TODAY THROUGH THE WEEKEND

LANE EVENTS ONLINE: www.lanecc.edu/today.html

HOLIDAY MARKET and bake sale, all week, 9 a.m.-3:30 p.m., cafeteria. Contact: Tina Lymath, ext. 5336.

PHOTOS WITH SANTA, Thursday, 12-4 p.m., cafeteria. Contact: Tina Lymath, ext. 5336.

DIVERSITY WORKSHOP: UN-LEARNING HOMOPHOBIA AND HETEROSEXISM, Part I: Thursday,1:30-4:30 p.m., Building 19, Room 105. Part II: Friday, 1:30-4:30 p.m., Building 19, Room 105. To register, call 463-5852.

CULINARY AND HOSPITALITY PROGRAMS OPEN HOUSE, Thursday, 5-7 p.m., Building 19. Tour program facilities, meet staff, review the curriculum, and enjoy hors d'oeurves. \$10 per person. RSVP to Joe McCully, ext. 3516.

WOMEN'S CENTER VIDEO, "I'm The One That I Want," Friday, 12-noon, Building 1, Room 202; features Korean American Margaret Cho at a stand-up comedy concert in San Francisco. Adult themes and language. Contact: Jill Bradley.

JAZZ CONCERT, Friday, 7:30 p.m., Performance Hall. Admission by requested donation, \$4-6. Ticket office: ext. 5202.

POWWOW, sponsored by Lane's Native American Student Association, Saturday, main gym, Building 5. Grand entries at 1 p.m. and 7 p.m. Contact: James Florendo, ext. 5238 or e-mail <u>florendoj@lanecc.edu</u>

NEWS

OUSTANDING STUDENTS SOUGHT

The Oregon Community College Association student scholar event will be held again in the spring of 2005. The event will honor two student scholars from each campus. Faculty or staff who would like to nominate students to be Lane's representatives to this event should send a letter of nomination or e-mail to Jackie Bryson. Nominations should included the student's name, and a brief description of how the student meets the established criteria: excellence in the classroom; intellectual curiosity outside the classroom; evidence of substantial development of their talents; and ability to share this development with others. The deadline for nominations is December 9. Scholarships from a variety of four-year institutions are available for the scholars. The scholars will be invited to attend a recognition luncheon in Salem in the spring. For further information contact Jackie Bryson at ext. 5164

DISABILITY AWARENESS TIP #10

Students with brain injuries often have a variety of long-term physical, cognitive, and psychosocial difficulties. Students can have difficulty with sustaining attention,

memory, controlling impulses, organizational skills, integrating skills, generalization, abstract reasoning and social judgment. The onset of a brain injury is usually sudden, often the result of a car crash, fall or blow to the head. There may be marked "before and after" changes in the student's physical, academic and social skills. Some consequences may not appear for months or years after the injury, as the brain matures and schoolwork becomes more complex. Students with brain injuries often show marked discrepancies in their abilities--doing well in some areas and poorly in other areas. The ability to learn new information often is compromised, and test scores may indicate higher abilities than indicated by classroom performance for this student. For more information, explore Disability Services' website at

<u>http://www.lanecc.edu/disability/resourceoneline.htm</u>. To learn teaching strategies useful for students with brain injury, see

http://www.biausa.org/Pages/related%20articles/article.teaching.strategies.htmls Check out our other awareness tips at http://www.lanecc.edu/disability/index.htm Check National Public Radio's Morning Edition website for archives of this week's broadcast a two-part story on returning soldiers with traumatic brain injuries. Joe Shapiro tells the story of one soldier's struggle of learning how to cope with his new limitations. He also highlights an innovative rehabilitation program that focuses on getting troops back into the work force. The story is titled, "The Span of War: Helping Troops Recover from Brain Injuries." Contact: Catherine Reschke.

READ ALL ABOUT IT

Lane students and staff now have access to over 27 million library items from over 30 different colleges and universities. You can browse the Summit catalog online and make direct requests for items, which are usually delivered within two to five days. To learn more about Summit borrowing, as well as the library's new ESL collection and enhanced features in "your library record," visit the latest issue of Inklings, the library's newsletter: http://www.lanecc.edu/library/inklings/news.htm Contact: Cynthia Chabre.

THANKSGIVING THANKS

The Whiteaker Free Community Thanksgiving Dinner extends a heartfelt thanks to Chef Clive Wanstall, the many culinary arts program students, and the LCC food service and catering departments for cooking the 2,000 pounds of turkey and almost all the other food that was served to the more than 2,500 men, women and children who attended the free dinner. Thanks to the OSPIRG and ASLCC members who helped with the dinner preparations and who collected money to buy winter socks to give to people in need during the dinner. Special thanks to Sue Thompson, Michael Zimmerman from Health, PE, and Athletics, and Co-op Education departments who organized the collection of 120 new sleeping bags and 100 blankets. These spread warmth and smiles to many of the guests. Big thanks to all who contributed to their effort. Thanks to Sue's and Michael's group who organized and distributed the new give-away items during the dinner. Thanks to Gee McKeegan from Counseling for coordinating the distribution of good used clothing and toiletries. A special thanks to Cynde Leathers from Distance Learning for her continuous leadership and organization of more than 250 volunteer servers working during the meal. Thanks to all other LCC staff and students who shared in this experience of community coming together. Submitted by Beverly Farfan.

AUCTION DONATION REQUEST

AAWCC is seeking donations of special items or services for this year's holiday silent auction on December 7. Proceeds raised from the auction help pay for the AAWCC leadership scholarship awarded each year to a Lane student, as well as other

club activities. Hand-crafted items are big sellers but other items or services are welcome. You are welcome to request donations of items or services from family, friends and professional contacts (who generally enjoy the free advertising) for the auction. Last year we generated \$1,146 in proceeds. Let's try to beat our record this year! Some ideas from past auctions include:

* Crocheted and knitted hats, scarves, and baby blankets

- * Jewelry, art, note cards
- * Baby products and pet treats
- * Gift baskets of music, wine, candles, spa products, chocolate
- * Lessons for music, dance, art, or woodworking
- * Homemade holiday goodies

* Gift certificates for spa services, restaurants, book stores, music stores, movies, grocery stores

* Weekend cabin get-away, event tickets & mini-memberships

* Services such as house cleaning, catering for an evening, babysitting, yard work, pet or house sitting, car washes, deliver a cord of wood, holiday decorating

Drop off your donations to Phoebe Anderson in Cooperative Education, Building 19, Room 231, Mondays through Fridays, from 8 a.m. to 5 p.m., until December 7. For more information call 463-5203 or e-mail <u>andersonp@lanecc.edu</u>.

EVENTS

LANE TO SIGN INTERNATIONAL DECLARATION FOR SUSTAINABILITY

Lane Community College will become part of a worldwide effort for a sustainable future when President Mary Spilde signs the Talloires (pronounced "tal-whar") Declaration on Wednesday, December 7, in a signing ceremony from 2:30-3 p.m. in the lobby of the Center for Meeting and Learning, Building 19. The declaration is a 10-point action plan for teaching and operating in ways that help achieve environmental literacy and sustainability. More than 300 colleges and universities have signed the declaration. Lane will be the second institution of higher education and the first community college in Oregon to sign the document. In signing the declaration, Lane agrees to: 1) increase awareness of environmentally sustainable development; 2) create an institutional culture of sustainability; 3) teach environmentally responsible citizenship; 4) foster environmental literacy; 5) practice institutional ecology; 6) involve all stakeholders; 7) collaborate for interdisciplinary approaches; 8) enhance the capacity of primary and secondary schools; 9) broaden service and outreach nationally and internationally; and 10) maintain the movement. Contact: Jennifer Hayward.

HUMAN RESOURCES FALL/WINTER HIRING TRAINING SCHEDULE Date, Time, Location, Registration Deadline:

- * December 5, 8 a.m.-12 noon, TBD, November 30 at 5 p.m.
- * December 12, 1-5 p.m., TBD, December 5 at 5 p.m.
- * January 3, 8 a.m.-12 noon ,TBD , December 12 at 5 p.m.
- * January 10, 1-5 p.m., TBD, December 16 at 5 p.m.
- * January 18, 8 a.m.-12 noon, TBD, January 6 at 5 p.m.
- * January 25, 1-5 p.m., TBD, January 13 at 5 p.m.
- * February 2, 8 a.m.-12 noon, TBD, January 20 at 5 p.m.
- * February 9, 1-5 p.m., TBD, January 27 at 5 p.m.
- * February 17, 8 a.m.-12 noon, TBD, February , at 5 p.m.
- * February 24, 1-5 p.m., TBD, February 10 at 5 p.m. Please register through Adrian McLeod, ext. 5586 or mcleoda@lanecc.edu

RETIREMENT RECEPTION TO BE HELD FOR CONNIE MESQUITA

Please join the staff and students in Student Life and Leadership Development as we honor the service of long-time friend and colleague, Connie Mesquita, on Thursday, December 8, from 2- 5 p.m. in Building 1, Room 206. Connie is retiring at the end of this term, after 26 years of service to the college and community. Please join us as we share stories from the past and dreams for the future.

ATHLETICS SPAGHETTI FEED

Athletics' third annual spaghetti feed and silent auction will be Friday, December 9 from 5-7 p.m. in the Center Building cafeteria. Cost: adults \$8, child \$5, family (two adults, three children) 25\$. Contact: Sean MonDragon.

TECHNOLOGY TRAININGS

FACULTY WEBMASTER SERVCIES

Your faculty webmasters provide Internet server access and support to all instructors interested in integrating web technologies into their courses for the benefit of their students. Explore your technology options. Try a workshop! For a complete list of workshops or information on services provided by your faculty webmasters, visit http://teach.lanecc.edu or e-mail rt@online.lanecc.edu

LEARN THE NEWEST POWERPOINT FEATURES

Did you know that you can stream your fully narrated and animated PowerPoint presentation over the Internet without plug-ins and at normal modem speeds? Great for online instruction. Would you like to create your own personalized, custom PowerPoint design templates? Contact Roka Walsh in the Instructional Technology Center, at ext. 3292 or walshr@lanecc.edu

INFORMATION TECHNOLOGY TRAINING - <u>http://lanecc.edu/it/training</u> ->LABS - <u>http://lanecc.edu/it/training/schedule.html</u> ->RESOURCES - <u>http://lanecc.edu/it/training/resources.html</u> Contact Michael Levick, levickm@lanecc.edu, ext. 3349

JOBS

OPEN TO THE PUBLIC:

*HOUSEKEEPING CUSTODIAN/Facilities Management and Planning, Custodian Classification, <u>http://www.lanecc.edu/perssvcs/nv05C019.htm</u> closing 12/01 * BOOKSTORE CLERK/Bookstore, http://www.lanecc.edu/perssvcs/bookclerk2.htm

closing 12/02

* MACINTOSH LAB AIDE/Informational Technology, Information Technology Technician (Intermediate Level) Classification,

http://www.lanecc.edu/perssvcs/nv05C012.htm closing 12/05

* NETWORK SECURITY SPECIALIST/Informational Technology, Network Administration Specialist (Advanced) Classification,

http://www.lanecc.edu/perssvcs/nv05C013.htm closing 12/05

* Student Advisor II/Disability Services, Student Advisor II Classification, http://www.lanecc.edu/perssvcs/nv05C021.htm closing 12/13

* Enrollment Services Advisor 2/Enrollment Services, Students First! Representative Classification, <u>http://www.lanecc.edu/perssvcs/nv05C017.htm</u> closing 12/13

* Chicano/Latino Student Program Coordinator, Student Life & Leadership Dev., faculty, http://www.lanecc.edu/perssvcs/nv05F004.htm closing 1/10

* Associate Vice President for Finance/College Operations, <u>http://www.lanecc.edu/perssvcs/nv05M002.htm</u> closing 1/16

SUBMITTED BY DEPARTMENT:

* SPECIALIZED EMPLOYMENT SERVICES has time-sheet positions available to work approximately 15 to 19 hours per week training and supervising students who have intensive support needs. Call Rick Venturi, ext. 5101.

* HIGH SCHOOL AND COMMUNITY RELATIONS is hiring a part-time office assistant, mainly to help with data entry and performing mail merges. See job description and application procedures at <u>http://www.lanecc.edu/perssvcs/officeassistant.htm</u>. Closing December 5. Address questions to Karen Edmonds, 463-5688 or edmondsk@lanecc.edu

* THE BUSINESS DEPARTMENT has an Office Support Specialist time-sheet position available. See description and application at

http://www.lanecc.edu/perssvcs/OSS_business.htm Contact Kirsa Whedon, ext. 5534 or whedonk@lanecc.edu

ADS

YOUR HELP IS NEEDED: The family of a child in the Child Development Center lost their home on Thanksgiving Day due to a fire. Cash donations can be made at Selco Credit Union under the name of Kelly Haines. Thank you. Heidi Stalder and Hilary Cummings, ext. 3076.`

TWO-YEAR OLD MALE BOXER MIX LITTERMATES, Kenshin and Cunla, need a home: Neutered, house-trained, vaccinated, and Petsmart kindergarten graduates. Happy, healthy, loving, playful brothers, who love people and good snacks! Need to find a home with people who have time to love, nurture and play with us. Seventy (70) pounds each. Come with toys, water/food dishes, a chain link 12x6 foot dog run and leashes. Know basic commands such as sit, stay, wait. Can go to different homes. Please call Jaime 954-5962. To see a picture, call Susie Cousar, ext. 5271.`

LOOKING TO BUY used candle making molds/supplies and beeswax for a reasonable price. Carol Woodman, Ext. 5509 or <u>woodmanc@lanecc.edu</u>`

FOR SALE 1991 BUICK Park Avenue. Tan. One owner. Runs Great. For more details, call Karen (541) 752-1565. Submitted by W. Loren< Massage Therapy Program, DTC`

HERBAL GIFTS, gift certificates and workshops with organic and wildcrafted herbs. Handcrafted products at reasonable prices. 344-7534. <u>lorenw@lanecc.edu</u>.

VELVET HANDBAGS FOR SALE: 2 beautiful, unique, brand new velvet handbags from Reed & Cross and embellished with beads and with velvet drawstrings; ideal gifts for the holidays; \$25 each. Call Annick Todd, ext. 3405.`

HOT TUB/SPA FOR SALE. Six person, approximately 10 years old, good condition. works fine. Some jets need replacement if you want them to rotate. Brand new cover still in wrapper. You haul from Cheshire. \$300 with cover or best offer. Sandy Ing-Wiese, X 5561 or 998-6631. <u>ing-wiese@lanecc.edu</u> `

DOGSITTER WANTED: I'm looking for a reliable dogsitter-housesitter for occasional 3 to 10 day periods (house near fairgrounds). Please convey your recommendations to David at <u>kellyd@lanecc.edu</u> or x3024. Thank you!`

YOU ARE INVITED TO A BOOK LAUNCH PARTY for LLC Instructor Sandy Jensen on New Year's Eve at Raven Frame Works, 325 W 4th close to Lawrence, 4-8 pm. Appetizers and champagne. The book of poetry is called "I Saw Us in a Painting." Book artists Cheryl Long and Michael Backus will have their paintings in a gallery show at Raven Frame Works during December. The book is available in the LCC Bookstore and locally at Tsunami and Black Sun Bookstores. Raven Frame Works is owned by Terry Way, who does the KLCC "Viz City" program with Lottie Streisinger.`

FOR SALE: ENTERTAINMENT CENTER-Owner made, cabinet quality, hardwood. Fits up to a 27" TV with doors that slide out of view. Lots of adjustable shelves for stereo and storage space below TV. On quality casters for easy access. A very nice piece of furniture, must see. \$500 Call James ext. 5643 or <u>mcconkeyj@lanecc.edu</u>`

FOR SALE: Computer color printer "Epson stylus c-80", like new: \$50. Fax-copieranswering machine-phone; combination "Panasonic" with spare cartridge, works perfectly, \$75 (new was \$295). Computer desk, simulated walnut wood grain, \$25 or free with any of above two items! Phone Demetri Liontos, ESL ext. 3415, or 345-0207.``

IN CASE YOU MISSED THE WAL-MART MOVIE PRESENTATION: I have a DVD I am willing to lend out. Takes about 90 minutes and will probably make you pretty mad. Allow for time to cool off. Robert Sposato, ext. 5072 or 683-1018 (home).``

FOR SALE: 2001 MAZDA TRIBUTE DX: Excellent Fuel Economy. \$10,950, 50,461 miles. Engine: 2.0L 4 CYL. Body style: SUV. Transmission: manual 5-speed. Wheelbase: 103.1". Drive Train: front wheel drive. Doors: 5. Interior color: beige. Exterior color: metallic sand (gold. Standard features: air conditioning, power steering, anti-lock braking system, tinted windows, bucket seats, reclining seats, rear bench seat, trip odometer, power door locks, AM/FM stereo, compact disc player, locking fuel cap, power outlet, heavy duty clutch. Many more features set of 4 studded tires on wheels (currently fitted, in addition to standard tires and wheels). One owner, excellent condition, 33 mpg hwy recent outing, serviced regularly. I had to purchase an automatic transmission vehicle as I am no longer able to comfortably drive a manual transmission car. Call Kevin, 342-5132 (or Gail Bradford, ext. 5069 or 3299 temp).```

FESTIVAL OF TREES AND TOYS FOR TOTS: Phi Theta Kappa will have small decorated Christmas trees for auction from 9-3, Tuesday through Thursday in the cafeteria. They will also be collecting new, unwrapped toys for Toys for Tots. Please come by and visit their table.```

LOOKING FOR SOMEONE TO CARPOOL with from Corvallis to Eugene, Monday-Friday. I work from 8-5, but I am open to coming earlier to campus. I can be reached at (541) 463-5512 or via cell at (503) 515-8897. Leslie Soriano-Cervantes.``

SINGLE RV SPACE for Rent in country near Cheshire. Beautiful setting, quiet and easy to get to Eugene. \$350 includes Electric, Septic, Cable and Garbage. Available now. Kim 998-5631 or 520-0713.```

ROOM FOR RENT in country home near Cheshire. Share house with adult female and teenage son. Extra large bedroom with walk in closet, \$375, \$200 deposit 1/2 Utilities. Kim 998-5631 or 520-0713.```

FOR SALE: SPORTS EQUIPMENT and more for Christmas! Old Avalanche snowboard with Burton bindings. Sized for someone over 6 ft. Great starter board. \$30.00. Osprey women's lightweight backpacking pack. Used once, looks brand new, high quality. Retail over \$200. Asking \$100.00. Women's size 8-8 1/2 roller blades. Used a few times, retail over \$100, good condition. \$40. Marmot snow/rain jacket size medium, can zip in a fleece. good condition, dark green and black. \$35. John Deere garden tractor with bagging system. Engine blew, we are not mechanically inclined. \$100.00 takes all. Will take best offer on any item. Also have several horses for sale trained for dressage, jumping, and trail. Contact Devin at x3210 or <u>robeld@lanecc.edu</u>

THE DAILY is the official employee newsletter of Lane Community College. Deadline is always noon of the day before publication. See guidelines at http://www.lanecc.edu/cops/daily.htm - Joan Aschim, daily@lanecc.edu 12-1-05

THE DAILY

TODAY

SPANISH ONLY TABLE, Mondays, 12-1 p.m., cafeteria, near the Health Clinic. Contact: Judy McKenzie.

NEWS

PERS TIER ONE/TIER TWO 2004 ANNUAL STATEMENTS

PERS will calculate and distribute Tier One/Tier Two 2004 Member Annual Statements in early 2006. Tier One member statements will show the 2003 regular account recalculated ending balance based on the reallocation of 1999 earnings. The 2003 recalculated ending balance will also include the 8 percent earnings credited for 2003. The statement also will show the earnings for 2004 and a total account balance as of December 31, 2004. Tier Two statements will show the earnings credited for 2004 added to the 2003 ending account balance for a total account balance as of December 31, 2004. Member Annual Statements were delayed due to the Oregon Supreme Court decisions in the Strunk and Eugene cases. The PERS Board completed 2004 final earnings crediting at its October 21, 2005 meeting, allowing PERS to create 2004 annual statements. If you have individual questions directly relating to your account balance, contact PERS at (888) 320-7377. Submitted by Heidi Chase, Human Resources.

READING TOGETHER DISCUSSION GROUP LENDING LIBRARY

The Reading Together Project has agreed to buy a Discussion Group Lending Library of the two Reading Together books, "Refuge," by Terry Tempest Williams and "Blessing the Boats," by Lucille Clifton, that could serve a maximum group of 10 people. We would lend one or both books to a group for a specified time, so that all members of the group could read the book(s) and then engage in discussions. If a group would like some direction as to possible discussion questions, the Reading Together website has listed some under General Resources. As Reading Together coordinator, I would be happy to meet with any Book Discussion Group if I can be of any assistance. Let me know if you are interested in forming such a group and borrowing the books. Of course, your group can be smaller, or larger, but well have 10 books of each title we can lend. Poet Lucille Clifton will be visiting our campus May 4 and 5. Contact Ellen Cantor, 463-3660, <u>cantore@lanecc.edu</u>

STUFF YOUR STOCKINGS FROM THE ART-O-MAT

Visit the only Art-o-mat in Oregon at the Lane Art Gallery for a unique selection of original art works in perfect stocking-stuffer size. Art-o-mats are retired cigarette vending machines that have been converted to vend art. Selections vary from sculpture to jewelry to photographs to paintings and much more, each packaged in a cigarette-sized box, \$5 each. More than 400 artists from the U.S. and abroad contribute to the 80 Art-o-mats located throughout the county. Visit the Art-o-mat in the Art Gallery, Building 11, first floor. Gallery hours are Mondays through Thursdays from 8 a.m. to 5 p.m. and Fridays from 8 a.m. to 4 p.m. - Susan Lowdermilk

EVENTS

CAFE FRANÇAIS

Brush up on your French Tuesday mornings at 7:30 a.m. in the northeast corner of the cafeteria. Anyone who speaks just "un peu" is welcome. Contact: Monique Graef at 5896 or Fay D'Ambrosia at 5140.

FINAL OPEN ENROLLMENT SESSION

The last Ask an Insurance Expert information session will be Tuesday, December 6, 11 a.m.-1 p.m., Building 5, Room 206. Open enrollment continues through December 9 for supplemental life initial enrollment or changes to current enrollment for classified, faculty and management; Section 125 Plan for the 2006 calendar year for classified, faculty and management; and initial enrollment in the long-term disability buy-up plan for managers. Enrollment forms will be available at the information session or in Human Resources. Contacts: Carol Goldsberry at ext. 5114, or Heidi Chase at ext. 5592.

SHINING STAR SCHOLARSHIP RECEPTION

The Shining Star Scholarship Reception hosted by the Foundation is Tuesday, December 6, at 4 p.m., Building 19, Room 103-104. If you have made a donation to one of Lane's scholarship accounts this past year, we invite you to join us in this celebration. RSVPs are required. Please e-mail enright@lanecc.edu

DECLARATION FOR SUSTAINABILITY SIGNING CEREMONY

Lane will join a worldwide effort for a sustainable future when President Mary Spilde signs the Talloires ("tal-whar") Declaration on Wednesday, December 7, in a signing ceremony from 2:30-3 p.m. in the lobby of the Center for Meeting and Learning, Building 19. The declaration is a 10-point action plan for teaching and operating in ways that help achieve environmental literacy and sustainability. More than 300 colleges and universities have signed the declaration. Lane will be the second institution of higher education and the first community college in Oregon to sign the document. Contact: Jennifer Hayward.

AAWCC HOLIDAY SILENT AUCTION

Wednesday, December 7

Greetings from the AAWCC Members. You are cordially invited to attend this year's Lane Chapter AAWCC (Association of American Women in Community Colleges) Holiday Silent Auction on December 7, from 5:30-7:30 p.m. We are very pleased to announce that Janet Anderson has graciously offered to hold this year's auction at her home. This will be a festive evening for family, friends, and colleagues, filled with food, fun, and holiday celebration. Not only is it a great way to pick up special, one-of-a-kind gifts for the holiday, but you are also helping raise funds for our AAWCC Leadership Scholarship. So please mark you calendars, bring a friend, and we'll see you there!

What: Lane AAWCC Holiday Silent Auction

When: Wednesday, December 7, 2005

Time: 5:30-7:30 pm

Where: Janet Anderson's home, 2730 Elinor, Eugene, off University and 27 If you would like additional information or have any questions, you are welcome to call me at 463-5203 or e-mail me at <u>andersonp@lanecc.edu</u>. Submitted by Phoebe Anderson, Special Events Coordinator, Lane AAWCC.

RETIREMENT RECEPTION FOR CONNIE MESQUITA

Please join Student Life and Leadership Development as we honor the service of long-time friend and colleague, Connie Mesquita, on Thursday, December 8, from 2-5 p.m., Building 1, Room 206. Connie is retiring at the end of this term, after 26 years of

service to the college and community. Please join us as we share stories from the past and dreams for the future.

MYCOLOGICAL SOCIETY TO MEET

The Cascade Mycological Society welcomes all to our December general meeting, Thursday, December 8 at 7:30 p.m. in Building 16, Room 115. Our guest speaker will be Dr. Bitty Roy, who will speak on rust fungi and their host plants. Bitty will show many amazing and beautiful photos of fungi, plants, and her recent trip to Alaska. For more information, please contact Kyle Hammon at 463-5447.

FINANCIAL AID FOR COLLEGE LIVE CALL-IN PROGRAM

Tuesday, December 13, on Oregon Public Broadcasting

For parents, teachers and the college-bound, Oregon Public Broadcasting presents "Financial Aid for College," a live hour-long special airing Tuesday, December 13 at 8 p.m. to help parents and students learn more about ways to pay for college education. Every year, college tuitions increase. "Financial Aid for College" gives helpful tips on paying for college education, and names up-to-date resources that are available to new students. The program is designed to help families of all economic backgrounds and students of all ages. Hosted by OPB's Steve Amen, the program features a panel of financial aid experts who provide crucial loan and grant information and offer advice on the college application process. And, throughout the program, short video segments play that give real-life scenarios of typical financial aid success stories. Viewers are encouraged to have a pen and paper handy to jot down useful information.

During the broadcast toll-free phone lines are open for viewers to call financial aid counselors who can answer questions in English or Spanish.

"Financial Aid for College" is a cooperative project of the Oregon Association of Student Financial Aid Administrators and Oregon Public Broadcasting. The program will air again on Sunday, December 18 at 11 a.m. Contact: Chris Hainley, Sr., financial aid advisor, 463-5350.

WINTER TERM BUS PASS AND STICKER INFORMATION

Photos for the LCC Group Bus Pass ID will be taken in Building 19, Room 117 on January 9 and 10 from 8 a.m.-5 p.m. for eligible main campus credit students who do not already have a bus pass. Students who have a pass that will expire winter term should get a new photo ID. Students need to bring their winter term ExpressLane schedule and a current photo identification to get the photo ID. Students can start riding the first week of winter term. Term stickers will be available in Building 1, Room 121 January 18 and 19 8 a.m.-4 p.m. and January 20, 8 a.m.-12-noon or at the DTC when the front counter is open. To get a sticker, students need to bring their bus pass and have their "L" number. English as a Second Language students should check with the ESL office on main campus in Building 11, Room 201 or the DTC, Room 210. More information about winter term bus schedules and the bus pass is available at <u>www.ltd.org</u> or http://www.lanecc.edu/instadv/lccbuspassinfo.htm . Susan Tatar, 5727.

HOLIDAY HOURS AND CLOSURES

LANE COMMUNITY COLLEGE will be closed for winter break from Monday, December 19 through Tuesday, December 27. The college also will be closed for the New Year's holiday on Monday, January 2. Paid staff holidays are December 23, 26 and 27; and January 2. Contact: Editor. THE DAILY will publish once only the week of December 19, on Tuesday, December 20; and not at all the week of December 26. Regular Mondays through Thursdays publication will resume Tuesday, January 3. Contact: <u>daily@lanecc.edu</u>

FITNESS EDUCATION CENTER hours finals week: Monday, December 5 through Thursday, December 8: 6:30-8:30 a.m. and 11 a.m.-2 p.m.; and Friday, December 9: 11 a.m.-2 p.m. Winter break: Monday, December 12, Wednesday, December 14, Friday, and December 16: 11 a.m.-2 p.m. Monday, December 19, and Wednesday, December 21: 11 a.m.-2 p.m. Closed December 22 through January 1. Monday, January 2: 11 a.m.-2 p.m.; Tuesday, January 3: 6:30 a.m.-8:30 a.m. and 11 a.m.-2 p.m.; Wednesday, January 4: 11 a.m.-2 p.m.; Thursday, January 5: 6:30-8:30 a.m. and 11 a.m.-2 p.m.; and Friday, January 6, 11 a.m.-2 p.m. Contact: Marisa Hastie.

HEALTH CLINIC will close at 11:30 a.m. on December 9 for a department function. The clinic will also be closed December 10 - January 8, 2006 with the front office open on a limited basis for scheduling, accounting, and records issues at 463-5665. If you have an emergency anytime the clinic is closed, contact Public Safety at 463-5555. Submitted by Kristen Murphy

SOCIAL SCIENCE DEPARTMENT will have normal hours during the holiday break, except December 28-30, when our hours will be from 8 a.m.-1 p.m. Contact: Carrie Brandt.

JOBS

OPEN TO THE PUBLIC:

* MACINTOSH LAB AIDE/Informational Technology, Information Technology Technician (Intermediate Level) Classification, <u>http://www.lanecc.edu/perssvcs/nv05C012.htm</u> closing 12/05

* NETWORK SECURITY SPECIALIST/Informational Technology, Network Administration Specialist (Advanced) Classification,

http://www.lanecc.edu/perssvcs/nv05C013.htm closing 12/05

* Student Advisor II/Disability Services, Student Advisor II Classification, http://www.lanecc.edu/perssvcs/nv05C021.htm closing 12/13

* Enrollment Services Advisor 2/Enrollment Services, Students First! Representative Classification, http://www.lanecc.edu/perssvcs/nv05C017.htm closing 12/13

* Chicano/Latino Student Program Coordinator, Student Life & Leadership Dev., faculty, http://www.lanecc.edu/perssvcs/nv05F004.htm closing 1/10

* Associate Vice President for Finance/College Operations,

http://www.lanecc.edu/perssvcs/nv05M002.htm closing 1/16

SUBMITTED BY DEPARTMENT:

* SPECIALIZED EMPLOYMENT SERVICES has time-sheet positions available to work approximately 15 to 19 hours per week training and supervising students who have intensive support needs. Call Rick Venturi, ext. 5101.

* BUSINESS DEPARTMENT Office Support Specialist time-sheet position available. See <u>http://www.lanecc.edu/perssvcs/OSS_business.htm</u> Contact Kirsa Whedon, ext. 5534 or <u>whedonk@lanecc.edu</u>

ADS

THE HOLIDAY GIVING TREE has about 35 names left on it. If you would like to adopt a child and take a name there is a tree located just outside Room 206 in Building 1 and

there is a smaller one in the Bookstore. Please return gifts with nametags into Bette Dorris, Building 1, Room 210 or Tina Lymath, Building 1, Room 206.

HOLIDAY OPEN HOUSE & RAFFLE AT THE BOOKSTORE: You're invited to our annual Holiday Open House and Raffle at the Bookstore on Wednesday, December 7. We have four terrific raffle prizes: a Home Theatre System; a Toshiba TV/VCR; a Bushnell Telescope; and a Rolling Backpack filled with supplies. Tickets are \$1 each or 6 for \$5. All proceeds will benefit Lane student families this holiday season. We will serve cake at 1:30, and don't miss Santa's visit from 1:30-2:00. The raffle drawing is at 2:00 p.m.. Free gift wrapping for your Bookstore purchases through December. Contact Vicki, ext. 5772.``

THE BOOKSTORE CORDIALLY INVITES YOU TO ONE SPECIAL NIGHT on Wednesday, December 7 from 5:00-6:30 p.m. The Bookstore will have an exclusive night of shopping for Lane Community College faculty, staff and friends. There will be special discounts on clothing, gifts, and Lane imprinted items. Lane faculty member, Sandy Jensen, will be signing copies of her new poetry book I Saw Us in a Painting. Free gift wrapping is available. Come enjoy the holiday music and refreshments. Spectrum will be performing from 5:30 -6 p.m. We hope you'll join us.``

LESS IS BEST HOLIDAY FAIR, DECEMBER 10 AND 11: This free educational event for both young and old will feature craft and information tables that teach how to turn trash into treasures for holiday decorations, gifts, wrapping, and more; how to simplify the holiday season so entertaining, shopping and gift giving creates less waste, because when it comes to holiday waste, Less is Best! The event also features a Crafters Corner Reuse Boutique with great recycled art gifts for sale, and MECCA's recycled art supply store. Saturday December 10, 10 am-3pm. Sunday December 11, 10am-3pm. 43 West Broadway, Eugene. Contact: Sarah Grimm, 682-2059. Submitted by Jennifer Hayward.`

SNOWBOARDS! 1 used Kemper and 1 used Burton- both 160 cm with bindings. Ready to hit the slopes. \$65 ea, 683-7413.`

ROOM FOR RENT in well kept Springfield home on Olympic close to Mohawk Blvd. No smoking, no pets. Big utility room with washer and dryer. Large back yard. \$350 a month, deposit negotiable, share utilities. Andy 463-5455 or 221-1187.`

PACKING PEANUTS AVAILABLE. Got Christmas gifts to ship? Recycling has several bags of packing peanuts available for reuse. Call Bob Walen at 5714 or Mike Sims at 5569 for more info.`

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YURT FOR RENT: December through March near Cottage Grove. \$300/month +propane and electric. Furnished, kitchenette and bath, single occupancy, no pets, no smoking. Call Mike or Anita: 767-9629 or 729-5932.`

LOOKING FOR CHRISTMAS KITTENS: littermates, preferably male and female. Contact Heather Young at 684-7771 or <u>youngh@lanecc.edu</u>`

WHAT TO GIVE TO LANE FRIENDS AND CO-WORKERS? If this is a puzzle for you, consider the option of making a donation to SOS - Support Our Students. SOS is a Foundation scholarship fund created to help students in financial need. The only eligibility requirement is that they are registered for classes and they can use the money for any purpose after meeting their obligations to Lane - books, food, rent, gas - whatever they need. And donors may contribute any dollar amount - there is no minimum. Help our students and lighten your holiday shopping in one easy step. Make your check payable the LCC Foundation and note SOS fund. Contact: Editor.`

YOUR HELP IS NEEDED: The family of a child in the Child Development Center lost their home on Thanksgiving Day due to a fire. Cash donations can be made at Selco Credit Union under the name of Kelly Haines. Thank you. Heidi Stalder and Hilary Cummings, ext. 3076.``

TWO-YEAR OLD MALE BOXER MIX LITTERMATES, Kenshin and Cunla, need a home: Neutered, house-trained, vaccinated, and Petsmart kindergarten graduates. Happy, healthy, loving, playful brothers, who love people and good snacks! Need to find a home with people who have time to love, nurture and play with us. Seventy (70) pounds each. Come with toys, water/food dishes, a chain link 12x6 foot dog run and leashes. Know basic commands such as sit, stay, wait. Can go to different homes. Please call Jaime 954-5962. To see a picture, call Susie Cousar, ext. 5271.``

LOOKING TO BUY used candle making molds/supplies and beeswax for a reasonable price. Carol Woodman, Ext. 5509 or <u>woodmanc@lanecc.edu</u> ``

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HOT TUB/SPA FOR SALE. Six person, approximately 10 years old, good condition. works fine. Some jets need replacement if you want them to rotate. Brand new cover still in wrapper. You haul from Cheshire. \$300 with cover or best offer. Sandy Ing-Wiese, X 5561 or 998-6631. <u>ing-wiese@lanecc.edu</u> ``

DOGSITTER WANTED: I'm looking for a reliable dogsitter-housesitter for occasional 3 to 10 day periods (house near fairgrounds). Please convey your recommendations to David at <u>kellyd@lanecc.edu</u> or x3024. Thank you!``

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TODAY

FINAL OPEN ENROLLMENT information session,11 a.m.-1 p.m., Building 5, Room 206. Contacts: Carol Goldsberry, ext. 5114, or Heidi Chase, ext. 5592.

NEWS

WINE CLASS OFFERED BY CULINARY ARTS AND HOSPITALITY MANAGEMENT

Culinary Arts and Hospitality Management announces Oregon Wine Country, a wine tasting and food pairing class with guest winemakers from the Willamette Valley. The winemakers will offer a tasting of their wines with appropriate foods. Topics will include the elements of tasting wine, history of Oregon wines, a retailer's look at wines, wine writers and wines. It will be held Wednesdays from 7-9 p.m. from January 11 to March 22. This is a credit offering, pass/no pass. If you are not admitted to Lane, fill out an admissions form at http://www.lanecc.edu/stuser/admis.htm Once your form is submitted to Enrollment Services, you will receive 'L' number, your official student number. Then to register, go to http://lanecc.edu/and_click on the ExpressLane icon. More questions? Call instructor Joe McCully at 463-3516.

FORENSICS TEAM SUCCESSFUL

The forensics team recently returned from the University of Portland's Dugaw Iverson Forensic Invitational Tournament. The two-day competition ushered in some of the most promising performances from our forensics team this year. Our team has moved from novice competition to advanced competition in senior divisions and last weekend two first-year competitors made it to finals, a great achievement for seasoned students, not to mention first-year competitors. Sarah O'Neill made it to finals in persuasive speaking where she earned a sixth-place award. Kendra Taylor took first place in after dinner speaking. Both of these students earned one of three needed "legs" for receiving a special invitation to the national tournament in April! If you would like to invite any of the Forensic students to make a 10-minute presentation in your classes next term, e-mail Andrew Kemp for planning at kempa@lanecc.edu

DISABILITY AWARENESS TIP #11

Check out this brief video ad and enjoy a reversed perspective for a change: <u>http://www.edf.fr/html/pubty_2005/diversites/edf_en.html</u> Contact: Nancy Hart, 3010.

WILLAMETTE WRITERS GUILD COLLECTION NOW IN THE ARCHIVES

The Willamette Writers Conference was formed in 1976 by writers and literature instructors from Lane Community College, the University of Oregon, Oregon State University, Linn-Benton Community College, Willamette University, and Chemeketa Community College. The goal was to offer high quality community events to foster interest in the literary arts and humanities.

The guild sponsored programs with poets W.S. Merwin, Gwendolyn Brooks, Richard Hugo, John Ashbery, and Oregon poet-laureate William Stafford; the science fiction team of Kate Wilhelm and Damon Knight; philosopher/novelist William Gass; screenwriter Paul Schrader; and fiction editor Gordon Lish. In addition to organizing smaller lectures, the WWG hosted Writing & Publishing: A Colloquium, a three-day event on writing and publishing held February 15-17, 1977. The bulk of the collection is from 1977 through 1979; however, in 1983 and 1984, there was a renewed interest with the Visiting Lectures Program and Black Women Writers on Racism & Sexism conference in 1983, which featured Audra Lorde, Gloria Watkins, Sylvia Wynter, and Pat Warner. These records were created by Lane English, Foreign Language and Speech Department instructor, Joyce Salisbury, between the years of 1975 and 1986.

For access to this collection, contact Tiah at the Archives (ext. 5466 or <u>Edmunson-MortonT@lanecc.edu</u>) and ask for the Guide to the Organizational Records: Willamette Writers Guild Records, 1976-1986, A-046. You can also find an online version of the finding aid at <u>http://www.lanecc.edu/archives/A046.html</u>

CAMPUS COMPACT MEMBERSHIP

This fall, Lane joined Campus Compact, a national coalition of more than 950 college and university presidents representing some five million students, dedicated to promoting community service, civic engagement, and service learning in higher education (see http://www.compact.org/). As a member institution, Lane faculty are subscribed to Campus Connections, an e-newsletter available at the Oregon Campus Compact website. Check out the December issue now available at http://www.oregoncampuscompact.org/ For more information about our Campus Compact membership, winter/spring service learning trainings/events at Lane and throughout Oregon, or Americorps Students in Service positions, contact Service Learning coordinator, Jennifer von Ammon, ext. 3658 or womammonj@lanecc.edu

WORKFORCE DEVELOPMENT OFFERS CALL CENTER TRAINING

Workforce Development is offering a new eight-week course, Call Center Customer Service Training, winter term, from January 23 through March 17. Registration begins December 7. This comprehensive course will give students the critical skills needed to qualify for jobs with local call center and customer service employers. The course is ideal for those interested in a career in the call center industry, and who want to learn it quickly. Classes will be held at the Workforce Development Department, Building 19, Room 260. Cost is \$758. Registration number is 33020. For more information, call the Workforce Development Department at 463-5229.

REMINDER: OUSTANDING STUDENTS SOUGHT

The Oregon Community College Association student scholar event will be held again in the spring of 2005. The event will honor two student scholars from each campus. Faculty or staff who would like to nominate students to be Lane's representatives to this event should send a letter of nomination or e-mail to Jackie Bryson. Nominations should included the student's name, and a brief description of how the student meets the established criteria: excellence in the classroom; intellectual curiosity outside the classroom; evidence of substantial development of their talents; and ability to share this development with others. The deadline for nominations is December 9. Scholarships from a variety of four-year institutions are available for the scholars. The scholars will be invited to attend a recognition luncheon in Salem in the spring. For further information contact Jackie Bryson at ext. 5164

REMINDER: PERS TIER ONE/TIER TWO 2004 ANNUAL STATEMENTS

PERS will calculate and distribute Tier One/Tier Two 2004 Member Annual Statements in early 2006. Tier One member statements will show the 2003 regular account recalculated ending balance based on the reallocation of 1999 earnings. The 2003 recalculated ending balance will also include the 8 percent earnings credited for

2003. The statement also will show the earnings for 2004 and a total account balance as of December 31, 2004. Tier Two statements will show the earnings credited for 2004 added to the 2003 ending account balance for a total account balance as of December 31, 2004. 2004 Member Annual Statements were delayed due to the Oregon Supreme Court decisions in the Strunk and Eugene cases. The PERS Board completed 2004 final earnings crediting at its October 21 meeting, allowing PERS to create 2004 annual statements. If you have questions directly relating to your account balance, contact PERS at (888) 320-7377. Submitted by Heidi Chase, Human Resources.

EVENTS

MAYOR TO ATTEND SUSTAINABILITY SIGNING CEREMONY

Eugene Mayor Kitty Piercy will be among those attending the signing ceremony for the Talloires ("tal-whar") Declaration with President Mary Spilde, on Wednesday, December 7 from 2:30-3 p.m. in the lobby of the Center for Meeting and Learning, Building 19. The declaration is a 10-point action plan for teaching and operating in ways that help achieve environmental literacy and sustainability. More than 300 colleges and universities have signed the declaration. Lane will be the second institution of higher education and the first community college in Oregon to sign. Contact: Jennifer Hayward.

REMINDER: AAWCC HOLIDAY SILENT AUCTION

Greetings from the AAWCC Members. You are cordially invited to attend this year's Lane Chapter AAWCC (Association of American Women in Community Colleges) Holiday Silent Auction on December 7, from 5:30-7:30 p.m. We are very pleased to announce that Janet Anderson has graciously offered to hold this year's auction at her home. This will be a festive evening for family, friends, and colleagues, filled with food, fun, and holiday celebration. Not only is it a great way to pick up special, one-of-a-kind gifts for the holiday, but you are also helping raise funds for our AAWCC Leadership Scholarship. So please mark you calendars, bring a friend, and we'll see you there!

What: Lane AAWCC Holiday Silent Auction

When: Wednesday, December 7, 2005

Time: 5:30-7:30 pm

Where: Janet Anderson's home, 2730 Elinor, Eugene, off University and 27

If you would like additional information or have any questions, you are welcome to call me at 463-5203 or e-mail me at <u>andersonp@lanecc.edu</u>. Submitted by Phoebe Anderson, Special Events Coordinator, Lane AAWCC.

WOMEN'S CENTER VIDEO: CELEBRATION OF KWANZAA

"Celebration of Kwanzaa: Echoes of Africa," will be shown at noon on Friday, December 9, in the Women's Center, Building 1, Room 202. The video describes the celebration of Kwanzaa, an African-American holiday. Contact: Jill Bradley, ext. 5298.

SPAGHETTI FEED AUCTION OFFERS EXCITING PRIZES

Athletics' third annual spaghetti feed and silent auction will be Friday, December 9 from 5-7 p.m. in the Center Building cafeteria. Some of the items that will be available are: duck weathervane; dinner for four at Chanterelle's; Wing's Bar & Grill; Christmas tree; Crux rock gym; potter's quarter; Step Beyond Running Store; two nights at Driftwood Shores. Cost: adults \$8, child \$5, family 25\$. Contact: Sean MonDragon.

INTERNATIONAL HUMAN RIGHTS DAY

Celebrate the 57th Anniversary signing of the United Nations Universal Declaration of Human Rights, on Saturday, December 10, 12-6 p.m. at the University of Oregon Law School. Event schedule:

12-1 p.m., Tabling & Community Networking

1-1:45 p.m., Presentation: HIV as a Human Rights Struggle Presenter: HIV Alliance

2-2:45 p.m., Presentation: War On Memory Facilitator: Keith Aoki

2:50- 3:10 p.m., Intermission

3:15-4 p.m., Keynote: Associate Professor Rob Proudfoot Human Rights: Human Struggle--Visions for Present and Future

4-4:45 p.m., Awards Presentation

4:45-5 p.m., Closing Remarks and Refreshments

5-6 p.m., Candlelight Vigil: Take Back Our America!

Sponsored by the City of Eugene, Lane Community College, University of Oregon, and Lane County. "Professor Proudfoot, of the UO Center of Indigenous Cultural Survival, will speak on the struggles and respect for indigenous human rights as being fundamental to the process of healing and creating peace amongst nations and the world as a whole." Free and open to the public. For more information or special accommodations, contact: Francisca Leyva-Johnson, Human Rights Program E-mail: francisca.e.johnson@ci.eugene.or.us Phone: 682-5177. Submitted by Jim Garcia.

CRUCIAL CONVERSATIONS: BESTSELLING AUTHOR RON MCMILLAN TO SPEAK

National bestselling author Ron McMillan will speak at the Center for Meeting and Learning, Building 19, on Wednesday, January 11, from 8:30 to 11:30 a.m. The seminar, focused on his recent bestselling book, "Crucial Conversations - Tools for Talking When the Stakes are High," will discuss the importance of honest communication in all organizations.

Common challenges to be addressed include: Your team has been getting bad results. No one will speak up and no one wants to find out why; Your boss's leadership style is smothering you. You hesitate to speak up. Top performers are leaving and poor performers are not challenged. Important issues are not brought up in a timely matter to those who can do something about them. Only those near the water cooler hear the issues. Your colleague has missed a critical deadline. What do you say?

All Lane employees qualify for the \$50 ticket rate. Tickets to the seminar include one copy of "Crucial Conversations" and a special session booklet. To register or for more information, call 463-3500 or e-mail <u>knoxh@lanecc.edu</u>

TECH TRAININGS

FACULTY WEBMASTER SERVICES

Your faculty webmasters provide Internet server access and support to all instructors interested in integrating web technologies into their courses for the benefit of their students. Explore your technology options. Try a workshop! For a complete list of workshops or information on services provided by your faculty webmasters, visit http://teach.lanecc.edu or e-mail rt@online.lanecc.edu

INFORMATION TECHNOLOGY TRAINING - <u>http://lanecc.edu/it/training</u> ->LAB DETAILS & REGISTRATION - http://lanecc.edu/it/training/schedule.html

-Banner General Navigation (10/10, 10 a.m. - 12 p.m., LCC12/119A) -New Hire IT Orientation (12/12)

-Forms: Paper, Electronic, And Online (12/13)

-GroupWise Scheduling & Collaboration (12/14) ->RESOURCES - <u>http://lanecc.edu/it/training/resources.html</u> Contact Michael Levick, <u>levickm@lanecc.edu</u>, x3349

HOLIDAY HOURS AND CLOSURES

LANE COMMUNITY COLLEGE closed for winter break from Monday, December 19 through Tuesday, December 27; and for the New Year's holiday on Monday, January 2. Paid staff holidays are December 23, 26 and 27; and January 2. Contact: Editor.

THE DAILY will publish once only the week of December 19, on Tuesday, December 20; and not at all the week of December 26. Regular Mondays through Thursdays publication will resume Tuesday, January 3. Contact: daily@lanecc.edu

FITNESS EDUCATION CENTER hours through Thursday, December 8: 6:30-8:30 a.m. and 11 a.m.-2 p.m.; Friday, December 9: 11 a.m.-2 p.m. Winter break: Monday, December 12, Wednesday, December 14, Friday, and December 16: 11 a.m.-2 p.m. Monday, December 19, and Wednesday, December 21: 11 a.m.-2 p.m. Closed December 22 through January 1. Monday, January 2: 11 a.m.-2 p.m.; Tuesday, January 3: 6:30 a.m.-8:30 a.m. and 11 a.m.-2 p.m.; Wednesday, January 4: 11 a.m.-2 p.m.; Thursday, January 5: 6:30-8:30 a.m. and 11 a.m.-2 p.m.; and Friday, January 6, 11 a.m.-2 p.m. - Marisa Hastie

HEALTH CLINIC closing at 11:30 a.m. on December 9 for a department function. Also closed December 10-January 8 with the front office open on a limited basis for scheduling, accounting, and records issues at 463-5665. If you have an emergency anytime the clinic is closed, contact Public Safety at 463-5555. - Kristen Murphy

SOCIAL SCIENCE will have normal hours during the holiday break, except December 28-30, when hours will be 8 a.m.-1 p.m. Contact: Carrie Brandt.

JOBS

OPEN TO THE PUBLIC:

* Student Advisor II/Disability Services, Student Advisor II Classification, http://www.lanecc.edu/perssvcs/nv05C021.htm closing 12/13

* Enrollment Services Advisor 2/Enrollment Services, Students First! Representative Classification, http://www.lanecc.edu/perssvcs/nv05C017.htm closing 12/13

* Chicano/Latino Student Program Coordinator, Student Life & Leadership Dev., faculty, http://www.lanecc.edu/perssvcs/nv05F004.htm closing 1/10

* Associate Vice President for Finance/College Operations,

http://www.lanecc.edu/perssvcs/nv05M002.htm closing 1/16

ADS

FOR SALE: 4 STUDDED SNOW TIRES 195-70R 14 on steel wheels (4 bolt) for Honda. \$75.00. Call 345-7347. Jane Passenger.`

LOOKING FOR GIFT IDEAS FOR CHILDREN of all ages? The Bookstore has added a children's section, which includes Spanish titles. Best sellers are available this week at a 25% discount. New titles include Kite Runner and A Million Little Pieces.`

SAVE 20% ON ONE ITEM at the Bookstore with a coupon December 5 - 9. Coupons are available at the Bookstore. One coupon per person, per day please. Exclusions are posted. Questions? Contact Peggy or Ava, ext. 5716.`

KNOW OF SOMEONE LOOKING FOR A HOLIDAY JOB? Need assistance with networking and finding job leads? The Workforce Network can assist you with finding local employment and help with your resume and job application process. The Workforce Network's knowledgeable staff can be of service! The Network at Lane Community College is in Building 19, Room 260. Open through the week of December 12th-16th. Excellent parking will be available! Business hours: 9-5 Mondays thru Thursdays, 9-3 Fridays. Stop by and see us today! Celia Maximin.

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TODAY

DIVERSITY WORKSHOP: FIGHTING ANTI-SEMITISM: DIGGING DEEPER, 9 a.m.noon, Building 19, Room 105, a follow-up to "Fighting Anti-Semitism." To register, call ext. 5852.

BOOKSTORE OPEN HOUSE, begins with refreshments and Santa's visit at 1:30 p.m., followed by a raffle at 2 p.m. Special Night scheduled from 5-6:30 p.m. Contact Vicki Colley, ext. 5772.

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NEWS

KIRSA WHEDON IS DECEMBER'S CLASSIFIED EMPLOYEE OF THE MONTH

Representatives of the Classified Professional Development Team and others surprised Kirsa Whedon on her way to lunch with her boss on Wednesday, when they presented her with December's Employee of the Month award. Kirsa, who is an administrative coordinator in the Business Department, has been employed at Lane for more than 10 years. During this time, she has served on many important committees and task forces, earning the respect of many of her colleagues. She is considered a constant problem solver and is known for her ability to "multi-task" without becoming rattled. During the Business Department's recent, lengthy remodel, she demonstrated her planning skills while keeping a "cool" head. Away from Lane, Kirsa is a proud mother and grandmother who helps with the Springfield High School Teen Parent Program.

When you see Kirsa in her temporary office, or at a committee meeting or elsewhere around campus, be sure to congratulate her for doing a terrific job and celebrate her nomination as December's Employee of the Month. And remember that you too can help recognize exemplary classified employees by nominating them for this award. Nomination forms are available at the Human Resources office; on the CPDT website: <u>http://www.lanecc.edu/cpdt/eom.html</u>; or from Gloria Vanderhorst, OISS.

THREE FACULTY RECEIVE RECOGNITION AWARDS

Francis Gray from Language, Literature and Communication, Jean Cassidy from Mathematics, and Dorothy Wearne from The Torch, are the fall 2005 recipients of the college's Faculty Recognition Awards. These awards are conferred each term, based on nominations from students, staff, faculty and alumni. The nominees exemplify Lane's vision and core values through their work with students. All faculty members, including classroom instructors, cooperative education coordinators, librarians and counselors, are eligible. Let's join together and thank the award recipients for their hard work and commitment. David Leung, ext. 5836.

ORDER YOUR WALK OREGON AWARDS

Congratulations to all Walk Oregon pedometer participants. Collectively, we've gone more than 63,000 miles! If you have reached Portland, The Dalles, Pendleton and/or Ontario and want to receive an award before the New Year, we'll be making one last order this year. Please send your order to Wendy Simmons by Thursday, December 8. The next order will be made in January. If you've lost your awards order form, you can get another one at http://www.lanecc.edu/wellness/walkoregon.htm Thank you. Wendy Simmons

EVENTS

RETIREMENT RECEPTION FOR CONNIE MESQUITA

Please join the staff and students in Student Life and Leadership Development as we honor the service of long-time friend and colleague Connie Mesquita, on Thursday, December 8, from 2-5 p.m. in Building 1, Room 206. Connie is retiring at the end of this term, after 26 years of service to the college and community. Please join us as we share stories from the past and dreams for the future.

WOMEN'S CENTER PRESENTS CELEBRATION OF KWANZAA VIDEO

The "Celebration of Kwanzaa: Echoes of Africa," will be shown at noon on Friday, December 9, in the Women's Center, Building 1, Room 202. This video describes the celebration of Kwanzaa, an African-American holiday. Contact: Jill Bradley, ext. 5298.

DIVERSITY WORKSHOP EXPLORES CLASS AND CLASSISM

A diversity workshop that takes a look at classism is scheduled for Friday, December 9, from 1-5 p.m., Building 19, Room 105. Interactive exercises, discussion and media presentation go beyond myths about the "classless" society in the U.S., and examine how we define class and our own class background; the complexities of class; and class and economics as it pertains to the distribution of wealth in the U.S. Video clips from the documentary, "People Like Us" also are included in this presentation. For information, please contact the diversity coordinator, ext. 5852.

FLORENCE CENTER ANNOUNCES HECETA HEAD HOLIDAY OPEN HOUSE

Lane Community College at the Florence Center will host the 10th Annual Heceta Head Lightstation's Victorian Christmas Open House on Saturday, December 10 from 3-7 p.m. Enjoy holiday treats and music at one of the most scenic and photographed locations in Oregon. Contact: Robert R. Purscelley, director, Lane Community College at Florence.

FACULTY CONNECTIONS HOSTS OPEN HOUSE

Faculty Connections, a faculty-led new faculty orientation program, will host a drop-in open house at the Center for Connection and Innovation in Learning, in Building 20 on the first Wednesday and Thursday of winter term, January 11 and 12, from 1-5 p.m. each day. We look forward to making connections with colleagues as well as providing information and answering questions about working and teaching at Lane. Stop by for coffee or tea and cookies. For more information, contact Beth Naylor, Faculty Connections coordinator, at naylor@lanecc.edu (that's "e" for Elizabeth), or ext. 5533.

YOUTH CAREER FAIR A GREAT OPPORTUNITY FOR MARKETING YOUR PROGRAM

Assist Lane County youth with exploration of future career interests at the 2006 Lane County Youth Career Fair, on Tuesday, February 14, 2006 from 9 a.m. to 2 p.m. at the Lane County Fairgrounds. Because more than 2,000 high school youth attend this event, it is a wonderful chance to market Lane's programs. Karen Edmonds will serve as the contact person for Lane's registrations. The college will receive 12 free booth spaces because it is an event sponsor. The first 12 people to register will secure a free booth space. Any additional booths above the 12 will be charged at the regular rate of \$90 per booth. Get your request into Karen soon. The registration deadline is January 18 (firm deadline.) Contact Karen at ext. 5688 or <u>edmondsk@lanecc.edu</u>

TECH TRAININGS

FACULTY WEBMASTER SERVICES

Your faculty webmasters provide Internet server access and support to all instructors interested in integrating web technologies into their courses for the benefit of their students. Explore your technology options. Try a workshop! For a complete list of workshops or information on services provided by your faculty webmasters, visit http://teach.lanecc.edu or e-mail rt@online.lanecc.edu

INFORMATION TECHNOLOGY TRAINING - <u>http://lanecc.edu/it/training</u> ->LAB DETAILS & REGISTRATION <u>http://lanecc.edu/it/training/schedule.html</u> -New Hire IT Orientation on 12/12 -Forms: Paper, Electronic, And Online on 12/13 -GroupWise Scheduling & Collaboration on 12/14 -RESOURCES, <u>http://lanecc.edu/it/training/resources.html</u> Contact Michael Levick, <u>levickm@lanecc.edu</u>, ext. 3349.

INSTRUCTIONAL TECHNOLOGY CENTER

Do you need one-on-one support in teaching online, producing a website, graphics, a presentation, video clips, flyers, scanning photos or text? Training and coaching in these skills and instructional media are available in the ITC. Instruction in WebCT, PhotoShop, Scanning, DreamWeaver, PowerPoint, Acrobat, Illustrator, InDesign, and other instructional and media production software. The ITC is located in Building 19, Room 249 and is a resource available to all LCC faculty and staff. For training or support or to schedule an appointment contact Roka Walsh at walshr@lanecc.edu or ext. 3292. For more information see http://teach.lanecc.edu/itc

HOLIDAY HOURS AND CLOSURES

* LANE COMMUNITY COLLEGE is closed for winter break from Monday, December 19 through Tuesday, December 27; and for the New Year's holiday on Monday, January 2. Paid staff holidays are December 23, 26 and 27; and January 2. Contact: Editor. * BOOKSTORE hours Friday, December 16: 9 a.m.-noon and 1:30-4:30 p.m. Closed December 19-January 2. Winter term books available beginning Tuesday, January 3, 8 a.m.-5 p.m. Vicki Colley.

*THE DAILY will publish once only the week of December 19, on Tuesday, December 20; and not at all the week of December 26. Regular Mondays through Thursdays publication will resume Tuesday, January 3. Contact: <u>daily@lanecc.edu</u>

* FITNESS EDUCATION CENTER hours through Thursday, December 8 are 6:30-8:30 a.m. and 11 a.m.-2 p.m.; Friday, December 9: 11 a.m.-2 p.m. Winter break: Monday, December 12, Wednesday, December 14, Friday, and December 16: 11 a.m.-2 p.m. Monday, December 19, and Wednesday, December 21: 11 a.m.-2 p.m. Closed December 22 through January 1. Monday, January 2, closed; Tuesday, January 3: 6:30 a.m.-8:30 a.m. and 11 a.m.-2 p.m.; Wednesday, January 4: 11 a.m.-2 p.m.; Thursday, January 5: 6:30-8:30 a.m. and 11 a.m.-2 p.m.; and Friday, January 6, 11 a.m.-2 p.m. * HEALTH CLINIC closing at 11:30 a.m. December 9 for a department function. The Clinic will also be closed December 10-January 8, 2006 with the front office open on a limited basis for scheduling, accounting, and records issues at 463-5665. In case of emergency when the clinic is closed, call Public Safety at 463-5555. Kristen Murphy. * The SOCIAL SCIENCE Department will have normal hours during the holiday break, except December 28-30, when hours will be 8 a.m.-1 p.m. Contact: Carrie Brandt.

JOBS

OPEN TO THE PUBLIC:

* Student Advisor II/Disability Services, Student Advisor II Classification, <u>http://www.lanecc.edu/perssvcs/nv05C021.htm</u>, closing 12/13
* Enrollment Services Advisor 2/Enrollment Services, Students First! Representative Classification, <u>http://www.lanecc.edu/perssvcs/nv05C017.htm</u>, closing 12/13
* Chicano/Latino Student Program Coordinator, Student Life & Leadership Development, faculty, <u>http://www.lanecc.edu/perssvcs/nv05F004.htm</u>, closing 1/10
* Associate Vice President for Finance/College Operations, <u>http://www.lanecc.edu/perssvcs/nv05M002.htm</u>, closing 1/16
* TEMPORARY ADMINISTRATIVE SUPPORT SPECIALIST/Mathematics, <u>http://www.lanecc.edu/perssvcs/Math_AdminSup.htm</u> closing 12/28

ADS

HELP FACILITIES MANAGEMENT & PLANNING SUPPORT TOYS FOR TOTS: Help us bring joy to all the girls and boys. Bring your new, unwrapped toy to the Facilities Management & Planning Office, Building 7, Room 204 before 2:30 p.m., December 16. Contact: Steven Birskovich, ext. 5541.`

LAMINATING MACHINE WANTED: LCC's Senior Companion Program needs a laminating machine capable of laminating the picture I.D. badges for our wonderful Senior Companions. The badges are approximately 2.5" by 3.75." Does anyone have one they don't need anymore? Contact: Diana, 683-8043; <u>gatchelld@lanecc.edu</u> `

SALE: SKI PANTS IN EXCELLENT CONDITION. Three pairs of warm, comfy black ski pants, barely worn, like new: 1 pair Land's End (women's large); 1 pair Land's End (men's medium); 1 pair Black Bear bib overalls (unisex large). \$30 each OBO. Contact Nancy Hart, ext. 3010 or 953-7122.`

FLUTE FOR SALE. Kurt Gemeinhardt Millennium Edition professional model. Solid silver body and low B foot-joint. Off-set G key, gold-plated embouchure plate, solid rose gold riser. Purchased new in 2003, lovingly cared for by owner. Recent comprehensive tune-up and adjustment by Pacific Winds (records available). \$1,100. Contact Todd at 688-8090 or Annie. Ext. 5767.

FREE CHICKENS! Enjoy fresh eggs, natural pest and weed control, and have chicken manure for your garden. Young chicks ready for a good home soon. Mother hen produces blue-green eggs. Call Nanci at 689-5341. Submitted by Jan Halvorsen.

ARTISTS STUDIO SALE. The row of artist studios at 2nd Avenue and Blair will be open to the public December 9-11 for its 8th Annual Studio Sale and Open House. The festive event will feature work by artists Daniel Moret/photography, Betsy Wolfston/ceramics, Alison Shiboski/jewelry, Peter Chapman/photography, Sandy Tilcock/letterpress books and prints, Judith Sparks/painting, Roni Simone/artistic clothing, Chris Paulson/fused glass, and Michael DiBitetto/printmaking. Hours are Friday, 5-9 p.m., Saturday, 11 a.m.-5 p.m., and Sunday, noon-4 p.m. This once-a-year event offers a chance to visit our studios and buy fine art directly from the artists. `

RIVERSIDE CHAMBER SYMPHONY: The Riverside Chamber Symphony will play a concert this Friday, December 9, at 7:30 p.m., at the Musgrove Family Center, at 11th and Olive in Eugene. The performance will be the first of the sixth season of the 30-piece ensemble of advanced non-professional musicians. The concert will include the overture to the comic Italian opera "Don Pasquale" by Donizetti, as well as Beethoven's Symphony No. 3, the "Eroica." There will also be a premiere performance of the Gospel hymn tune "Sojourner" by the orchestra's conductor, Philip Bayles. There is a suggested donation of \$5 for the performance. If you would like more information about the concert or the ensemble, please contact Jennifer Love in the Language, Literature, and Communication Division, at <u>lovejm@lanecc.edu</u> or ext. 3393.`

FOR SALE: STUDDED SNOW TIRES on Subaru Legacy rims. Eurowinter H5404, 185-70RX14. \$150 OBO. Contact Jan Moore at 343-3740; please leave a message.`

FOR SALE: 4 STUDDED SNOW TIRES 195-70R 14 on steel wheels (4 bolt) for Honda. \$75. Call 345-7347. Jane Passenger.``

LOOKING FOR GIFT IDEAS FOR CHILDREN of all ages? The Bookstore has added a children's section, which includes Spanish titles. Best sellers are available this week at a 25% discount. New titles include Kite Runner and A Million Little Pieces.``

SAVE 20% ON ONE ITEM at the Bookstore with a coupon December 5 - 9. Coupons are available at the Bookstore. One coupon per person, per day please. Exclusions are posted. Questions? Contact Peggy or Ava, ext. 5716.``

KNOW OF SOMEONE LOOKING FOR A HOLIDAY JOB? Need assistance with networking and finding job leads? The Workforce Network can assist you with finding local employment and help with your resume and job application process. The Workforce Network's knowledgeable staff can be of service! The Network at Lane Community College is in Building 19, Room 260. Open through the week of December 12-16. Excellent parking will be available! Business hours: 9-5 p.m. Mondays through Thursdays, 9-3 p.m., Fridays. Stop by and see us today! Celia Maximin. ``

THE HOLIDAY GIVING TREE has about 35 names left on it. If you would like to adopt a child and take a name, there is a tree located just outside Room 206, Building 1, and there is a smaller one in the Bookstore. Please return gifts with nametags into Bette Dorris, Building 1, Room 210 or Tina Lymath, Building 1, Room 206.

LESS IS BEST HOLIDAY FAIR, DECEMBER 10-11: This free educational event for both young and old will feature craft and information tables that teach how to turn trash into treasures for holiday decorations, gifts, wrapping, and more; how to simplify the holiday season so entertaining, shopping and gift giving creates less waste. The event also features a Crafters Corner Reuse Boutique with great recycled art gifts for sale, and MECCA's recycled art supply store. Saturday December 10, 10 a.m.-3 p.m. Sunday December 11, 10am-3 p.m., 43 West Broadway, Eugene. Contact: Sarah Grimm, 682-2059. Submitted by Jennifer Hayward.```

ROOM FOR RENT in well-kept Springfield home on Olympic close to Mohawk Blvd. No smoking, no pets. Big utility room with washer and dryer. Large back yard. \$350 a month, deposit negotiable, share utilities. Andy 463-5455 or 221-1187.```

PACKING PEANUTS AVAILABLE. Got Christmas gifts to ship? Recycling has several bags of packing peanuts available for reuse. Call Bob Walen at 5714 or Mike Sims at 5569 for more info.``

PLEASE HELP: Donations are being collected for former Lane student, Norma Rosales, who died November 29. The family is low income and needing assistance to send Norma home to Mexico to be buried. Any donation is helpful. Donations can also be taken to any US Bank in Eugene or Springfield, asking to donate to the Norma Hernandez-Rosales funeral account. Thank you, Latino Student Union, Building 1, Multi-Cultural Center, Room 201D. Connie Mesquita, Jim Garcia 463-5144.```

DO YOU KNOW WHAT A RESCUE HERO IS? The small, plastic kind that keep the world safe from evil doers? If so, I am searching for "Cliff Hanger" and "Rocky Canyon" to round out my son's toy collection. If you have any such Hero's (or any RH gear) laying around collecting dust, I would be interested in purchasing them. Contact Christina at salterc@lanecc.edu

YURT FOR RENT: December through March near Cottage Grove. \$300 per month plus propane and electric. Furnished, kitchenette and bath, single occupancy, no pets, no smoking. Call Mike or Anita: 767-9629 or 729-5932.```

LOOKING FOR CHRISTMAS KITTENS: littermates, preferably male and female. Contact Heather Young at 684-7771 or <u>youngh@lanecc.edu</u> ``

TWO-YEAR OLD MALE BOXER MIX LITTERMATES, Kenshin and Cunla, need a home: Neutered, house-trained, vaccinated, and Petsmart kindergarten graduates. Happy, healthy, loving, playful brothers, who love people and good snacks! Need to find a home with people who have time to love, nurture and play with us. Seventy (70) pounds each. Come with toys, water/food dishes, a chain link 12x6 foot dog run and leashes. Know basic commands such as sit, stay, wait. Can go to different homes. Please call Jaime 954-5962. To see a picture, call Susie Cousar, ext. 5271.```

VELVET HANDBAGS FOR SALE: 2 beautiful, unique, brand new velvet handbags from Reed & Cross and embellished with beads and with velvet drawstrings; ideal gifts for the holidays; \$25 each. Call Annick Todd, ext. 3405.```

THE DAILY is the official employee newsletter of Lane Community College. Deadline is always noon of the day before publication. See guidelines at http://www.lanecc.edu/cops/daily.htm - Joan Aschim, daily@lanecc.edu 12-7-05

TODAY THROUGH THE WEEKEND

RETIREMENT RECEPTION FOR CONNIE MESQUITA, Thursday, December 8, 2-5 p.m., Building 1, Room 206. Join staff and students in honoring long-time friend and colleague Connie Mesquita, who is retiring at the end of this term, after 26 years of service to the college and community.

CASCADE MYCOLOGICAL SOCIETY general meeting, Thursday, December 8, 7:30 p.m., Building 16, Room 115. Guest speaker: Dr. Bitty Roy, on rust fungi and their host plants; photos of fungi, plants, and trip to Alaska. Contact: Kyle Hammon, ext. 5447.

"CELEBRATION OF KWANZAA: ECHOES OF AFRICA," video, noon, Friday, December 9, Women's Center, Building 1, Room 202. Contact: Jill Bradley, ext. 5298.

DIVERSITY WORKSHOP ON CLASS AND CLASSISM, Friday, December 9, 1-5 p.m., Building 19, Room 105. Interactive exercises, discussion and media presentation go beyond myths about the "classless" society in the U.S., and examine how we define class and our own class background; the complexities of class; and class and economics as it pertains to the distribution of wealth in the U.S. Video clips from the documentary, "People Like Us" also included. Contact: diversity coordinator, ext. 5852.

ATHLETICS SPAGHETTI FEED and silent auction, Friday, December 9, 5-7 p.m., Center Building cafeteria. Adults \$8, child \$5, family \$25. Contact: Sean MonDragon.

10TH ANNUAL HECETA HEAD LIGHTSTATION Victorian Christmas Open House, hosted by Lane Community College at Florence, Saturday, December 10, 3-7 p.m. Enjoy holiday treats and music at one of the most scenic and photographed locations in Oregon. Contact: Robert R. Purscelley, director, Lane Community College at Florence.

NEWS

BIZCENTER SERVICES EXPAND

Lane's BizCenter, well-known for its free advising services to businesses, is now offering Latino business advising services in Spanish through Lisa Anderson, and two new fee-based consulting services provide clients opportunities for in-depth, on-site assistance.

The BizCenter's Business Development and Operations Consulting Services offer a new perspective for evaluating a business's operations and efficiency. With more than 30 years of business experience, consultant Dick Sloan is well qualified to provide professional expertise for business expansion, troubleshooting existing operations and developing alternative strategies for improving business growth and profitability.

The new Customer Experience Evaluation Services provide a unique customer'seye-view perspective for retail and restaurant operations. Consultant Ann Hathaway performs a customized entrance-to-exit evaluation of all aspects of a space to determine how the business feels, works, uses space, invites customers and encourages return business. Call the BizCenter at 463-5255 for more information about these or any other services or training. Deb Jolda.

PERS TIER ONE/TIER TWO 2004 ANNUAL STATEMENTS

PERS will calculate and distribute Tier One/Tier Two 2004 Member Annual Statements in early 2006. Tier One member statements will show the 2003 regular account recalculated ending balance based on the reallocation of 1999 earnings. The 2003 recalculated ending balance will also include the 8 percent earnings credited for 2003. The statement also will show the earnings for 2004 and a total account balance as of December 31, 2004. Tier Two statements will show the earnings credited for 2004 added to the 2003 ending account balance for a total account balance as of December 31, 2004. Member Annual Statements were delayed due to the Oregon Supreme Court decisions in the Strunk and Eugene cases. The PERS Board completed 2004 final earnings crediting at its October 21, 2005 meeting, allowing PERS to create 2004 annual statements. If you have individual questions directly relating to your account balance, contact PERS at (888) 320-7377. Submitted by Heidi Chase, Human Resources.

UPCOMING EVENTS

LCCEF ELECTION COMING UP

The election for nine LCCEF Executive Council positions will be held Tuesday, December 13. Polling times are 12-1 p.m. and 5-6 p.m. in Building 5, Room 206 (PE 206). Absentee ballots also are available. E-mail Jane Passenger at <u>passengeri@lanecc.edu</u> and include Absentee Ballot in the subject line. Also indicate, in the e-mail body, how you wish to receive the ballot: inter-campus mail, US Postal Service, or pick up. Pick up will be available from Building 2, Room 110E, and a ballot box will be available for ballot drop-off. All absentee ballots must be received by 6 p.m., December 13. Phil Powers.

PRESENTING EUGENE'S NEWEST STAND-UP COMICS

Winter blues got you down? Cranky from too much fruit cake? In need of some serious comic relief? Then come and laugh the night away with the newest graduates of Lane's stand-up comedy class! Tuesday, December 13, doors open at 6:30 p.m., show starts at 7 p.m. The event will be at Actors Cabaret Eugene, 996 Willamette St. Tickets are \$3. Call 683-4368 to reserve tickets. Submitted by Shannon Hardin, Continuing Education ext. 5920.

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INFORMATION TECHNOLOGY TRAINING - <u>http://lanecc.edu/it/training</u> ->LAB DETAILS & REGISTRATION <u>http://lanecc.edu/it/training/schedule.html</u> -New Hire IT Orientation on 12/12 -Forms: Paper, Electronic, And Online on 12/13 -GroupWise Scheduling & Collaboration on 12/14 -RESOURCES, <u>http://lanecc.edu/it/training/resources.html</u> Contact Michael Levick, <u>levickm@lanecc.edu</u>, ext. 3349.

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* BOOKSTORE hours Friday, December 16: 9 a.m.-noon and 1:30-4:30 p.m. Closed December 19-January 2. Winter term books available beginning Tuesday, January 3, 8

a.m.-5 p.m. Vicki Colley.

* CAFETERIA hours during the next two weeks: December 12-16, 7:30 a.m.-1:30 p.m.; and December 19-21, 8 a.m.-1 p.m. Limited menus and some great specials; call for info, ext. 5671. Thanks for a great term and as always let us know what we can do to serve you better. contact Brian Kelly <u>kellyb@lanecc.edu</u>

* COMPUTER INFORMATION TECHNOLOGY Department will be closed December 21, 2005 until January 3, 2006. *THE DAILY will publish once only the week of December 19, on Tuesday, December 20; and not at all the week of December 26. Regular Mondays through Thursdays publication will resume Tuesday, January 3. Contact: daily@lanecc.edu

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* SCIENCE DIVISION office will be open Dec 12-16, Dec 28-30 and Jan 3-6 from 7:30 a.m. to Noon and 12:30 p.m. to 4:00 p.m. The office will be closed Dec 19-27 and Jan 2. Connie Rowlett.

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* Associate Vice President for Finance/College Operations, <u>http://www.lanecc.edu/perssvcs/nv05M002.htm</u>, closing 1/16

ADSf

ARTISTS' OPEN HOUSE AND SALE Saturday December 10, 10-4 at 1571 Buck Street in Eugene. Featured artists are: Jennifer Knight, jewelry and beadwork; Carolyn Osborne-Sommer, clay vessels, "tiny torsos" and feather bones; Tamaris Landsman, glass mosaics; Bonnie Donahue, fused glass; Susan Colson, herbal body products; and Doug Martin, digital imagery. For more information, call Carolyn, 914-8154. Submitted by Tripp Sommer, KLCC.```

RIVERSIDE CHAMBER SYMPHONY: The Riverside Chamber Symphony will play a concert this Friday, December 9, at 7:30 p.m., at the Musgrove Family Center, at 11th and Olive in Eugene. The performance will be the first of the sixth season of the 30-piece ensemble of advanced non-professional musicians. The concert will include the overture to the comic Italian opera "Don Pasquale" by Donizetti, as well as Beethoven's Symphony No. 3, the "Eroica." There will also be a premiere performance of the Gospel hymn tune "Sojourner" by the orchestra's conductor, Philip Bayles. There is a suggested donation of \$5 for the performance. If you would like more information about the concert or the ensemble, please contact Jennifer Love in the Language, Literature, and Communication Division, at lovejm@lanecc.edu or ext. 3393.```

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YOU ARE INVITED TO VISIT our "digital greeting card" at <u>http://timbl.net/05.htm</u> Tim Blood, Counseling.`

HOLIDAY TREASURES await shoppers at Pick Of The Litter--vintage jewelry, antique pottery and glass, artwork, and collectible tools. Pick Of The Litter consignment shop has just the quirky gift you need for your secret pal or office party exchange, as well as gift certificates for hard-to-please friends and relatives. Pick Of The Litter is at 329 West 4th (between Lincoln and Lawrence) in Eugene, telephone 345-3566. Open 10:30 am to 4 pm, Tuesday through Saturday. Please come and visit! We are a fundraiser for Willamette Animal Guild, a non-profit organization dedicated to the establishment of a low-cost spay-neuter clinic for all of Lane County.`

GRANDPARENT SURVIVAL KIT: Crib (easy to set up and take down) with bumper, mattress, and bedding; Pack and Play, wooden highchair, booster chair, rolling seat, jumping swing, misc. toys. Our grandkids have outgrown this stuff, so it's all yours for \$300 (firm). Carolyn and Dick Reid, 998-9056.`

DOES ANYONE ON THE CAMUPS HAVE an Epson Stylus 880/880 printer in their office? We have a spare black cartridge that needs a home. Please call Sharon Hainley, Language, Literature, and Communication Division, ext. 5421.

HELP FACILITIES MANAGEMENT & PLANNING SUPPORT TOYS FOR TOTS: Help us bring joy to all the girls and boys. Bring your new, unwrapped toy to the Facilities Management & Planning Office, Building 7, Room 204 before 2:30 p.m., December 16. Contact: Steven Birskovich, ext. 5541.``

LAMINATING MACHINE WANTED: LCC's Senior Companion Program needs a laminating machine capable of laminating the picture I.D. badges for our wonderful Senior Companions. The badges are approximately 2.5" by 3.75." Does anyone have one they don't need anymore? Contact: Diana, 683-8043; <u>gatchelld@lanecc.edu</u>

SALE: SKI PANTS IN EXCELLENT CONDITION. Three pairs of warm, comfy black ski pants, barely worn, like new: 1 pair Land's End (women's large); 1 pair Land's End (men's medium); 1 pair Black Bear bib overalls (unisex large). \$30 each OBO. Contact Nancy Hart, ext. 3010 or 953-7122.``

FLUTE FOR SALE. Kurt Gemeinhardt Millennium Edition professional model. Solid silver body and low B foot-joint. Off-set G key, gold-plated embouchure plate, solid rose gold riser. Purchased new in 2003, lovingly cared for by owner. Recent comprehensive tune-up and adjustment by Pacific Winds (records available). \$1,100. Contact Todd at 688-8090 or Annie. Ext. 5767. ``

FREE CHICKENS! Enjoy fresh eggs, natural pest and weed control, and have chicken manure for your garden. Young chicks ready for a good home soon. Mother hen produces blue-green eggs. Call Nanci at 689-5341. Submitted by Jan Halvorsen.``

FOR SALE: STUDDED SNOW TIRES on Subaru Legacy rims. Eurowinter H5404, 185-70RX14. \$150 OBO. Contact Jan Moore at 343-3740; please leave a message.``

FOR SALE: 4 STUDDED SNOW TIRES 195-70R 14 on steel wheels (4 bolt) for Honda. \$75. Call 345-7347. Jane Passenger.``

LOOKING FOR GIFT IDEAS FOR CHILDREN of all ages? The Bookstore has added a children's section, which includes Spanish titles. Best sellers are available this week at a 25% discount. New titles include Kite Runner and A Million Little Pieces.```

"KNOW OF SOMEONE LOOKING FOR A HOLIDAY JOB?...Need assistance with networking and finding job leads. The LCC Workforce Development Dept./The Workforce Network can assist you with finding local employment and help with your resume and job application process. The Workforce Network's knowledgeable staff can be of service! Stop by and see us today! The Workforce Network at Lane Community College - Bldg #19, Room 260 (South End of Campus). Open through the week of December 12th - 16th. Excellent parking will be available! Business hours: 9:00-5:00 Mondays thru Thursdays, 9:00-3:00 Fridays.```

THE DAILY is the official employee newsletter of Lane Community College. Deadline is always noon of the day before publication. See guidelines at http://www.lanecc.edu/cops/daily.htm - Joan Aschim, <a href="daily@

THE DAILY

TODAY

LANE EVENTS ONLINE: www.lanecc.edu/today.html

NEWS

2006 EMPLOYEE GIVING CAMPAIGN HAS CONCLUDED

Here are our most recent prize winners: Chris Hainley won a KLCC T-shirt from Paula Chan Carpenter. Mary Binford won a \$25 gift certificate from Nadine Williams. Ram Rattan won lunch for two in the Renaissance Room from Ken Murdoff. Kathleen Arbuckle won mixed organic berries from Christine Krygier. Tamara Simpson won one hour editing of personal writings from Merrill Watrous. John Steele won Meg Wheatley's latest book from Patrick Lanning. Dennis Clark won a \$25 gift certificate from Valley River Center from Don McNair. Velda Arnaud won two dozen cookies from Peg Allison. Nadine Wilkes won four tickets to the Oregon Zoo from Brent Ellison. Sydney Kissinger won a fitness sweatshirt from Marisa Hastie. Christina Newman won Ghiradelli Chocolate from Nancy Hart. Pledges are still being counted, and an accounting of our campuswide generosity will be published in the future edition of The Daily. Thanks again for your participation in this important campaign! Submitted by the We Care Committee.

CHRONICLE OF HIGHER EDUCATION AVAILABLE TO ALL

The Library now subscribes to the Chronicle of Higher Education Online for all Lane students, faculty and staff. It is available through all networked computers, and through any computer that has an internet connection by logging in with your last name and "L" number. Go to the library's "Find an Article" page at http://www.lanecc.edu/library/find/article.htm for more information. If you're not sure you're in the library's patron database, please call our Circulation Desk at 463-5273. We'd hate for you to miss out on this and all of our other wonderful online resources. Contact: Nadine Williams, Library Director, Ext 5824

GETTING THE WALMART MOVIE

For those of you who missed the WalMart movie event with Robert Greenwald (or for those who missed getting a DVD copy) you can now order copies of the DVD ("WalMart: The High Cost of Low Price") for gifts for your friends, family or people you would like to see it, for only \$50 for 5 copies! Check it out at http://www.walmartmovie.com/watch.php Contact: Steve Candee.

IMPROVE YOUR WRITING WITH THE NEW WRITER'S STYLE GUIDE

Want to take a leap forward with the quality of your writing? Ever wonder whether it's one space or two after a period or colon? Should it be e-mail, email or E-mail? Answers to these questions and many more can be found in the concise Writer's Style Guide for Lane. The new guide was developed to help improve the quality and consistency of college communications and is available online at <u>http://www.lanecc.edu/mpr/wr_style.htm</u>. The guide contains an invaluable three-page guide to punctuation that outlines how to use every punctuation mark, two pages of useful tips on writing for marketing publications, a pertinent page of suggestions on writing for the web, and eight eye-opening pages of A-Z guidelines on writing for college

publications. For more information, contact Daniel Moret, Marketing and Public Relations, by e-mail or at ext. 5268.

EVENTS

LCCEF ELECTION

The election for nine LCCEF Executive Council positions is Tuesday, December 13. Polling times are 12-1 p.m. and 5-6 p.m. in Building 5, Room 206 (PE 206). Absentee ballots also are available. E-mail Jane Passenger at <u>passengerj@lanecc.edu</u> and include Absentee Ballot in the subject line. Also indicate, in the e-mail body, how you wish to receive the ballot: inter-campus mail, US Postal Service, or pick up. Pick up will be available from Building 2, Room 110E, and a ballot box will be available for ballot drop-off. All absentee ballots must be received by 6 p.m., December 13. Phil Powers.

FINANCIAL AID FOR COLLEGE 2005: A LIVE CALL-IN PROGRAM Presented by Oregon Public Broadcasting on December 13

For parents, teachers and the college-bound, Oregon Public Broadcasting proudly presents "Financial Aid for College," a live hour-long special airing Tuesday, December 13 at 8 p.m. to help parents and students learn more about ways to pay for college education. The program is driven by OPB's mission to provide life-long learning opportunities for the people in our communities.

Every year, college tuitions increase. "Financial Aid for College" gives helpful tips on paying for college education, and names up-to-date resources that are available to new students. The program is designed to help families of all economic backgrounds and students of all ages. Hosted by OPB's Steve Amen, the program features a panel of financial aid experts who provide crucial loan and grant information and offer advice on the college application process. And, throughout the program, short video segments play that give real-life scenarios of typical financial aid success stories. Viewers are encouraged to have a pen and paper handy to jot down useful information.

During the broadcast toll-free phone lines are open for viewers to call financial aid counselors who can answer questions in English or Spanish.

"Financial Aid for College" is a cooperative project of the Oregon Association of Student Financial Aid Administrators and Oregon Public Broadcasting. The program will air again on Sunday, December 18 at 11 a.m.

Contact: Chris Hainley, Sr., financial aid advisor, 463-5350.

BOARD OF EDUCATION MEETING

The Lane Community College Board of Education will hold its regular monthly meeting on Wednesday, December 14, at 6:30 p.m. in the Boardroom, Building 3, main campus in Eugene, 4000 E. 30th Avenue. See the agenda at http://www.lanecc.edu/presoffc/board/agenda.htm Contact: Editor.

DIVERSITY WORKSHOP: BEYOND CLASS MYTHS: CLASS IN THE WORKPLACE, CLASSROOM, AND IN OUR DAILY LIVES

Friday, December 16, 1-5 p.m., Building 19, Room 105 The workshop

The workshop presentation will include: defining and identifying different types of classism; video clips from the documentary "People Like Us" including: The Trouble with Tofu; Bourgeois Blues; People in Low Places; The Class Pyramid and How We Live In It: Getting Ahead, Getting By, Getting Back At, Getting Out, and Getting Together; and Action Plans for Fighting Classism. For more information, contact the diversity coordinator at 463-5852.

CULINARY ADVENTURING: LOCAL GUEST CHEF SERIES

Culinary Arts and Hospitality Management is offering the Local Guest Chef Series again in winter term with spectacular guest chefs, hands-on cooking with seasonal foods, and incredible recipes and tastings. Join gifted local chefs, food purveyors, and our culinary instructors as they share their cooking secrets and techniques. This two-credit class is scheduled for Monday nights from 6-8 p.m., beginning January 9. To register, log into ExpressLane at <u>http://lanecc.edu/</u> and click on the ExpressLane icon. Any questions? Call Robin Johnson at 463-3518.

YOUTH CAREER FAIR A GREAT OPPORTUNITY FOR MARKETING YOUR PROGRAM

Assist Lane County youth with exploration of future career interests at the 2006 Lane County Youth Career Fair, on Tuesday, February 14, 2006 from 9 a.m. to 2 p.m. at the Lane County Fairgrounds. Because more than 2,000 high school youth attend this event, it is a wonderful chance to market Lane's programs. Karen Edmonds will serve as the contact person for Lane's registrations. The college will receive 12 free booth spaces because it is an event sponsor. The first 12 people to register will secure a free booth space. Any additional booths above the 12 will be charged at the regular rate of \$50 per booth. Get your request into Karen soon. The registration deadline is January 18 (firm deadline.) Contact Karen at ext. 5688 or <u>edmondsk@lanecc.edu</u>

TECH TRAININGS

FACULTY WEBMASTER SERVICES

Your faculty webmasters provide Internet server access and support to all instructors interested in integrating web technologies into their courses for the benefit of their students. Explore your technology options. Try a workshop! For a complete list of workshops or information on services provided by your faculty webmasters, visit http://teach.lanecc.edu or e-mail rt@online.lanecc.edu

INFORMATION TECHNOLOGY TRAINING - <u>http://lanecc.edu/it/training</u> ->LAB DETAILS & REGISTRATION <u>http://lanecc.edu/it/training/schedule.html</u> -New Hire IT Orientation on 12/12 -Forms: Paper, Electronic, And Online on 12/13 -GroupWise Scheduling & Collaboration on 12/14 -RESOURCES, <u>http://lanecc.edu/it/training/resources.html</u> Contact Michael Levick, levickm@lanecc.edu, ext. 3349.

INSTRUCTIONAL TECHNOLOGY CENTER

Do you need one-on-one support in teaching online, producing a website, graphics, a presentation, video clips, flyers, scanning photos or text? Training and coaching in these skills and instructional media are available in the ITC. Instruction in WebCT, PhotoShop, Scanning, DreamWeaver, PowerPoint, Acrobat, Illustrator, InDesign, and other instructional and media production software. The ITC is located in Building 19, Room 249 and is a resource available to all LCC faculty and staff. For training or support or to schedule an appointment contact Roka Walsh at walshr@lanecc.edu or ext. 3292. For more information see http://teach.lanecc.edu/itc

HOLIDAY HOURS AND CLOSURES

* LANE COMMUNITY COLLEGE is closed for winter break from Monday, December 19 through Tuesday, December 27; and for the New Year's holiday on Monday, January 2. Paid staff holidays are December 23, 26 and 27; and January 2. Joan Aschim.

* BOOKSTORE hours Friday, December 16: 9 a.m.-noon and 1:30-4:30 p.m. Closed December 19-January 2. Winter term books available beginning Tuesday, January 3, 8 a.m.-5 p.m. Vicki Colley.

* CAFETERIA hours December 12-16, 7:30 a.m.-1:30 p.m.; and December 19-21, 8 a.m.-1 p.m. Limited menus and some great specials; call for info, ext. 5671. Thanks for a great term and as always let us know what we can do to serve you better. Brian Kelly kellyb@lanecc.edu

* COMPUTER INFORMATION TECHNOLOGY closed from December 21 until January 3. Helen Mikkelsen.

*THE DAILY will publish once only the week of December 19, on Tuesday, December 20; and not at all the week of December 26. Regular Mondays through Thursdays publication will resume Tuesday, January 3. Joan Aschim, <u>daily@lanecc.edu</u>

* FITNESS EDUCATION CENTER hours winter break: Monday, December 12, Wednesday, December 14, Friday, and December 16: 11 a.m.-2 p.m. Monday, December 19, and Wednesday, December 21: 11 a.m.-2 p.m. Closed December 22 through January 1. Monday, January 2, closed; Tuesday, January 3: 6:30 a.m.-8:30 a.m. and 11 a.m.-2 p.m.; Wednesday, January 4: 11 a.m.-2 p.m.; Thursday, January 5: 6:30-8:30 a.m. and 11 a.m.-2 p.m.; and Friday, January 6, 11 a.m.-2 p.m. Tara Pemberton. * HEALTH CLINIC closed through January 8 with the front office open on a limited basis

for scheduling, accounting, and records issues at 463-5665. In case of emergency when the clinic is closed, call Public Safety at 463-5555. Kristen Murphy.

* INSTRUCTIONAL TECHNOLOGY CENTER will not be staffed from December 22 through January 2. Roka Walsh.

* SCIENCE DIVISION office open December 12-16, December 28-30 and January 3-6 from 7:30 a.m.-noon and 12:30-4 p.m. Closed December 19-27 and January 2. Connie Rowlett.

* The SOCIAL SCIENCE Department will have normal hours during the holiday break, except December 28-30, when hours will be 8 a.m.-1 p.m. Carrie Brandt.

JOBS

OPEN TO THE PUBLIC:

* Student Advisor II/Disability Services, Student Advisor II Classification, http://www.lanecc.edu/perssvcs/nv05C021.htm, closing 12/13

* Enrollment Services Advisor 2/Enrollment Services, Students First! Representative Classification, <u>http://www.lanecc.edu/perssvcs/nv05C017.htm</u>, closing 12/13

* TEMPORARY ADMINISTRATIVE SUPPORT SPECIALIST/Mathematics,

http://www.lanecc.edu/perssvcs/Math_AdminSup.htm closing 12/28

* Chicano/Latino Student Program Coordinator, Student Life & Leadership Development, faculty, http://www.lanecc.edu/perssvcs/nv05F004.htm, closing 1/10

* Associate Vice President for Finance/College Operations,

http://www.lanecc.edu/perssvcs/nv05M002.htm, closing 1/16

ADS

ROLAND EM-30 CREATIVE KEYBOARD: 61-key touch sensitive keyboard, backlit custom display, 2 x 10 W music output power, two way bass reflex speaker system, 64 user programs, 354 tones, 12 drum sets, stereo audio inputs, MIDI/Joystick cable and

interactive CD-ROM, D-Beam Controller, sustain pedal. Includes manual and instructions. \$400. Contact Norma Driscoll @ ext. 3176 / <u>driscolln@lanecc.edu</u> / or home phone 935-8102.`

LOOKING FOR VOLUNTEER HOUSE SITTER/DOG SITTER for most of January. We will be at OHSU for several weeks. My wife is donating a kidney to her sister and I will be with both of them. Unfortunately we are not able to pay, but need someone to love and care for our two Schipperkes [http://www.akc.org/breeds/schipperke/index.cfm] and one Pomeranian. All three are very loving and playful. They do bark at times, not constantly. The location is southwest Eugene on 180 acres of wetlands teeming with wildlife, including deer; owls, geese; and hawk. Travel time to LCC is approximately 30 minutes. The house has DirecTV and dial-up access to campus. If you are interest, please respond to harrisjl@lanecc.edu or call 338-8008.`

WHAT TO GIVE TO LANE FRIENDS AND CO-WORKERS? If this is a puzzle for you, consider the option of making a donation to SOS - Support Our Students. SOS is a Foundation scholarship fund created to help students in financial need. The only eligibility requirement is that they are registered for classes and they can use the money for any purpose after meeting their obligations to Lane - books, food, rent, gas - whatever they need. And donors may contribute any dollar amount - there is no minimum. Help our students and lighten your holiday shopping in one easy step. Make your check payable the LCC Foundation and note SOS fund. Thanks. Joan Aschim, Mary Bolton, Bonnie Phipps.```

HOLIDAY TREASURES await shoppers at Pick Of The Litter--vintage jewelry, antique pottery and glass, artwork, and collectible tools. Pick Of The Litter consignment shop has just the quirky gift you need for your secret pal or office party exchange, as well as gift certificates for hard-to-please friends and relatives. Pick Of The Litter is at 329 West 4th (between Lincoln and Lawrence) in Eugene, telephone 345-3566. Open 10:30 am to 4 pm, Tuesday through Saturday. Please come and visit! We are a fundraiser for Willamette Animal Guild, a non-profit organization dedicated to the establishment of a low-cost spay-neuter clinic for all of Lane County.``

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THE DAILY is the official employee newsletter of Lane Community College. Deadline is always noon of the day before publication. See guidelines at http://www.lanecc.edu/cops/daily.htm - Joan Aschim, daily@lanecc.edu 12-12-05

TODAY

LANE EVENTS ONLINE: www.lanecc.edu/today.html

LCCEF ELECTION, polling times from 12-1 p.m. and 5-6 p.m., Building 5, Room 206. Absentee ballots available by e-mailing Jane Passenger at <u>passengerj@lanecc.edu</u> Absentee ballots must be received by 6 p.m. today. Contact: Phil Powers.

FINANCIAL AID FOR COLLEGE 2005: LIVE CALL-IN PROGRAM on Oregon Public Broadcasting, 8 p.m. Airs again on Sunday, December 18, 11 a.m. Contact: Chris Hainley, Sr., 463-5350.

STAND-UP COMEDY graduates' performance, doors open at 6:30 p.m., show starts at 7 p.m., Actors Cabaret Eugene, 996 Willamette St. Tickets are \$3. Call 683-4368 to reserve tickets. Contact: Shannon Hardin, Continuing Education ext. 5920.

NEWS

KLCC TO BUILD A RADIO STATION ON AIR THIS WEEK

Ever wondered what it takes to build a radio station? Want to help? Join KLCC's staff, management, and special guests for an eight-hour audio tour of the studios and control rooms that will become part of the 21st-century radio station KLCC is building in downtown Eugene next year. Plans for LCC's new facility will be detailed during a concentrated on-air fundraiser beginning Tuesday, December 13 and ending Friday, December 16.

Today's fundraising program focuses on building and equipping a new on-air studio and will run from 7-9 a.m. during Morning Edition. Tune in 8:30-9 a.m. to learn what Eugene's mayor Kitty Piercy expects KLCC's move to mean to the revitalization of downtown Eugene and the Arts and Outdoors Initiative.

On Wednesday from 4-6 p.m. during Northwest Passage and All Things Considered, we will "build" a news control room with the help of special guests Glenn Munro (Eugene CPA), Cynthia Pappas (interim Springfield city manager), and Al Stavitsky (UO journalism professor).

Thursday's program/fundraiser is scheduled for 11 a.m.-1 p.m. during Fresh Tracks. Special guests Marion Sweeney, a member of KLCC's capital campaign cabinet, and local musician Dana Abel will help us "build" our new performance studio and music library.

The final two fundraising hours return to Morning Edition from 7-9 a.m. on Friday. Project architect John Lawless will join us as we detail constructing and equipping the performance studio control room.

Phone 463-6001 or 800-922-3682 anytime during these fundraising hours to pledge support to KLCC's exciting Building Community project. Donations can be made anytime online at <u>www.klcc.org</u> or by contacting Diannah Anavir in KLCC's Capital Campaign Office (ext. 3286, Room 263, Building 16).

INFORMATION TECHNOLOGY DOWNTIME SCHEDULED

Information Technology services will be down from Tuesday December 27, from 12:01 a.m. to midnight, including ExpressLane, Banner, Lane Events, and Class Schedule web services. Enjoy the holidays! Contact: Jan Kleminsky.

IMPROVE YOUR WRITING WITH THE NEW WRITER'S STYLE GUIDE

Want to take a leap forward with the quality of your writing? Ever wonder whether it's one space or two after a period or colon? Should it be e-mail, email or E-mail? Answers to these questions and many more can be found in the concise Writer's Style Guide for Lane. The new guide was developed to help improve the quality and consistency of college communications and is available online at http://www.lanecc.edu/mpr/wr_style.htm. The guide contains an invaluable three-page guide to punctuation that outlines how to use every punctuation mark, two pages of useful tips on writing for marketing publications, a pertinent page of suggestions on writing for the web, and eight eye-opening pages of A-Z guidelines on writing for college publications. For more information, contact Daniel Moret, Marketing and Public Relations, by e-mail or at ext. 5268.

EVENTS

BOARD OF EDUCATION MEETING

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CRUCIAL CONVERSATIONS: BESTSELLING AUTHOR RON MCMILLAN TO SPEAK

National bestselling author Ron McMillan will speak at the Center for Meeting and Learning, Building 19, on Wednesday, January 11, from 8:30 to 11:30 a.m. The seminar, focused on his recent bestselling book, "Crucial Conversations - Tools for Talking When the Stakes are High," will discuss the importance of honest communication in all organizations.

Common challenges to be addressed include: Your team has been getting bad results. No one will speak up and no one wants to find out why; Your boss's leadership style is smothering you. You hesitate to speak up. Top performers are leaving and poor performers are not challenged. Important issues are not brought up in a timely matter to those who can do something about them. Only those near the water cooler hear the issues. Your colleague has missed a critical deadline. What do you say?

All Lane employees qualify for the \$50 ticket rate. Tickets to the seminar include one copy of "Crucial Conversations" and a special session booklet. To register or for more information, call 463-3500 or e-mail <u>knoxh@lanecc.edu</u>

CULINARY ADVENTURING: LOCAL GUEST CHEF SERIES

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INFORMATION TECHNOLOGY TRAINING - <u>http://lanecc.edu/it/training</u> ->LAB DETAILS & REGISTRATION <u>http://lanecc.edu/it/training/schedule.html</u> -Forms: Paper, Electronic, And Online on 12/13 -GroupWise Scheduling & Collaboration on 12/14 -RESOURCES, <u>http://lanecc.edu/it/training/resources.html</u> Contact Michael Levick, <u>levickm@lanecc.edu</u>, ext. 3349.

INSTRUCTIONAL TECHNOLOGY CENTER

Do you need one-on-one support in teaching online, producing a website, graphics, a presentation, video clips, flyers, scanning photos or text? Training and coaching in these skills and instructional media are available in the ITC. Instruction in WebCT, PhotoShop, Scanning, DreamWeaver, PowerPoint, Acrobat, Illustrator, InDesign, and other instructional and media production software. The ITC is located in Building 19, Room 249 and is a resource available to all LCC faculty and staff. For training or support or to schedule an appointment contact Roka Walsh at walshr@lanecc.edu or ext. 3292. For more information see http://teach.lanecc.edu/itc

NEW CLOSURE ANNOUNCEMENTS

ELMIRA COMMUNITY LEARNING CENTER open December 12-15 from 8 a.m.-6 p.m. and closed December 19-January 2 for winter break. We will reopen January 3 for regular business hours: Mondays through Thursdays, 11 a.m.- 9 p.m. Questions? Contact Tina Reyes at 935-4345 or e-mail <u>reyest@lanecc.edu</u>

HEALTH, PHYSICAL EDUCATION AND ATHLETICS DIVISION closed Wednesday, December 21 through Monday, January 2. Contact: Lisa Oxenford.

LANGUAGE, LITERATURE AND COMMUNICATION DIVISION office open December 12-16 from 8 a.m.-5 p.m. Closed December 19-27. Open December 28, 29 and 30, 8 a.m.-1 p.m. Contact: Linda Schantol.

MAIL SERVICES AND WAREHOUSE closed December 23-27 and January 2. There will be no mail delivery to departments from December 19 through January 2. Mail Services and Warehouse Services will be open December 19-22 and December 28-30 for those departments choosing to pick up their mail and parcels. Contact: David Macon at 5575.

PRINTING/GRAPHICS will be closed December 19 through January 2. P/G staff will be working on Bookstore packets and course materials up until the holiday break and resume operations January 3 to ensure that all will be ready for students' return on January 9. Questions? Call Tom at 5373.

MORE CLOSURE ANNOUNCEMENTS

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CAFETERIA hours December 12-16, 7:30 a.m.-1:30 p.m.; and December 19-21, 8 a.m.-1 p.m. Limited menus and some great specials; call for info, ext. 5671. Thanks for a great term and as always let us know what we can do to serve you better. Brian Kelly kellyb@lanecc.edu

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SOCIAL SCIENCE Department will have normal hours during the holiday break, except December 28-30, when hours will be 8 a.m.-1 p.m. Carrie Brandt.

JOBS

OPEN TO THE PUBLIC:

* Student Advisor II/Disability Services, Student Advisor II Classification, http://www.lanecc.edu/perssvcs/nv05C021.htm, closing 12/13

* Enrollment Services Advisor 2/Enrollment Services, Students First! Representative Classification, <u>http://www.lanecc.edu/perssvcs/nv05C017.htm</u>, closing 12/13

* TEMPORARY ADMINISTRATIVE SUPPORT SPECIALIST/Mathematics, http://www.lanecc.edu/perssvcs/Math_AdminSup.htm closing 12/28

* Chicano/Latino Student Program Coordinator, Student Life & Leadership Development, faculty, <u>http://www.lanecc.edu/perssvcs/nv05F004.htm</u>, closing 1/10

* Associate Vice President for Finance/College Operations,

http://www.lanecc.edu/perssvcs/nv05M002.htm, closing 1/16

ADS

NOW! at the Bookstore.....all Holiday and stocking stuffers 50% off December 12th - 16th. Contact info Peggy/Ava Bookstore x5716`

FOR SALE: Porform Crosstrainer 970 recumbant exercise bike. Has 8 built in workout programs plus optional. Also converts into strength training bench. Excellent shape. New \$400, asking \$150. email if you would like to see a photo <u>barthd@lanecc.edu</u>. Call Dawn at ext 5528 or 952-0075.`

ROLAND EM-30 CREATIVE KEYBOARD: 61-key touch sensitive keyboard, backlit custom display, 2 x 10 W music output power, two way bass reflex speaker system, 64 user programs, 354 tones, 12 drum sets, stereo audio inputs, MIDI/Joystick cable and interactive CD-ROM, D-Beam Controller, sustain pedal. Includes manual and instructions. \$400. Contact Norma Driscoll @ ext. 3176 / <u>driscolln@lanecc.edu</u> / or home phone 935-8102.``

LOOKING FOR VOLUNTEER HOUSE SITTER/DOG SITTER for most of January. We will be at OHSU for several weeks. My wife is donating a kidney to her sister and I will be with both of them. Unfortunately we are not able to pay, but need someone to love and care for our two Schipperkes [http://www.akc.org/breeds/schipperke/index.cfm] and one Pomeranian. All three are very loving and playful. They do bark at times, not constantly. The location is southwest Eugene on 180 acres of wetlands teeming with wildlife, including deer; owls, geese; and hawk. Travel time to LCC is approximately 30 minutes. The house has DirecTV and dial-up access to campus. If you are interest, please respond to harrisjl@lanecc.edu or call 338-8008.``

HOLIDAY TREASURES await shoppers at Pick Of The Litter--vintage jewelry, antique pottery and glass, artwork, and collectible tools. Pick Of The Litter consignment shop has just the quirky gift you need for your secret pal or office party exchange, as well as gift certificates for hard-to-please friends and relatives. Pick Of The Litter is at 329 West 4th (between Lincoln and Lawrence) in Eugene, telephone 345-3566. Open 10:30 am to 4 pm, Tuesday through Saturday. Please come and visit! We are a fundraiser for Willamette Animal Guild, a non-profit organization dedicated to the establishment of a low-cost spay-neuter clinic for all of Lane County.```

GRANDPARENT SURVIVAL KIT: Crib (easy to set up and take down) with bumper, mattress, and bedding; Pack and Play, wooden highchair, booster chair, rolling seat, jumping swing, misc. toys. Our grandkids have outgrown this stuff, so it's all yours for \$300 (firm). Carolyn and Dick Reid, 998-9056.```

DOES ANYONE ON THE CAMPUS HAVE an Epson Stylus 880/880 printer in their office? We have a spare black cartridge that needs a home. Please call Sharon Hainley, Language, Literature, and Communication Division, ext. 5421.``

THE DAILY is the official employee newsletter of Lane Community College. Deadline is always noon of the day before publication. See guidelines at http://www.lanecc.edu/cops/daily.htm - Joan Aschim, daily@lanecc.edu 12-13-05

THE DAILY Wed

TODAY

LANE EVENTS ONLINE: www.lanecc.edu/today.html

LANE COMMUNITY COLLEGE BOARD OF EDUCATION, 6:30 p.m., Boardroom, Building 3. See agenda at <u>http://www.lanecc.edu/presoffc/board/agenda.htm</u> Contact: Editor.

KLCC AUDIO TOUR of its 21st-century news control room, 4-6 p.m. More information under Events section, below. Contact: Diannah Anavir, Ext. 3286.

NEWS

INFORMATION TECHNOLOGY DOWNTIME SCHEDULED

Information Technology services will be down from Tuesday December 27, from 12:01 a.m. to midnight, including ExpressLane, Banner, Lane Events, and Class Schedule web services. Enjoy the holidays! Contact: Jan Kleminsky.

SERVICE LEARNING TIER I APPLICATIONS ARE AVAILABLE TO FACULTY

The Service Learning Leadership Team has developed a new two-tiered application process, and we invite faculty to apply. Please visit our website to review the Tier I application, now posted under Faculty Resources at http://lanecc.edu/sl Applications will be accepted and reviewed during winter term. For more information, contact the Service Learning office, Jennifer von Ammon, vonammonj@lanecc.edu or ext. 3658.

NEW ADMINSTRATIVE DOCUMENT COLLECTION IN THE ARCHIVES

Linda Simmons' records document the \$42.8 million-general obligation bond planning and construction project approved by voters in 1995 and the restructuring of the college's organizational structure with the Process Redesign Project. Simmons was executive assistant to the president at Lane from 1994-2002.

This collection contains information on meetings and committees, financial information, presentations, public relations documents, newspaper articles, results from public surveys, the Master Plan for Construction Bonds (1994), the Nelson Report (1995), and the Transcript of Proceedings for Bond Sales (1995).

The Process Redesign Project (1995-1996) redesigned college operations and made the organization more cost effective, efficient, and student-oriented. The project included the design and implementation of Students First!--a gateway to all student services at Lane (renamed Enrollment Services). The Process Redesign collection houses information on meetings and committees (Process Evaluation and Selection Team (PEST), Students First! Redesign Team, Leadership Team), financial information, presentations, public relations documents and newspaper articles, results from public surveys, reports, and information from other colleges.

For access to this collection, contact Tiah in Archives, ext. 5466 or <u>Edmunson-mortont@lanecc.edu</u> and ask for the Executive Assistant to the President Records: Linda Simmons, 1991-2000, A-047. You can also find an online version of the finding aid at <u>http://www.lanecc.edu/archives/A047.html</u>

SPRINGFIELD TRAIN DEPOT OFFERS CONVENIENT MEETING SPACE

The Springfield Chamber of Commerce offers its historic Freight Room as a meeting space. The room holds up to 75 people and costs only \$2 per hour during business hours. Otherwise, the cost is \$15 per hour. In addition, there is a \$1 per person fee. The Chamber Train Depot has ample parking. The location is 101 South A St., Springfield. For more information, contact Tori at the Springfield Chamber, 746-1651.

EVENTS

KLCC IS "BUILDING" ITS RADIO STATION ON AIR THIS WEEK

KLCC's 21st-century news control room is part of the \$2.3-million facility the station is building next year in downtown Eugene. The station's on-air fundraiser, which began on December 11 and ends Friday, December 16, is providing details of this massive project

Al Stavitsky--a University of Oregon journalism professor who has done extensive work in media ethics, consolidation, and radio--will join our regular hosts from 4:15-4:45 p.m. on Northwest Passage. From 5-5:30 p.m., local CPA Glenn Munro will talk about taxpayer advantages of contributing to the campaign, emphasizing the benefits offered by the Oregon Cultural Trust. From 5:30-6 p.m., interim Springfield city manager Cynthia Pappas will discuss how KLCC's new facility and equipment will benefit its entire listening area.

Thursday's program will air from 11 a.m.-1 p.m. during Fresh Tracks. Special guests Marion Sweeney, a member of KLCC's capital campaign cabinet, and local musician Dana Abel, will help us "build" our new performance studio and music library. The final two fundraising hours take place on Friday's Morning Edition from 7-9 a.m. Project architect John Lawless will provide listeners with details on construction and equipping the new performance studio control room.

To pledge support to KLCC's exciting Building Community project, call 463-6001 or 800-922-3682 anytime during these fundraising hours. Donations also can be made online anytime at <u>www.klcc.org</u> or by contacting Diannah Anavir in KLCC's Capital Campaign Office, Ext. 3286, Room 263, Building 16.

SALZMAN AND JANSSEN-BELITZ DISPLAY AT LANE'S ART GALLERY

The Art Department Gallery presents "Hidden Fears and Hope" by Jennifer Salzman and Monique Janssen-Belitz, from January 9 through 31. The exhibit features photography, oil and watercolor paintings. Salzman's traditional black and white photographs convey a message of awareness; not simply of the uncomfortable, or the difficult, but also the awareness of the beauty and love of childhood. As a parent, Salzman faces fears and concerns involving forces from the outside world. Her work centers around opposing influences, the love and protection she feels as a parent and the fear and worry of seeing her children affected by things beyond her control. Working in traditional photographic processes is important to the construction of her images. This process gives a strong foundation to the emotions and the passing of time. Salzman wants the viewer to see beauty in the world of a child and the fears of that world being shattered.

Janssen-Belitz was born in the Netherlands and was educated primarily in Germany, including training as an art teacher at the Ludwig Maximilian University in Munich. Janssen-Belitz came to the U.S. in 1985 and moved to Oregon in 1987. She has worked as a painter and printmaker for more than 25 years. The majority of Janssen-Belitz's work is oil on canvas. Her oil paintings are mainly a series of landscapes depicting Oregon scenery, which also reflect the inner landscapes of

personal emotions. Her watercolors are based on small pencil sketches, with and without color washes, done on site. Included in the collection are sketches from Germany, the Olympic Peninsula and the Oregon High Desert.

The Gallery, located in Building 11 on the main campus, is open from 8 a.m. to 5 p.m. Mondays through Thursdays and Fridays 8 a.m.-4 p.m. For more information, call Ext. 5409.

NEW CLOSURE ANNOUNCEMENTS

*ACADEMIC LEARNING SKILLS AND TUTORING SERVICES will be closed from December 19 until January 3. Contact: Lynne Phillips, Ext. 5440.

*THE OAKRIDGE LEARNING CENTER will be closed December 19 through January 2. The center will reopen January 3 at 2 p.m. Contact Lucille Mathis, (541) 782-4106, or mathisl@lanecc.edu

*MUSIC, DANCE AND THEATRE ARTS DEPARTMENT closed Friday, December 16 through Monday, January 2. Contact: Bimb Kampanatsanyakorn.

OTHER CLOSURE ANNOUNCEMENTS

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*INSTRUCTIONAL TECHNOLOGY CENTER will not be staffed from December 22 through January 2. Roka Walsh.

*LANGUAGE, LITERATURE AND COMMUNICATION DIVISION office, open December 12-16 from 8 a.m.-5 p.m. Closed December 19-27. Open December 28, 29 and 30, 8 a.m.-1 p.m. Contact: Linda Schantol.

*MAIL SERVICES AND WAREHOUSE, closed December 23-27 and January 2. There will be no mail delivery to departments from December 19 through January 2. Mail Services and Warehouse Services will be open December 19-22 and December 28-30 for those departments choosing to pick up their mail and parcels. Contact: David Macon at 5575.

*PRINTING/GRAPHICS will be closed December 19 through January 2. P/G staff will be working on Bookstore packets and course materials up until the holiday break and resume operations January 3 to ensure that all will be ready for students' return on January 9. Questions? Call Tom, Ext. 5373.

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TECH TRAININGS

FACULTY WEBMASTER SERVICES

Your faculty webmasters provide Internet server access and support to all instructors interested in integrating web technologies into their courses for the benefit of their students. Explore your technology options. Try a workshop! For a complete list of workshops or information on services provided by your faculty webmasters, visit http://teach.lanecc.edu or e-mail rt@online.lanecc.edu

INSTRUCTIONAL TECHNOLOGY CENTER

Do you need one-on-one support in teaching online, producing a website, graphics, a presentation, video clips, flyers, scanning photos or text? Training and coaching in these skills and instructional media are available in the ITC. Instruction in WebCT, PhotoShop, Scanning, DreamWeaver, PowerPoint, Acrobat, Illustrator, InDesign, and other instructional and media production software. The ITC is located in Building 19, Room 249 and is a resource available to all LCC faculty and staff. For training or support or to schedule an appointment contact Roka Walsh at walshr@lanecc.edu or Ext. 3292. For more information see http://teach.lanecc.edu/itc

INFORMATION TECHNOLOGY TRAINING: http://lanecc.edu/it/training

LAB DETAILS & REGISTRATION: <u>http://lanecc.edu/it/training/schedule.html</u> *GroupWise Scheduling & Collaboration (12/14),

*Creating Forms with MS Excel (12/15),

*New Hire IT Orientation (12/16).

Other resources: <u>http://lanecc.edu/it/training/resources.html</u> . Contact Michael Levick, <u>levickm@lanecc.edu</u> , Ext. 3349.

JOBS

APPLYING FOR A JOB AT LANE?

A strong, well thought-out application package (Lane application, resume, cover letter, etc.) will help you organize your qualifications for the position on paper. Interview preparation for a specific job you're applying for will help you confidently describe your

experience and skills to the interview committee. If you'd like some help with this process, call Lynne Swift, Counseling, at 345-9454.

DEPARTMENT HIRE:

* PART-TIME OFFICE SUPPORT SPECIALIST, LCC at Cottage Grove. The position provides general clerical and office support for department staff, faculty and students. Applications may be mailed to Lane Community College at Cottage Grove, P.O. Box 96, Cottage Grove, OR 97424. Applications may be obtained at http://www.lanecc.edu/perssvcs/empapp.pdf. Closing date is Thursday, December 29. A complete description of the position is available at www.lanecc.edu/cotgrove/CG-position.doc Submitted Don Strahan, Director, LCC at Cottage Grove.

OPEN TO THE PUBLIC:

* TEMPORARY ADMINISTRATIVE SUPPORT SPECIALIST/Mathematics, http://www.lanecc.edu/perssvcs/Math_AdminSup.htm closing 12/28.

* CHICANO/LATINO STUDENT PROGRAM COORDINATOR, Student Life & Leadership Development, faculty, <u>http://www.lanecc.edu/perssvcs/nv05F004.htm</u>, closing 1/10.

* ASSOCIATE VICE PRESIDENT FOR FINANCe/College Operations, http://www.lanecc.edu/perssvcs/nv05M002.htm, closing 1/16.

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WANTED: Used 35mm camera body for my daughter. Looking for any of these: Nikon FH, FE, FEII, EM, and the NIKOMAT (NIKKORMAT). What's your price? Please contact Annie Caredio, 344-5325 (home) or <u>annie2657@yahoo.com</u>.``

FOR SALE: Heavy Duty Trailer, Ideal for hauling cars and equipment, tandem axles, tilt with ramps, expanded metal deck, stake pockets, all wheel electric brakes, deck 14X6.5. \$1,000 OBO. Dogloo, Extra Large, great condition \$75. Call 285-3169. Submitted by Tina Reyes, ECLC 935-4345 or e-mail: revest@lanecc.edu ``

NOW AT THE BOOKSTORE: All Holiday and stocking stuffers 50 percent off December 12-16. Contact info Peggy/Ava, Bookstore, Ext. 5716``

ROLAND EM-30 CREATIVE KEYBOARD: 61-key touch sensitive keyboard, backlit custom display, 2 x 10 W music output power, two way bass reflex speaker system, 64 user programs, 354 tones, 12 drum sets, stereo audio inputs, MIDI/Joystick cable and interactive CD-ROM, D-Beam Controller, sustain pedal. Includes manual and instructions. \$400. Contact Norma Driscoll, Ext. 3176 / <u>driscolln@lanecc.edu/</u>. or home phone 935-8102.``

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THE DAILY

Thursday, December 15, 2005

TODAY

LANE EVENTS ONLINE: www.lanecc.edu/today.html

NEWS

FACILITIES REMINDER

Be sure to call extension 5216 when needing Facilities services. Especially in the event of an emergency service, you should always call. All other services may be sent via e-mail; intercampus order (ICO); or MPulse electronic work order (for those set up). Again, all calls should go to 5216. Submitted by Dawn Rupp, Facilities Management and Planning.

KLCC BUILDS A PERFORMANCE STUDIO AND MUSIC LIBRARY ON AIR TODAY

From 1-3 p.m. today, KLCC's staff, management, and special guests will take listeners on a two-hour audio tour of the performance studio and music library that will become part of the radio station KLCC is building in downtown Eugene next year. Plans for LCC's \$2.3 million facility are being detailed during a concentrated on-air fundraiser that began Tuesday and ends tomorrow on Morning Edition.

Local musician Dana Abel, a member of the musical group Misty River, will join Tom Krumm between 11:15 and 11:45 a.m. to share her thoughts on the benefit of KLCC's new facilities to working musicians in Oregon.

Between 12:15 and 12:45 p.m., Marion Sweeney, a member of KLCC's capital campaign cabinet, will join Liz Wise to talk about her interest in KLCC's new facility and the expanded services it will afford KLCC listeners and their communities.

The final two fundraising hours return to Morning Edition from 7-9 a.m. tomorrow. Project architect John Lawless will talk about designing a radio station with "green" standards as a new performance studio control room is built and equipped on air.

Phone 463-6001 or 800-922-3682 anytime during these fundraising hours to pledge support to KLCC's exciting Building Community project. Donations can be made anytime online at <u>www.klcc.org</u> or by contacting Diannah Anavir in KLCC's Capital Campaign Office (ext. 3286, Room 263 in Building 16).

INFORMATION TECHNOLOGY DOWNTIME SCHEDULED

Information Technology services will be down from Tuesday December 27, from 12:01 a.m. to midnight, including ExpressLane, Banner, Lane Events, and Class Schedule web services. Contact: Jan Kleminsky.

EVENTS

DIVERSITY WORKSHOP: BEYOND CLASS MYTHS: CLASS IN THE WORKPLACE, CLASSROOM, AND IN OUR DAILY LIVES

Friday, December 16, 1- 5 p.m., Building 19, Room 105

This workshop will include: defining and identifying different types of classism; video clips from the documentary People Like Us, including: The Trouble with Tofu; Bourgeois Blues; People in Low Places; The Class Pyramid and How We Live In It: Getting Ahead, Getting By, Getting Back At, Getting Out, and Getting Together; and

Action Plans for Fighting Classism. For more information, contact the diversity coordinator at 463-5852.

MLK EVENT SET FOR JANUARY 16

The Lane County Martin Luther King Jr. Celebration Committee presents the 20th anniversary celebration of the life and work of Dr. Martin Luther King, Jr., on Monday, January 16, in the Morse Events Center at Northwest Christian College. Doors open at 5:30 p.m. and the program begins at 6 p.m. The event is free and open to the public. Keynote speaker will be Stedman Graham, businessman and bestselling author (see <u>http://www.stedmangraham.com</u>). He will address the event's theme, "Unfinished Business: America's Commitment to Social Justice."

Program sponsors from Lane Community College include ASLCC; Black Student Union; KLCC; Student Life and Leadership Development; and the Office of the President. For more information contact Greg Evans, program chair, 463-5340 or <u>evansg@lanecc.edu</u>

NEW CLOSURE ANNOUNCEMENTS

*BUSINESS DEPARTMENT closed from December 19 until January 3. Contact: Kirsa Whedon, Ext. 5534.

* The COLLEGE NOW/RTEC office closed December 21-27 and again on January 3. Staff hours are variable after December 14; contact Ginny Gardiner at ext. 5521 if in doubt.

*CULINARY ARTS AND HOSPITALITY MANAGEMENT office closed December 16-January 2. Open again on January 3 at 9 a.m. Contact: Annie Caredio, ext. 3503.

* HUMAN RESOURCES closed December 19 through 22. There will be limited staff available by phone only. Direct payroll questions to Tom at 5040 or Loraine at 5112; for insurance questions call Heidi at 5592; for recruitment call LynnMarie at 5111 or Elizabeth at 5847.

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TECH TRAININGS

FACULTY WEBMASTER SERVICES

Your faculty webmasters provide Internet server access and support to all instructors interested in integrating web technologies into their courses for the benefit of their students. Explore your technology options. Try a workshop! For a complete list of workshops or information on services provided by your faculty webmasters, visit http://teach.lanecc.edu or e-mail rt@online.lanecc.edu

INSTRUCTIONAL TECHNOLOGY CENTER

Do you need one-on-one support in teaching online, producing a website, graphics, a presentation, video clips, flyers, scanning photos or text? Training and coaching in these skills and instructional media are available in the ITC. Instruction in WebCT, PhotoShop, Scanning, DreamWeaver, PowerPoint, Acrobat, Illustrator, InDesign, and other instructional and media production software. The ITC is located in Building 19, Room 249 and is a resource available to all LCC faculty and staff. For training or support or to schedule an appointment contact Roka Walsh at <u>walshr@lanecc.edu</u> or Ext. 3292. For more information see <u>http://www.lanecc.edu/itc</u>

INFORMATION TECHNOLOGY TRAINING: http://lanecc.edu/it/training

LAB DETAILS & REGISTRATION: <u>http://lanecc.edu/it/training/schedule.html</u>

*Creating Forms with MS Excel (12/15) *New Hire IT Orientation (12/16)

Other resources: <u>http://lanecc.edu/it/training/resources.html</u> . Contact Michael Levick, <u>levickm@lanecc.edu</u> , ext. 3349.

JOBS

APPLYING FOR A JOB AT LANE?

A strong, well thought-out application package (Lane application, resume, cover letter, etc.) will help you organize your qualifications for the position on paper. Interview preparation for a specific job you're applying for will help you confidently describe your experience and skills to the interview committee. If you'd like some help with this process, call Lynne Swift, Counseling, at 345-9454.

DEPARTMENT HIRE:

* PART-TIME OFFICE SUPPORT SPECIALIST, LCC at Cottage Grove. The position provides general clerical and office support for department staff, faculty and students. Applications may be mailed to Lane Community College at Cottage Grove, P.O. Box 96, Cottage Grove, OR 97424. Applications may be obtained at <u>http://www.lanecc.edu/perssvcs/empapp.pdf</u>. Closing date is Thursday, December 29. A complete description of the position is available at <u>www.lanecc.edu/cotgrove/CGposition.doc</u> Submitted Don Strahan, Director, LCC at Cottage Grove.

OPEN TO THE PUBLIC:

* TEMPORARY ADMINISTRATIVE SUPPORT SPECIALIST/Mathematics, http://www.lanecc.edu/perssvcs/Math_AdminSup.htm closing 12/28.

* CHICANO/LATINO STUDENT PROGRAM COORDINATOR, Student Life & Leadership Development, faculty, <u>http://www.lanecc.edu/perssvcs/nv05F004.htm</u>, closing 1/10.

* ASSOCIATE VICE PRESIDENT FOR Finance/College Operations, http://www.lanecc.edu/perssvcs/nv05M002.htm , closing 1/16.

ADS

NOW! at the Bookstore...all Christmas merchandise and stocking stuffers 50% off. Contact Peggy or Ava, ext. 5716.```

FOR SALE: (4) 235/75 - 15" studded snow tires (20-30% tread) on steel chrome rims (with hub covers) for Dodge Dakota. Fits at least 1995 through 2001, maybe more. 6 bolt holes. \$100 obo. Contact Dale DuVall at extension 3341.`

WANTED: USED ACOUSTIC GUITAR, in good working order. Do you have an old guitar that would be suitable for my teenage son to discover if he has this interest? Reasonable price sought. LynnMarie, <u>chowdhuryl@lanecc.edu</u>, x5111.`

FOR SALE: Pro-form Crosstrainer 970 recumbant exercise bike. Heart rate monitor in handlebars. Has 8 built-in workout programs, plus optional programs. Also converts into strength training bench. Excellent shape. New \$400, asking \$150 or make an offer. E-mail if you would like to see a photo <u>barthd@lanecc.edu</u>. Call Dawn, Ext. 5528 or 952-0075.`

WANTED: Used 35mm camera body for my daughter. Looking for any of these: Nikon FH, FE, FEII, EM, and the NIKOMAT (NIKKORMAT). What's your price? Please contact Annie Caredio, 344-5325 (home) or <u>annie2657@yahoo.com</u>.```

FOR SALE: Heavy Duty Trailer, Ideal for hauling cars and equipment, tandem axles, tilt with ramps, expanded metal deck, stake pockets, all wheel electric brakes, deck 14X6.5. \$1,000 OBO. Dogloo, Extra Large, great condition \$75. Call 285-3169. Submitted by Tina Reyes, ECLC 935-4345 or e-mail: revest@lanecc.edu ```

ROLAND EM-30 CREATIVE KEYBOARD: 61-key touch sensitive keyboard, backlit custom display, 2 x 10 W music output power, two way bass reflex speaker system, 64 user programs, 354 tones, 12 drum sets, stereo audio inputs, MIDI/Joystick cable and interactive CD-ROM, D-Beam Controller, sustain pedal. Includes manual and instructions. \$400. Contact Norma Driscoll, Ext. 3176 / <u>driscolln@lanecc.edu/</u>. or home phone 935-8102.```

THE DAILY is the official employee newsletter of Lane Community College. Deadline is always noon of the day before publication. See guidelines at http://www.lanecc.edu/cops/daily.htm Joan Aschim, daily@lanecc.edu 12-15-05

THE DAILY Tuesday, December 20, 2005

TODAY

LANE EVENTS ONLINE: www.lanecc.edu/today.html

NEWS

INFORMATION TECHNOLOGY SCHEDULES DOWNTIME

Information Technology services will be down Tuesday December 27, from 12:01 a.m. to midnight, including ExpressLane, Banner, Lane Events, and Class Schedule Web services. Contact: Jan Kleminsky.

INFORMATION TECHNOLOGY WEB SERVICES ALSO PLANS DOWNTIME

Information Technology services will be performing routine maintenance and upgrades on the primary web server (www.lanecc.edu) on Tuesday December 27, from noon to 6 p.m. A simple homepage noting the outage will be in place for anyone trying to access our site, but any other web page with an address of <u>www.lanecc.edu</u> will be unavailable. We will provide a link to the Groupwise webmail service. Contact: David Walton or Todd Lutz.

LCCEF ANNOUNCES NEW OFFICERS

Lane Community College Employees Federation announces its officers for 2006-2008. Serving are: President Bob Baldwin, Vice President Alen Bahret, Treasurer Bert Ewing, Recording Secretary Linda Allen, Corresponding Secretary Susan Tatar, Membership Chair Marcia Bell, Grievance Chair Glenn Goss, Chief Labor Delegate Danny Avalos, and COPE Chair Helen Mikkelsen. Submitted by Phil Powers.

FACILITIES REMINDS CALLERS TO DIAL EXTENSION 5216

Be sure to call extension 5216 when you need Facilities Services, especially in the event of an emergency. All other service communications may be sent via e-mail; intercampus order (ICO); or MPulse electronic work order (for those who are set up). Again, all calls should go to ext. 5216. Submitted by Dawn Rupp, Facilities Management and Planning.

CAMPUS MAPS NOW AVAILABLE IN SPANISH

Maps of main campus are now available in both English and Spanish. The Spanish version is on the college website at

<u>www.lanecc.edu/mpr/locations/images/mcespanol.jpg</u>. To obtain printed maps in Spanish and English or to have maps added to your printed publications, contact the Printing/Graphics department. Submitted by Daniel Moret, Marketing and Public Relations, ext. 5268.

CHRONICLE OF HIGHER EDUCATION AVAILABLE TO ALL

The Library now subscribes to the Chronicle of Higher Education Online for all Lane students, faculty and staff. It is available through all networked computers, and through any computer that has an Internet connection, by logging in with your last name and L number. Go to the library's Find an Article page at

www.lanecc.edu/library/find/article.htm for more information. If you're not sure you're in

the library's patron database, please call the Circulation Desk, ext. 5273. We'd hate for you to miss out on this and all of our other wonderful online resources. Contact: Nadine Williams, Library Director, ext. 5824.

VISIT LANE'S PHOTO GALLERY

Want to see photos of the new Health Clinic on main campus? Have you met a new employee and remembered the face but not the name? Then visit the Photo Gallery webpage at <u>www.lanecc.edu/mpr/photogallery</u> for photos of new college staff and shots from recent college staff events. Submitted by Daniel Moret.

EVENTS

CRUCIAL CONVERSATIONS: BESTSELLING AUTHOR RON MCMILLAN TO SPEAK

National best-selling author Ron McMillan will speak at the Center for Meeting and Learning, Building 19, on Wednesday, January 11, from 8:30 to 11:30 a.m. The seminar, focused on his recent best-selling book, Crucial Conversations--Tools for Talking When the Stakes are High, will discuss the importance of honest communication in all organizations.

Common challenges to be addressed include:

*Your team has been getting bad results.

*No one will speak up, and no one wants to find out why.

*Your boss's leadership style is smothering you. You hesitate to speak up.

*Top performers are leaving, and poor performers are not challenged.

*Important issues are not brought up in a timely matter to those who can do something about them.

*Only those near the water cooler hear the issues.

*Your colleague has missed a critical deadline. What do you say?

All Lane employees qualify for the \$50 ticket rate. Tickets to the seminar include one copy of Crucial Conversations and a special session booklet. To register or for more information, call ext. 3500 or e-mail <u>knoxh@lanecc.edu</u>.

MLK EVENT SET FOR JANUARY 16

The Lane County Martin Luther King Jr. Celebration Committee presents the 20th anniversary celebration of the life and work of Dr. Martin Luther King, Jr., on Monday, January 16, in the Morse Events Center at Northwest Christian College. Doors open at 5:30 p.m., and the program begins at 6 p.m. The event is free and open to the public. Keynote speaker will be Stedman Graham, businessman and best-selling author (see http://www.stedmangraham.com). He will address the event's theme, Unfinished Business: America's Commitment to Social Justice.

Program sponsors from Lane Community College include ASLCC; Black Student Union; KLCC; Student Life and Leadership Development; and the President s Office. For more information contact Greg Evans, program chair, ext. 5340 or <u>evansg@lanecc.edu</u>

CLOSURE ANNOUNCEMENTS

NEW CLOSURE ANNOUNCEMENTS

*The MULTICULTURAL CENTER will be closed from December 22 through December 27. Susan Matthews, ext. 3245.

*BUSINESS DEPARTMENT closed from December 19 until January 3. Contact: Kirsa Whedon, Ext. 5534.

*The COLLEGE NOW/RTEC office, closed December 21-27 and again on January 3. Staff hours are variable after December 14; contact Ginny Gardiner, ext. 5521 if in doubt.

*CULINARY ARTS AND HOSPITALITY MANAGEMENT office closed December 16-January 2. Open again on January 3 at 9 a.m. Contact: Annie Caredio, ext. 3503. *HUMAN RESOURCES closed December 19 through 22. There will be limited staff available by phone only. Direct payroll questions to Tom at 5040 or Loraine at 5112; for insurance questions call Heidi at 5592; for recruitment call LynnMarie at 5111 or Elizabeth at 5847.

OTHER CLOSURE ANNOUNCEMENTS

*LANE COMMUNITY COLLEGE closed for winter break December 19 through 27; and for the New Year's holiday January 2. Paid staff holidays are December 23, 26 and 27; and January 2. Joan Aschim.

*ACADEMIC LEARNING SKILLS AND TUTORING SERVICES closed from December 19 to January 3. Contact: Lynne Phillips, ext. 5440.

*BOOKSTORE hours Friday, December 16: 9 a.m.-noon and 1:30-4:30 p.m. Closed December 19-January 2. Winter term books available beginning Tuesday, January 3, 8 a.m.-5 p.m. Vicki Colley.

*CAFETERIA hours December 19-21, 8 a.m.-1 p.m. Limited menus and some great specials; call for info, ext. 5671. Brian Kelly. <u>kellyb@lanecc.edu</u>

*COMPUTER INFORMATION TECHNOLOGY closed December 21 to January 3. Helen Mikkelsen.

*THE DAILY will publish once only the week of December 19, on Tuesday, December 20; and not at all the week of December 26. Regular Mondays through Thursdays publication will resume January 3. Joan Aschim, <u>daily@lanecc.edu</u>

*ELMIRA COMMUNITY LEARNING CENTER open December 12-15 from 8 a.m.- 6 p.m. and closed December 19-January 2. We will reopen January 3 for regular hours: Mondays through Thursdays, 11 a.m.- 9 p.m. Questions? Contact Tina Reyes at 935-4345 or e-mail revest@lanecc.edu .

*FITNESS EDUCATION CENTER open Friday, December 16, 11 a.m.-2 p.m.; Monday, December 19, and Wednesday, December 21, 11 a.m.-2 p.m. Closed December 22 through January 1. Monday, January 2, closed; Tuesday, January 3, 6:30 a.m.-8:30 a.m. and 11 a.m.-2 p.m.; Wednesday, January 4: 11 a.m.-2 p.m.; Thursday, January 5, 6:30-8:30 a.m. and 11 a.m.-2 p.m.; and Friday, January 6, 11 a.m.-2 p.m. Tara Pemberton. *HEALTH CLINIC closed through January 8 with the front office open on a limited basis for scheduling, accounting, and records issues at 463-5665. In case of emergency when the clinic is closed, call Public Safety at 463-5555. Kristen Murphy.

*HEALTH, PHYSICAL EDUCATION AND ATHLETICS DIVISION closed Wednesday, December 21 through Monday, January 2. Contact: Lisa Oxenford.

*INSTRUCTIONAL TECHNOLOGY CENTER will not be staffed from December 22 through January 2. Roka Walsh.

*LANGUAGE, LITERATURE AND COMMUNICATION DIVISION office closed December 19-27. Open December 28, 29 and 30, 8 a.m.-1 p.m. Contact: Linda Schantol.

*MAIL SERVICES AND WAREHOUSE closed December 23-27 and January 2. No mail delivery to departments from December 19 through January 2. Mail Services and Warehouse Services open December 19-22 and December 28-30 for those departments choosing to pick up their mail and parcels. Contact: David Macon, 5575.

*MUSIC, DANCE AND THEATRE ARTS DEPARTMENT closed Friday, December 16 through Monday, January 2. Contact: Bimb Kampanatsanyakorn.

*OAKRIDGE LEARNING CENTER closed December 19 through January 2, reopening January 3 at 2 p.m. Contact Lucille Mathis, (541) 782-4106, or mathisl@lanecc.edu. *PRINTING/GRAPHICS closed December 19 through January 2. P/G staff will be working on Bookstore packets and course materials up until the holiday break and resume operations January 3 to ensure that all will be ready for students' return on January 9. Questions? Call Tom, ext. 5373.

*SCIENCE DIVISION office open through December 28-30 and January 3-6 from 7:30 a.m.-noon and 12:30-4 p.m. Closed December 19-27 and January 2. Connie Rowlett. *SOCIAL SCIENCE Department will have normal hours during the holiday break, except December 28-30, when hours will be 8 a.m.-1 p.m. Carrie Brandt.

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*CHICANO/LATINO STUDENT PROGRAM COORDINATOR, Student Life and Leadership Development, faculty, <u>www.lanecc.edu/perssvcs/nv05F004.htm</u>, closing 1/10.

*ASSOCIATE VICE PRESIDENT FOR Finance/College Operations, <u>www.lanecc.edu/perssvcs/nv05M002.htm</u>, closing 1/16.

ADS

FOR SALE: Christmas ideas: Three Tenors coffee table hardback book with beautiful pictures, including the songs, story of the concert, etc. \$5. Call Debi, 688-0479.`

FOR SALE: Microtek Scanmaker 4800 (Scanner) \$15. Call Debi, 688-0479.`

LOOKING FOR A HOUSE IN THE SNOW (or at the coast) that can sleep 8 adults. Please call Lee, ext. 3356 or home 683-6247. Merry Christmas!`

FOR SALE: Toshiba 21-inch flat screen TV with VCR and DVD. Like new. \$300. Jean Voege 729-8541.`

YOU ARE CORDIALLY INVITED to the Alta Monte Lodge #2513 Son's of Italy annual ALL YOU CAN EAT dungeness crab feed on Saturday January 14 at 3 p.m., St. Paul's Church on Satyr St. off of Coburg Rd. Bring your own crab crackers! Besides ALL YOU CAN EAT CRAB, the sides are baked beans, garlic bread, cole slaw, dessert (Sides are one serving only.) A ham dinner with scalloped potatoes will be available for those NON-CRABBY folks. Beer, wine or soda is included in price. Price is \$25, ages 5-12 \$7.50 and under 5 free. Contact Kathy Calise, ext. 5911 or e-mail calisek@lanecc.edu for tickets or information.`

USED ROAD BIKES WANTED: Looking for vintage road bikes, bare frame or ready to ride. Around 52-56 cm seat tube length. If you are not using your nice old 10-speed give me a call, and I will give it some TLC. Contact Michael, <u>Levickm@lanecc.edu</u>, ext. 3349.`

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