Daily (in the GroupWise user directory, or <u>daily@lanecc.edu</u>). For more information see <u>http://www.lanecc.edu/cops/daily.htm</u>. Contact: Joan Aschim, <u>daily@lanecc.edu</u>

THE LIBRARY will accommodate the studying needs of students by staying open two hours later than usual the first three days of finals week. Finals Week (December 6-11) Hours: Monday-Wednesday, 7 a.m.-10 p.m.; Thursday 7 a.m.-8 p.m.; Friday 7 a.m.-5 p.m.; closed Saturday. Contact: Cynthia Chabre.

#### TRAININGS

WORKSHOPS IN THE INSTRUCTIONAL TECHNOLOGY CENTER

-- PhotoShop: Scanning artwork and photos; Thursday, November 18, 10-11 a.m. -- PhotoShop: Edit scanned photographs; Thursday, November 18, 12:30-1:30 p.m.

ITC workshops are free to employees. You may also call to make a one-on-one appointment for help with specific skills and applications. All workshops held in the Instructional Technology Center, Building 19, Room 249. Registration is required. Basic computer skills necessary. Call Roka at ext 3292 or email at <u>walshr@lanecc.edu</u> to register or for more information.

FACULTY WEBMASTER SERVICES AND WORKSHOPS

-- Easy Instructor Website, Thursday, November 18, 12-1 p.m. Easy to use course website builder for non-tech users.

-- Moodle for Beginners, Thursday, December 2, 12-1 p.m. Course management system designed to help educators who want to create quality online courses.

All workshops are presented by your faculty webmasters, Joe Escobar and Meredith Keene-Wilson and are held in the Experimental Classroom, Building 19, Room 245. For more information on these workshops or any other service provided by your faculty webmasters, visit <u>http://teach.lanecc.edu</u> or email: <u>online@lanecc.edu</u>

### I.T. TRAINING COMPUTER LABS THIS WEEK

-- GroupWise Rules for Mail Handling (11/19, 10:30 a.m. - 12 p.m., LCC12 119A) Please email <u>levickm@lanecc.edu</u> to reserve a seat and get directions. Visit www.lanecc.edu/it/training for lab descriptions, schedules, and resources.

## JOBS

OPEN TO THE PUBLIC:

\* Speech Communication Instructor/English, Foreign Language and Speech Division, closing 11/29

\* Costumer/Music, Dance and Theatre Arts, closing 1/3/05

\* Sociology Instructor, Social Sciences, to increase the applicant pool the closing date has been extended to 1/15/05

\* Administrative Support Specialist/Family and Health Careers, closing 12/3

### ADS

"BOOKS ARE FUN" BOOK FAIR THURSDAY AND FRIDAY: It's that time of the year again, so why not beat the holiday rush! Mark your calendars, for our annual "Books are Fun" book fair to benefit the Child Development Centers. We have Thursday, November 18th, from 7:30 - 5:00 pm, and Friday, Nov 19th from 7:30 - 4:30 pm reserved just for you, Building 26, Room 314. We will have hundreds of books and gift items for all ages, all priced well below retail. It promises to be a huge affair! Cash and carry, as always, credit cards accepted too. We look forward to seeing you again this year! Karen Wygle, Child Development Center.`

HOLIDAY GIVING TREE (located in the Lobby of Building #1) will have names to pick up by November 17, if not, I have them in my office. If you know of any student how might benefit from the tree please have them call or come to my office this week. I am asking that all presents be returned by December 10, Friday. I really appreciate all the loving care by the faculty and staff here at Lane for this event. This is the tenth year that I have gathered names for children and hopefully when I retire someone will continue with the giving tree. Thank you. #5365 Bette Dorris, Building 1, Room 210.`

GIANT BAZAAR: Friday and Saturday, November 19 and 20, from 9 a.m. to 4 p.m. In West Eugene on the corner of Elmira and Bertlesen at Fairfield Baptist Church, 3991 Elmira Road. Susan Thornton.`

SPAGHETTI FEED AND SILENT AUCTION for Athletics, November 19, 5:30 p.m., cafeteria. Adults \$8, children 12 and under \$5, family \$25 (2 adults 3 kids). Contact Sean MonDragon at 5548 or Sharon Foster at 5599 for more information.```

NUTS! (Last chance at current prices). I will be selling shelled filberts in the cafeteria during the Holiday Faire Thurs Nov 18. Hours 9-3. Plain - \$2.25 lb. / Dry roasted (no salt) - \$2.50 lb. / Dry roasted (salted) - \$3.00 lb. Our supplier has just raised his prices, so we will be passing on this increase after this sale. Thanks, and see you there, Judy Eisel, Students First, 463-3207.```

WOODLAND FRIENDS HOLIDAY BAZAAR. November 19th and 20, 9 AM- 4 PM. Location: 89515 Territorial Road Elmira. For information call 541-935-2059.```

ARE YOU READY FOR THE THANKSGIVING HOLIDAY? There still is time to get those area rugs, linen, and comforters cleaned for those out-of-town guests or to just finish that fall cleaning you may have not gotten around to completing with your busy schedule. Remember the LCC Laundry is available to launder those hard-to-clean articles. This is a pilot project with easy access for staff that want to drop off their laundry on their way to work in the mornings. The goal is a 2-day turn around time, so check out the website for details and prices at <u>www.lanecc.edu/ses/laundry</u>. When you do business with the laundry, you also help the program they run. Staff provide work training opportunities to students who require intensive or unique supports in order to meet their educational goals. Submitted by Patty Parks.`

GIFT WRAP FOR WOMENSPACE AT HOLIDAY MARKET! Volunteers needed: get 2-3 of your colleagues, family, club/groups, friends, etc. together for a fun shift or two. Shifts are 3 hours long, starting at 10am, 12:45, and 3:30. The dates are Nov. 20, 21, 26, 27, and 28, Dec. 4, 5, 11, 12, 18, 19, 22, 23, and 24. On Dec. 24 shifts start at 10am, 12:00 and 2pm. To sign up or to get more details, please call Sue Thompson, x5735 or email to thompsons@lanecc.edu

HANDEL'S MESSIAH : Central Lutheran Chorale is singing the Messiah on Sat Nov. 27th at 7PM and Sunday Nov. 28th at 4PM. Tickets are free in exchange for canned food donation which will go to Food for Lane County. Tickets can be picked up at the church at 18th and Potter. (Bring your cans). Normal church office hours are 9-12 and 1-5 on Mon-Fridays except for Thurs and Fri of Thanksgiving break. Call 345-0395 for more information. Several of the soloists have been "imported" from New York and are really excellent singers! Clarice Bates FHC.`

GIVE THANKS to your dog, and dog loving friends with some delicious, nutritious and auspicious DOGGIE FORTUNE COOKIES! These bone shaped cookies are individually wrapped with a special message for you and your pooch. They cost \$5.00/bag and 10% of our profits will be donated to the Greenhill Humane Society. Call Amy 689-4749 or Debbie 988-3822 and check out the web site! www.doggiefortunecookies.com

LOOKING FOR STURDY FUTON (preferably a metal frame) with thick mattress in great condition. My sister is ill and needs a comfortable place to sleep when visiting. Call Judy Sierra at "0" (Campus Operator) or leave message at 338-8008. Thank You!`

FOR SALE: MATCHING SET of 4 studded snow tires for Subaru Outback. Excellent condition. Best offer. Robert Sposato, Academic Learning Skills. 683-1018, extension 5072.`

ATTENTION ALL SAND LOVERS! Just in time for Christmas! Excellent Condition and Low Low Hours - Custom Pearl Midnight Blue paint, 4" Custom Extended Swing Arm, Custom Port and Polished Included these EXTRA'S: Reeds, Jets, Wiseco Pistens, KN filter, Alloy brs, Plus a set Sand Treads and Helmet - PERFECT SIZE FOR THE BEGINNER- Never any problems- 2000 Yamaha Blaster A Must See! for \$3000.00 or OBO to see call Kerri in Enrollment Services at 5895 or 747-3737.` HOUSE FOR RENT: Two bedroom house in residential neighborhood at 2375 Onyx, by 24th and University. Near U of O and LCC No smoking (even outside) and no pets (even outside). No loud music or parties. Fireplace, dining room, and laundry room with washer dryer hookups. Rent \$830, \$600 deposit and \$200 refundable cleaning fee. Available immediately. Clarice Bates, FHC 345-3126`

FOR SALE: LOVELY SOLID OAK dining table. Handmade, 42" diameter. Tabletop and pedestal come apart for easy handling. \$300. Contact: Nadine Williams, Library Director, Ext. 5824``

THE DAILY is the official employee newsletter of Lane Community College. Deadline is always noon of the day before publication. There is no Friday issue. Complete user guidelines are posted at <u>http://www.lanecc.edu/cops/daily.htm</u> or e-mail <u>daily@lanecc.edu</u> Thursday, November 18, 2004

# THE DAILY

# TODAY

LANE EVENTS ONLINE: http://showlane.lanecc.edu:28000/wv3\_servlet/urd/run/wv\_event.DayList?evfilter=15691

BOARD OF EDUCATION WORK SESSION on college planning, 3-7 p.m., Boardroom, Building 3. Contact: Editor.

"MYSTERIES OF THE MONOTROPOIDEAE REVISITED: 20 Years of Demystification," with Dan Luoma, 40th Anniversary Distinguished Alumni Award winner; 7:30 p.m., Building 17 (Forum) Room 308. Monotropoideae is a sub-family within the ericaceae (heath family) which lack chlorophyll and are dependent on fungi for their nutrition. Dan will integrate wildflower and mushroom natural history through discussion of nutritional and physical symbioses in the monotropoideae, and summarize recent literature on the genetic relationships of monotropoideae species. Co-sponsored by Cascade Mycological Society and Native Plant Society of Oregon. Contacts: Gail Baker, ext. 5085, or Kyle Hammon, ext. 5447.

### NEWS

### LANE FLIGHT GRAD AND INSTRUCTOR TO TEACH CHINESE PILOTS

Thaddeus Beebe, Lane flight instructor for the past year and a half and a graduate of the flight technology program, leaves for China this month to become a flight instructor at a new Pan Am flight training facility in the city of Shijiazhuang, capital of the Hebei province. Beebe will train pilots who will fly for Air China and Hainan Air.

Beebe interviewed for the job this summer after hearing from friends that Pan Am was starting the new company and was hiring. The former worldwide airline has continued to offer flight instruction.

Beebe, 28, earned an associate of applied science degree in flight technology at Lane in 2001, and a bachelor of arts degree in Chinese language and literature from the University of Oregon in 2003. His studies included a year abroad in Beijing where he made many friends in the aviation industry.

Training will be conducted in Diamond DA40 and DA42 four-seat aircraft that have glass cockpits similar to modern jet airliners. Beebe will teach four students per term. They will train Monday through Friday for about a year.

See photo at http://www.lanecc.edu/mpr/news/newsatlane.htm

For more information about Lane's flight technology program, contact Harvey Birdseye at 463-4302 or <u>birdseyeh@lanecc.edu</u>.

#### GOVERNMENT OFFICIALS SPEAK WITH ESL STUDENTS

The first English Language (EL) Civics Night occurred on November 10. Eugene Mayor Kitty Piercy, State Representative Paul Holvey, County Commissioner Don Hampton, and Phyllis Waggoner, a representative from Peter DeFazio's office, spoke to students in the Intermediate, High-Intermediate, and Low-Advanced ESL evening courses about government, their roles in government, and topics important to immigrants in our community. They later answered questions from students in a panel discussion format. An international potluck was hosted by the students and faculty. EL Civics faculty including Kate Gessert, Luda Kremers, Lisa King, and Indy Bakshi planned EL Civics Night. The three evening ESL classes receive federal funding to study civics. The students have been studying city, county, state, and federal government, and learning about local legislators. The event was a major success, and students were pleased to receive answers to their questions about immigrant rights, the lack of a national health care system, and other relevant issues. Contact: Annick Todd.

#### CALL FOR 2005-06 READING TOGETHER BOOK SUGGESTIONS

Just when we're beginning to get bombarded by all those ever earlier holiday shopping promos, Reading Together pushes the advance envelope even more drastically. That's right, were actually asking for solicitations for next year's Reading Together books starting now, in order to use the winter break to read through the volumes of suggestions we receive, as well as contact prospective authors for campus visit availability, and to give LCC Performing Arts and Visual Arts faculty time to plan for productions and exhibits. So, if you have any good ideas for either fiction or non-fiction books that meet the Reading Together Criteria (see below), send your suggestions to Ellen Cantor, Reading Together Coordinator, <u>cantore@lanecc.edu</u> We'd really like to get the word out to students this year, so it would be particularly helpful if instructors announced this call for suggestions to students, and if you are able, send the suggestions on to me. I'll also put out suggestions boxes in popular locations on campus. BOOK SELECTION CRITERIA 2004-05:

- \* Interdisciplinary character
- \* Quality of writing
- \* General appeal
- \* Accessibility

\* Relevance to one or more of Lane's core values: learning, diversity, innovation, collaboration and partnership, integrity, accessibility

- \* Reasonable length
- \* Author availability
- \* Relevance to Lane students
- \* Service/community activity potential

Please note that it is particularly important that the book be of a length that reasonably allows it to be incorporated into existing classes. A book that lends itself to being used in parts, such as this year's Reading Together book, "A Larger Memory" by Ronald Takaki, will also meet this criteria.

#### WHAT DID STUDENTS TELL US?

On the spring term 2004 ACT Student Opinion Survey of students enrolled in credit classes, we found:

\* 90 percent of the respondents reported they have access to a computer when they are away from Lane.

\* 89 percent of the respondents thought Lane provides students adequate access to computers and related equipment on campus.

\* It was important to 55 percent of the respondents to be able to take online/Internet-based courses.

\* 35 percent of the respondents thought it was important to be able to complete an entire degree through distance learning.

Thanks to all those faculty who helped us conduct this biennial statewide survey. For more information contact Craig Taylor (Institutional Research, Assessment and Planning, ext. 5364 or visit the IRAP website for a summary of findings from the survey: http://www.lanecc.edu/research/index.htm

#### SECTION 125 PLAN OPEN ENROLLMENT

Section 125 plan open enrollment for the 2005 calendar year ends November 24. Even if you have participated in Section 125 for the 2004 calendar year, you must submit a new form by the 24th to participate again in 2005. For information regarding this benefit contact Carol Goldsberry at ext. 5114 or Vicki Ellison at ext. 5113.

#### EVENTS

#### ADVANCE REGISTRATION DEADLINE REMINDER

Counseling and Advising's deadline for winter term advance registration advising sessions is 7 p.m. Tuesday, November 23. Submitted by Jane Irwin, Information Specialist, Counseling and Advising, ext. 3200.

#### LANGUAGE PRACTICE TABLES

Come to the Café Francais table Tuesday mornings from 7:30-8:20 a.m. in the northeast corner of the cafeteria to brush up on your French language skills. Everyone's welcome. Contact: Fay D'Ambrosia.

The Spanish Only table meets Tuesdays at 1 p.m. and Thursdays at 7:30 a.m., back of the cafeteria. Any and all who want to practice their Spanish language skills are welcome, all levels. Contact: Judy McKenzie.

#### LANE MARKET CENTRAL

Lane Market Central vendors for the week: Avon, crafts and holiday ornaments, embroidery, jewelry, gel candles and soy candles. Beth Ward is a vendor that I would like to highlight. She sells body jewelry and currently has these neat chameleon candles that change colors when lit. She has a few that still change color when blown out. They make great gifts. she sells them for \$10. More information contact Tina Lyamth at ext. 5336.

#### PROGRAM PROOFS DEADLINE

The deadline for instructional departments to return program proofs for the 2005/06 catalog to the Curriculum/Scheduling office is Wednesday, December 1. No changes will be accepted for programs after this date. If you have any questions contact Melanie at ext. 5362.

#### TERM'S END SHAKESPEARE RECITAL

Scenes from 10 different Shakespeare plays will be presented on Wednesday, December 1 at 7 p.m. at the Blue Door Theatre (Building 6, lower level.) Students of Shakespearean Literature and Acting will be joined by a few professionals and community actors. There will be live music provided by the Eugene Renaissance Band. The event is free and open to the public (children under age 6 not admitted.) Submitted by Sparky Roberts.

#### HOLIDAY DISPLAYS

There will be holiday displays in the Multi-Cultural Center from December 1-10. During this season we celebrate Hanukkah, Solstice, Christmas, and Kwanzaa, with table displays with information about each tradition, snacks, beverages, music and games. Contact: Susan Matthews, ext. 3245 and ext. 5276.

#### LEARNING COUNCIL MEETINGS

Correction: Learning Council meets the first and third Fridays of each month from 1-3 p.m. in Building 5, Room 206. For more information contact Tamara Pinkas, Learning Council Chair, ext. 5011.

#### DECLARATION OF HUMAN RIGHTS

The City of Eugene Human Rights Commission, Lane County Human Rights Advisory Committee, City of Springfield, Lane Community College Diversity Team, and Peace Health Diversity Committee will celebrate the 56th Anniversary of the Universal Declaration of Human Rights on Saturday, December 11 with a celebration at Lane Community College, Building 19.

This is a community wide expression of human rights and joy that will include recognition of an individual or a work groups that have demonstrated a commitment to human rights during the past year and worked to make community more inclusive, just, and supportive of diversity, entertainment, and the honoring of "Hometown Heroes." We look forward to you joining us! Residents of all ages are invited to participate in recognizing a Hometown Hero. You can begin by calling the City of Eugene Human Rights office at 682-5177 and naming someone you think should be honored as a Hometown Hero (it's OK to name parents or teachers) -- someone who represents the finest attributes of human rights through his or her actions, teachings, or living example. We will need their full name for the Hometown Hero certificate which will be available at the celebration on Saturday, December 11 for recipients to pick up. We will also need addresses to mail them a congratulations and an invitation to join in the celebration. The notice will read as follows: "Your work has not gone unnoticed. Someone, a friend or family member, has recognized your efforts and now the Eugene Human Rights Commission wants to share that recognition with our community. Come join us. Be acknowledged. Receive your certificate of appreciation. Have some fun! Contact Info: City of Eugene Human Rights Commission, 682-5177, hrc@ci.eugene.or.us Submitted by Jim Garcia, LCC Diversity Coordinator.

### REMINDER: HOLIDAY SILENT AUCTION

Lane's Chapter of American Association for Women in Community Colleges (AAWCC) is hosting its annual Holiday Silent Auction on Tuesday, November 30, in Building 19, Room 220 from 5:30-8 p.m. Many wonderful items have been graciously donated by Lane employees, departments, and community businesses. This will be a festive evening for friends and colleagues filled with food, fun, and holiday celebration. Funds from the auction help pay for AAWCC activities and our leadership scholarship awarded each year to a Lane student. For more information, please contact Donna Zmolek at ext. 5750. Hope to see you there!

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#### TRAININGS

### FACULTY WEBMASTER SERVICES AND WORKSHOPS

-- Moodle for Beginners, Thursday, December 2, 12-1 p.m. Course management system designed to help educators who want to create quality online courses.

All workshops are presented by your faculty webmasters, Joe Escobar and Meredith Keene-Wilson and are held in the Experimental Classroom, Building 19, Room 245. For more information on these workshops or any other service provided by your faculty webmasters, visit <u>http://teach.lanecc.edu</u> or e-mail: <u>online@lanecc.edu</u>

### I.T. TRAINING COMPUTER LABS

- -- Purchase Order Approvals (By request, contact Bob Baldwin, baldwinb@lanecc.edu)
- -- Banner Finance Training & Support (11/22, 9:30 11:30 a.m., LCC12 119A)
- -- Banner Purchase Order Processing (11/23, 2 4 p.m., LCC12 119A)
- -- Banner Finance Training & Support (11/29, 9:30 11:30 a.m., LCC12 119A)
- -- Access Database Intermediate (12/1 & 3, 8:00 12:00 a.m., LCC12 119A)

Please e-mail <u>levickm@lanecc.edu</u> to reserve a seat and get directions. Visit <u>www.lanecc.edu/it/training</u> for lab descriptions, schedules, and resources. Contact Michael Levick for training, coaching, or answers to software questions at ext. 3349 or <u>levickm@lanecc.edu</u>.

WORKSHOPS IN THE INSTRUCTIONAL TECHNOLOGY CENTER

-- PhotoShop: Buttons and banners, Wednesday, November 24, 9:30-11:30 a.m.

You may also call to make a one-on-one appointment for help with specific skills and applications. All workshops held in the Instructional Technology Center, Building 19, Room 249. Registration is required. Basic computer skills necessary. Call Roka at ext 3292 or e-mail at <u>walshr@lanecc.edu</u> to register or for more information.

## JOBS

OPEN TO THE PUBLIC:

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\* Administrative Support Specialist/Family and Health Careers, closing 12/3

\* Costumer/Music, Dance and Theatre Arts, closing 1/3/05

\* Sociology Instructor, Social Sciences, to increase the applicant pool the closing date has been extended to 1/15/05

# ADS

THE SPECIAL FOR RIO RANCHO for next week is: Steak Fajitas with a small fountain drink \$2.75. Contact: Greg Winslow.`

THE SIGMA ZETA CHAPTER of Phi Theta Kappa Honor Society and OSPIRG are holding 2 toy drives to benefit Toys for Tots. A van will be collecting toys near the Center Building during the week of November 29 from 11 a.m. to 2 p.m. The United States Marine Corps will help staff the second drive in the parking lot of Toys R Us near Valley River on Saturday December 4 and Sunday December 5 from 10 a.m. to 3 p.m. Please consider helping us fill the vans for needy children. Submitted by Sonia Gohl, President of Sigma Zeta.`

SECRET PALS is a great way to network across campus. Classified Professional Development Team member Leigh Alice Petty will be coordinating a week of SECRET PALS. It is easy to become a part of the week of fun this holiday season. E-mail Leigh Alice at <u>pettyl@lanecc.edu</u> with a 35 word or less description of yourself to be shared with your SECRET PAL. Include any and all information you feel is important for this networking activity. Get your information to Leigh Alice no later than Dec. 1. By December 3, you will receive the description of your PAL and directions on how Leigh Alice can help with communications and such during the activity. The SECRET PAL holiday fun will begin Dec. 7 and all should be revealed on Dec. 14. Contact Leigh Alice Petty at extension 5091 if you have any questions.`

POWWOW CART DRIVERS STILL NEEDED. The responses to the last request were mostly all the folks who did it last year and want to do it again! So that means it must've been fun. We need some more folks to join the fun: drive one of Lane's little golf carts for a couple of hours to help out with the NASA powwow on December 4th. Elders often appreciate a ride from the parking lot, and vendors need help with their stuff. NASA students used to do this, but as of last year a new regulation limits drivers to LCC employees. Contact Jeff Harrison to sign up: <u>harrisonj@lanecc.edu</u> or x5145.`

THREE BEDROOM FLAT in Hendrick's Park area with separate entrance, huge living room and garden, kitchen and bath and washer dryer, garage space with remote, available in January to nonsmoker without pets. Faculty member lives upstairs. Write watrousm@lanecc.edu `

2003 HONDA 400EX .... less than 15 hours comes with many extras K&N filter, jet kit, Pro Peg nerf bars, sand tires and dirt tires 9" Douglas blue label rims, Yoshimara slip on exhaust, Yellow in color with shaved fenders very reliable asking \$4500 OBO to see call Carl in Continuing Education at 5905.`

I WOULD LIKE TO BUY an Entertainment 2005 Book, please call me at 344-6483 Linda Myers, Cooperative Education.`

FOR SALE: 12" ceramic Snowman platter in original box, \$9. Call ext. 3405. Annick Todd.`

LADDER, 28 ft. extension, fiberglass/aluminum. Cost \$300 a year ago. Sell for \$100. 541-991-1162, Florence. Jeff Hyett.`

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GIVE THANKS to your dog, and dog loving friends with some delicious, nutritious and auspicious DOGGIE FORTUNE COOKIES! These bone shaped cookies are individually wrapped with a special message for you and your pooch. They cost \$5.00/bag and 10% of our profits will be donated to the Greenhill Humane Society. Call Amy 689-4749 or Debbie 988-3822 and check out the web site! www.doggiefortunecookies.com

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# THE DAILY

### TODAY

LANE EVENTS ONLINE: http://showlane.lanecc.edu:28000/wv3\_servlet/urd/run/wv\_event.DayList?evfilter=15691

ROUNDTABLE DISCUSSION on the cause of hunger and homelessness in America and steps students can take towards solutions; noon, Building 1, Room 206: Speakers: Pat Farr, executive director of FOOD for Lane County; Anne Williams, housing programs director for the St. Vincent de Paul Society of Lane County. Refreshments provided. Hosted by OSPIRG. Information: <u>cscholl@ospirgstudents.org</u>

COUNSELING AND ADVISING DEADLINE for winter term advance registration advising sessions, 7 p.m. Contact: Jane Irwin, ext. 3200.

#### NEWS

#### PRESIDENT MARY SPILDE HONORED FOR DIVERSITY LEADERSHIP

Lane Community College President Mary Spilde received the 2004 Tenison Haley Outstanding Individual Contribution Award in recognition of her leadership in diversity, at the 10th Annual Oregon Diversity Institute held November 5 and 6 at Lane Community College.

Spilde was commended for "distinguished achievement and inspirational leadership in championing access, social justice and equity with courage, intelligence, empathy and commitment" and for "fair and principled leadership [that] has influenced the lives of students, staff and community members in building bridges and celebrating the richness of our college, community and the state of Oregon."

The president continually affirms diversity as a core value at Lane in her presentations, conversations and writings. For example, when incidents of offensive leafleting and hurtful slurs occurred, Spilde immediately called an all-staff meeting to air the incidents and concerns, call for action, and reiterate Lane's core values and harassment policies. She implemented a response team to investigate the incidents, and shared the team's report with all staff. Another example is that Spilde helped create an ethnic studies coordinator position at Lane, the first such at the college. In addition, she has long supported the advancement of women in leadership through participation in the American Association of Women in Community Colleges and other avenues.

Dr. Tenison Haley was a diversity advocate and founding organizer of the Oregon Diversity Institute. He also was a founder, student services dean, and foundation director at Rogue Community College. Contact: Editor.

#### BOARD REPORT

Dr. Mary Spilde has been asked to consider staying on as president for least another five years, Lane Community College Board of Education Chair Paul Holman reported to the board at its November 16 meeting. He said the board is considering offering incentives to that end, such as deferred compensation or a retirement annuity. He also urged the president to accept a salary increase, which she has not done since becoming president in 2001. Holman and Vice Chair Kathleen Shelley were directed by the board in September to work on contract details, after the board gave Spilde an outstanding performance review for her third straight year.

The board policy on firearms passed unanimously. A related resolution asking the legislature to change Oregon statute to allow colleges to fully ban firearms on campuses passed 5-2, with Holman and Jay Bozevich opposing.

The board approved budget assumptions for 2005/06 by unanimous vote. The assumptions included four scenarios that will be updated as information is received from the state level.

John Hamilton was appointed to the Budget Committee At Large Position 6, and Stephen Alison was appointed to At Large Position 7; by unanimous vote.

Lane's annual audit produced a "clean opinion," the highest rating possible.

Presentations included the Success and Goal Attainment Report, and a benchmark report on grants and contracts.

There were no statements from the audience.

The meeting adjourned at 9:20 p.m.

The board held a work session on college planning November 22, and will hold one more on November 29 from 3-7 p.m. in the Boardroom, Building 3. The next regular monthly meeting will be December 8. Submitted by Joan Aschim, Marketing and Public Relations.

#### SERVICE-LEARNING AND FOREST BIOLOGY

The Service-Learning Team is pleased to announce its support of Pat Boleyn's Forest Biology 102 class. Pat's project will offer students service-learning activities in the area of forest ecosystem management and environmental awareness. Through service at locations such as Umpqua and Willamette National Forests and Mt. Pisgah Arboretum, students will gain invaluable hands-on experience in understanding local forest ecosystems. Students may be involved in the restoration of forest land, or they may survey potential roadless areas for Oregon Natural Resources Council. For more information or to apply for curriculum development funds to offer your students service-learning opportunities, contact Jennifer von Ammon at the Service-learning office, ext. 3658 or visit <a href="http://teach.lanecc.edu/sl/">http://teach.lanecc.edu/sl/</a>

#### PUBLIC SAFETY NUMBERS TO CALL

Recently Public Safety has been getting a lot of calls on our emergency line, ext. 5555, that are not emergencies. This emergency number is for real emergencies like medical, fire, accidents involving injuries, bomb threats, people stuck in elevators, etc. It is not for things like dead batteries, keys locked in vehicles, or locked doors. For these kinds of calls please use the main Public Safety number, ext. 5558. If you have any questions about what is considered an "emergency" please feel free to call me or anyone in Public Safety at ext. 5558. Thank you. - Debbie Roach

#### NATURE WRITERS JOURNAL SEEKING SUBMISSIONS

The LCC Nature Writers Journal is seeking submissions by December 8. Poems, essays, stories, drawings, photographs, etc. are welcome. This will be the 5th edition of the journal; there's been one a year for the last four years. This year we're hoping to put out one in the winter and one in the spring. Anyone in the Lane community is welcome to contribute. Contact the Nature Writers Club through faculty advisors Jeff Harrison (ext. 5145) or Ken Zimmerman (ext. 5760).

#### EVENTS

# HOLIDAY MARKET RETURNS NEXT WEEK

There will be another Holiday Market November 29-December 3. There will also be a bake sale on November 30 and December 1 sponsored by Student Life and Leadership Development to raise funds for the Holiday Giving tree. The giving tree contains the names of the children of Lane students and is located in the lower lobby of building one near Students First! Vendor proceeds will also be used for this benefit. Questions about vending call Tina Lymath at ext. 5336. For more information on the giving tree, call Bette Dorris at ext. 5365.

# REMINDER: PROGRAM PROOFS DEADLINE

The deadline for instructional departments to return program proofs for the 2005/06 catalog to the Curriculum/Scheduling office is Wednesday, December 1. No changes will be accepted for programs after this date. If you have any questions contact Melanie at ext. 5362.

#### HOURS

LANE COMMUNITY COLLEGE will be closed for the Thanksgiving holiday from Thursday through Sunday, November 25-28. Contact: Editor.

THE DAILY does not publish again this week. Next issue Is November 29. Deadline is always noon of the working day before publication. E-mail submissions directly to The Daily in the GroupWise user directory, or <u>daily@lanecc.edu</u>. For more information see <u>http://www.lanecc.edu/cops/daily.htm</u>. Contact: Joan Aschim, <u>daily@lanecc.edu</u>

THE LIBRARY will accommodate the studying needs of students by staying open two hours later than usual the first three days of finals week. Finals week is December 6-11. Hours: Monday-Wednesday, 7 a.m.-10 p.m.; Thursday 7 a.m.-8 p.m.; Friday 7 a.m.-5 p.m.; closed Saturday. Contact: Cynthia Chabre.

# TRAININGS

FACULTY WEBMASTER SERVICES AND WORKSHOPS

-- Moodle for Beginners, Thursday, December 2, 12-1 p.m. Course management system designed to help educators who want to create quality online courses. Space limited to 20. Please call ext. 3022 to reserve a seat.

All workshops are presented by your faculty webmasters, Joe Escobar and Meredith Keene-Wilson and are held in the Experimental Classroom, Building 19, Room 245. For more information on these workshops or any other service provided by your faculty webmasters, visit <u>http://teach.lanecc.edu</u> or e-mail: <u>online@lanecc.edu</u>

# I.T. TRAINING COMPUTER LABS

- -- Banner Purchase Order Processing (11/23, 2 4 p.m., LCC12 119A)
- -- Banner Finance Training & Support (11/29, 9:30 11:30 a.m., LCC12 119A)
- -- Access Database Intermediate (12/1 & 3, 8 a.m. 12:00 p.m., LCC12 119A)
- -- Introduction to Windows Computers (12/2, 2 3:30 p.m., LCC02 107)
- -- Exploring the Windows Environment (12/2, 3:30 5 p.m., LCC02 107)

Please e-mail <u>levickm@lanecc.edu</u> to reserve a seat and get directions. Visit <u>www.lanecc.edu/it/training</u> for lab descriptions, schedules, and resources. Contact Michael Levick for training, coaching, or answers to software questions at ext. 3349 or <u>levickm@lanecc.edu</u>.

WORKSHOPS IN THE INSTRUCTIONAL TECHNOLOGY CENTER

-- PhotoShop: Buttons and banners, Wednesday, November 24, 9:30-11:30 a.m.

You may also call to make a one-on-one appointment for help with specific skills and applications. All workshops held in the Instructional Technology Center, Building 19, Room 249. Registration is required. Basic computer skills necessary. Call Roka at ext 3292 or e-mail at <u>walshr@lanecc.edu</u> to register or for more information.

# JOBS

OPEN TO THE PUBLIC:

\* Speech Communication Instructor/English, Foreign Language and Speech Division, closing 11/29

\* Administrative Support Specialist/Family and Health Careers, closing 12/3

\* Costumer/Music, Dance and Theatre Arts, closing 1/3/05

\* Sociology Instructor, Social Sciences, to increase the applicant pool the closing date has been extended to 1/15/05

\* THE WOMENS' CENTER is taking applications for a pool of part-time, on-call employees to work as receptionists at the Women's Center front desk. They will be employed over the holiday breaks. For a job description and application form please stop by the Women's Center, Room 212 in Building 1. Applications are due to the Women's Center no later than December 1 at 5 p.m. - Jill Bradley, ext 5398.

# ADS

LOOKING FOR FULL-SIZE BOX SPRING (and a bedframe) in decent condition. I would LOVE to have more than a mattress in our spare bedroom for guests to sleep on. Please contact Sharon Daniel at 5111 or 736-5913. Thank You!`

DOES ANYONE HAVE COMPUTER SPEAKERS they would like to get rid of? Mine have an annoying hum, and I would like some that don't. -Art Peck, Math x5016 or pecka@lanecc.edu`

FOR SALE: PUREBRED BlueTick Coonhound, 5 year old spayed female. Lovely, active dog needs more room to run than we can offer. A home without cats would be best. Shots are current. \$50. Jean Voege, ext. 3275 or home 747-8086 in evening.`

FOR SALE: 1998 FORD EXPEDITION 4x4 XLT, automatic V8, 66000 miles, loaded, great condition. Asking \$12,500. Email <u>chaseh@lanecc.edu</u> for a complete list of details or call Kristina @ 942-9528.`

FOR SALE: 1986 VOLVO 240 DL, original owner, 275,000 miles, runs but will need new electrical wiring harness installed (~\$400.00) The interior/exterior is in good condition. Blue Book out at \$1140.00 Asking \$750.00. Contact Rick at 741-4945 after 6:00 p.m.

FOR SALE: IOMEGA 80 GB External USB 2.0 hard drive. \$95. Hardly used. Great for backing up your data. Includes Norton Ghost 2003. Call Ron at extension 5464 or home 461-5833.`

LOST: Small, keyless entry remote for Volvo. It has locked/unlocked symbols on it to open the car doors, and it is small enough to hang off a keychain. If found, please call Jennifer von Ammon at Ext. 3658 or 3318.`

BUYING 1ST HOME - MUST SELL TOYS: Two 2003 Yamaha Kodiak 400, 4x4 quads with low miles (under 70 on beige, under 250 on green), accessories, and two-year warranties \$4,700 each. One 2003 Dinli 90cc quad with very low miles (under 25) \$1,500. Like new 2003 3-place Yacht Club trailer with ride-on, ride-off sides \$1,100. Quads and trailer always stored under cover - will consider a package price. 3-rail motorcycle/utility trailer with new lights and wiring \$200. 1917 Brunswick Snooker Table with extras \$1,000. Three brushed nickel chandeliers bought new in February \$200 for set, or \$75 each. I can email pictures if interested, contact Kirsa Whedon at ext. 5534 or whedonk@lanecc.edu`

THE SIGMA ZETA CHAPTER of Phi Theta Kappa Honor Society and OSPIRG are holding 2 toy drives to benefit Toys for Tots. A van will be collecting toys near the Center Building during the week of November 29 from 11 a.m. to 2 p.m. The United States Marine Corps will help staff the second drive in the parking lot of Toys R Us near Valley River on Saturday December 4 and Sunday December 5 from 10 a.m. to 3 p.m. Please consider helping us fill the vans for needy children. Submitted by Sonia Gohl, President of Sigma Zeta.``

SECRET PALS is a great way to network across campus. Classified Professional Development Team member Leigh Alice Petty will be coordinating a week of SECRET PALS. It is easy to become a part of the week of fun this holiday season. E-mail Leigh Alice at <u>pettyl@lanecc.edu</u> with a 35 word or less description of yourself to be shared with your SECRET PAL. Include any and all information you feel is important for this networking activity. Get your information to Leigh Alice no later than Dec. 1. By December 3, you will receive the description of your PAL and directions on how Leigh Alice can help with communications and such during the activity. The SECRET PAL holiday fun will begin Dec. 7 and all should be revealed on Dec. 14. Contact Leigh Alice Petty at extension 5091 if you have any questions.``

POWWOW CART DRIVERS STILL NEEDED. The responses to the last request were mostly all the folks who did it last year and want to do it again! So that means it must've been fun. We need some more folks to join the fun: drive one of Lane's little golf carts for a couple of hours to help out with the NASA powwow on December 4th. Elders often appreciate a ride from the parking lot, and vendors need help with their stuff. NASA students used to do this, but as of last year a new regulation limits drivers to LCC employees. Contact Jeff Harrison to sign up: <u>harrisonj@lanecc.edu</u> or x5145.``

THREE BEDROOM FLAT in Hendrick's Park area with separate entrance, huge living room and garden, kitchen and bath and washer dryer, garage space with remote, available in January to nonsmoker without pets. Faculty member lives upstairs. Write watrousm@lanecc.edu

2003 HONDA 400EX .... less than 15 hours comes with many extras K&N filter, jet kit, Pro Peg nerf bars, sand tires and dirt tires 9" Douglas blue label rims, Yoshimara slip on exhaust, Yellow in color with shaved fenders very reliable asking \$4500 OBO to see call Carl in Continuing Education at 5905.``

I WOULD LIKE TO BUY an Entertainment 2005 Book, please call me at 344-6483. Linda Myers, Cooperative Education.``

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LADDER, 28 ft. extension, fiberglass/aluminum. Cost \$300 a year ago. Sell for \$100. 541-991-1162, Florence. Jeff Hyett.``

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# THE DAILY

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BOARD OF EDUCATION work session on college planning, 3-7 p.m., Boardroom, Building 3. Contact: Editor.

# NEWS

# LANE WINS THREE MARKETING AWARDS

Lane continues to win awards for its marketing and public relations efforts and earned three regional awards last month from the National Council for Marketing and Public Relations. Among two-year colleges in the western United States and Canada, Lane won first place for print advertising and annual report and second place for outdoor advertising. The print ad promoted the Florence Center and was created by Daniel Moret of Marketing and Public Relations and Shirley Nagy of Printing/Graphics. The outdoor advertising promoted professional technical programs, appeared on the outside and inside of LTD buses, and was developed by Marketing and Public Relations, Printing/Graphics, and Baden and Co. The Foundation's annual report was designed for the Foundation by Katherine Getta, a graduate of Lane's Graphic Design program. Lane's three awards were tops among the 17 community colleges in Oregon.

# 2004 INTERNATIONAL HUMAN RIGHTS DAY STAFF RECOGNITION AWARD NOMINATIONS DUE DECEMBER 1

The Diversity Council Chair and Lane Diversity Coordinator, Jim García, needs your assistance in choosing the first recipient of the 2004 International Human Rights Day Lane Community College Staff Recognition Award. On Saturday, December 11 at 4 p.m., during the celebration of International Human Rights Day, the Diversity Council will recognize a Lane work unit or employee for contributions in the areas of human rights and promotion of social justice. The Diversity Council is currently seeking nominations for this year's award.

The City of Eugene Human Rights Commission, Lane County Human Rights Advisory Committee, City of Springfield, Lane Community College Diversity Council and PeaceHealth Diversity Committee will celebrate the 56th Anniversary of the Universal Declaration of Human Rights on Saturday, December 11 with a celebration at Lane, Building 19: community-wide expression of human rights and joy that will include recognition of an individual or a work groups that have demonstrated a commitment to human rights during the past year and worked to make community more inclusive, just, and supportive of diversity. Please nominate an individual or a work group that you believe demonstrated a commitment to human rights during the past year and worked to make Lane Community College a more inclusive, just, and supportive college for diversity. Please remember the requirements for nominations:

\* Demonstrated commitment to human rights

\* Worked to make Lane a more inclusive and just environment

\* Supportive of diversity as expressed in Lanes Core Values and Diversity Plan

\* Lane Community College employee

Since the Diversity Council needs to make its decision at its December 1 meeting, a prompt response is appreciated. The deadline for your nomination is noon, Wednesday, December 1. You may e-mail your nomination to <u>garciaj@lanecc.edu</u> or you may deliver a hard copy to the Human Resources Office in Building 3, Room 114. Nomination form:

2004INTERNATIONAL HUMAN RIGHTS Lane Community College Staff Recognition Award NOMINEE'S NAME: Nominee's Position and Work Location Telephone: E-Mail: YOUR NAME: Telephone: E-Mail:

In less than 50 words, please explain why this person or work unit deserves the award. If you have any questions, contact Jim García, Diversity Coordinator at 463-5852

or garciaj@lanecc.edu

# MICROSOFT WINDOWS XP SERVICE PACK 2

The Information Technology Helpdesk Team recommends downloading and installing Window XP service pack 2 (SP2) when it becomes available through Windows Automatic Update. However, there are precautions to take before the download. After the download and install, turning off the firewall will ensure that your network and desktop applications continue to function.

There are two main precautions to take. First, if you have ever had a problem with popup advertising or ad-ware, have your pc checked either by someone from your departmental technical support or from the LCC IT Helpdesk before you install SP2. Second, back up any critical data to your network shared drive or removable media such as a floppy disk, zip disk or cd-rom before downloading SP2.

The download and install of SP2 is lengthy. Expect to reboot your system at least once. After the install is completed, your pc will have an active personal firewall. Because the firewall prevents GroupWise and other applications from working properly, we recommend disabling the firewall.

Instructions for disabling the firewall are at:

http://www.lanecc.edu/it/hdrefs/turnoffsp2firewall.html

More information about the advantages of SP2 is at the following location: <u>http://www.microsoft.com/windowsxp2/topten.mspx</u>

A more detailed description of the SP2 download may be found at <u>http://www.microsoft.com/windowsxp2/sp2/sp2\_</u>

Submitted by Patricia Seagrove.

# FACULTY INTERNSHIP OPPORUTNITIES AVAILABLE

Carl Perkins grant funds are available for paid faculty internships taken during 2004-05. Funds will be available through July 31, 2005 for faculty to work at business sites related to their teaching subject for the purpose of improving the performance of

professional technical students. Applicants must show how curriculum can be enhanced to better meet the needs of workforce. In the past, most internships have been funded for approximately \$2,000, but individual amounts can vary. Internships are to be with local employers within commuting distance of the college. Applicants are responsible for making internship arrangements. Applications are due December 9 in the Cooperative Education office. (There will be another opportunity to apply during winter term.) Faculty must have the approval of their division chair to take the internship. For an application, e-mail Carol Woodman or call ext. 5509.

#### THANKS

The Oregon Diversity Institute Board of Directors would like to take this opportunity to thank Lane Community College staff for their extraordinary efforts in putting on an exceptional 2004 Oregon Diversity Institute Conference. The Associated Students of Lane Community College, Center for Meeting and Learning's gifted staff, Computer Services, Distance Learning, Human Resources, Native American Students Association, President's Office, Printing/Graphics, Student Life and Leadership Development, and 2004 ODI Core Planning Group's student and staff members' collaboration were the conference's critical administrative bulwarks and provided untiring support. Submitted by Jose Ortal.

# EVENTS

#### AAWCC HOLIDAY SILENT AUCTION

Lane's Chapter of American Association for Women in Community Colleges (AAWCC) is hosting its annual Holiday Silent Auction on Tuesday, November 30, in Building 19, Room 220 from 5:30-8 p.m. Many wonderful items have been graciously donated by Lane employees, departments, and community businesses. This will be a festive evening for friends and colleagues filled with food, fun, and holiday celebration. Funds from the auction help pay for AAWCC activities and our leadership scholarship awarded each year to a Lane student. For more information, please contact Donna Zmolek at ext. 5750. Hope to see you there!

#### SPEAKER PANEL AND FILM

Tuesday, November 30 is the last Speaker Panel in Steve Candee's "Problems in US Politics Through Film" class. The topic is "The Death Penalty Reconsidered" held in Building 19, Room 257, from 7:30-8:50 p.m., and will feature Marc Friedman, defense attorney, Alex Ralph, J.D., Patricia Jaqua, mitigator, and a Lane county prosecutor. Prior to the panel there will be a showing of the new documentary, "Deadline," about the commutation of over 150 death sentences in Illinois by former Governor Ryan at 6 p.m. in Forum 307. Contact Steve Candee at 5188.

#### SMOKING CESSATION SUPPORT GROUP

If you ever thought about quitting tobacco, want to quit or are in the process of quitting, this is the group for you. We've scheduled our first meeting for Wednesday December 1 from 12-12:30 p.m. in the Boardroom, Building 3, Room 216. Family members are welcome to attend. Nadine Wilkes will from our Health Clinic will guide this group in discussing ways to stay quit and options for a sustainable smoking cessation support group. Your input is welcome. Submitted by Wendy Simmons.

SHINING STAR SCHOLARSHIP PRESENTATION

The Shining Star Scholarship Reception hosted by the Foundation is on Wednesday, December 1 at 4 p.m., Building 19, Room 103-104. If you have made a donation to one of Lane's scholarship accounts this past year, we invite you to join us in this celebration. Please RSVP to <u>enrightb@lanecc.edu</u>

#### CULINARY ARTS AND HOSPITALITY MANAGEMENT SHOWCASE OPEN HOUSE

The Culinary Arts and Hospitality Management Program will hold an open house to showcase second-year student achievement on December 1 from 5-7 p.m. The event will include tours of both culinary and hospitality classrooms. View student demonstrations, sample appetizers and a variety of beverages in each classroom as you tour and learn more about our program. The cost of the open house is \$15 per person and can be paid at the door. Call 463-3533 to make a reservation to let us know you plan on attending this "delicious" event. Submitted by Robin Johnson.

# TRAININGS

#### FACULTY WEBMASTER SERVICES AND WORKSHOPS

-- Moodle for Beginners CANCELLED, (will be rescheduled in winter term). Course management system designed to help educators who want to create quality online courses. Presenter: Meredith Keene-Wilson. All workshops are presented by your faculty webmasters, Joe Escobar and Meredith Keene-Wilson and are held in the Experimental Classroom, Building 19, Room 245. For more information on these workshops or any other service provided by your faculty webmasters, visit <u>http://teach.lanecc.edu</u> or e-mail: <u>online@lanecc.edu</u>

# FACULTY WEBMASTERS WANT TO BUY YOU TO BREAKFAST

Curious about using online technology for your classroom? Are you already online? Come and talk to your webmasters and other faculty members about the pros and cons of online learning. Food, fun, fellowship and prizes, a great way to start your day! The date is December 1 from 7-8 a.m. We will be in the northwest corner of the cafeteria. Stop by our table first and sign-in to get your breakfast ticket. Any questions call Meredith Keene-Wilson ext. 3022 or Joe Escobar ext. 5581. For all faculty members.

# HELP WITH WINDOWS COMPUTERS

Information Technology Training has several new resources to help those of you who are trying to master your Windows PCs. If you are: s new computer user' a new Windows user; upgrading to Windows XP from an earlier version of Windows; trying to learn tips and tricks for productivity, security, and file management -- you will find what you need in the following materials:

1) WINDOWS COMPUTER LABS - Beginning December 2, InfoTech Training will offer regular Windows XP classes. Various classes will be offered, including complete "new-user" training and short labs on specific topics. For details, see the InfoTech training schedule at: <u>http://lanecc.edu/it/training/schedule.html</u>

2) WINDOWS TRAINING CDs - InfoTech Training now has Windows training CDs from Video Professor for you to check out. These CDs contain self-paced lessons on all aspects of basic computing and Windows.

3) WINDOWS QUICKSTART GUIDES - Come by InfoTech Training and pick up a copy of the Windows XP Quickstart Guide. This guide will give you all the basic tips you need to get started using your Windows XP PC.

Contact Michael Levick <u>(levickm@lcc.edu</u>, x3349), or drop by Building 2, 115A to register for a lab, check out a training CD, or get your copy of the Quickstart card.

# WINDOWS XP TRAINING FOR FACULTY AND STAFF

INTRODUCTION TO WINDOWS COMPUTERS (12/2, 2-3:30 p.m., LCC02 107) adjusting your workstation; starting the computer and logging onto the network; keyboard overview; using and customizing the mouse; right click menus; features of the desktop; arranging desktop icons; customizing the desktop and display; taskbar; start menu; starting programs; common features of program windows; menus and toolbars; floppies, CDs and DVDs; shutting down the computer.

EXPLORING THE WINDOWS ENVIRONMENT: (12/2, 3:30-5 p.m., LCC02 107) Managing windows: sizing, tiling, switching (multi-tasking); taskpane; dialog boxes; saving files (on your computer and on the network); network tree; basic keyboard shortcuts; paint program; accessing and using Windows help; printing program help information.

WINDOWS FILE MANAGEMENT and PRINTING (12/9, 3-5 p.m., LCC02 107) My Computer; finding and opening files; features; changing views; files and folders; creating, renaming, deleting folders; moving, grouping and copying files and folders; opening saved files; backing up files; setting folder options; finding files and folders; deleting and retrieving files and folders; adding and deleting shortcuts on the desktop; using online help; managing printers and print jobs.

Please e-mail <u>levickm@lanecc.edu</u> to reserve a seat and get directions.

# I.T. TRAINING COMPUTER LABS

-- Banner Finance Training and Support (11/29, 9:30 - 11:30 a.m., LCC12 119A)

-- Access Database Intermediate (12/1 and 3, 8 a.m. - 12:00 p.m., LCC12 119A)

-- Introduction to Windows Computers (12/2, 2 - 3:30 p.m., LCC02 107)

-- Exploring the Windows Environment (12/2, 3:30 - 5 p.m., LCC02 107)

-- Windows File Management and Printing (12/9, 3:00 - 5 p.m., LCC02 107)

Please e-mail <u>levickm@lanecc.edu</u> to reserve a seat and get directions. Visit <u>www.lanecc.edu/it/training</u> for lab descriptions, schedules, and resources. Contact Michael Levick for training, coaching, or answers to software questions at ext. 3349 or <u>levickm@lanecc.edu</u>

# JOBS

OPEN TO THE PUBLIC:

\* Speech Communication Instructor/English, Foreign Language and Speech Division, closing 11/29

\* Administrative Support Specialist/Family and Health Careers, closing 12/3

\* Costumer/Music, Dance and Theatre Arts, closing 1/3/05

\* Sociology Instructor, Social Sciences, to increase the applicant pool the closing date has been extended to 1/15/05

\* THE WOMENS' CENTER is taking applications for a pool of part-time, on-call employees to work as receptionists at the Women's Center front desk. They will be employed over the holiday breaks. For a job description and application form please stop by the Women's Center, Room 212 in Building 1. Applications are due to the Women's Center no later than December 1 at 5 p.m. - Jill Bradley, ext 5398. THE SIGMA ZETA CHAPTER of Phi Theta Kappa Honor Society and OSPIRG are holding 2 toy drives to benefit Toys for Tots. A van will be collecting toys near the Center Building during the week of November 29 from 11 a.m. to 2 p.m. The United States Marine Corps will help staff the second drive in the parking lot of Toys R Us near Valley River on Saturday December 4 and Sunday December 5 from 10 a.m. to 3 p.m. Please consider helping us fill the vans for needy children. Submitted by Sonia Gohl, President of Sigma Zeta.```

SECRET PALS is a great way to network across campus. Classified Professional Develoment Team member Leigh Alice Petty will be coordinating a week of SECRET PALS. It is easy to become a part of the week of fun this holiday season. E-mail Leigh Alice at <u>pettyl@lanecc.edu</u> with a 35 word or less description of yourself to be shared with your SECRET PAL. Include any and all information you feel is important for this networking activity. Get your information to Leigh Alice no later than Dec. 1. By December 3, you will receive the description of your PAL and directions on how Leigh Alice can help with communications and such during the activity. The SECRET PAL holiday fun will begin Dec. 7 and all should be revealed on Dec. 14. Contact Leigh Alice Petty at extension 5091 if you have any questions.```

MARLEY AND SCROOGE - A Haunting Little Musical. Are you in the mood now for some special holiday entertainment? Come see the PREMIER production of this new musical adaptation of Charles Dickens' "A Christmas Carol" - written and directed by Keith Kessler of Cottage Grove, with musical score by Gene Slayter of Springfield. AND featured performers are your own colleagues: Laura Martin of College Finance, and Gloria Vanderhorst of the Office of Instruction and Student Services. The show is being put on at Cottage Theatre in Cottage Grove. It opens Dec. 3, 2004, and runs through Sunday, Dec. 19, 2004. Thursday-Saturday evenings and Sunday matinees are available. Don't miss this first ever opportunity to see this show before it hits the big time! For more information or to order tickets, go to <a href="http://www.cottagetheatre.org">http://www.cottagetheatre.org</a> or call the theatre at 942-9195 (M-F 10:00am-2:00December). Submitted by Gloria Vanderhorst, OISS.`

MICROBREW VOLUNTEERS are needed for KLCC's Microbrew Festival February 11 and 12, 2005 at the Lane Events Center. We need lots of friendly people to pour beer, and some for other assorted tasks. Shifts are 3 to 4 hours long, and include free admission to the festival. Please send email to <u>foxk@lanecc.edu</u> if you may be interested. (No need to email if you signed up at the Benefits Fair)`

KIDS BLANKETS AND PILLOW SETS! They make excellent gifts. Kids love them for traveling in the car, watching TV and sleeping with them. \$15.00 a set. Kim Gilbert extension 5557.

GUITARS FOR SALE: Just in time for the holidays - definitely a gift that keeps on giving! 1) Fender Squire Fat Strat, metallic red w/ gig bag, \$250; 2) Fender Squire 7-string Fat Strat, metallic gray w/ gig bag, \$250; 3) Gibson Les Paul Special, black w/ hard case, \$500. All 3 are practically brand new and in great shape. For more details or to give them a try, call Roc at 434-6342.`

LUGGAGE SET FOR SALE: Set of foldable Tutto Luggage consisting of 3 black suitcases made with ballistic material. The suitcases are collapsible and fold to 3" for easy storage. The luggage set is lightweight, has 4-wheel drive, and has handles for

easy pulling. (See <u>www.tutto.com</u> to view Tutto luggage, see current prices, and read testimonials.) All three for only \$99. Call ext. 3405.`

COOKIE DOUGH FUNDRAISER. My daughter, a Willamette High School Cheerleader, is sellling Emerald Valley Cookie Dough. \$10 for a 3 lb. tub of chocolate chip, oatmeal chocolate chip, oatmeal raisin, sugar, peanut butter, or peanut butter chocolate chip. \$12 for a 3 lb. tub of triple chocolate, chocolate candy delights or white chocolate macademia nut. Place your order by December 1. Contact Lori Steger at <a href="mailto:steger@lanecc.edu">steger@lanecc.edu</a>

KIWIS for sale: Beautiful and so tasty homegrown organic kiwifruit for sale. 4 for \$1. I'll bring them to Lane after you order, and deliver them to your office. Judith Gabriel ext. 5699`

THE DAILY is the official employee newsletter of Lane Community College. Deadline is always noon of the day before publication. There is no Friday issue. Complete user guidelines are posted at <u>http://www.lanecc.edu/cops/daily.htm</u> or e-mail <u>daily@lanecc.edu</u> Monday, November 29, 2004

# THE DAILY

# TODAY

LANE EVENTS ONLINE: http://showlane.lanecc.edu:28000/wv3\_servlet/urd/run/wv\_event.DayList?evfilter=15691

CLASSIFIED GOVERNANCE MEETING, open to all classified staff, today from 9:30-11 a.m. in Forum 309 (Building 17). Classified representatives from the governance councils will be available to discuss what has happened so far, and what plans are in place for the future. If you have any questions, suggestions or concerns, this is an opportunity to be involved in the process. Submitted by Robert Baldwin.

SPEAKER PANEL AND FILM in Steve Candee's "Problems in US Politics Through Film" class on "The Death Penalty Reconsidered," 7:30-8:50 p.m., Building 19, Room 257, with Marc Friedman, defense attorney, Alex Ralph, J.D., Patricia Jaqua, mitigator, and a Lane county prosecutor. Also a showing of the documentary, "Deadline," about 150 death sentences in Illinois, 6 p.m. Forum 307. Contact: Steve Candee, ext. 5188.

VOCAL MUSIC CONCERT with vocal director Kimberly McConnell and three vocal ensembles, 7:30 p.m., Performance Hall (Building 6). Included: Festival Sanctus by John Leavitt; Ave Maria by Sergei Rachmaninoff and O Holy Night by Adolphe Adam. Spectrum Vocal Jazz Ensemble will sing Green Dolphin Street, I've Got the World on a String, A Dream is a Wish Your Heart Makes, Fly Me to the Moon, and Oh Lady Be Good. Carol of the Bells by M. Leontovich will be performed by the three groups. Tickets at the door: \$2 student/seniors, \$4 adults. Ticket office: ext. 5202.

# NEWS

REMINDER: CALL FOR READING TOGETHER BOOK SUGGESTIONS

Just when we're beginning to get bombarded by all those ever earlier holiday shopping promos, Reading Together pushes the advance envelope even more drastically. That's right, were actually asking for solicitations for next year's Reading Together books starting now, in order to use the winter break to read through the volumes of suggestions we receive, as well as contact prospective authors for campus visit availability, and to give LCC Performing Arts and Visual Arts faculty time to plan for productions and exhibits. So, if you have any good ideas for either fiction or non-fiction books that meet the Reading Together Criteria (see below), send your suggestions to Ellen Cantor, Reading Together Coordinator, <u>cantore@lanecc.edu</u> We'd really like to get the word out to students this year, so it would be particularly helpful if instructors announced this call for suggestions to students, and if you are able, send the suggestions on to me. I'll also put out suggestions boxes in popular locations on campus.

Book selection criteria 2004-05: Interdisciplinary character; quality of writing; general appeal; accessibility; relevance to one or more of lane's core values: learning, diversity, innovation, collaboration and partnership, integrity, accessibility; reasonable length; author availability; relevance to lane students; and service/community activity potential.

Please note that it is particularly important that the book be of a length that reasonably allows it to be incorporated into existing classes. A book that lends itself to

being used in parts, such as this year's Reading Together book, "A Larger Memory" by Ronald Takaki, will also meet this criteria.

# TIME TO VERIFY YOUR ADDRESS IN EXPRESSLANE

Beginning December 2, all users of ExpressLane, including staff and students, will receive a reminder in ExpressLane to verify their addresses. ExpressLane users may opt to bypass this reminder, but until they have verified their address, the reminder will reappear each time they use ExpressLane. The verification of all addresses will occur on the first day of regular registration each term. Submitted by Dennis Carr and Helen Barker Garrett.

#### FINAL UNITED WAY/FOUNDATION DRAWING

Gary Anderson won gift cards donated by Marie Matsen; Lisa Anderson won a \$25 Printing/Graphics gift certificate donated by Gary Anderson; Shirley Lukacs won lunch for two at the Renaissance Room donated by Peg Allison; Merry Caston won a big batch of white chocolate macadamia nut cookies donated by Mary Parthemer; John Smith won a weekend getaway to a Willamette Pass Cabin donated by Pat and Steve John. We are out of prizes but your pledge cards are still welcome! Thanks, Tracy Rea.

#### NATIVE AMERICAN WORD FOR THE WEEK

The Native American Word for the Week is "Kongyahompi" which is Hopi for a hand-woven basket in which food items can be carried. This is actually a special wedding gift made by the bride's family for the groom, and presented to him at the time of the wedding ceremony. After the couple sets up their new home, the basket is often hung on the wall in a place of honor. Some Hopis say that when the groom grows to old age and passes on, his spirit is symbolically thrust up into the sky and on its path to his next existence, by this basket. In exchange during the wedding, the groom's father or uncle or another elder male will have woven for the bride a "wukokwewa" or an all-white sash with long fringes (or tassels symbolic of the life-giving corn ears). The wife is presented with this gift from her groom's family, and a very few pieces of red yarn are added off to one side, in an inconspicuous part of the sash--symbolic of the life-giving blood of the uterus, and the next generation of children the couple will bring forth. After a comparable long life, this wife's loom-constructed sash will be used as her shroud upon her death and burial. In Hopi, one can say, "Mo'wit engem wukokwewa yukiwngwu" meaning "An all-white sash is made for the bride". Even a few katsina dolls display sashes and baskets for a limited number of characters, portrayed by the dolls--which are symbolic of the rain clouds. The basket of the groom and the sash of the bride, therefore, are associated with ritual symbolism that will sustain the couple into old age, and see them on their transition into their after-life. Such cultural practices, discovered upon learning introductory information about selected Native languages, are pointed out in Lane's AIL 100 class, Foundations of American Indian Languages. Contact Dr. Don Addison, instructor, 344-4758.

# OUTSTANDING STUDENTS NEEDED BY DECEMBER 10

Seeking nominations: Two students will be selected to represent Lane at the Oregon Community College Association Student Scholar event to be held in spring 2005. The event will honor two student scholars from each Oregon community college campus. Students selected as Oregon Scholars will be eligible for scholarships and will be recognized at a luncheon sponsored by OCCA.

All nominations should be sent to Barbara Delansky, Student Life and Leadership Development (delanskyb@lanecc.edu) If you would like to nominate a student to be

Lane Student Scholar please send the student's name, phone number and a brief narrative that describes the student's:

- Excellence in the classroom;
- Intellectual curiosity outside the classroom;
- Evidence of substantial development of their talents; and
- Ability to share this development with others.

Nominations should be sent to Barbara Delansky, Student Life and Leadership Development (delanskyb@lanecc.edu) no later than Friday, December 10. The selection committee will review nominations and announce their selection on December 14.

# THANKS

THE BOOKSTORE staff would like to thank everyone who participated in the Thanksgiving Raffle. Thanks to you \$258 was raised and will help provide Thanksgiving dinner for Lane students and their families. Congratulations to Holly Lonigan, winner of the AM/FM stereo CD player; Panasonic cordless phone; Melita coffee machine: travel mug; coffee, tea and CD in the Bookstore's Thanksgiving Holiday raffle.

SPECIALIZED EMPLOYMENT SERVICES would like to extend our heartfelt appreciation to everyone who supported our bake sale. Enough was generated to keep our recreation program going for another summer. We surely are grateful to all of you who expressed your support and/or bought our deliciously baked goodies. Special appreciation goes to Tina Lymath for making sure that we have a good table location at which to sell the baked items. Again, thanks a lot and we are looking forward to your continued support of our program. Submitted by Josie Skeers, SES.

PHI THETA KAPPA would like to thank all of those who bought tickets for our fourth annual Thanksgiving raffle. Because of your donations we were able to raise \$160.25 to give to the Lane Giving Tree -- this means that we will be taking five children's names and providing them with a better holiday. The winners are: Sylvia Petra: a night out on the town with dinner for two at the Hilton and tickets to the Nutcracker; Melissa Roberson: two tickets to a symphony of her choice; Marilyn Davis: one lube and oil and four tire rotation from Gemini Automotive; Joan Hunt: four spin balance and rotate and PSI from Gemini Automotive; Jean Cettel: a pizza from Joey's Pizza; Matthew Barshaw: a kid's birthday party at Skateworld; Mary Anne Brundige: four weeks at Jazzercise; Beth Landy: a \$20 gift certificate to Sizzler; Nick Barshaw: a Christmas basket; Morgan Moorehead: a complete turkey dinner with all of the fixings; Tracy Rea: a \$15 gift certificate good for one turkey from Albertsons; and Jane Benjamin: a ham donated by Phi Theta Kappa. Again, thank you everybody and congratulations to all of the winners! Submitted by The Sigma Zeta Chapter of Phi Theta Kappa.

# EVENTS

#### PRESIDENT OFFERS OPEN OFFICE HOUR

President Mary Spilde will hold an open office hour on Wednesday, December 1, from 10-11 a.m. To schedule a 15-minute appointment, contact Laura Tamura at ext. 5301.

#### DIVERSITY VISITATION AT LANE

The Lane Diversity Council invites Lane staff to participate in welcoming visiting students to campus. The Lane to Your Future is a visitation program for high school students from diverse communities to visit Lane Community College. The program provides small groups with an in-depth look into Lane and motivates students to pursue higher education. Students sit in on a class in an area of interest, tour campus, talk to current students, and learn about educational options and student services at Lane. On Wednesday, December 1, there will be 14 students from the Thurston High School English Language Learner classes visiting Lane. There will be an opportunity during the lunch hour, 12:15-1p.m., in the Student Life and Leadership Development Office (Building 1, Room 206) for Lane staff to interact with students. Your role will be to inspire and motivate students about the opportunities available at Lane. Please bring your own lunch. For more information about Lane To Your Future, contact Karen Edmonds, High School/Community Relations Coordinator at ext. 5688. Submitted by Jim Garcia, Diversity Coordinator.

#### TERM'S END SHAKESPEARE RECITAL

Scenes from 10 different Shakespeare plays will be presented Wednesday, December 1 at 7 p.m. at the Blue Door Theatre (Building 6, lower level.) Students of Shakespearean Literature and Acting will be joined by a few professionals and community actors. There will be live music provided by the Eugene Renaissance Band. The event is free and open to the public (children under age 6 not admitted.) Submitted by Sparky Roberts.

#### LEARNING COUNCIL MEETING NOTICE

The Learning Council welcomes all faculty, staff and students to its meetings on the first and third Fridays of every month from 1-3 pm in Building 5, Room 206, excluding holidays and summer. The next meeting is scheduled for this Friday. For more information, contact Tamara Pinkas, Learning Council Chair, ext. 5011.

## REMINDER: SMOKING CESSATION SUPPORT GROUP

Wednesday December 1, 12-12:30 p.m., Boardroom, Building 3. Family members are welcome. Nadine Wilkes will discuss ways to stay quit and options for a sustainable smoking cessation support group. Contact: Wendy Simmons.

## REMINDER: SHINING STAR SCHOLARSHIP PRESENTATION

The Shining Star Scholarship Reception hosted by the Foundation is Wednesday, December 1 at 4 p.m., Building 19, Room 103-104. If you have made a donation to one of Lane's scholarship accounts this past year, we invite you to join us in this celebration. Please RSVP to enrightb@lanecc.edu

#### REMINDER: CULINARY ARTS AND HOSPITALITY MANAGEMENT OPEN HOUSE

The Culinary Arts and Hospitality Management Program will hold an open house to showcase second-year student achievement on December 1 from 5-7 p.m. The event will include tours of both culinary and hospitality classrooms. View student demonstrations, sample appetizers and a variety of beverages in each classroom as you tour and learn more about our program. The cost of the open house is \$15 per person and can be paid at the door. Call 463-3533 to make a reservation to let us know you plan on attending this "delicious" event. Submitted by Robin Johnson.

#### HOURS

FOOD SERVICES HOURS: December 6, 7 and 8: Blenders closes at 3 p.m. Food Court open until 6 p.m. December 9: Food Court open until 2:30 p.m. December 10: Food Court open until 1:30 p.m. December 13-17: One venue will be open, Orville & Wilbur's, from 7:30 a.m.-1:30 p.m. December 28-30: One venue will be open, Orville & Wilbur's, from 7:30 a.m.-1:30 p.m. December 3 is the last day for most call-ins. December 8 is the last day for most 9-month classified. December 20-27, campus closed. We will be offering fresh daily made specials as well as grab and go salads and sandwiches along with the O+Ws regular menu. All venues return to regular hours January 3. Contact: Greg Winslow.

THE FITNESS CENTER will be open during finals week and until Dec 22 during the break. We added some early morning hours for those early morning risers. The hours are: Finals Week December 6-10 Mon. thru Fri.11am-2pm, with morning hours 6:30am-8:30am on Mon. and Thurs. Winter Break December 13-17 Mon., Wed. and Fri. 11am-2pm, with morning hours on Mon. and Thurs., Mon. Dec. 20 6:30am-8:30am and 11am-2pm and Dec. 22 11am-2pm.

# TRAININGS

I.T. TRAINING COMPUTER LABS

- -- Access Database Intermediate (12/1 & 3, 8 a.m. 12:00 p.m., LCC12 119A)
- -- Introduction to Windows Computers (12/2, 2 3:30 p.m., LCC02 107)
- -- Exploring the Windows Environment (12/2, 3:30 5 p.m., LCC02 107)
- -- Expressiane Grade Entry Help (12/2, 3 6 p.m., LCC19 249)
- -- Banner General Navigation (12/3, 3 4 p.m., LCC02 202)
- -- Banner Finance Training & Support (12/6, 9:30 11:30 a.m., LCC12 119A)
- -- GroupWise Essentials (12/8, 10 a.m. 12 p.m., LCC12 119A)
- -- ExpressLane Grade Entry Help (12/9, 3 6 p.m., LCC19, 249)

-- Windows File Management & Printing (note date and time change to 12/10, 10 a.m.-12 p.m., LCC02 202)

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# HELP WITH EXPRESSLANE GRADE ENTRY

If you need help entering your grades in Expresslane, please contact Michael Levick in IT Training (<u>levickm@lanecc.edu</u>, ext. 3349), or drop in at one of the following Grade Entry labs in the Instructional Technology Center (LCC19, room 249): Thursday, 12/2, 3 - 6 p.m.; Thursday, 12/9, 3 - 6 p.m.; Monday, 12/13, 3 - 6 p.m.

# FACULTY WEBMASTERS WANT TO BUY YOU TO BREAKFAST

Curious about using online technology for your classroom? Are you already online? Come and talk to your webmasters and other faculty members about the pros and cons of online learning. Food, fun, fellowship and prizes, a great way to start your day! The date is December 1 from 7-8 a.m. We will be in the northwest corner of the cafeteria. Stop by our table first and sign-in to get your breakfast ticket. Any questions call Meredith Keene-Wilson ext. 3022 or Joe Escobar ext. 5581. For all faculty members.

Note: Moodle for Beginners CANCELLED (will be rescheduled winter term).

#### JOBS

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# ADS

LOST EARRING: Dangly blue, clear and silver beads on silver wire, it's not expensive except when it comes to sentimental value. If you've found my other half, please give me a call. I have the match to identify. Thank you! Laura Martin x 5795

FOR SALE: THE CLASSIC GREAT RUBBER STAMP BOOK by Dee Gruenig. Hardbound copy. in excellent condition, \$6. Call ext. 3405.

FREE: TWIN BOX SPRING and mattress. Purchased at United Furniture Warehouse it is in good shape! Simply looking to give it away to someone who might need a twin bed but there is no frame with it. Tina Lymath ext. 5336.

FOR SALE: JOGGING STROLLER, 16" wheels, Dreamer Design "Rebound" model. Like-new condition. Welded aluminum frame and rims, lightweight and rustproof. Quickrelease wheels for compact storage. Easy, compact one-step folding. Storage baskets, hand and footbrakes, breathable & padded reclining seat, 5-point harness, removable and washable navy blue fabric. \$150. (Cost \$300 new.) Call Linda, 686-4908. Submitted by Patty Hammons, X5896

YAMAHA SILVER-PLATED FLUTE. Excellent condition. Carrying case included. \$200.00. Call Robin at 510-1684. Submitted by Angela Dodson, BDC.

FOR RENT: MY SUNRIVER CHALET has time available over Christmas break and this coming ski season: December 28-January 3 and weekends in January, February, March. Sleeps 4, cozy with gas log fireplace, TV/VCR/stereo. Close to Sunriver village and only 18 miles from Mt. Bachelor. \$85/night. Call Ginny Reich (686-8188) or e-mail me at reichg@lanecc.edu. (EFLandS).`

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