

MLA Style Quick Sheet

In Text Citations *in the body of the paper*

Direct Quotes

A direct quote is a word for word copy of source material. The quote is enclosed in quotation marks. Include the author's last name and date of publication as well as page numbers if available.

Examples

Joseph Conrad writes of the company manager in *Heart of Darkness*, "He was obeyed, yet he inspired neither love nor fear, nor even respect" (87).

"The red tree vole is a crucial part of the spotted owl's diet" (Moone 15).

Block Quotes

The block quote is used for direct quotations that are longer than 4 lines. Indent the entire quote 1 inch or 12-16 spaces.

Example

At the conclusion of *Lord of the Flies*, Ralph and the other boys realize the horror of their actions:

The tears began to flow and sobs shook him. He gave himself up to them now for the first time on the island; great, shuddering spasms of grief that seemed to wrench his whole body. His voice rose under the black smoke before the burning wreckage of the island; and infected by that emotion, the other little boys began to shake and sob too. (186)

Paraphrase/Summary

A paraphrase is a quotation rewritten in your own words. A summary is a condensed version of a longer passage from an outside source. Both require citations. Include the author's name and the page number.

Examples

Oregon salmon populations have dramatically declined in the past decade (Lenz 27).

Kafka describes the insecurities of his youth, analyzing his social shortcomings in school and his rocky relationship with his father (44-46).

Indirect Quote

When possible, cite information directly. If you must cite a source that was cited in another source, name the original source in your signal phrase. Include the secondary source in parentheses with the abbreviation "qtd. in" (quoted in). Include the indirect source in your works cited list.

Example

Jackson stated that... (qtd. in Johns 14).

In this example, "Johns" should appear in your works cited list.

Multiple Authors

2-3 Authors

Studies have shown that more and more teachers are changing careers after their first year of teaching. (Posamentier, Jaye, and Krulik 55).

3+ Authors

Stutts et. al. argue that language development may also impact development in related parts of the brain (339).

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Works Cited List *at the end of the paper*

BOOKS

Lastname, Firstname. *Title of Book*. City: Publisher, year. Format.

One author

Picoult, Jodi. *The Storyteller: A Novel*. New York: Emily Bestler, 2013. Print.

2-3 authors

Posamentier, Alfred S., Daniel Jaye, and Stephen Krulik. *Exemplary Practices for Secondary Math Teachers*. Alexandria: Assn. for Supervision and Curriculum Development, 2007. Print.

Article in a reference book

Brown, William F. "Collie." *Encyclopedia Americana*. Deluxe Library ed. 1997. Print.

E-book (format examples: Kindle file, Nook file, etc.)

Rowley, Hazel. *Franklin and Eleanor: An Extraordinary Marriage*. New York: Farrar, 2010. Kindle file.

ARTICLES (from databases or newspaper/journal/magazine websites)

Lastname, Firstname. "Article Title." *Journal Title* volume.issue (year): page numbers. *Database name if applicable*. Web. Day month year accessed.

Lastname, Firstname. "Article Title." *Newspaper Title* day month year: page(s). *Database Name*. Format. Day month year accessed.

Online magazine articles

Duplet, Franc. "How to Duplicate the Success of a Business." *Successful Jobs* Oct. 2003: 55-58. *General Business File*. Web. 28 Dec. 2008.

Online journal articles

Liller, Karen D. "Let's Sell Health." *Journal of School Health* 75.5 (2005): 187-188. *Academic Search Premier*. Web. 20 Aug. 2009.

Online newspaper articles

Robb, Jake. "10 Tips for Negotiating a House Offer." *Miami Herald* 14 June 2008: C1+. *America's Newspapers*. Web. 9 Nov. 2008.

WEB PAGES

Include as much of the following as possible: author or editor's name, title of web page, title of broader website, sponsoring organization, last updated day month year (1st date listed), format, and day month year visited (2nd date listed). Include the URL if the page might be difficult to relocate.

NEED MORE MLA INFORMATION?

- *MLA Handbook for Writers of Research Papers*, in the LCC Library Reference section LB2369 .G53 2009
- Purdue's MLA Online Guide, available at <http://owl.english.purdue.edu/owl/resource/747/01/>
- EasyBib citation tool and other LCC citation resources, available at <http://library.janecc.edu/find/citing>
- Or ask a librarian for help!